



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
January 07, 2025 at 5:30 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Gil Rebollar, Mayor
JJ Galvan, Mayor Pro-Tempore
Timothy E. Kelley, Council Member
John Grass, Council Member
Perry J. Monita, Council Member

Ana Gutierrez, City Clerk
William Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Jimmy Duran, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Agency negotiator: City Manager, City Attorney.

Negotiating parties: Clean Water Ventures

Under negotiation: potential lease/sale of real property not yet identified

3. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 2:00 PM, January 07, 2025.

- a. Public Comments for Items not on the Agenda
- b. Proclamation in Recognition of Brawley Union High School Varsity Cheer Team. Presented by: Mayor Gil Rebollar.

4. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Minutes: December 3, 2024 (1 attachment)
- b. Approve City Council Minutes: December 9, 2024 (1 attachment)
- c. Approve City Council Minutes: December 19, 2024 (1 attachment)
- d. Approve Accounts Payable: November 30, 2024-December 13, 2024. (2 attachments)
- e. Approve Second Reading of Ordinance 2024-03, Transaction and Use Tax. (2 attachments)

5. CITY MANAGER REPORT

6. REGULAR BUSINESS

- a. Potential Action to review and approve the Fiscal Year 2025/26 Operating and Capital Improvement Budget Timeline. Presented by: Silvia Luna, Finance Director.
(2 attachments)
- b. Potential Action to Approve a two-year Contract Extension for Professional Auditing Services with Rogers, Anderson, Malody & Scott, LLP, and authorize the City Manager to execute the contract amendment. Presented by: Silvia Luna, Finance Director.
(2 attachments)
- c. Public Hearing and approval of close out of Community Development Block Grants 21-CDBG-PI-00029 Lions Center Pool Rehabilitation and CDBG Grant 21-CDBG-PI-00028 City of Brawley Lions Center Re-Roofing Project. Presented by: Rachel Fonseca, Parks and Recreation Manager.
 - I. Conduct Public Hearing CDBG Grants close out.
 - II. Approve close out of CDBG Grants as presented.
- d. Potential Action to approve the Ordinance 2nd Reading for Zone Change (ZC) 24-01. Presented by Cynthia Mancha, Consultant City Planner.
(3 attachments)
- e. Potential Action to approve travel to the California State Library in Sacramento, CA, and expenses for Library Manager Petra Ortega and Literacy Clerk Mariel Ortega to attend the California Library Literacy Services New Coordinator/ New Director Orientation. Presented by: Petra Ortega, Library Manager.
(3 attachments)
- f. Potential Action to authorize Amendment No. 1 with AE Consulting Inc. for additional Professional Engineering Services to the Design of Runway Reconstruction 8/26, extend the contract time for an additional year to May of 2026, and authorize the City Manager to execute all documentation concerning this Amendment. Presented by: Rom Medina, Director of Public Works and Operations.
(4 attachments)
- g. Potential Action to Authorize the Consulting Services Agreement with STC to provide Professional Engineering Services for the Design of Dogwood Road and Mead Road for \$114,858.00 and a 10% contingency of \$11,485.80 for an amount not to exceed

\$126,343.80 and authorize the City Manager to execute all documentation relating to this Agreement. Presented by: Rom Medina, Director of Public Works and Operations.

(4 attachments)

h. Potential Action to Authorize Contract Change Order No. 1 to Contract No. 2023-11B FERPL20 5167(049) Roadway Surface Improvements on Main Street from 1st to 9th Street. Presented by: Rom Medina, Director of Public Works and Operations.

(2 attachments)

i. Potential Action to Approve the Professional Engineering Services Agreement to Design 8th & Main Street and authorize the City Manager to execute the Agreement. Presented by: Rom Medina, Director of Public Works and Operations.

(3 attachments)

7. INFORMATIONAL REPORTS

8. CITY COUNCIL MEMBER REPORTS

9. CITY ATTORNEY REPORT

ADJOURNMENT: *Regular Meeting January 21, 2025 @ 5:30 PM*, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

Ana Gutierrez, City Clerk

CITY OF BRAWLEY
December 3, 2024

4a

The City Council of the City of Brawley, California met in regular session at 6:00 p.m., City Council Chambers, the date, time and place of said meeting was duly established. The Deputy City Clerk attests to the posting of the agenda pursuant to Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Castro called the meeting to order at 6:00 p.m.

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

PRESENT: Nava, Hamby, Rebollar, Wharton, Castro
PRESENT VIA ZOOM: None
ABSENT: None

INVOCATION: CM Wharton

PLEDGE OF ALLEGIANCE: CM Nava

1. APPROVAL OF AGENDA:

Item 5b was pulled from the Agenda. With that change, Agenda was approved. m/s/c Nava/Hamby 5-0

2. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to cityclerk@brawley-ca.gov or call 760-351-3080 any time before 9:00 am, December 3, 2024.

Procedures to "swiftly" accommodate any reasonable request to accommodate access by disabled individuals to meetings that are accessible telephonically or through other electronic means in accordance with the Americans with Disabilities Act ("ADA") are in place.

Notice of the procedure is provided for making requests for such reasonable accommodation is provided with the notice of the public meeting.

- a. Public Comments Not on the Agenda:

4a

1. Gloria made comments thanking the Council for their support. Her comments may be viewed at:
https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true
2. Chief York made comments about the Santa Claus tour. His comments may be viewed at:
https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true
3. Council Member Nava made a presentation recognizing Abraham Rubalcaba. The presentation may be viewed at:
https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true
4. Mayor Castro made a presentation recognizing Isabel Solis. The presentation may be viewed at:
https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true
5. Council Member Wharton made a presentation recognizing Natalie Castro. The presentation may be viewed at:
https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true
6. Council Member Rebollar made a presentation recognizing Raymond Gonzalez. The presentation may be viewed at:
https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true

3. CONSENT AGENDA: Items are approved by one motion. Council members or members of the public may request consent items be considered separately at a time determined by the Mayor. m/s/c Wharton/Hamby 5-0

- a. **Approved** City Council Minutes: November 19, 2024 meeting;
- b. **Approved** Accounts Payable: November 2, 2024 to November 15, 2024;

4. CITY MANAGER REPORT:

- a. The City Manager had staff provide an update on the Main Street Improvement Project.

5. REGULAR BUSINESS:

- a. Receive and accept the 2023/24 General Fund Year-End Budget Report. Presented by Silvia Luna.

The Council accepted the report. m/s/c Nava/Wharton 5-0.

- b. Receive and execute Notice of Assignment – Clean Water Ventures. Presented by Jimmy Duran, Chief of Police/Interim City Manager. This item was pulled from the Agenda.

- c. Potential action to review and approve the Special Projects Manager position. Presented by: Jimmy Duran, Chief of Police/Interim City Manager.

The position was approved. m/s/c Castro/Rebollar 5-0.

- d. Potential action to Approve and Authorize the Chief of Police to sign and execute the agreement with the Imperial County Narcotic Task Force. Presented by Jonathan Blackstone, Assistant Chief of Police.

The agreement was approved and authority to sign the same was delegated to the Chief of Police. m/s/c Nava/Wharton 5-0.

- e. Potential Action to Approve Brawley Municipal Airport Hanger Rental agreements for aeronautical and non-aeronautical use. Presented by Rom Medina, Public Works Director.

The form of the agreements was approved. m/s/c Wharton/Hamby 5-0.

- f. Potential Action to Award contract for purchase and installation of 12 backflow preventers throughout the City. Further, approve the recommended budget adjustments and allow the City Manager to execute the agreement. Presented by Rom Medina, Public Works Director.

The contract was awarded. The budget adjustment was approved. Authority was delegated to the City Manager to execute the contract. m/s/c Wharton/Nava 5-0.

- g. Potential Action to Approve the Ordinance for Zone Change (ZC) 24-01. Presented by: Cynthia Mancha, Consultant City Planner.

The first reading of the ordinance was approved. m/s/c Castro/Rebollar 5-0.

- h. Potential Action to Approve the Certificate of Acceptance for a right-of-way associated with Latigo Ranch Unit 1. Presented by: Cynthia Mancha, Consultant City Planner.

The Certificate of Acceptance was approved. m/s/c Wharton/Rebollar 5-0.

6. INFORMATIONAL REPORTS:

No Reports

7. CITY COUNCIL MEMBER REPORTS:

The City Council reports are available on the City of Brawley's website and are available on the City's audio record of the meeting.

https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true

8. CITY ATTORNEY REPORT:

The City Attorney reported the demolition of burned Cooks Market building will start shortly.

https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true

9. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATIONS

Property: Latigo Ranch Subdivision.

Agency negotiator: City Manager; City Attorney, Director of Public Works

Negotiating parties: Brawley Investment Ventures

Under negotiation: Acceptance of Subdivision Improvements and Real Property Dedications.

The Council directed the City Attorney to prepare an agreement outlining the terms of acceptance and forward the same to the developer for review and acceptance. The agreement to be ratified at a future Council meeting. m/s/c Nava/Wharton 5-0.

https://brawley-ca.granicus.com/player/clip/44?view_id=1&redirect=true

The meeting was adjourned at 7:52 p.m.

William Smerdon, Deputy City Clerk

CITY OF BRAWLEY
December 9, 2024

4b

The City Council of the City of Brawley, California, met in regular session at 6:00 p.m. in the City Council Chambers. The date, time, and place of said meeting were duly established. The Deputy City Clerk attests to the posting of the agenda pursuant to Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Rebollar called the meeting to order at 6:00 p.m.

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

PRESENT:	Grass, Kelley, Galvan, Rebollar
PRESENT VIA ZOOM:	None
ABSENT:	None
VACANT:	One

INVOCATION: CM Grass

PLEDGE OF ALLEGIANCE: Mayor Pro Temp JJ Galvan

1. APPROVAL OF AGENDA:

The Agenda was approved. m/s/c Kelley/Grass/4-0

2. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes) This is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you, and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make slanderous comments that may invade an individual's privacy. Please direct your comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to cityclerk@brawley-ca.gov or call 760-351-3080 any time before 9:00 am, December 9, 2024.

Procedures to "swiftly" accommodate any reasonable request to accommodate access by disabled individuals to meetings that are accessible telephonically or through other electronic means in accordance with the Americans with Disabilities Act ("ADA") are in place.

The notice of the public meeting provides notice of the procedure for making requests for such reasonable accommodation.

a. Public Comments Not on the Agenda:

1. Lisa Winkler Brawley Elks Lodge commented on the formal invitation to the California Hawaii Elks Association Presidents Visit on January 10-11, 2025.
2. Scott Emanuelli wants to continue the county support for the fields. They would like to improve Beechy's field.

3. SPECIAL BUSINESS:

a. Consideration of candidates & appointment to fill City Council vacancy for the term expiring November 2026.

i. Review of Candidate Statements: (Applications Received 5)
(Each candidate will speak for 3 minutes)

- a. Rosa Diaz – Her comments may be viewed at:
- b. Benjamin Esparza – His comments may be viewed at:
- c. Perry Monita – His comments may be viewed at:
- d. Joni Marie Santana – Her comments may be viewed at:
- e. Ronald Gray III – No Show

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

b. Public Comments

- ii. Keven Hutchinson 649 Willard Avenue, 53 years resident, 12 years on planning commission in favor of Mr. Perry Monita.
- iii. Henry Graham, resident of Westmorland, police officer in Brawley for 35 years, chief for a period of time in favor of Mr. Perry Monita.

c. Council members' comments:

1. Councilmember John Grass – His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
2. Councilmember Tim Kelley – His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
3. Mayor Pro Temp – His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

4b

4. Mayor Pro Temp JJ Galvan moved to appoint Mr. Perry Monita to the vacant seat. Councilmember Kelley seconded it.
5. Mayor Rebollar – His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

m/s/c Galvan, Kelley, Grass, Rebollar.

Mr. Perry Monita – His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Rebollar comments that this is a selection of Mr. Monita, the appointment will be next Tuesday night. His comments can be viewed at: https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

The meeting was adjourned at 7:40 p.m.

Ana Gutierrez, City Clerk

CITY OF BRAWLEY
December 17, 2024



The City Council of the City of Brawley, California, met in regular session at 6:00 p.m. in the City Council Chambers. The date, time, and place of said meeting were duly established. The Deputy City Clerk attests to the posting of the agenda pursuant to Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Rebollar called the meeting to order at 6:00 p.m.

PRESENT: Grass, Galvan, Rebollar
PRESENT VIA ZOOM: None
ABSENT: Kelley
VACANT: One

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

INVOCATION: CM Grass

PLEDGE OF ALLEGIANCE: Mayor Pro Temp JJ Galvan

1. APPROVAL OF AGENDA:

The agenda was approved. m/s/c Galvan/Grass/Rebollar 3-0 (Kelley Absent)

2. SPECIAL BUSINESS:

- a. Oath of Office-Newley Appointed Council Member Perry J. Monita
(Present for the rest of the meeting)
(CM Perry Monita, thank you speech.)

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 3. PUBLIC APPEARANCES/COMMENTS:** (Not to exceed four minutes) This is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you, and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make slanderous comments that may invade an individual's privacy. Please direct your comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to cityclerk@brawley-ca.gov or call 760-351-3080 any time before 9:00 am, December 17, 2024.

Procedures to “swiftly” accommodate any reasonable request to accommodate accessible individuals to meetings that are accessible telephonically or through other electronic means in accordance with the Americans with Disabilities Act (“ADA”) are in place.

The notice of the public meeting provides notice of the procedure for making requests for such reasonable accommodation.

a. Public Comments Not on the Agenda:

- 1) Alex Cardenas IID Director – Thanks to Chief Rodelo Fire Station 2 for supporting the Casas program with toys and gift cards.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 2) Joe Garcia here as A Street residents petition to get stop signs at A & 2nd Street and A & 3rd Street. Also, there are concerns about the sewer lines on A Street. Is also requesting lights.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 2.1 Council Member Grass added that he had received a request for Stop Signs on Western Avenue along Main & A Street.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- 2.2 The City Manager will direct the Traffic Safety Committee and the police department to examine the concerns.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

b. Presentation of Proclamation in Recognition of Brawley Union High School Varsity Football Team. Presented by Mayor Gil Rebollar.

- 1) Couch Landry Comments - His comments may be viewed at:

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Grass thanked him and the team.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

CM Monita believed in team sports and working with others.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

MPT Galvan, Coach, great job.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Rebollar, thank you. You were my coach.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Billy Brewer, no kids were knocked off because of grades.

- c. Presentation of Proclamation in Recognition of Brawley Union High School Varsity Flag Football Team the Lady Wildcats. Presented by Mayor Gil Rebollar.
 - 1) Joel Gonzales – Thank you. His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
 - 2) MPT JJ Galvan -Thank you. His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
 - 3) CM Grass – Students’ excellence is on the map because of them.
 - 4) Joel Gonzales - His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
 - 5) Billy Brewer - His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
 - 6) CM Monita – Thank you. His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
 - 7) Mayor Rebollar – Thank you, Billy Brewer; you are at every game on the sidelines. His comments may be viewed at:
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

4. CONSENT AGENDA

- a) **Approved** Accounts Payable: November 16, 2024 to November 29, 2024.
m/s/c Galvan, Grass, Monita, Rebollar 4/0 (Kelley Absent)

5. CITY MANAGER REPORT

City Manager – Jimmy Duran - No Report

6. REGULAR BUSINESS

- a. Potential Action to Adopt Ordinance No. 2024- Imposing a Transaction and Use Tax to be administered by the California Department of Tax and Fee Administration.

Silvia Luna Finance Director – Presentation & Comments.
Her comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

William Smerdon, Attorney Comments:
His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Ordinance First Reading Approved.
m/s/c Grass, Monita, Rebollar, Galvan 4/0 (Kelley Absent)

- b. Potential Action to Adopt Resolutions: Approve two agreements with the Department of Tax and Fee Administration to prepare for and administer the voter approved one percent Transaction and Use Tax and set forth the employee positions authorized to examine tax records.

Silvia Luna Finance Director – Presentation & Comments.

Her comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

The resolution was adopted.

m/s/c Galvan, Monita, Grass, Rebollar, 4/0 (Kelley Absent)

- c. Potential Action to approve Republic Services 2025 consumer price index rate adjustment to commercial and residential accounts.

Silvia Luna Finance Director – Presentation & Comments.

Her comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Shirley Moreno – Republic Services Operations Manager, 20 years with Republic.

Her comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Grass questions of CPI numbers and how they are used as metrics.

Peter Sterenberg, General Manager for Republic Services, says the index used is the water sewer trash. We use September numbers each year in October.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Grass Comments: His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Rebollar Comments: His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Peter Comments: His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Increase Approved.

m/s/c Galvan, Monita, Grass, Rebollar, 4/0 (Kelley Absent)

- d. Potential Action to approve Memorandum of Understanding (MOU) between the County Department of Public Health and the Brawley Fire Department.

Mike York Fire Chief – Presentation & Comments.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Grass asked if a new program would be purchased and what type of program AMR uses.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mike York Response:

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Approved MOU.

m/s/c Grass, Galvan, Monita, Rebollar 4/0 (Kelley Absent)

- e. Potential Action to Approve and pass the City of Brawley Resolution to appoint one member to the Brawley Parks and Recreation Commission.

Valerie Sonico, Administration Clerk - Applications received from:

Ronald Gray III

Julitza Alvares

Karen Rodriguez

Cecilia Gastelo

Raymond Gonzalez

Robert “Bobby” Fierro

Bonnie Munguia

Raymond Gonzalez

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Julitza Alvares

Her comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

The resolution was adopted to appoint Raymond Gonzalez to the Parks & Recreation Committee.

m/s/c Rebollar, Grass, Galvan, Monita 4/0 (Kelley Absent)

- f. Potential Action to Approve and pass the City of Brawley Resolution to reappoint one Brawley Airport Advisory Commission member.

Valerie Sonico, Administration Clerk - Applications received from:

Joel Shank
 Ronald Gray III
 Julitza Alvares

The resolution was adopted to appoint Joel Shank to the Brawley Airport Advisory Commission.

m/s/c Rebollar, Monita, Galvan, Grass 4/0 (Kelley Absent)

- g. Approve and pass the City of Brawley Resolution to appoint one member to the Brawley Planning Commission.

Valerie Sonico, Administration Clerk - Applications received from:

Sean Willcock
 Ronald Gray III
 Julitza Alvares

The resolution was adopted to appoint Julitza Alvares to the Brawley Planning Commission.

m/s/c Rebollar, Galvan, Grass, Monita 4/0 (Kelley Absent)

- h. Discussion and Potential Action regarding Mayoral Appointments to City Boards and Commissions.

Boards, Commissions & Committees with Council Representation	Delegate	Alternative
Brawley Chamber of Commerce Board of Directors	Galvan	Grass
Imperial County Air Pollution District Board of Directors	Grass	Monita
Imperial County Emergency Food & Shelter Program (EFSP) (WILL CHECK IF ACTIVE)	Monita	Will Appoint
Imperial County Transportation Commission (ICTC)	Rebollar	Galvan
Imperial County Local Transportation Authority (LTA)	Rebollar	Galvan
Imperial County Service Authority for Freeway Emergencies (SAFE)	Monita	Galvan
Imperial Valley Emergency Communications Authority (IVECA)	Monita	Rebollar
League of California Cities Delegate	Rebollar	Kelley
Imperial Valley Regional Public Safety Training Authority	Monita	Rebollar
North County Overall Coalition of the Arts (NOCCA)	Rebollar	Galvan
Imperial County Overall Economic Development Commission	Grass	Pending Analysis for Conflict Kelley
California Joint Pers Insurance Authority (CJPIA)	Rebollar	Monita
Southern California Assn. of Government (SCAG)	Kelley	Grass
LIASON		
Airport Advisory Commission	Kelley	Monita
Imperial Valley Housing Authority	Rebollar	Galvan
Library Board of Trustees	Monita	Grass
Parks & Recreation Advisory Commissions Youth Commission	Galvan	Grass

Planning Commission	Grass	
Community Improvement Committee	Galvan	Rebollar

Council Member John Grass is proposing that the Council consider adding four new committees:

- a) Legislative Committee—There is very little presence in Sacramento. Brawley needs a better presence to advocate for its needs.
- b) Health Care – With recent efforts to merge, the city needs to be engaged in developing healthcare and finance.
- c) Education—We have a good relationship with the school districts, and we work together to facilitate concerns.
- d) Budget Committee – To discuss a committee and provide input to be on top of issues.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Bill Smerdon: Does the council want to form new committees? The council will give staff directions on how to bring back a resolution.

School Board Meeting: Would that be a committee, or would you appoint a liaison to attend the school board meetings?

Formation of a legislative committee: who should be on such a committee, staff members or residents?

Rebollar and Grass talk and see what action they would like to take.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

The appointment was approved for Council Members to the Boards, Commissions, and Committees.

m/s/c Galvan, Monita, Rebollar, Grass 4/0 (Kelley Absent)

Bill Smerdon will work with staff to get the ball rolling for the other commissions that have been requested to be added.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

7. INFORMATIONAL REPORTS

- a. Monthly Staffing Report for December 1, 2024.

8. CITY COUNCIL MEMBER REPORTS

Monita – No Report

Kelley – Absent

Grass – His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Mayor Pro Temp - His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Rebollar - His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Direction from Council to move closed session to 5:30 pm to be able to report out.

His comments may be viewed at:

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Regular Meeting ended at 7:55 pm.

9. CLOSED SESSION

- a. Conference with Real Property Negotiators.

Agency negotiator: City Manager & City Attorney

Negotiating Parties: Clean Water Ventures

Under Negotiations: Potential lease/sale of real property has not yet been identified.

In a closed session, information was provided to the Council, and the Council gave directions to staff.

The closed session ended at 9:00 pm.

Ana Gutierrez, City Clerk

City of Brawley



4d

City Council

Jan 07, 2025

Agenda Item No. 4d

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Jesse Sanchez, Sr. Accounting Assistant
Subject: Demand check registers processed from Nov 30, 2024 to Dec 13, 2024

RECOMMENDATION:

Approve demand check registers processed from Nov 30, 2024 to Dec 13, 2024.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	501	153	0.00	474,003.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	0.00
Bank Drafts	26	26	0.00	455,981.50
EFT's	30	19	0.00	252,344.61
	557	207	0.00	1,182,329.42

Utility refunds included the following:
None.

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Jimmy Duran, Chief of Police/Interim City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved – 12/20/2024
Approved – 12/17/2024



City of Brawley

4d.1

Check Report

By Check Number
Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US Bank-US Bank Operating Account						
02526	Bound Tree Medical LLC	12/06/2024	EFT	0.00	261.00	824
85507482	Invoice	12/03/2024	Desinfectant deodorizer 14oz cans	0.00	87.81	
85517521	Invoice	12/03/2024	Halo Vent 2PK 200PK/CS	0.00	173.19	
02405	Brawley Analytical Inc.	12/06/2024	EFT	0.00	2,236.25	825
INV-000685	Invoice	12/05/2024	Water Testing/Labs 10-30-24	0.00	402.00	
INV-000696	Invoice	12/05/2024	Water Testing/Labs 11-6-24	0.00	1,272.00	
INV-000717	Invoice	12/05/2024	Water Testing/Labs 11-12&13-2024	0.00	562.25	
00248	Brenntag Pacific, Inc.	12/06/2024	EFT	0.00	1,533.88	826
BPI455634	Invoice	12/05/2024	LA Chemchlor Sodium	0.00	1,533.88	
02599	Califa Group	12/06/2024	EFT	0.00	420.00	827
7872	Invoice	12/05/2024	Northstar Digital Literacy Subscription/20...	0.00	420.00	
00478	Delta Dental	12/06/2024	EFT	0.00	9,017.69	828
BE006330187	Invoice	12/04/2024	Dec 2024 Dental Insurance	0.00	9,017.69	
02571	Health and Human Resource Center Inc	12/06/2024	EFT	0.00	329.70	829
E0333474	Invoice	12/04/2024	Employee Assistance Program/Jan 2025	0.00	4.20	
E0333475	Invoice	12/04/2024	Employee Assistance Program/Jan 2025	0.00	325.50	
02346	LexisNexis Risk Solutions FL Inc.	12/06/2024	EFT	0.00	385.00	830
1300043300	Invoice	12/04/2024	AVCC Subscription/Oct 2024	0.00	385.00	
02299	Infosend Inc.	12/06/2024	EFT	0.00	4,254.29	831
275811	Invoice	12/05/2024	FY24-25 UB Mailing Services- Year 3	0.00	4,254.29	
02304	Townsend Public Affairs Inc.	12/06/2024	EFT	0.00	15,000.00	832
22182	Invoice	12/05/2024	Lobbyist Consulting Services	0.00	5,000.00	
22336	Invoice	12/05/2024	Lobbyist Consulting Services	0.00	5,000.00	
22478	Invoice	12/05/2024	Lobbyist Consulting Services	0.00	5,000.00	
02543	Western State Builders, Inc.	12/06/2024	EFT	0.00	93,191.87	833
Application 1R	Invoice	12/05/2024	Scott Pace Park play equipment	0.00	93,191.87	
02405	Brawley Analytical Inc.	12/13/2024	EFT	0.00	2,534.00	834
000735	Invoice	12/09/2024	Water Testing/Labs	0.00	402.00	
000761	Invoice	12/12/2024	Water Testing/Labs	0.00	1,620.00	
INV-000748	Invoice	12/11/2024	Water Testing/Labs 11/25/24	0.00	402.00	
INV-000759	Invoice	12/12/2024	Water Testing/Labs	0.00	110.00	
00248	Brenntag Pacific, Inc.	12/13/2024	EFT	0.00	28,752.97	835
BPI467134	Invoice	12/12/2024	OPEN PO FOR CHEMICALS FY 24-25	0.00	10,102.29	
BPI473857	Invoice	12/12/2024	OPEN PO FOR CHEMICALS FY 24-25	0.00	12,269.29	
BPI476305	Invoice	12/12/2024	OPEN PO FOR CHEMICALS FY 24-25	0.00	6,381.39	
00575	Enterprise FM Trust	12/13/2024	EFT	0.00	29,835.76	836
FBN5194205	Invoice	12/10/2024	R & M Cost/Unit Leases/Maintenance Fee...	0.00	29,835.76	
02547	Finch, Thornton & Baird, LLP	12/13/2024	EFT	0.00	11,671.00	837
202350	Invoice	12/12/2024	Legal Services	0.00	11,671.00	
02278	Grady Dexter Dutton	12/13/2024	EFT	0.00	925.00	838
24054	Invoice	12/12/2024	Rancho Los Lagos/Project management Se...	0.00	925.00	
02617	Tinosi, Inc.	12/13/2024	EFT	0.00	1,200.00	839

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
300	Invoice	12/12/2024	Gas monitor Training/travel fee/WTP atte...	0.00	1,200.00	
02304	Townsend Public Affairs Inc.	12/13/2024	EFT	0.00	5,000.00	840
22619	Invoice	12/12/2024	Lobbyist Consulting Services	0.00	5,000.00	
02542	Tripepi Smith and Associates, Inc.	12/13/2024	EFT	0.00	45,690.00	841
13661	Invoice	12/12/2024	Professional Services -Consulting-Public O...	0.00	45,690.00	
00145	Vestis Group, Inc.	12/13/2024	EFT	0.00	106.20	842
5220442949	Invoice	12/05/2024	Mats/Dust Mops	0.00	106.20	
00002	360 Business Products	12/06/2024	Regular	0.00	328.30	304679
WO-44516-1	Invoice	12/04/2024	Binders, Ink Pens, Gel Pens	0.00	110.37	
WO-44905-1	Invoice	12/05/2024	Calendars, Pens, Mechanical Pencils	0.00	217.93	
00009	AA Electric	12/06/2024	Regular	0.00	6,440.15	304680
2176	Invoice	12/05/2024	AC Unit installation for MCC Room	0.00	4,563.13	
2275	Invoice	12/03/2024	Main & N 8th Replaced sealthight	0.00	975.41	
2277	Invoice	12/03/2024	Install new conduit for signal light	0.00	901.61	
00015	Acme Safety & Supply Corp	12/06/2024	Regular	0.00	3,972.82	304681
166017-00	Invoice	12/03/2024	Vynil Signs and Aluminum Stands	0.00	3,172.82	
166321-00	Invoice	12/05/2024	Cattle Call Rental	0.00	800.00	
00040	Airwave Communications Ent Inc	12/06/2024	Regular	0.00	6,438.24	304682
446522	Invoice	12/03/2024	AES Encryption Software	0.00	3,106.72	
449903	Invoice	12/05/2024	Intalled Lighbar and Light Insert/FordF150...	0.00	3,331.52	
02616	Alexander Gonzalez	12/06/2024	Regular	0.00	114.00	304683
11-24Soccer	Invoice	12/04/2024	Brawley Yourth Soccer 2024/Parks/Nov 13...	0.00	76.00	
11-24Soccer2	Invoice	12/04/2024	Brawley Youth Soccer 2024/Parks/Nov 7 &...	0.00	38.00	
02019	All Valley Fence and Materials	12/06/2024	Regular	0.00	672.36	304684
24-1566	Invoice	12/04/2024	Metal pipes for fence	0.00	672.36	
00075	Allied Waste Services #467	12/06/2024	Regular	0.00	133,518.43	304685
0467-001730614	Invoice	12/04/2024	Street Sweeping Services/Nov 2024	0.00	133,518.43	
00076	Allstar Fire Equipment Inc	12/06/2024	Regular	0.00	5,366.75	304686
258102	Invoice	12/03/2024	2 PR Boots & Tactical Pants	0.00	1,012.85	
258749	Invoice	12/03/2024	(4) Headnet w Bracket and (4) Voice Amplif..	0.00	2,967.42	
258897	Invoice	12/03/2024	(2) PR Tactical Pants	0.00	578.05	
259756	Invoice	12/03/2024	(3) Blocking Hood and Boots	0.00	808.43	
00084	Alsco American Linen Div Steiner Corp	12/06/2024	Regular	0.00	1,034.46	304687
LYUM1842490	Invoice	12/03/2024	Cleaning Srvcs/Supplies/PD	0.00	173.09	
LYUM1842491	Invoice	12/03/2024	Cleaning Serv/Supplies/City Hall	0.00	37.36	
LYUM1842492	Invoice	12/03/2024	Cleaning Serv/Supplies/Admin Rec	0.00	180.39	
LYUM1843366	Invoice	12/05/2024	Cleaning Srvs/Supplies/WWTP	0.00	129.21	
LYUM1844915	Invoice	12/05/2024	Cleaning Srvcs/Supplies/WWTP	0.00	134.97	
LYUM1845573	Invoice	12/04/2024	Cleaning Srvcs/Supplies/PD	0.00	173.09	
LYUM1845579	Invoice	12/04/2024	Cleaning Srvcs/Supplies/WTP	0.00	77.14	
LYUM1846443	Invoice	12/05/2024	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
02240	Ariel Casillas	12/06/2024	Regular	0.00	4,000.00	304688
3-456-2	Invoice	12/04/2024	Soccer Program Manager	0.00	4,000.00	
01952	Asset Monitoring Solutions Inc	12/06/2024	Regular	0.00	17.00	304689
72445	Invoice	12/05/2024	FM Lite Hosting - Nov	0.00	17.00	
00172	ATCO International	12/06/2024	Regular	0.00	100.00	304690
I0633599	Invoice	12/03/2024	All-Pro	0.00	100.00	
00176	Auto Zone Inc #2804	12/06/2024	Regular	0.00	91.91	304691
02804243476	Invoice	12/05/2024	10 Pack Bulbs	0.00	4.19	

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
02804246271	Invoice	12/05/2024	Motor Oil and Siphon Pump	0.00	29.73	
02804247771	Invoice	12/05/2024	Shop Towels, Oil Absorbent, Safety Glasses	0.00	57.99	
00184	Babcock Laboratories Inc	12/06/2024	Regular	0.00	2,452.24	304692
CK40254-10480	Invoice	12/05/2024	Water Testing S/V Sampling	0.00	2,452.24	
00215	Biometrics4All Inc	12/06/2024	Regular	0.00	6.75	304693
BRAWL0120	Invoice	12/04/2024	Relay Fees/P&R/May 2024	0.00	3.75	
BRWLPD0026	Invoice	12/04/2024	Relay Fees/PD/Oct 2024	0.00	3.00	
02292	Blu Bulk Transport Inc	12/06/2024	Regular	0.00	126.00	304694
2628588	Invoice	12/03/2024	Spring water (50) Gallons/FD#2	0.00	36.50	
2628841	Invoice	12/03/2024	Spring Water 40 Gallons/FD#1	0.00	30.00	
2630163	Invoice	12/03/2024	Spring Water 70 Gallons/FD#1	0.00	49.50	
2631164	Invoice	12/03/2024	Rent Stainless Steel Tank/FD#1	0.00	5.00	
2631165	Invoice	12/03/2024	RENT Stainless Steel Tank/FD#2	0.00	5.00	
00228	Brawley Ace Hardware	12/06/2024	Regular	0.00	5,603.63	304695
CM0000459	Credit Memo	12/03/2024	Bolts Nuts & Washers	0.00	-1.68	
CM0000460	Credit Memo	12/03/2024	Bottled Water 16Oz	0.00	-23.11	
J60461/2	Invoice	12/03/2024	Concrete Paint, RYL INT SG, Receptable Wa..	0.00	165.12	
J62208/2	Invoice	12/03/2024	Jnt Cmpnd Wallboard 12#	0.00	25.85	
J65324/2	Invoice	12/05/2024	SlimPlug & Fan Oscil 3SPD	0.00	59.24	
J65825/2	Invoice	12/03/2024	RainX, Chamois, Batteries, Bathroom Disfct	0.00	184.16	
J65992/2	Invoice	12/03/2024	Naturescpe red mulch, tape, utility knife...	0.00	521.88	
J66233/2	Invoice	12/03/2024	Restroom plaque, Wallplate switch	0.00	26.69	
J68382/2	Invoice	12/03/2024	Pool Trowl, Shovel, Mattck Pick, Hammer.....	0.00	448.15	
J68459/2	Invoice	12/04/2024	Cont Pro Ext Sat Mtb 5G	0.00	517.17	
J68613/2	Invoice	12/03/2024	Shop towels, Tape, Lysol, Cleaning supplies	0.00	152.34	
J68776/2	Invoice	12/03/2024	Power Strip 6 Outlet White	0.00	9.26	
J69006/2	Invoice	12/03/2024	Bolts Nuts & Washers	0.00	6.15	
J69031/2	Invoice	12/03/2024	Fuel can replacement spout, Primer Bulb, ...	0.00	13.21	
J69107/2	Invoice	12/03/2024	Storage Tote, Face Shields	0.00	38.76	
J69248/2	Invoice	12/04/2024	Ltx Fld Mrk White Paint	0.00	260.66	
J70948/2	Invoice	12/04/2024	Caution Tape, Cleaner Drain	0.00	24.33	
J70992/2	Invoice	12/04/2024	Strngarm Hnd&Lvr, Curved Jaw Plier	0.00	40.92	
J71757/2	Invoice	12/04/2024	Conpro, Paint pail, Roller	0.00	41.13	
J72455/2	Invoice	12/04/2024	Rat & Mouse Glue Trap, Insect Killer	0.00	82.19	
J72569/2	Invoice	12/04/2024	Paint brush, Sandpaper, foam brush wood,...	0.00	94.03	
J72585/2	Invoice	12/04/2024	Wood Stub, Plywood	0.00	92.21	
J72762/2	Invoice	12/03/2024	Brass Keys, Key Band Cover	0.00	63.06	
J72879/2	Invoice	12/03/2024	Tape, Crazy Glue, CHarcoal Pellet Scoop	0.00	27.55	
J72959/2	Invoice	12/03/2024	Cutend Mophead, Mop Handle	0.00	48.66	
J73090/2	Invoice	12/03/2024	Caution Tape	0.00	14.00	
J73228/2	Invoice	12/03/2024	Landscape Pin 4.5",Landscape Fabric	0.00	133.55	
J73235/2	Invoice	12/03/2024	Bottled Water 16oz 24Pk	0.00	32.58	
J73246/2	Invoice	12/03/2024	Landscape Fabric 3X100	0.00	49.54	
J73924/2	Invoice	12/03/2024	Bottled Water 16Oz 24Pk	0.00	16.13	
J74101/2	Invoice	12/03/2024	Cable Ties	0.00	20.13	
J74149/2	Invoice	12/03/2024	Cleaning Supplies	0.00	142.28	
J74623/2	Invoice	12/03/2024	Sponge Scrub Hvydty 6PK	0.00	8.61	
J74845/2	Invoice	12/03/2024	Bulb CFL 780L 13W	0.00	12.05	
J74861/2	Invoice	12/03/2024	Tray Item	0.00	3.00	
J74939/2	Invoice	12/03/2024	Bolts Nuts & Washers	0.00	26.93	
J75159/2	Invoice	12/03/2024	Snap Knife 8Pt	0.00	7.53	
J75971/2	Invoice	12/03/2024	Mouse Glue Trap, Rollers, Paint Tray, Rolle...	0.00	115.30	
J76095/2	Invoice	12/03/2024	Spray Paint	0.00	66.28	
J76096/2	Invoice	12/03/2024	Mending Brace, Fluo Bulb	0.00	51.27	
J76207/2	Invoice	12/03/2024	Fast Acting Fuse 6 Amp	0.00	8.61	
J77395/2	Invoice	12/03/2024	Propane Bulk per Gallon	0.00	26.23	
J78091/2	Invoice	12/03/2024	Spray Paint, Knot Cup Brush	0.00	26.91	

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
J78380/2	Invoice	12/03/2024	Roller, tape	0.00	22.81	
J78461/2	Invoice	12/03/2024	Propane Bulk per Gallon	0.00	18.92	
J78464/2	Invoice	12/03/2024	Cleaning supplies	0.00	128.10	
J78494/2	Invoice	12/03/2024	Ext Paint	0.00	518.67	
J78562/2	Invoice	12/03/2024	Mounting Tape, Cord Clip, Quick Clip	0.00	19.36	
J78646/2	Invoice	12/03/2024	Cleaning Supplies	0.00	270.49	
J78724/2	Invoice	12/03/2024	Painter Tape	0.00	37.02	
J78930/2	Invoice	12/03/2024	Paint Thinner, Plastic Pail, Oxy-Acetylen	0.00	31.85	
J78984/2	Invoice	12/03/2024	Grip Glove L BLK	0.00	18.31	
J79134/2	Invoice	12/03/2024	Couple Sch80 PVC, Thread Seal Tape	0.00	10.32	
J79398/2	Invoice	12/03/2024	Elbow 90 SCH80 2"	0.00	11.84	
J79598/2	Invoice	12/03/2024	Potting Mix Soil	0.00	163.69	
J79712/2	Invoice	12/03/2024	Bibb Hose 3/4" Ball Valv	0.00	18.31	
J79787/2	Invoice	12/03/2024	Elbows, Tees, Rake Dual Tine	0.00	96.90	
J81014/2	Invoice	12/03/2024	Safety Glasses, Spray Paint Blue	0.00	43.08	
J81270/2	Invoice	12/03/2024	Self-Drilling Screws	0.00	44.08	
J81311/2	Invoice	12/03/2024	Blue Shop Towels, Bolt Nuts & WAsHERS pe...	0.00	19.45	
J81573/2	Invoice	12/05/2024	Spraypaint, Rake Shovel, Sand	0.00	71.06	
J81631/2	Invoice	12/03/2024	Sheetrock screws, bolts nuts & washers pe...	0.00	19.28	
J81789/2	Invoice	12/03/2024	Marker Sharpie, Power 73 Pool Shock	0.00	20.01	
J81955/2	Invoice	12/03/2024	LED Recharge Flashlight, Spraypaint Black	0.00	72.16	
J82311/2	Invoice	12/03/2024	Toolbox Safety Glasses, Shop Towels.....	0.00	150.03	
J82817/2	Invoice	12/05/2024	Bolts Nuts & Washers per LB	0.00	28.18	
J82849/2	Invoice	12/05/2024	Primer PVC Purple, Ratchet Pipe Cutr	0.00	39.41	
J83207/2	Invoice	12/05/2024	AlkIn Batteries AAAA 2Pk	0.00	7.53	
J83246/2	Invoice	12/05/2024	Bottled Water 24Pk	0.00	43.91	
	Void	12/06/2024	Regular	0.00	0.00	304696
	Void	12/06/2024	Regular	0.00	0.00	304697
	Void	12/06/2024	Regular	0.00	0.00	304698
	Void	12/06/2024	Regular	0.00	0.00	304699
00261	Burke Williams & Sorensen LLP	12/06/2024	Regular	0.00	6,501.80	304700
331242	Invoice	12/04/2024	Rachel Fonseca Workplace Investigation	0.00	6,501.80	
00299	Canon Financial Services Inc	12/06/2024	Regular	0.00	4,721.55	304701
35559486	Invoice	12/03/2024	Copier Usage Sep & Contract Charge Oct/...	0.00	137.69	
35559488	Invoice	12/03/2024	Contract Charge/Oct 2024/Parks&Rec	0.00	219.82	
35562745	Invoice	12/03/2024	Maint Overage Sep & Contract Charge Oct...	0.00	165.67	
35562746	Invoice	12/03/2024	Copier Usage Sep & Contract Chrage Oct/...	0.00	73.31	
35562747	Invoice	12/03/2024	Contract Charge/ PW/Nov 2024	0.00	400.83	
35562749	Invoice	12/03/2024	Copier Usage Sep & Contract Charge Oct/...	0.00	973.92	
35562754	Invoice	12/03/2024	Maint Overage Sep & Contract Charge Oct...	0.00	422.94	
36213657	Invoice	12/05/2024	Contract Charge Nov/Library	0.00	105.36	
36215568	Invoice	12/05/2024	Copier Usage Oct/Library	0.00	3.16	
36216899	Invoice	12/05/2024	Copier Usage Oct & Contract Nov/PW	0.00	434.03	
36216901	Invoice	12/05/2024	Copier Usage Oct & Contract Charge Nov/...	0.00	398.60	
36217353	Invoice	12/05/2024	Copier Usage Oct & Contract Nov	0.00	108.83	
36217354	Invoice	12/05/2024	Copier Usage Oct/FD#1	0.00	5.87	
36217358	Invoice	12/05/2024	Copier Usage Oct & Contract Nov/PD	0.00	870.69	
36220767	Invoice	12/05/2024	Contract Charge/PW/Dec 2024	0.00	400.83	
00300	Canon Solutions America	12/06/2024	Regular	0.00	224.94	304702
4040883692	Invoice	12/03/2024	Maint Equip Base/Nov 2024	0.00	224.94	
00314	Carrot-Top Industries Inc	12/06/2024	Regular	0.00	836.48	304703
INV134418	Invoice	12/03/2024	Nylon US Flags	0.00	836.48	
00324	CDW Government Inc	12/06/2024	Regular	0.00	2,182.62	304704
AB58D6L	Invoice	12/04/2024	Laptop Replacement	0.00	2,182.62	
00392	Core & Main LP	12/06/2024	Regular	0.00	2,790.73	304705
V170265	Invoice	12/03/2024	Bell Jt Rep CLP EPXY	0.00	1,614.92	

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
V530784	Invoice	12/03/2024	Macro HPCplg, PVC Pipes	0.00	1,143.38	
V981743	Invoice	12/05/2024	3/4 CPLG 110 CTSXCTS	0.00	32.43	
02178	County of Imperial Workforce and Econ Develop	12/06/2024	Regular	0.00	4,906.08	304706
IVFTZ-2025-001	Invoice	12/05/2024	2023-2024 25% Balance Share/2024-2025...	0.00	4,906.08	
02191	Data Ticket Inc	12/06/2024	Regular	0.00	200.00	304707
170166	Invoice	12/04/2024	Code Enf Proc/Aug 2024	0.00	200.00	
00493	Desert Air Conditioning Inc	12/06/2024	Regular	0.00	179.00	304708
304437	Invoice	12/04/2024	Cancel Plumbing Connection proposal	0.00	179.00	
02560	Desert RV Service & Towing LLC	12/06/2024	Regular	0.00	8,813.17	304709
671	Invoice	12/04/2024	Unit 242 Window Tint	0.00	425.00	
681	Invoice	12/04/2024	Unit 202 towed to Quick Lane	0.00	100.00	
690	Invoice	12/04/2024	Unit 243 Window Tint (2024 Ford Escape)	0.00	500.00	
691	Invoice	12/04/2024	Unit 244 Window Tint	0.00	500.00	
692	Invoice	12/04/2024	Unit 163, 164 & 171 removed safety equip...	0.00	2,850.00	
712	Invoice	12/04/2024	Window Tint, Exterior doors Mirror Tint	0.00	333.33	
736	Invoice	12/04/2024	Unit 201 Remove cage and light bar, paint...	0.00	3,604.84	
743	Invoice	12/04/2024	Window Tint 6 Doors	0.00	500.00	
00531	EA Electric	12/06/2024	Regular	0.00	1,170.00	304710
INV218	Invoice	12/04/2024	Troubleshoot Tank Level Sensor 9/13/24	0.00	1,170.00	
00647	Fire Service Corp	12/06/2024	Regular	0.00	1,373.71	304711
26M 912753	Invoice	12/04/2024	Fire Ext Maint #164605/FD#1	0.00	477.32	
26M 912754	Invoice	12/04/2024	Fire Ext Maint #201739/FD#2	0.00	650.85	
26M 912756	Invoice	12/04/2024	Fire Ext Maint #156447 / Admin	0.00	245.54	
02327	Garda CL West Inc. Lockbox #233209	12/06/2024	Regular	0.00	369.05	304712
10802410	Invoice	12/04/2024	Armored Transport Service/December 20...	0.00	369.05	
00720	GovConnection Inc	12/06/2024	Regular	0.00	1,078.04	304713
75628129	Invoice	12/04/2024	Surface Pro Keyboard	0.00	242.44	
75846078	Invoice	12/04/2024	Google Wksp Xfr	0.00	835.60	
00741	Hach Company Inc	12/06/2024	Regular	0.00	1,394.39	304714
14242632	Invoice	12/04/2024	KTO Basic Lab pH Kit	0.00	2,396.47	
CM0000461	Credit Memo	12/04/2024	Prognosys Dig Sensor inv #14196036	0.00	-1,002.08	
01722	HD Supply, Inc.	12/06/2024	Regular	0.00	6,140.56	304715
121348-DM	Debit Memo	12/03/2024	Debit Memo for Invoice 121348	0.00	1,246.62	
INV00453164	Invoice	12/04/2024	LevelRat Submers Transmitter	0.00	728.48	
INV00454028	Invoice	12/04/2024	Submersible	0.00	712.17	
INV00514248	Invoice	12/04/2024	Calibration Cylinder 500ml	0.00	78.66	
INV00514288	Invoice	12/04/2024	Calibration Cylinders	0.00	409.86	
INV00525409	Invoice	12/04/2024	SenION pH Electrode	0.00	728.36	
INV00528544	Invoice	12/04/2024	Honda Trash Pump Cage Mounted	0.00	2,236.41	
02618	Imperial County Treasurer- Tax Collector	12/06/2024	Regular	0.00	12,476.62	304716
2023-2024Tax/G...	Invoice	12/04/2024	Guadalupe Park/2023 - 2024 Property Tax...	0.00	6,600.40	
2024-2025Tax/G...	Invoice	12/04/2024	Guadalupe Park/2024 - 2025 Property Tax...	0.00	5,876.22	
00805	Imperial Irrigation District	12/06/2024	Regular	0.00	16.12	304717
10-24IIDVPark	Invoice	12/04/2024	V. Park/Power for Sprinklers/9/26/24 - 10...	0.00	16.12	
00809	Imperial Printers	12/06/2024	Regular	0.00	878.42	304718
24-3201	Invoice	12/04/2024	Fire Prevention Forms (500)	0.00	235.46	
24-3202	Invoice	12/04/2024	Bus. Cards Rodelo (500)	0.00	59.48	
24-3203	Invoice	12/04/2024	Courtesy Notice Door Hangers	0.00	494.94	
24-3217	Invoice	12/04/2024	Bus. Cards PD (1000)	0.00	88.54	
00861	Jade Security Systems Inc	12/06/2024	Regular	0.00	34.99	304719

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0217655	Invoice	12/04/2024	Electronic Monitor Security System/Finan...	0.00	34.99	
01919	Jimmy Duran	12/06/2024	Regular	0.00	176.05	304720
10-24TravelR	Invoice	12/05/2024	Travel Adv/LCCA Conference/Oct15-16	0.00	176.05	
00924	Johnson Controls Fire	12/06/2024	Regular	0.00	1,233.84	304721
52195720	Invoice	12/03/2024	Senior Ctr/Fire Extinguisher Inspection	0.00	335.15	
52195784	Invoice	12/03/2024	Senior Ctr/Kitchen Hood Inspection	0.00	242.44	
52202267	Invoice	12/03/2024	Annual Fire Extinguisher Inspection/Charge	0.00	656.25	
01946	Juan Manuel Cabrera	12/06/2024	Regular	0.00	275.00	304722
10-24Reimburse	Invoice	12/04/2024	Reimbursement/Work Boots/El Vaquero ...	0.00	275.00	
00995	Kaz-Bros Design Shop	12/06/2024	Regular	0.00	1,973.77	304723
10226	Invoice	12/04/2024	Decals (1000)	0.00	250.00	
10243	Invoice	12/04/2024	Junior Officer Badges (1000)	0.00	301.70	
10330	Invoice	12/04/2024	Engraving name plates, Name Plate Holder...	0.00	129.24	
10374	Invoice	12/04/2024	Soccer Jersey Sets and socks	0.00	1,292.83	
00979	K-C Welding Rentals Inc	12/06/2024	Regular	0.00	66.78	304724
48824	Invoice	12/03/2024	Saw Chains	0.00	66.78	
01025	LaBrucherie Irrigation Supp LLC	12/06/2024	Regular	0.00	1,302.52	304725
OM41197	Invoice	12/03/2024	Brass valve/Nipple	0.00	233.90	
OM41864	Invoice	12/03/2024	Adapter/Comp. Cup/PVC pipe/Ball Valve/...	0.00	160.83	
OM43204	Invoice	12/04/2024	1/2 Tee (SxT)	0.00	7.97	
OM43225	Invoice	12/04/2024	Riser Extender (T)	0.00	10.34	
OM43231	Invoice	12/04/2024	PVC IPS Compression Coup, Nested Coupli...	0.00	7.70	
OM43266	Invoice	12/04/2024	Three way valve inline irritrol	0.00	324.00	
OM43267	Invoice	12/04/2024	Solenoid Volt DC Scomplete ASSM	0.00	47.39	
OM43274	Invoice	12/04/2024	Bushings	0.00	18.76	
OM43300	Invoice	12/04/2024	Solenoid Rainbird	0.00	38.87	
OM43447	Invoice	12/04/2024	Gray Glue, Bushings, Clear Primer, Teflon ...	0.00	297.12	
OM43503	Invoice	12/04/2024	Husky Tape Sealing Compound, Tire Pump,...	0.00	155.64	
01095	Main Street Signs	12/06/2024	Regular	0.00	1,962.22	304726
45969	Invoice	12/04/2024	Street Name Signs	0.00	1,900.77	
46005	Invoice	12/04/2024	Sign Reserved for Commander	0.00	61.45	
01096	Mallory Safety & Supply LLC	12/06/2024	Regular	0.00	582.77	304727
6004020	Invoice	12/04/2024	6FT Mini Snap Hooks, Harnesses w/Padding	0.00	582.77	
02309	Mark Cano	12/06/2024	Regular	0.00	1,434.59	304728
11-24Travel	Invoice	12/04/2024	Travel Adv/C.N.O.A./Mark Cano/11/22/24 ...	0.00	1,434.59	
02061	Monarch Iconography	12/06/2024	Regular	0.00	485.00	304729
MI1549	Invoice	12/04/2024	Digitize Image and 8X10 Prints	0.00	485.00	
01231	Motorola Solutions Inc	12/06/2024	Regular	0.00	1,600.79	304730
8281973481	Invoice	12/04/2024	Remote Speaker Microphones	0.00	696.47	
8281980535	Invoice	12/04/2024	Chargers for radios	0.00	904.32	
01238	Mylo Janitorial Inc	12/06/2024	Regular	0.00	7,808.50	304731
5077632	Invoice	12/04/2024	Janitorial Services/Oct 2024	0.00	7,808.50	
01311	Packers Mini Storage	12/06/2024	Regular	0.00	126.50	304732
12-24Storage	Invoice	12/04/2024	Storage Unit B209/December 2024	0.00	126.50	
01315	Parkhouse Tire, Inc	12/06/2024	Regular	0.00	1,404.30	304733
3030084393	Invoice	12/04/2024	Backhoe #20 Road Service	0.00	1,181.03	
3030084629	Invoice	12/04/2024	Unit #222 Road Service	0.00	223.27	
01358	Principal Life Insurance Company	12/06/2024	Regular	0.00	3,145.27	304734
12-24LifeInsuran...	Invoice	12/04/2024	Life Insurance/December 2024	0.00	3,145.27	

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01364	Proforce Marketing	12/06/2024	Regular	0.00	5,189.93	304735
556492	Invoice	12/04/2024	Baton Holders, Mace Spray, Radio and Ha...	0.00	586.03	
558093	Invoice	12/04/2024	Bothell Carriers	0.00	1,224.43	
558683	Invoice	12/04/2024	Males Panel Sets, Conceal Carriers	0.00	3,379.47	
01526	San Diego County RCS	12/06/2024	Regular	0.00	3,953.00	304736
25BRAWFDN03	Invoice	12/04/2024	Fire radios (55) 800 MHz network/ Sept 2...	0.00	1,622.50	
25BRAWPDN03	Invoice	12/04/2024	PD Radios 800 MHz network/Sep 2024	0.00	2,124.00	
25BRAWPWN03	Invoice	12/04/2024	PW radios (7) 800 MHz network/ Sep 2024	0.00	206.50	
02328	SD Electric and Hvacv/R Inc	12/06/2024	Regular	0.00	2,475.95	304737
1302	Invoice	12/04/2024	Serviced units, replaced belt and refrigera...	0.00	2,475.95	
01899	Serra Cooperative Library System	12/06/2024	Regular	0.00	2,051.00	304738
194	Invoice	12/04/2024	Annual Membership FY24/25	0.00	2,051.00	
01596	Southern California Gas Co	12/06/2024	Regular	0.00	59.95	304739
11-24GasFD#2	Invoice	12/04/2024	Natural Gas Consumption/10/2/24 - 11/1/...	0.00	59.95	
02003	Southwest Equipment And Supply	12/06/2024	Regular	0.00	1,205.72	304740
29068	Invoice	12/04/2024	Backhoe Hydraulic hose replaced	0.00	935.72	
29079	Invoice	12/04/2024	Forklift repaired fuel ignition pump	0.00	270.00	
01601	Sparkletts	12/06/2024	Regular	0.00	1,550.46	304741
22780746 101824	Invoice	12/04/2024	5G Crystal Fresh Drinking Water/PD	0.00	48.96	
9689234 100124	Invoice	12/05/2024	Drinking Water and Cooler Rental/Sep 20...	0.00	1,501.50	
01896	Stericycle Inc	12/06/2024	Regular	0.00	61.79	304742
8008781011	Invoice	12/04/2024	Steri-Safe Mon Servt/Nov 2024/PD	0.00	61.79	
01884	Sunbelt Rentals	12/06/2024	Regular	0.00	354.42	304743
157558843-0001	Invoice	12/04/2024	Repl. Carburetor and Air Filter/Hedge Tri...	0.00	102.48	
158729757-0001	Invoice	12/04/2024	Equipment Trailer Repair/Parts and Labor	0.00	251.94	
00496	The Desert Review	12/06/2024	Regular	0.00	1,557.00	304744
4009	Invoice	12/04/2024	Notice Inviting Bid 10/2/24	0.00	495.00	
4021	Invoice	12/04/2024	Color print ad	0.00	450.00	
4025	Invoice	12/04/2024	FONSI and RROF Publication Luckey Ranch	0.00	432.00	
4043	Invoice	12/04/2024	Notice of Appointments for Parrks & Rec	0.00	180.00	
01649	T-Mobile USA Inc	12/06/2024	Regular	0.00	154.00	304745
10-24MobileBldng	Invoice	12/04/2024	IPad Usage/Building/Sep-Oct	0.00	61.60	
9-24TMobilePW	Invoice	12/04/2024	IPad Usage/PW/Jul Aug Sep 2024	0.00	92.40	
01908	Tyler Business Forms	12/06/2024	Regular	0.00	776.40	304746
Invoice-97788	Invoice	12/04/2024	6 Part W-2 EZ-Pack 100 Employees	0.00	776.40	
01710	Unifirst Corporation	12/06/2024	Regular	0.00	228.38	304747
2340131374	Invoice	12/04/2024	Uniform Service	0.00	228.38	
01732	Valley Pest Services Inc	12/06/2024	Regular	0.00	135.00	304748
14344557 MT	Invoice	12/04/2024	Monthly Pest Control/City Hall	0.00	50.00	
14344558 MT	Invoice	12/04/2024	Rodent Control/City Hall	0.00	85.00	
01757	Vision Service Plan (CA), I	12/06/2024	Regular	0.00	2,054.82	304749
821712967	Invoice	12/04/2024	Vision Insurance Planc B/Dec 2024	0.00	797.26	
821712971	Invoice	12/04/2024	Vision Insurance Plan C/Dec 2024	0.00	1,257.56	
01761	Vortex Industries Inc	12/06/2024	Regular	0.00	1,410.42	304750
15-1774792	Invoice	12/04/2024	Repaired Rolling Steel Door(s)	0.00	1,410.42	
01772	Waxie Sanitary Supply	12/06/2024	Regular	0.00	2,053.51	304751
82758662	Invoice	12/04/2024	Glove Nitrile, Scott Coreless, Bath Tissue....	0.00	503.75	
82787211	Invoice	12/04/2024	Kleenline 2 Ply, Gloves, Enmotion 10IN	0.00	216.29	
82790339	Invoice	12/04/2024	Paper towels, Gloves	0.00	239.25	

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82796895	Invoice	12/04/2024	Paper Towels	0.00	188.40	
82815286	Invoice	12/04/2024	Clean & Soft, Fabric Softener Sheets	0.00	294.85	
82815289	Invoice	12/04/2024	Clean & Soft, Fabric Softener Sheets	0.00	476.71	
82825870	Invoice	12/04/2024	2.0 Mil Black Max	0.00	134.26	
01780	Westair Gases & Equipment Inc	12/06/2024	Regular	0.00	1,316.06	304752
0011857961	Invoice	12/04/2024	Medical Oxygen/Cylinder Rental	0.00	380.90	
0080618730	Invoice	12/04/2024	Acetylene, Medical Oxygen	0.00	259.01	
0080618731	Invoice	12/04/2024	Medical Cylinder	0.00	201.95	
0080624897	Invoice	12/04/2024	Medical Oxygen/Cylinder rental/Acetylene	0.00	266.58	
0080624898	Invoice	12/04/2024	Cylinder Rental	0.00	207.62	
02594	William Jair Preciado-Ramos	12/06/2024	Regular	0.00	299.99	304753
8-24Reimburse	Invoice	12/04/2024	Water Treatment Exam Preparation Grade...	0.00	299.99	
01818	Zoll Medical Corporation	12/06/2024	Regular	0.00	3,322.14	304754
4063374	Invoice	12/04/2024	Cardiac Monitor Repair/ LCD Model TFT Co..	0.00	3,322.14	
00009	AA Electric	12/06/2024	Regular	0.00	8,437.31	304755
2239	Invoice	12/05/2024	Light Pole on Main & Palm	0.00	8,437.31	
01706	U.S. Bank Corporate	12/06/2024	Regular	0.00	17,484.37	304756
10222024	Invoice	12/05/2024	US Bank Credit Card Charges	0.00	17,484.37	
00002	360 Business Products	12/13/2024	Regular	0.00	78.30	304758
WO-44183-1	Invoice	12/11/2024	Speaker Ssystem/USB Adapter/Note Disp...	0.00	78.30	
02616	Alexander Gonzalez	12/13/2024	Regular	0.00	19.00	304759
12-24Soccer	Invoice	12/12/2024	Brawley Youth Soccer 2024/Parks/Dec 5	0.00	19.00	
00084	AlSCO American Linen Div Steiner Corp	12/13/2024	Regular	0.00	855.61	304760
LYUM1834314	Invoice	12/12/2024	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
LYUM1847962	Invoice	12/09/2024	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
LYUM1848634	Invoice	12/11/2024	Cleaning Srvs/Supplies/PD	0.00	173.09	
LYUM1848635	Invoice	12/12/2024	Cleaning Serv/Supplies/City Hall	0.00	37.36	
LYUM1848636	Invoice	12/12/2024	Cleaning Srvcs/Supplies/Admin Rec	0.00	180.39	
LYUM1848642	Invoice	12/11/2024	Cleaning Srvcs/Supplies/WTP	0.00	77.14	
LYUM1849491	Invoice	12/11/2024	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
02619	American Flagpole & Flag Co.	12/13/2024	Regular	0.00	1,198.07	304761
194169	Invoice	12/10/2024	State Flags/National Flag	0.00	1,198.07	
00176	Auto Zone Inc #2804	12/13/2024	Regular	0.00	758.26	304762
02804248486	Invoice	12/10/2024	Battery/Truck 219	0.00	144.22	
02804260780	Invoice	12/10/2024	Bucket/Wax/Towels/Wash Mitt/Bucket Lid	0.00	53.78	
02804266644	Invoice	12/09/2024	Bat. Cleaner/Coolant/Break&Leak lub/Wi...	0.00	71.40	
02804266869	Invoice	12/12/2024	Antifreeze/Coolant Concentrate	0.00	60.15	
02804266978	Invoice	12/09/2024	Battery/Wiper Blade/Battery Instalation/T...	0.00	181.23	
02804267617	Invoice	12/12/2024	RV Battery	0.00	219.48	
02804272186	Invoice	12/12/2024	Headlights	0.00	28.00	
00184	Babcock Laboratories Inc	12/13/2024	Regular	0.00	2,487.69	304763
CK40898-10480	Invoice	12/10/2024	Water Testing/Labs	0.00	1,846.54	
CL40333-2441	Invoice	12/12/2024	Water Testing/Labs	0.00	59.43	
CL-40336-2441	Invoice	12/12/2024	Water Testing/Labs	0.00	556.10	
SINV112270	Invoice	12/09/2024	Finance Charge/Invoice CH41941-10	0.00	25.62	
00215	Biometrics4All Inc	12/13/2024	Regular	0.00	12.00	304764
BRAWL0125	Invoice	12/11/2024	Relay Fees/Parks & Recs.	0.00	12.00	
02075	Boot Barn	12/13/2024	Regular	0.00	651.31	304765
INV0005273	Invoice	12/11/2024	Safety Boots/Accessories/Omar Balderas	0.00	197.78	
INV00424853	Invoice	12/12/2024	Safety Boots/Accessories/Juan Sandoval	0.00	207.01	

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INV00424854	Invoice	12/12/2024	Safety Boots/Accessories/Diego Chavarin	0.00	246.52	
00228	Brawley Ace Hardware	12/13/2024	Regular	0.00	4,991.64	304766
A02895/2	Invoice	12/12/2024	Concrete mix/Bleach/Plier &W retch set	0.00	87.22	
CM0000463	Credit Memo	12/10/2024	Keys Brass	0.00	-15.47	
J16202/2	Invoice	12/11/2024	Metal Strap/FH One Screw/Parks & Recs.	0.00	5.79	
J28848/2	Invoice	12/11/2024	Base Paint for Graffiti Abatement	0.00	51.70	
J28850/2	Invoice	12/11/2024	Toggle Wall Plate/Receptacle Wall Plate/L....	0.00	1.84	
J39541/2	Invoice	12/11/2024	Self-Drilling Screws for Bus Shelters/P&R	0.00	9.32	
J43098/2	Invoice	12/10/2024	Vacuum/Steel Rail/Roller/Stickers/Paint/V...	0.00	307.66	
J46222/2	Invoice	12/11/2024	Key blank for duplicate	0.00	3.87	
J51138/2	Invoice	12/11/2024	Wrench Set Ratch/IT	0.00	59.24	
J84429/2	Invoice	12/09/2024	Push Broom/Shovels	0.00	142.18	
J84516/2	Invoice	12/10/2024	Brass Keys, Clr Tape, Cable Tie	0.00	63.79	
J84593/2	Invoice	12/09/2024	Tape Measure	0.00	26.15	
J84940/2	Invoice	12/09/2024	1/2 X 10' Rebar	0.00	6.24	
J84943/2	Invoice	11/05/2024	Spray Paint	0.00	65.65	
J84944/2	Invoice	12/09/2024	Rust prevention Paint	0.00	51.71	
J85255/2	Invoice	12/09/2024	Wood Handles	0.00	43.06	
J85271/2	Invoice	12/09/2024	Stakes	0.00	28.17	
J85429/2	Invoice	12/09/2024	Type C cable/Drill Bits	0.00	60.30	
J85597/2	Invoice	12/10/2024	Spray Paint	0.00	174.24	
J85602/2	Invoice	12/10/2024	Bulb Fluo T8	0.00	46.32	
J85693/2	Invoice	12/10/2024	LED T8 2PK	0.00	60.30	
J85695/2	Invoice	12/10/2024	Wire Rope	0.00	5.11	
J85738/2	Invoice	12/10/2024	Earmuffs, Filters	0.00	111.42	
J86171/2	Invoice	12/10/2024	Ladders	0.00	478.39	
J86179/2	Invoice	12/10/2024	Yard Sale Item Price Correction J86171/2	0.00	38.79	
J86722/2	Invoice	12/10/2024	Trash Bags, Oil Stihl	0.00	35.89	
J86843/2	Invoice	12/10/2024	Keys Brass	0.00	18.27	
J86943/2	Invoice	12/10/2024	Drive Bit Set, Extractor Set, Rope.....	0.00	300.99	
J87059/2	Invoice	12/10/2024	Battery AA 20PK	0.00	45.39	
J87672/2	Invoice	12/10/2024	Plywood, Bolt Nuts Washers per LB	0.00	50.11	
J88715/2	Invoice	12/10/2024	Weather Strip Tape, Tie Down Org	0.00	23.25	
J88719/2	Invoice	12/10/2024	Tie Wire Solid 16GA	0.00	15.07	
J88863/2	Invoice	12/10/2024	Metric Wrench Set, Brush, Wet/Dry Vacc...	0.00	131.42	
J88992/2	Invoice	12/10/2024	Safety Vest, Spray Paint	0.00	49.49	
J89297/2	Invoice	12/11/2024	Paint Brushes	0.00	14.84	
J89465/2	Invoice	12/10/2024	Ballast, Bungy Cord, Paint, Flou Bul, Moldi...	0.00	387.13	
J89590/2	Invoice	12/11/2024	Chain/Row Parks & Rec	0.00	19.38	
J89796/2	Invoice	12/10/2024	Bottled Water 16oz 24Pk	0.00	40.02	
J90325/2	Invoice	12/10/2024	Chain Coil	0.00	15.47	
J90336/2	Invoice	12/10/2024	Propane	0.00	6.87	
J90425/2	Invoice	12/10/2024	Plywood	0.00	43.00	
J90470/2	Invoice	12/10/2024	LED Tree, Wreath, Xmas Lights, Hooks	0.00	138.72	
J91790/2	Invoice	12/10/2024	Gloves	0.00	51.71	
J91857/2	Invoice	12/10/2024	Folding Earmuff, Back Support, Knee Pads,...	0.00	163.01	
J92090/2	Invoice	12/10/2024	Duct tape., Paint tray, Cleaner, Roller	0.00	94.48	
J92168/2	Invoice	12/10/2024	Cable Tie	0.00	5.38	
J92173/2	Invoice	12/10/2024	Cable Tie	0.00	4.84	
J92196/2	Invoice	12/10/2024	Bowl Brush	0.00	4.30	
J92218/2	Invoice	12/10/2024	Paint/Interior & Exterior	0.00	97.59	
J92319/2	Invoice	12/10/2024	Clogbuster	0.00	17.23	
J92798/2	Invoice	12/11/2024	Mail Box vertical lock	0.00	42.01	
J93007/2	Invoice	12/10/2024	Door Stop Wedge	0.00	9.89	
J93718/2	Invoice	12/11/2024	Garden Sprayer	0.00	24.77	
J94067/2	Invoice	12/11/2024	Key duplicates/Lock/Accessory	0.00	27.76	
J95281/2	Invoice	12/11/2024	Cable Ties/Duct Tape for Kiosk	0.00	21.53	
J95314/2	Invoice	12/11/2024	Painters Tape/Tray	0.00	47.26	
J95324/2	Invoice	12/11/2024	Paint & supplies/Ring Wax extender kit/G....	0.00	515.81	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
J95520/2	Invoice	12/11/2024	Plastic Sink Trap/Waste outlet	0.00	21.53	
J95588/2	Invoice	12/11/2024	Ziploc Bags/Cleaning Supplies/Padlock/Cab...	0.00	227.05	
J95898/2	Invoice	12/11/2024	Duct Tape	0.00	25.84	
J95916/2	Credit Memo	12/11/2024	Plastic Sink Trap/Waste Outlet/Orig Inv J9...	0.00	-21.53	
J95928/2	Invoice	12/11/2024	Bolt Nuts & Washwrs	0.00	3.99	
J95993/2	Invoice	12/11/2024	Blank key/Trash can	0.00	105.31	
J96366/2	Invoice	12/12/2024	Cable Ties/Xmas lights	0.00	33.92	
J96632/2	Invoice	12/12/2024	Photoelectric Light Control/Xmas Lights	0.00	32.30	
J96697/2	Invoice	12/12/2024	Plastic Staple/Xmas lights	0.00	16.13	
J99072/2	Invoice	12/11/2024	Coil Chain 1/4/100'	0.00	25.80	
J99074/2	Invoice	12/12/2024	Straight Blade Cord Outlets	0.00	30.97	
J99291/2	Invoice	12/11/2024	Compound Sweep bag	0.00	15.07	
J99347/2	Invoice	12/11/2024	Wire Staples for Xmas lights	0.00	10.96	
J99421/2	Invoice	12/11/2024	Steel Nut Drivers	0.00	28.18	
J99428/2	Invoice	12/11/2024	Disinfecting bottle/Bank Key for duplicate	0.00	18.93	
J99894/2	Invoice	12/11/2024	Power outlet adapter/Twist tie cable roll	0.00	41.32	
	Void	12/13/2024	Regular	0.00	0.00	304767
	Void	12/13/2024	Regular	0.00	0.00	304768
	Void	12/13/2024	Regular	0.00	0.00	304769
	Void	12/13/2024	Regular	0.00	0.00	304770
00254	Brodart Company		12/13/2024	Regular	0.00	4,887.54 304771
J216723	Invoice	12/09/2024	Children Plan/Service for Jan 2025 - Dec 2...	0.00	4,887.54	
00419	CWEA		12/13/2024	Regular	0.00	584.00 304772
12-24ID324170	Invoice	12/12/2024	Association Membership/Jared G Jaramillo	0.00	239.00	
12-24ID337070	Invoice	12/12/2024	Association Membership/Gustavo G. Rodr...	0.00	239.00	
12-24ID433923	Invoice	12/09/2024	Certification Renewal/CSMG/Jonathan Sa...	0.00	106.00	
02191	Data Ticket Inc		12/13/2024	Regular	0.00	1,287.38 304773
1024TKSTK	Invoice	12/09/2024	Books/Printing/Oct 2024	0.00	1,087.38	
171836	Invoice	12/09/2024	Code Enforcement Processing/Oct 2024	0.00	200.00	
00467	DC Frost Associates Inc		12/13/2024	Regular	0.00	793.08 304774
44324	Invoice	12/12/2024	Screening Bags Box/Feight/WWTP	0.00	793.08	
00493	Desert Air Conditioning Inc		12/13/2024	Regular	0.00	485.00 304775
306384	Invoice	12/10/2024	Run 300 snake by cleaning out	0.00	485.00	
02560	Desert RV Service & Towing LLC		12/13/2024	Regular	0.00	290.00 304776
839	Invoice	12/09/2024	Tech had to fabricate/paint & isntall rack/...	0.00	290.00	
02477	Desert RV. Service & Repair, Inc.		12/13/2024	Regular	0.00	16,364.77 304777
858	Invoice	12/09/2024	Desert RV INV 858	0.00	16,364.77	
00498	Desert Valley Power Systems		12/13/2024	Regular	0.00	2,378.90 304778
2944	Invoice	12/09/2024	Source Test Load Bank Servi. & Quart. Syst...	0.00	2,378.90	
00499	Desert Veterinary Group		12/13/2024	Regular	0.00	50.00 304779
306826	Invoice	12/09/2024	Euthanasia/P457	0.00	50.00	
01838	DXP Enterprises Inc		12/13/2024	Regular	0.00	19,998.52 304780
54803085	Invoice	12/12/2024	Purchase of Pumps for the WWTP	0.00	19,998.52	
00531	EA Electric		12/13/2024	Regular	0.00	11,235.01 304781
INV234	Invoice	12/09/2024	Malan Pressure Senson/Pw Supply/Batter...	0.00	1,299.00	
INV237	Invoice	12/12/2024	Troubleshoot & Repair AUMA Filter Actua...	0.00	2,002.13	
INV239	Invoice	12/12/2024	Installation light/breaker & Sludge Valve/...	0.00	882.69	
INV240	Invoice	12/12/2024	Pole Installation/Malan Street	0.00	4,995.00	
INV241	Invoice	12/12/2024	Installation and test/Binmaster & SOLO G2	0.00	2,056.19	
00548	EFR Environmental Services Inc		12/13/2024	Regular	0.00	1,739.20 304782
87790-24	Invoice	12/12/2024	Drum Pain/Empty Drums/FCS drums/E M...	0.00	612.30	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
U87791-24	Invoice	12/12/2024	Techs. per Hour/Waste Paint/Empty Dru...	0.00	1,126.90	
00569	Empire Southwest LLC	12/13/2024	Regular	0.00	4,738.41	304783
EMWK3808759	Invoice	12/09/2024	Service for Oil lub. & Air Filters/Refill/P04...	0.00	2,172.72	
EMWK3830186	Invoice	12/11/2024	Lube/Fuel, Oil & Trans/Filters/Check /Fuil...	0.00	2,565.69	
00570	Employment Check Inc	12/13/2024	Regular	0.00	52.50	304784
25172	Invoice	12/09/2024	Credit Report/Employment Verification Fe...	0.00	52.50	
00626	Farmers Land Leveling, Inc	12/13/2024	Regular	0.00	3,725.14	304785
240381	Invoice	12/11/2024	Class II Base	0.00	3,725.14	
00635	Ferguson Enterprises Inc	12/13/2024	Regular	0.00	51.23	304786
4881732	Invoice	12/10/2024	VB Cp , Spud Coup Assy CP	0.00	51.23	
00657	Forensic Drug Testing Services Inc	12/13/2024	Regular	0.00	89.00	304787
2024-2509	Invoice	12/11/2024	Drug Prevention & Program Mgmt (month...	0.00	89.00	
00714	Gold Coast Environmental	12/13/2024	Regular	0.00	5,923.83	304788
14201	Invoice	12/11/2024	Service Labor&Travel/Differential Pressure...	0.00	457.50	
14320	Invoice	12/11/2024	Siemens P320 Installation & Parts	0.00	1,781.38	
14352	Invoice	12/11/2024	Siemens Pressure Transmitter	0.00	3,684.95	
00720	GovConnection Inc	12/13/2024	Regular	0.00	18,378.80	304789
75874047	Invoice	12/10/2024	Sit Stand Vertical Lift KeyB	0.00	949.59	
75882070	Invoice	12/12/2024	ARPA: UPS Battery Backup	0.00	14,291.54	
75892915	Invoice	12/10/2024	2y Ext Warr UPS 20B	0.00	803.24	
75897115	Invoice	12/10/2024	KeyBoard KeyPad	0.00	130.38	
75906731	Invoice	12/10/2024	PRO AP272P 14M-602US	0.00	2,204.05	
00741	Hach Company Inc	12/13/2024	Regular	0.00	1,868.44	304790
14256303	Invoice	12/10/2024	Sample Vials, Desiccant Cartridge	0.00	944.97	
14275792	Invoice	12/12/2024	Chlorine Analyzer	0.00	923.47	
01722	HD Supply, Inc.	12/13/2024	Regular	0.00	193.74	304791
INV00540478	Invoice	12/11/2024	Rechargeable UV Flashlight Kit/Case/Charge...	0.00	193.74	
00763	Home Grown Apparel	12/13/2024	Regular	0.00	1,657.71	304792
46014	Invoice	12/11/2024	Logo Patch/Patch sewn	0.00	10.63	
46016	Invoice	12/11/2024	BPD Patches/Right & Lefth Sleeves	0.00	558.15	
46017	Invoice	12/11/2024	BPD Patches	0.00	78.97	
46018	Invoice	12/11/2024	Uniform Shirt/Pants/T-shirt/Animal Control	0.00	219.87	
46027	Invoice	12/11/2024	Strike Khaki Pants/Polo/Patches/BPD	0.00	765.29	
46032	Invoice	12/11/2024	Patch/Animal Control	0.00	11.28	
46044	Invoice	12/11/2024	Patch Sewn/Code Enforcement	0.00	13.52	
00776	I. V. Termite & Pest Control	12/13/2024	Regular	0.00	150.00	304793
0345328	Invoice	12/11/2024	Tree Bees/Pat Williams Park/FD	0.00	150.00	
02035	iClean Car Wash	12/13/2024	Regular	0.00	3,000.00	304794
BPD-August-2024	Invoice	12/10/2024	August membership Car Wash/PD	0.00	1,000.00	
BPD-July-2024	Invoice	12/10/2024	July Car Wash/PD	0.00	1,000.00	
BPD-September-...	Invoice	12/10/2024	Sept Membership Car Wash/PD	0.00	1,000.00	
00797	Imperial County Public Health	12/13/2024	Regular	0.00	4,195.00	304795
24324	Invoice	12/12/2024	Coliform Water Analysis/June 2024	0.00	1,168.00	
24492	Invoice	12/12/2024	Coliform Water Analysis/Sep 2024	0.00	1,168.00	
24539	Invoice	12/12/2024	Coliform Water Analysis/Oct 2024	0.00	1,460.00	
IN0043315	Invoice	12/10/2024	2025 Annual Permit/Splash Pad/FA00061...	0.00	399.00	
00809	Imperial Printers	12/13/2024	Regular	0.00	792.40	304796
24-3836	Invoice	12/10/2024	10 W Envelopes/5K	0.00	568.08	
24-3837	Invoice	12/10/2024	Single Receipt Books/500	0.00	224.32	
00813	Imperial Truss & Lumber Co	12/13/2024	Regular	0.00	53.28	304797

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
B72392	Invoice	12/11/2024	Lumber material/wood 2X12X20 DF	0.00	53.28	
00822	Imperial Valley Paint Center	12/13/2024	Regular	0.00	172.88	304798
400673B	Invoice	12/09/2024	Paint/Materials for Transit/Bus Shelter	0.00	172.88	
00861	Jade Security Systems Inc	12/13/2024	Regular	0.00	344.99	304799
0215596	Invoice	12/11/2024	Emergency Service Call/Backflow in runaw...	0.00	185.00	
0215767	Invoice	12/11/2024	Monitoring Electronic Fire Alarm System/...	0.00	59.99	
0218382	Invoice	12/10/2024	Service Repair-Access control door/Trip C...	0.00	100.00	
02606	Jennissa J Herrera Soto	12/13/2024	Regular	0.00	38.00	304800
12-24Soccer	Invoice	12/12/2024	Brawley Youth Soccer 2024/Parks/Dec 2 &...	0.00	38.00	
02620	Joe Gonzales	12/13/2024	Regular	0.00	60.00	304801
11-24RefundSocc...	Invoice	12/10/2024	Withdrawn at parent request/C. Gonzales	0.00	60.00	
00995	Kaz-Bros Design Shop	12/13/2024	Regular	0.00	53.86	304802
11493	Invoice	12/09/2024	Shadow Box for Santiago	0.00	53.86	
00979	K-C Welding Rentals Inc	12/13/2024	Regular	0.00	844.95	304803
49700	Invoice	12/09/2024	Safety Boots/Accessories/R. Martinez	0.00	275.00	
49706	Invoice	12/09/2024	Safety Boots/Accessory/Gustavo	0.00	289.83	
49707	Credit Memo	12/09/2024	Safety Boots/Gustavo/Org. 049706/2	0.00	-289.83	
49759	Invoice	12/09/2024	Safety Boots/Julian	0.00	216.57	
49801	Invoice	12/11/2024	Chain Loop/Spark plug/Air filter	0.00	103.38	
G71705	Invoice	12/09/2024	Safety Boots/Accessory/Jose Palomares	0.00	250.00	
01025	LaBrucherie Irrigation Supp LLC	12/13/2024	Regular	0.00	1,780.94	304804
OM43684	Invoice	12/10/2024	Cam-lock Alum Adapter/Oil Lub	0.00	59.91	
OM43718	Invoice	12/10/2024	Spike, Cap (T), Outlet Barb	0.00	24.85	
OM43797	Invoice	12/10/2024	Stake	0.00	12.36	
OM43799	Invoice	12/10/2024	Caps (T)	0.00	5.44	
OM43807	Invoice	12/10/2024	Couplings	0.00	37.62	
OM43813	Invoice	12/10/2024	PVC Pipe, Coupling, Primer, Glue	0.00	143.54	
OM43818	Invoice	12/10/2024	Nozzles	0.00	38.57	
OM43855	Invoice	12/10/2024	Nipples, Bushings, Spears	0.00	86.16	
OM43868	Invoice	12/10/2024	Spectrum-on Spike	0.00	16.58	
OM43907	Invoice	12/10/2024	Valves	0.00	35.54	
OM43955	Invoice	12/10/2024	Solenoid	0.00	23.69	
OM43977	Invoice	12/11/2024	Nipple/Compression Coup./T.Tape/Cattle ...	0.00	33.05	
OM44079	Invoice	12/11/2024	Sloan bak-check repair kit/Guadalupe Park	0.00	36.59	
OM44117	Invoice	12/11/2024	Angle Stop/Sloan bak-check repair kit/G. P...	0.00	41.67	
OM44129	Invoice	12/11/2024	Plumbing supplies/filter/City Hall Fountain	0.00	772.69	
OM44130	Invoice	12/11/2024	Sloan Repair kit/Guadalupe restroom	0.00	95.49	
OM44158	Invoice	12/11/2024	Lav Grid S Trainer/Wax/Guadalupe Restro...	0.00	24.67	
OM44187	Invoice	12/11/2024	Trap pvc adapter/Guadalupe restroom	0.00	3.86	
OM44188	Invoice	12/11/2024	Antisiphon Valve/Sunset park	0.00	25.86	
OM44197	Invoice	12/11/2024	Plumbing Supplies/Guadalupe Leak	0.00	96.09	
OM44198	Invoice	12/11/2024	Adapter/Connector for Paint sprayer	0.00	12.77	
OM44210	Invoice	12/12/2024	Repari Kit/Urinal/Guadalupe Park	0.00	47.74	
OM44306	Invoice	12/12/2024	Couplings/Hose Clamps/Plug	0.00	106.20	
	Void	12/13/2024	Regular	0.00	0.00	304805
02204	Luis Emmanuel Somoza	12/13/2024	Regular	0.00	19.00	304806
12-24Soccer	Invoice	12/12/2024	Brawley Youth Soccer 2024/Parks/Dec 5	0.00	19.00	
01096	Mallory Safety & Supply LLC	12/13/2024	Regular	0.00	1,072.42	304807
5940661	Invoice	12/10/2024	Gloves, Cooling Towel	0.00	141.17	
5958444	Invoice	12/10/2024	Gloves, Hat, Sqwincher Pops, AntiFog	0.00	391.14	
6029492	Invoice	12/10/2024	Rubber Boots	0.00	24.23	
6033975	Invoice	12/10/2024	Box of Gloves/Vests	0.00	152.36	
6036838	Invoice	12/11/2024	Rubber boot/Hard hats/Harness/Protectiv...	0.00	288.52	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6038944	Invoice	12/11/2024	Milti Gas Monitor Sensor Calibration	0.00	75.00	
02445	Marlon Barry Aninag	12/13/2024	Regular	0.00	7,053.00	304808
23-19	Invoice	12/12/2024	Administrative Investigation - BPD	0.00	7,053.00	
01183	McNeece Bros Oil Company	12/13/2024	Regular	0.00	184.18	304809
355412	Invoice	12/09/2024	Fuel	0.00	56.48	
355972	Invoice	12/10/2024	Fuel	0.00	52.08	
356101	Invoice	12/10/2024	Fuel	0.00	35.96	
356818	Invoice	12/12/2024	Hose CPI Plug/Coupler/ATD Tube/AMF Bld...	0.00	39.66	
01232	MSC Industrial Supply Co., Inc.	12/13/2024	Regular	0.00	522.28	304810
47048769	Invoice	12/10/2024	Utility Carts/Plastic Bottles Pack/Hand Fla...	0.00	417.83	
48184829	Invoice	12/10/2024	Waterproof PH Meter	0.00	104.45	
01282	O'Reilly Auto Parts	12/13/2024	Regular	0.00	133.00	304811
2648-119255	Invoice	12/09/2024	Jack Stands	0.00	86.19	
2648-120733	Invoice	12/09/2024	Wash brush/Tire Get applicator	0.00	24.01	
2648-121516	Invoice	12/09/2024	Tire Cleaner/Degreaser/Glass Cleaner/To...	0.00	22.80	
02287	Petra Ortega	12/13/2024	Regular	0.00	41.97	304812
11-24Reimburse	Invoice	12/10/2024	Quaker Chewy/Veggie Tray/Fuit Salad/DFS...	0.00	41.97	
01340	Pitney Bowes Global Financial	12/13/2024	Regular	0.00	225.43	304813
3106916759	Invoice	12/10/2024	Label Printer/meter/base	0.00	225.43	
01341	Pitney Bowes Inc	12/13/2024	Regular	0.00	396.73	304814
1026432204	Invoice	12/10/2024	Red Ink Cartridge Box	0.00	196.73	
12-24Postage	Invoice	12/11/2024	Postage/PD	0.00	200.00	
01828	Pixabytes Solutions Inc	12/13/2024	Regular	0.00	7,896.36	304815
2813	Invoice	12/12/2024	Citywide Camera System - License Renewal	0.00	7,896.36	
02437	Print & Promotional Solutions Inc.	12/13/2024	Regular	0.00	1,305.09	304816
BH49004620A	Invoice	12/09/2024	Business Cards/Various/Foil Die	0.00	1,305.09	
01361	Pro Record Storage Inc	12/13/2024	Regular	0.00	323.77	304817
0031069	Invoice	12/09/2024	Storage/Tracking/Shredding Srvc/HR/Sep ...	0.00	65.23	
0031332	Invoice	12/10/2024	Storage/Tracking/Shredding Srvc/City Hall...	0.00	229.72	
0031335	Invoice	12/09/2024	Storage/Tracking/Shredding/Services/HR/...	0.00	28.82	
01373	Quadient Finance USA Inc	12/13/2024	Regular	0.00	616.45	304818
11-24Postage	Invoice	12/10/2024	City Hall Postage	0.00	616.45	
01374	Quadient Leasing USA Inc	12/13/2024	Regular	0.00	1,602.76	304819
Q1602729	Invoice	12/10/2024	Folding Inserter/Postage Lease/12/19/24 -...	0.00	1,602.76	
01403	Raul Bernal	12/13/2024	Regular	0.00	119.06	304820
11-24Reimburse	Invoice	12/09/2024	Safety Boots/Sketchers/Raul Bernal	0.00	119.06	
01421	Reddy Ice Corporation	12/13/2024	Regular	0.00	455.78	304821
1060414798	Invoice	12/11/2024	7Lb Ice/Park & Rec.	0.00	455.78	
01443	Rick's Roadrunner Lock & Safe	12/13/2024	Regular	0.00	19.49	304822
23072	Invoice	12/09/2024	Duplicate keys/Parks & Recs.	0.00	19.49	
01526	San Diego County RCS	12/13/2024	Regular	0.00	3,953.00	304823
25BRAWFDN04	Invoice	12/09/2024	Fire Radios on the 800MHz network/FD/O...	0.00	1,622.50	
25BRAWPDN04	Invoice	12/09/2024	Police Radios on the 800MHz network/PD...	0.00	2,124.00	
25BRAWPWN04	Invoice	12/09/2024	Public Works radios on the 800MHz netwo...	0.00	206.50	
01547	Scholastic Inc	12/13/2024	Regular	0.00	916.94	304824
66420821	Invoice	12/09/2024	Books/Reading materials	0.00	916.94	
01596	Southern California Gas Co	12/13/2024	Regular	0.00	42.37	304825
11-24GasComSrv	Invoice	12/10/2024	Natural Gas Consumption/10/4/24 - 11/05...	0.00	15.88	

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
11-24GasPD	Invoice	12/10/2024	Natural Gas Consumption/10/08/24 - 11/...	0.00	26.49	
01601	Sparkletts	12/13/2024	Regular	0.00	29.97	304826
22780746 111524	Invoice	12/09/2024	Bulk Water/Cooler Rental/PD/Nov 2024	0.00	29.97	
01611	State WA Resources Control BD	12/13/2024	Regular	0.00	6,488.00	304827
EA-AN-0225-2980	Invoice	12/11/2024	Annual Accreditation Fee for Lab. Certifica...	0.00	4,615.00	
SW-0300022	Invoice	12/11/2024	Annual Permit Fee/WWTP/Facility ID 7 13...	0.00	1,873.00	
01884	Sunbelt Rentals	12/13/2024	Regular	0.00	139.35	304828
162022931-0001	Invoice	12/11/2024	Repair Hand Held Blower/service & parts	0.00	139.35	
00496	The Desert Review	12/13/2024	Regular	0.00	360.00	304829
4230	Invoice	12/10/2024	Planning PH Notice 11/20/24	0.00	360.00	
01649	T-Mobile USA Inc	12/13/2024	Regular	0.00	1,957.31	304830
11-24MobilePD	Invoice	12/10/2024	On Call PD Cell Phone Usage/10/21/24 - 1...	0.00	1,957.31	
01908	Tyler Business Forms	12/13/2024	Regular	0.00	348.87	304831
Invoice-97690	Invoice	12/09/2024	4 Part W-2 EZ-Pack 100 Recipients	0.00	348.87	
01709	Underground Service Alert of Southern CA	12/13/2024	Regular	0.00	412.98	304832
1020240077	Invoice	12/05/2024	New Ticket Charges/Monthly Database Ma..	0.00	217.20	
1120240078	Invoice	12/11/2024	New Ticket Charges/Monthly Database Ma..	0.00	113.60	
24-251223	Invoice	12/05/2024	Cal State Fee for Regulatory Costs	0.00	41.09	
24-251594	Invoice	12/11/2024	Cal State Fee for Regulatory Cost	0.00	41.09	
01732	Valley Pest Services Inc	12/13/2024	Regular	0.00	295.00	304833
14334552 MT	Invoice	12/11/2024	Monthly Pest Control/WTP	0.00	85.00	
14344553 MT	Invoice	12/05/2024	Monthly Pest Control/ Admin	0.00	50.00	
14344554 MT	Invoice	12/05/2024	Monthly Pest Control/ PD	0.00	50.00	
14344555 MT	Invoice	12/10/2024	Pest Control Lawn Service/PW	0.00	60.00	
14344556 MT	Invoice	12/05/2024	Monthly Pest Control/ Planning	0.00	50.00	
01982	Veritone Inc	12/13/2024	Regular	0.00	2,700.00	304834
898304	Invoice	12/11/2024	Contact Application/12/15/24 - 12/14/25/...	0.00	2,700.00	
01738	Verizon Wireless	12/13/2024	Regular	0.00	2,123.54	304835
9978064018	Invoice	12/05/2024	Cell Phone Service/ PD/ 11/7 - 12/6/24	0.00	1,634.48	
9978064019	Invoice	12/05/2024	Mobile iPads Camaras/PW / 11/7/ - 12/6/...	0.00	489.06	
02607	Victor Ramirez	12/13/2024	Regular	0.00	38.00	304836
12-24Soccer	Invoice	12/12/2024	Brawley Youth Soccer 2024/Parks/Dec 2 &...	0.00	38.00	
01761	Vortex Industries Inc	12/13/2024	Regular	0.00	4,561.10	304837
05-1765542	Invoice	12/05/2024	Repairs to Solling Steel Doors/FD #2	0.00	3,947.80	
15-1775770	Invoice	12/05/2024	Repairs to Rolling Steel Doors/ FD #2	0.00	613.30	
01768	Wal-Mart Stores Inc #01-1555	12/13/2024	Regular	0.00	332.43	304838
0203 9193 5318 ...	Invoice	12/11/2024	Holiday Ornaments	0.00	158.00	
1014 3305 3570 ...	Invoice	12/11/2024	Water Bottles/Snacks/Paper Plates/Cups/S...	0.00	122.50	
3355 5897 9548 ...	Invoice	12/11/2024	Holiday Ornaments/Sr Center	0.00	29.04	
5788 8567 6292 ...	Invoice	12/11/2024	Water Bottles Packs	0.00	22.89	
01772	Waxie Sanitary Supply	12/13/2024	Regular	0.00	785.84	304839
82845940	Invoice	12/05/2024	33X39 2Mil Black Max	0.00	134.26	
82845941	Invoice	12/05/2024	33X39 2 Mil Black Max	0.00	134.26	
82845942	Invoice	12/05/2024	33X39 2.0 Mil Black Max, Super Soft 2Ply, ...	0.00	517.32	
01802	Xerox Corporation	12/13/2024	Regular	0.00	846.63	304840
022398405	Invoice	12/09/2024	Meter Usage/Charges/Admin/9/21/24 - 1...	0.00	445.81	
022582892	Invoice	12/10/2024	Folding Inserter/Postage Lease/10/21/24 -...	0.00	400.82	
01813	Zamora's Backflow Services, Inc	12/13/2024	Regular	0.00	94.00	304841

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
7074	Invoice	12/09/2024	Sensing Line/sensor repair	0.00	94.00	
00571	Employment Development Dept	12/13/2024	Bank Draft	0.00	0.39	DFT0003420
INV0005248	Invoice	11/27/2024	State Taxes	0.00	0.39	
01985	Navia Benefit Solutions Inc	12/02/2024	Bank Draft	0.00	200.00	DFT0003423
10904294	Invoice	12/04/2024	Monthly Minimum Fee/November 2024	0.00	200.00	
01368	CalPERS Employees Retirement	12/03/2024	Bank Draft	0.00	86,167.09	DFT0003435
INV0005271	Invoice	12/10/2024	Retirement Contributions for P/R 11/27/2...	0.00	86,167.09	
01368	CalPERS Employees Retirement	12/02/2024	Bank Draft	0.00	87,098.86	DFT0003436
INV0005272	Invoice	12/10/2024	Retirement Contributions for P/R 11/15/24	0.00	87,098.86	
00269	CalPERS Health Insurance	12/03/2024	Bank Draft	0.00	144,979.07	DFT0003437
100000017741843	Invoice	12/10/2024	Medical Insurance Premium/Non-Pers/Dic...	0.00	144,979.07	
00571	Employment Development Dept	12/05/2024	Bank Draft	0.00	2,558.46	DFT0003438
L0368311120	Invoice	12/10/2024	Unemployment Ins. Benefit Charge/Apr - J...	0.00	2,558.46	
00571	Employment Development Dept	12/04/2024	Bank Draft	0.00	2,085.00	DFT0003439
L1920672464	Invoice	12/10/2024	Unemployment Ins. Benefit Change/Jul - S...	0.00	2,085.00	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	-1,523.76	DFT0003444
CM0000438	Credit Memo	10/03/2024	Federal Taxes	0.00	-1,523.76	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	-196.03	DFT0003444
CM0000455	Credit Memo	11/27/2024	Federal Taxes	0.00	-196.03	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	4,038.51	DFT0003444
INV0005292	Invoice	12/13/2024	Federal Taxes	0.00	4,038.51	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	-131.38	DFT0003445
CM0000439	Credit Memo	10/03/2024	Medicare Taxes	0.00	-131.38	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	3,110.74	DFT0003445
INV0005293	Invoice	12/13/2024	Medicare Taxes	0.00	3,110.74	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	-561.82	DFT0003446
CM0000440	Credit Memo	10/03/2024	Social Security Taxes	0.00	-561.82	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	13,301.08	DFT0003446
INV0005294	Invoice	12/13/2024	Social Security Taxes	0.00	13,301.08	
00571	Employment Development Dept	12/13/2024	Bank Draft	0.00	-463.50	DFT0003447
CM0000441	Credit Memo	10/03/2024	State Taxes	0.00	-463.50	
00571	Employment Development Dept	12/13/2024	Bank Draft	0.00	1,738.67	DFT0003447
INV0005295	Invoice	12/13/2024	State Taxes	0.00	1,738.67	
00571	Employment Development Dept	12/13/2024	Bank Draft	0.00	-200.08	DFT0003447
CM0000456	Credit Memo	11/27/2024	State Taxes	0.00	-200.08	
00031	Aflac Inc	12/13/2024	Bank Draft	0.00	1,297.09	DFT0003448
INV0005296	Invoice	12/13/2024	Cancer/ICU/Disability Withheld	0.00	1,297.09	
00031	Aflac Inc	12/13/2024	Bank Draft	0.00	1,445.41	DFT0003449
INV0005297	Invoice	12/13/2024	Cancer/ICU/Disability Withheld	0.00	1,445.41	
01255	National Plan Coordinators	12/13/2024	Bank Draft	0.00	3,511.51	DFT0003454
INV0005305	Invoice	12/13/2024	Def Compensation/Plan #340233-01	0.00	3,511.51	
01257	Nationwide Retirement Solution	12/13/2024	Bank Draft	0.00	3,358.00	DFT0003455
INV0005306	Invoice	12/13/2024	Def Compensation/Entity #05270	0.00	3,358.00	
00233	Brawley Firefighters Local #19	12/13/2024	Bank Draft	0.00	845.00	DFT0003462

Check Report

Date Range: 11/30/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005314	Invoice	12/13/2024	Union Dues Fire Assoc	0.00	845.00	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	26,010.69	DFT0003463
INV0005317	Invoice	12/13/2024	Federal Taxes	0.00	26,010.69	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	12,560.38	DFT0003464
INV0005318	Invoice	12/13/2024	Medicare Taxes	0.00	12,560.38	
00836	Internal Revenue Service	12/13/2024	Bank Draft	0.00	53,706.46	DFT0003465
INV0005319	Invoice	12/13/2024	Social Security Taxes	0.00	53,706.46	
00571	Employment Development Dept	12/13/2024	Bank Draft	0.00	11,045.66	DFT0003466
INV0005320	Invoice	12/13/2024	State Taxes	0.00	11,045.66	

Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	501	153	0.00	474,003.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	0.00
Bank Drafts	26	26	0.00	455,981.50
EFT's	30	19	0.00	252,344.61
	557	207	0.00	1,182,329.42

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	501	153	0.00	474,003.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	0.00
Bank Drafts	26	26	0.00	455,981.50
EFT's	30	19	0.00	252,344.61
	557	207	0.00	1,182,329.42

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	12/2024	1,182,329.42
			1,182,329.42

City of Brawley

City Council
January 07, 2025
Agenda Item No 4e



STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: **Adopt Ordinance No. 2024-03: Ordinance of the City Council of the City of Brawley Imposing a Transaction and Use Tax to be administered by the California Department of Tax and Fee Administration.**

RECOMMENDATION:

Introduce second reading of Ordinance No. 2024-03: Ordinance of the City Council of the City of Brawley Imposing a Transaction and Use Tax to be administered by the California Department of Tax and Fee Administration.

BACKGROUND INFORMATION:

The City Council, recognizing a \$237,433 budget deficit for FY23-24 and a projected annual shortfall of \$1.8 million over the next decade, acknowledged the critical challenge of maintaining current service levels while funding essential infrastructure projects. In response to these financial challenges, the City Council proposed a sales tax measure to address the projected budget deficits.

On July 16, 2024, the City Council authorized the submission of a ballot measure for a 1% sales transaction and use tax to be voted on during the General Municipal Election on November 5, 2024. The purpose of the measure is to increase the City's general fund, providing additional revenue exclusively for local initiatives within Brawley, ensuring these funds are not subject to redistribution at the state level.

On November 5, 2024, voters approved Measure J, the Brawley Public Safety, Streets, and Essential Services Measure, with the election results ratified by the City during a special meeting on December 4, 2024.

Under state law, local governments must adopt an ordinance to impose transaction and use taxes for general purposes when approved by a two-thirds majority of the city council and a simple majority of the city's qualified electors. It is important to note that Brawley's existing 1% sales and use tax does not count towards the new 1% rate for transactions and use taxes.

The attached ordinance provides the legal framework to implement, administer, and audit the city-based 1% sales transaction and use tax, which will fund general city services, programs, and projects. The ordinance includes language to be codified in the Municipal Code, allowing the levying of the 1% transaction (sales) and use tax as required by the California Department of Tax and Fee Administration (CDTFA).

By approving this ordinance, which adds article VIII (Brawley Transaction and Use Tax) under Chapter 24 (Taxation) of the Brawley Municipal Code, the City will be able to proceed with the necessary Transaction and Use Tax Agreement as required for submission to the CDTFA by December 27, 2024. Once the preparatory agreements are finalized with the CDTFA, the sales transaction and use tax will be levied beginning on April 1, 2025, with the City receiving its first revenue collection in the 4th calendar quarter of FY24-25.

FISCAL IMPACT:

The implementation of Measure J, a 1% sales transaction and use tax, is projected to generate approximately \$3.8 million annually for the City's general fund. These funds will support essential services and infrastructure projects, including 911 emergency response for fire, police, and medical services, retaining police officers, repairing roads, and fostering local small businesses and job growth.

ALTERNATIVES:

None. Measure J, the Sales Transaction and Use Tax, was approved by the Voters on the November 5, 2024 General Election, therefore this Ordinance is proposed for implementation based on voters' approval.

ATTACHMENTS:

1. Ordinance 2024-03: Ordinance of the City Council of the City of Brawley Imposing a Transaction and Use Tax to be administered by the State Board of Equalization.

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 12/30/2024

Approved - 12/30/2024

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
IMPOSING A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE
CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION**

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES HEREBY
ORDAIN AS FOLLOWS:

Section 1. A new Article entitled "Transaction and Use Tax"
is hereby added to Chapter 24 (Taxation) of the Brawley
Municipal Code, to read as follows:

Sec.24.98- Title. This Article shall be known as the Brawley
Transactions and Use Tax Ordinance. The City of Brawley hereinafter
shall be called "City." This Article shall be applicable in the
incorporated territory of the City as it exists on the operative
date of this Article, and in the incorporated territory of the
City as it may hereafter be amended through annexation
("territory").

Sec.24.99- Operative Date. "Operative Date" means eighty-three
(83) days after the adoption of this ordinance, the date of such
adoption being as set forth below.

Sec.24.100- Purpose. This Ordinance is adopted to achieve the
following, among other purposes, and directs that the
provisions hereof be interpreted in order to accomplish those
purposes:

A. To impose a retail transaction and use tax in
accordance with the provisions of Part 1.6 (commencing
with Section 7251) of Division 2 of the Revenue

and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 of the Revenue and Taxation Code, which authorizes the City to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transaction and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transaction and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration (CDTFA) in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transaction and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this Ordinance.

Sec.24.101- Contract with the State. Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax Article; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Sec.24.102- Transaction Tax Rate. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of one percent (1.0%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this Article.

Sec.24.103- Place of Sale. For the purposes of this Article, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the state or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Sec.24.104- Use Tax Rate. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this Article for storage, use or other consumption in said territory at the rate of one percent (1.0%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Sec.24.105- Adoption of Provisions of State Law. Except as otherwise provided in this Article and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Cal. Rev. & Tax. Code, all of the provisions of Part 1 (commencing with § 6001) of Division 2 of the Cal. Rev. & Tax. Code are hereby adopted and made a part of this subchapter as though fully set forth herein.

Sec.24.106-Limitations of Adoption of State Law and Collection of use Taxes. In adopting the provisions of Part 1 of Division 2 of the Cal. Rev. & Tax. Code:

(A) Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

(1) The word "state" is used as a part of the title of the State Controller, State Treasurer, California Department of Tax and Fee Administration, State Treasury, or the Constitution of the State of California;

(2) The result of that substitution would require action to be taken by or against this City or any agent, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Article.

(3) In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of

California, where the result of the substitution would be to:

(a) Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the state under the provisions of Part 1 of Division 2 of the Cal. Rev. & Tax. Code, or;

(b) Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

(4) In §§ 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Cal. Rev. & Tax. Code.

(B) The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in § 6203 and in the definition of that phrase in § 6203.

Sec.24.107-Permit not Required. If a seller's permit has been issued to a retailer under § 6067 of the Cal. Rev. & Tax. Code, an additional transactor's permit shall not be required by this Article.

Sec.24.108-Exemptions and Exclusions.

(A) There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any City, City and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

(B) There are exempted from the computation of the amount of transactions tax the gross receipts from:

(1) Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this state, the United States, or any foreign government.

(2) Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this division (B) (2), delivery to a point outside the City shall be satisfied:

(a) With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with § 4000) of Division 3 of the Cal. Vehicle Code, aircraft licensed in compliance with § 21411 of the Cal. Pub. Util. Code, and undocumented vessels registered under Division 3.5 (commencing with § 9840) of the Cal. Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the

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buyer, stating that such address is, in fact, his or her principal place of residence; and

(b) With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

(3) The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this subchapter.

(4) A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this subchapter.

(5) For the purposes of divisions (B)(3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

(C) There are exempted from the use tax imposed by this subchapter, the storage, use or other consumption in this City of tangible personal property:

(1) The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

(2) Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this state, the United States, or any foreign government. This exemption is in addition to the exemptions provided in §§ 6366 and 6366.1 of the Cal. Rev. & Tax. Code of the State of California.

(3) If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this subchapter.

(4) If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this subchapter.

(5) For the purposes of division (C)(3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

(6) Except as provided in division (C)(7), a retailer engaged in business in the City shall not be required to collect use tax from

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the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

(7) A RETAILER ENGAGED IN BUSINESS IN THE CITY shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with § 4000) of Division 3 of the Cal. Vehicle Code, aircraft licensed in compliance with § 21411 of the Cal. Pub. Util. Code, or undocumented vessels registered under Division 3.5 (commencing with § 9840) of the Cal. Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

(D) Any person subject to use tax under this subchapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Cal. Rev. & Tax. Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Sec.24.109-Amendments. All amendments subsequent to the effective date of this Article to Part 1 of Division 2 of the Cal. Rev. & Tax. Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Cal. Rev. & Tax. Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Cal. Rev. & Tax. Code, shall automatically become a part of this Article, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this Article.

Sec.24.110- Enjoining Collection Forbidden. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the state or the City, or against any officer of the state or the City, to prevent or enjoin the collection under this Article, or Part 1.6 of Division 2 of the Cal. Rev. & Tax. Code, of any tax or any amount of tax required to be collected.

Section 2. Severability. If any provision of this Article or the application thereof to any person or circumstance is held invalid, the remainder of the Article and the application of such provision to other persons or circumstances shall not be affected thereby.

401

Section 3. Independent Financial Audit. The proceeds of the tax imposed by this Article, as well as the expenditure thereof, shall be audited annually by an independent accounting firm. The audit shall be placed on the agenda of a City Council meeting that is open to the public for City Council review. The report of such audit shall be posted on the City's website.

Section 4. Effective Date. This ordinance shall be effective thirty (30) days after its adoption and the City Clerk shall cause a certified copy, or summary of this ordinance to be published one time within fifteen (15) days after its adoption in the Imperial Valley Press, a newspaper of general circulation printed in Imperial County and circulated in the City of Brawley.

APPROVED, PASSED AND ADOPTED at a regular meeting of the City Council held on the 17th day of December, 2024.

CITY OF BRAWLEY, CALIFORNIA



Gilbert Rebollar, Mayor

ATTEST:



Ana Gutierrez, City Clerk



**STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)**

4e.1
1st Reading

I, **Ana Gutierrez**, City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Ordinance No. 2024-03 was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 17 day of December, 2024 and that it was so adopted by the following roll call vote:

- AYES: *Rebollar, Galvan, Gross, Monita*
- NAYES: *None*
- ABSTAIN: *None*
- ABSENT: *Kelley*

DATED:

Ana Gutierrez

Ana Gutierrez, City Clerk

2nd Reading & Adoption

I, **Ana Gutierrez**, City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Ordinance No. 2024-03 was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 7th day of January, 2025 and that it was so adopted by the following roll call vote:

- AYES:
- NAYES:
- ABSTAIN:
- ABSENT:

DATED:

Ana Gutierrez, City Clerk

City of Brawley

City Council
January 07, 2025
Agenda Item No 6a



STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: **Fiscal Year 2025/26 Operating and Capital Improvement Program Budget Timeline**

RECOMMENDATION:

Review and approve the Fiscal Year 2025/26 Operating and Capital Improvement Program Budget Timeline.

BACKGROUND INFORMATION:

Community input is greatly appreciated and necessary to ensure a vibrant and inclusive budget, therefore, a budget timeline is provided for consideration and input in advance of public meetings.

The following is recommended for the Fiscal Year 2025/26 Budget:

- A total of seven (3) public meetings held during regularly scheduled Council meetings from February through June 2025.
- The goal of each study session will be to provide an overview of the Funds being presented, and then allow for time to meet with Council Members and other interested parties to address details that may not be easily conveyed in a study session format.
- To encourage community engagement, the information presented in each study session will be added to a dedicated City website page.
- The budget format will stay relatively similar to the current 2024/25 budget document.

FISCAL IMPACT:

None to approve the budget timeline.

ALTERNATIVES:

City Council may elect to not approve the recommended budget timeline or provide additional direction to staff for the 2025/26 budget process.

ATTACHMENTS:

1. Fiscal Year 2025/26 Budget Process and Public Meeting Schedule

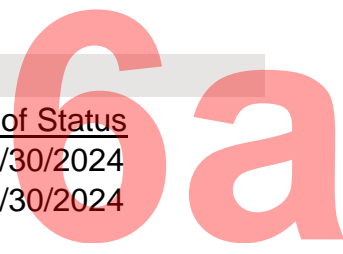
REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency
Jimmy Duran, Interim City Manager

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Jimmy Duran, City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved - 12/30/2024
Approved - 12/30/2024





6a.1

ATTACHMENT 1

Fiscal Year 2025/26 Budget Process and Public Meeting Schedule

Date	Discussion Item
Tuesday, February 4 , 2025	Capital Improvement Program Budget Overview
Tuesday, March 18, 2025	Budget Study Session #1 - General Fund and Enterprise Funds
Tuesday, April 1st, 2025	Budget Study Session #2 - Updates to All Funds and Capital Improvement Plan
Tuesday, June 17, 2025	Citywide Budget Adoption

For additional information on the City's 2025/26 budget process, please visit the City's website at <http://www.brawley-ca.gov/section/city-budget> or contact the Finance Department at 760-344-8941.

All public meetings are available for viewing online the date of the meeting and afterwards at https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1. Public meetings are held at 383 Main Street starting at 6:00 PM.

City of Brawley

City Council
January 07, 2025
Agenda Item No 6b



STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: **Approve Contract Extension for Professional Auditing Services with Rogers, Anderson, Malody & Scott, LLP and authorize the City Manager to execute the contract amendment.**

RECOMMENDATION:

Approve a two-year Contract Extension for Professional Auditing Services with Rogers, Anderson, Malody & Scott, LLP and authorize the City Manager to execute the contract amendment.

BACKGROUND INFORMATION:

On December 7, 2021, the City Council awarded a three-year contract for professional auditing services to the CPA firm Rogers, Anderson, Malody & Scott, LLP, with an option for a two-year extension upon mutual negotiation and approval by the City Council.

The City has successfully completed two financial audits, and the FY23/24 financial audit is currently in progress. The current contract is set to expire on January 1, 2025, following the completion of the FY23/24 City-wide Financial Audit.

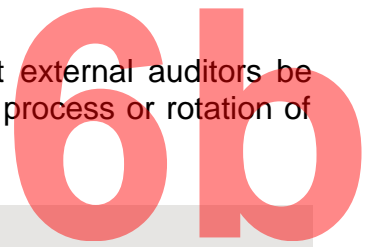
Staff recommends extending the contract with Rogers, Anderson, Malody & Scott for an additional two years to perform the following services for FY25/26 and FY26/27:

- Citywide audit and financial statements, including related reports
- GANN Limit Review Report
- Single Audit and related reports (for federal awards over \$750,000 per year)
- Annual State Controller's Cities Financial Transactions Report
- Transportation Development Act Funds Financial Statements
- Transportation Funds Non-Transit Financial Statements

Additionally, staff has revised the scope of work to include the following:

- For each audited fiscal year, the consultant will prepare the Annual Comprehensive Financial Report (ACFR) and its component unit financial statements for the City of Brawley. The ACFR will be fully compliant with all current Governmental Accounting Standards Board (GASB) pronouncements and will undergo review by a licensed Certified Public Accountant and a Consultant Firm Partner.
- The report preparation will include the Annual Comprehensive Financial Report delivered in a searchable Adobe Acrobat format and a Web-Ready PDF.

Furthermore, the Government Finance Officers Association recommends that external auditors be retained for a minimum of five years. After this period, a competitive selection process or rotation of senior engagement staff should occur.



FISCAL IMPACT:

If approved, the second term will commence on January 1, 2025, and end on January 1, 2027. The consultant's total compensation under this agreement for the second term shall not exceed \$158,246. Funding for this amendment will be allocated from GL Account 101-151.000-730.100 – Professional Services.

ALTERNATIVES:

The City Council may choose not to approve the contract extension, in which case staff would need to issue a Request for Proposal and complete a competitive selection process for a new auditing firm within a very short timeframe.

ATTACHMENTS:

1. Rogerson, Anderson, Malody & Scott 2-year Contract Extension

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 12/30/2024

Approved - 12/30/2024

6b.1

**AMENDMENT NO. 1
TO CONTRACT
FOR
AUDITING
DATE: January 7, 2025**

The Parties to this Amendment No. 1 to the Contract are the City of Brawley (City) and Rogers, Anderson, Malody & Scott, LLP (Consultant).

RECITALS

As part of the original Scope of Work, the Consultant will provide Professional Auditing Services.

Amendment No. 1 consists of a two-year contract extension for continued Professional Auditing Services and preparation of the City’s Annual Comprehensive Financial Report (ACFR).

THE PARTIES AGREE:

- 1.0 The Scope of Works is revised as follows: The Consultant will provide continued professional auditing services for an extension of two years.
- 2.0 For each audited fiscal year, The Consultant shall prepare the Annual Comprehensive Financial Report (ACFR) and its component unit financial statements for the City of Brawley. The ACFR shall be fully compliant with all current Governmental Accounting Standards Board (GASB) pronouncements and shall undergo review by a licensed Certified Public Accountant and a Consultant’s Firm Partner.
- 3.0 The report preparation shall include the Annual Comprehensive Financial Report delivered in a searchable Adobe Acrobat format and Web-Ready PDF.
- 2.0 Additional funds for the Consultant to cover the revised Scope of Services shall not exceed \$158,246.00 for this Amendment.
- 3.0 The revised maximum amount of the Agreement, which includes the amount of this Amendment, shall not exceed Three Hundred Fourteen Thousand Two Hundred Sixty-Nine (\$314,269) Dollars.
- 4.0 All other terms, conditions, and stipulations contained in the original Contract shall remain in effect.

DATED: _____, 2024

CITY OF BRAWLEY

By: _____
Jimmy Duran, Interim City Manager

ROGERS, ANDERSON, MALODY & SCOTT, LLP.

ATTESTS:

By: _____
Brianna Schultz, CPA, CGMA

By: _____
Ana Gutierrez, City Clerk

City of Brawley

City Council
January 07, 2025
Agenda Item No 6c



STAFF REPORT

To: City Council
From: John Tang, Assistant to the City Manager
Prepared by: Rachel Fonseca, Parks and Recreation Manager
Subject: **Hold a public hearing to review the closeout of CDBG Grant 21-CDBG-PI-00029 Lions Center Pool Rehabilitation and CDBG Grant 21-CDBG-PI-00028 City of Brawley Lions Center Re-Roofing Project**

RECOMMENDATION:

Hold a public hearing to review the closeout of CDBG Grant 21-CDBG-PI-00029 Lions Center Pool Rehabilitation and CDBG Grant 21-CDBG-PI-00028 City of Brawley Lions Center Re-Roofing Project

BACKGROUND INFORMATION:

The Community Development Block Grant Program (CDBG) approved using Program Income Funds to support the Lions Center Pool Rehabilitation and Lions Center Re-Roofing activities.

Despite the unforeseen and unfortunate issue with the Lions Pool Rehabilitation Project, CDBG has determined that both projects have met their program objective.

The public hearing is required to allow the public to comment regarding the above-stated activities and facilitate the closeout of the grants.

FISCAL IMPACT:

The Lion Center Roof Rehabilitation and Pool projects were completed during FY23/24 using the approved allocation of Program Income cash on hand, as outlined below:

\$207,000 in CDBG Program Income allocated to the Roof Project
\$340,168 in CDBG Program Income allocated to the Pool Project

ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 12/30/2024

Approved - 12/30/2024

City of Brawley

City Council
January 07, 2025
Agenda Item No 6d



STAFF REPORT

To: City Council
From: Cynthia Mancha, Consultant City Planner
Prepared by: Cynthia Mancha, Consultant City Planner
Subject: 2nd Reading Zone Change Ordinance (ZC) 24-01

RECOMMENDATION:

Approve the Ordinance 2nd Reading for Zone Change (ZC) 24-01.

BACKGROUND INFORMATION:

On August 21, 2024, the Planning Commission recommended for approval Zone Change (ZC) 24-01 to convert a 3.98-acre parcel from C-2 (Medium Commercial) to C-3 (Heavy Commercial). The property is located within City limits, south of Main Street, on the western corner abutting Las Flores Drive, identified as Lot 1 in the Adjustment Plat (AP) 24-02, recorded with the Imperial County Recorder's Office. The applicant is seeking to install a luxury, enclosed RV, boat, and mini-storage facility. Mini-storage facilities are not permitted, by right, in the C-2 zone, but are permitted via a Conditional Use Permit (CUP) in the C-3 zone. The Planning Commission reviewed the findings of the petition for Zone Change (ZC) 24-01 and determined the zone change is consistent with the City's General Plan, Zoning Ordinance, existing land uses within the project vicinity, and that approving the project would not be detrimental to the environment. The Planning Commission conditionally approved ZC # 24-01, CUP # 24-01, and project Negative Declaration. The City Council approved the Zone Change (ZC) 24-01 Ordinance first reading and accepted the project environmental Negative Declaration on December 3, 2024.

FISCAL IMPACT:

None. The applicant will be responsible for all filing fees, development impact fees, and any required off-site improvements associated with the project.

ALTERNATIVES:

None at this time.

ATTACHMENTS:

1. Zone Change Ordinance
2. Zone Change Map

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 12/30/2024

Approved - 12/30/2024

ORDINANCE NO. 2024-XX

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, AMENDING THE BRAWLEY MUNICIPAL CODE TO CHANGE THE ZONING FOR A SPECIFIC PROPERTY.

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA DOES ORDAIN AS FOLLOWS:

Section 1: The zoning map adopted at Chapter 27, Article III, Section 27.60 of the Brawley Municipal Code is hereby amended as follows:

The affected property is described as follows:

A portion of Parcels 2 & 3 of the Parcel Map in Book 2 of Parcel Maps at Page 4, Records of Imperial County, in Tract 53, T13S, R14E, S.B.M., City of Brawley, Imperial County, California, and being further described as follows:

Commencing at the intersection of the south line of State Highway 86, also known as West Main Street, and the west line of Las Flores Drive; thence on the west line of Las Flores Drive S00°19'45" Ea distance of 230.24 feet to the Point of Beginning; thence continuing on said west line of Las Flores Drive S00°19'45"E a distance of 160.00 feet to the south line of Parcel 2 shown on the Parcel Map recorded in Book 2 of Maps at Page 4, Records of Imperial County; thence on the south line of said Parcel 2 S89°37'01"W a distance of 571.53 feet to the southwest corner of Parcel 2; thence on the west line of Parcel 2 through the following three courses:

- N24°19'42"W a distance of 93.22 feet,
- N11°30'42"W a distance of 127.52 feet, and
- N00°11'42"W a distance of 172.55 feet

to the south line of State Highway 86; thence on said south line through the following two courses:

- S84°31'09"E a distance of 22.81 feet, and
- N88°37'37"E a distance of 323.14 feet;

thence parallel with and 288.00 feet west, when measured at right angles, of the west line of Las Flores Drive S00°19'45" E a distance of 226.13 feet; thence parallel with and 160.00 feet north, when measured at right angles, of the south line of said Parcel 2 N89°37'01"E a distance of 288.00 feet to the Point of Beginning.

Said parcel contains 3.98 acres.

Recorded with the County of Imperial Recorder’s Office as Adjustment Plat 24-02, referenced as Lot 1.

The current zoning for the Property is C-2. The zoning for the Property enacted by this ordinance is C-3

PARCEL EXHIBIT AND LEGAL DESCRIPTION - AP 24-02	ZONE CLASSIFICATION	
	As amended by this Ordinance	Existing
LOT 1	C-3 (Heavy Commercial)	C-2 (Medium Commercial)
LOT 2	Remain C-2 (Medium Commercial)	C-2 (Medium Commercial)

SECTION 2: This ordinance shall be effective thirty (30) days after its adoption and the City Clerk shall cause a certified copy of this ordinance to be published one time within fifteen (15) days after its adoption in a newspaper of general circulation printed in Imperial County and circulated in the City of Brawley.

APPROVED, PASSED, AND ADOPTED, at the regular meeting of the Brawley City Council of the City of Brawley, held on DAY MONTH YEAR.

CITY OF BRAWLEY, CALIFORNIA

Ramon Castro, Mayor

ATTEST:

Thomas Garcia, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)

CITY OF BRAWLEY)

1st Reading

6d.1

I, Thomas Garcia, Deputy City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance No. 2024-__ was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the ___ day of _____, 2024 and that it was so adopted by the following roll call vote:

- AYES:**
- NAYES:**
- ABSTAIN:**
- ABSENT:**

DATED:

Thomas Garcia, Deputy City Clerk

2nd Reading & Adoption

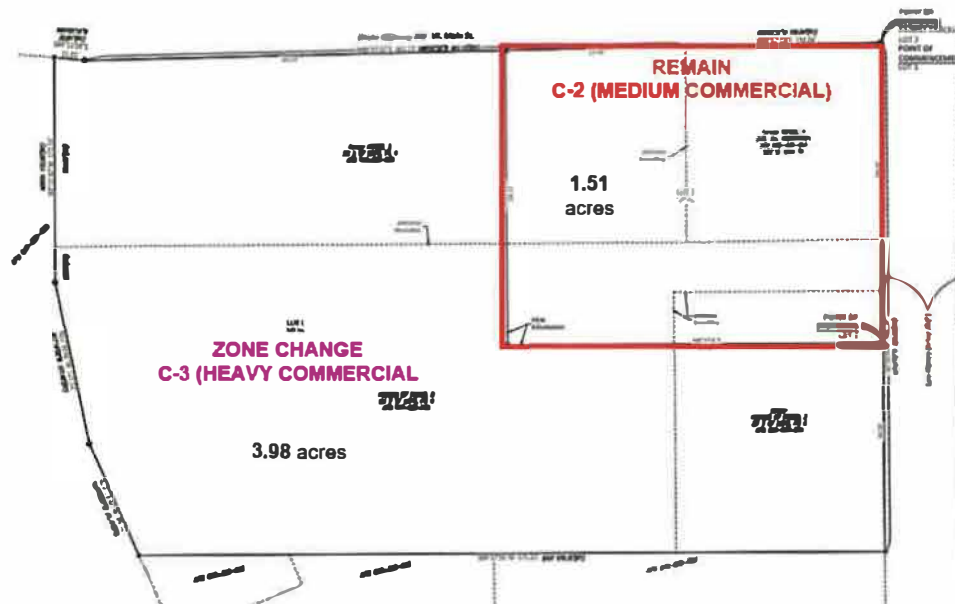
I, Thomas Garcia, Deputy City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance No. 2024-__ was passed and adopted by the City Council of the City of Brawley, California, at a adjourned regular meeting held on the ___ day of _____, 2024 and that it was so adopted by the following roll call vote:

- AYES:**
- NAYES:**
- ABSTAIN:**
- ABSENT:**

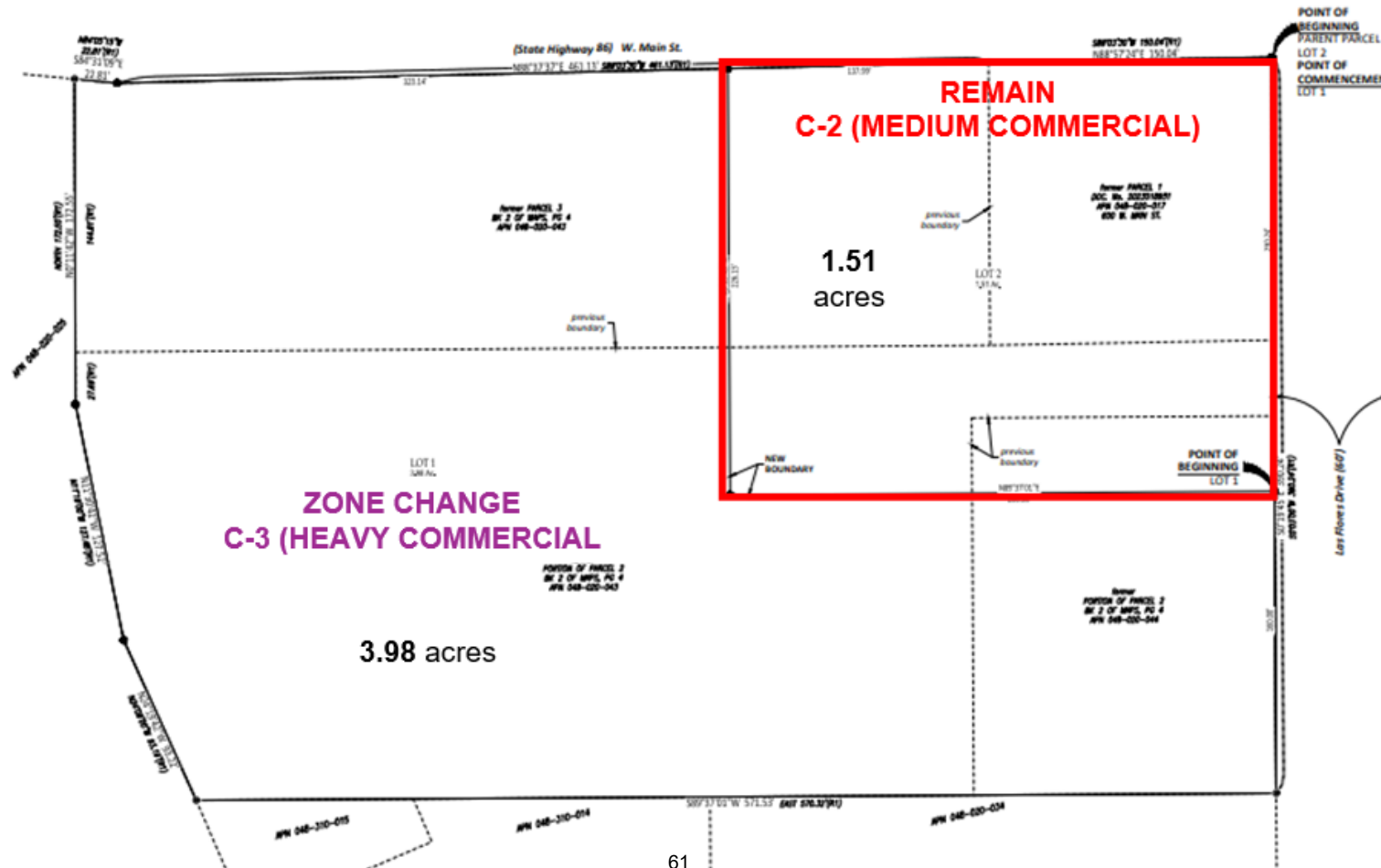
DATED:

Thomas Garcia, City Clerk

ZONE CHANGE



ZONE CHANGE



6d.2

City of Brawley

City Council
January 07, 2025
Agenda Item No 6e



STAFF REPORT

To: City Council
From: Petra Ortega, Library Manager
Prepared by: Petra Ortega, Library Manager
Subject: **Approve travel over 500 miles for Brawley Public Library personnel to attend the California Library Literacy Services New Coordinator/ New Director Orientation**

RECOMMENDATION:

Approve travel to the California State Library in Sacramento, CA, and expenses for Library Manager Petra Ortega and Literacy Clerk Mariel Ortega to attend the California Library Literacy Services New Coordinator/ New Director Orientation.

BACKGROUND INFORMATION:

This orientation is required for coordinators new to the CLLS program and covers the program, funding, networking, and reporting requirements of the CLLS grant. The State Library highly recommends that library directors accompany their new staff members, whether or not they are new to CLLS, as the program works best when coordinators and directors work from the same playbook.

FISCAL IMPACT:

The Literacy Initiatives Project will reimburse the estimated travel costs of \$2,882.58.

ALTERNATIVES:

The City Council may choose not to approve the travel request; however, this is not recommended as there is no fiscal impact to the City, and training is essential to providing up-to-date city literacy services.

ATTACHMENTS:

1. CLLS Orientation Invitation
2. Travel Authorization Forms

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Jimmy Duran, City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved - 12/30/2024
Approved - 12/30/2024

Petra Ortega

From: Schwartzberg, Beverly@CSL <beverly.schwartzberg@library.ca.gov>
Sent: Thursday, November 21, 2024 9:59 AM
To: Petra Ortega
Subject: CLLS New Coordinator and Director Orientation Feb. 2025

[EXTERNAL EMAIL] This email originated from outside of the organization. Please be mindful when opening attachments and embedded links.

Hi Petra:

I thought you'd appreciate this save the date for your new literacy coordinator and you!

We are delighted to invite you to an [in-person orientation](#) for new CLLS coordinators and library directors on Tuesday afternoon, Feb. 25, 2025, and Wednesday morning, Feb. 26, 2025, at the California State Library in Sacramento. The training will run approximately noon to 5 p.m. on Tuesday and 8 a.m. to noon on Wednesday. We anticipate there will be a full working lunch on Tuesday and breakfast on Wednesday. A full schedule and travel policy will be sent to those who respond to the survey.

The training is intended for a pair—a literacy coordinator and the director—from your library. If one of you has not attended a virtual or in-person orientation, this opportunity is for both of you together.

Travel costs will be paid by reimbursement by the Literacy Initiatives project. Please use the most cost-effective way of travel, whether that is flying, driving (carpooling if possible), train, or other public transit. Hotel, parking, and meal costs will be reimbursed as needed. Please note that we will share a travel guide with the maximum hotel reimbursement level once you complete the survey. We suggest that you investigate your travel options to secure the best rates for flights and hotels. You will also want to check your local travel approval process, as we know that some libraries have a 90-day timeline for travel requests.

We ask you to **RSVP as soon as possible and not later than December 31, 2024**, so that we can move forward with planning. Here's the link to the response form: <https://forms.office.com/g/RN3puc90mF> If you have received this invitation by mistake or believe that someone else should have received it, please let us know so that we re-direct the invitation and update our lists!

The orientation will welcome you to the incredible joy and power of California Library Literacy Services, as well as covering the program, funding, networking, and reporting requirements of the CLLS grant. Please note that the orientation is required for coordinators new to CLLS. We highly recommend that library directors, whether or not they are new to CLLS, accompany their new staff members, and that experienced literacy coordinators accompany their new directors. We have found that communication works best when coordinators and directors are working from the same playbook.

If you need an invitation to obtain permission to travel, please use this email. If you need an advance agenda to obtain permission to travel, please contact clls@library.ca.gov.

Questions? Please ask!

Warm regards,

Bev Schwartzberg and Allyson Jeffredo

CITY OF BRAWLEY - TRAVEL AUTHORIZATION

6e.2

Employee	Department	Position
Petra Ortega	Library	Library Manager

Destination	No. of Days	Account No.	Amount
Sacramento, CA	3	101-551.000-750.400	1,530.57

Purpose:

Attend the California Library Literacy Services New Coordinator/ New Director Orientation at the California State Library

Travel over 500 Miles?	Yes	No	Total Miles	Council Action attached*
*If travel over 500 miles; Council Approval Required	✓		587	

Cost Summary:

Description	Vendor	Payment Method	Amount
Registration			
Air Fare	Southwest Airlines	City Credit Card	436.98
Lodging	Hyatt Regency Sacramento	City Credit Card	753.53
Breakfast \$14.45		Cash	28.90
Lunch \$15.30		Cash	45.90
Dinner \$28.90		Cash	86.70
Mileage-Personal Vehicle \$0.655		Cash	118.56
Gasoline - City Vehicle			
Rental Car			
Parking	Palm Springs International Airport	Cash	60.00
		Total	1,530.57

Itinerary

Departure	Date/Time	Arrival	Date/Time
Brawley, CA	2/24/2025	Sacramento, CA	2/24/2025
Sacramento, CA	2/26/2025	Brawley, CA	2/26/2025

Employee	Date	Department Head	Date

CITY OF BRAWLEY - TRAVEL AUTHORIZATION

6e.2

Employee	Department	Position
Mariel Ortega	Library	Literacy Clerk

Destination	No. of Days	Account No.	Amount
Sacramento, CA	3	101-551.000-750.400	1,352.01

Purpose:

Attend the California Library Literacy Services New Coordinator/ New Director Orientation at the California State Library

Travel over 500 Miles?	Yes	No	Total Miles	Council Action attached*
*If travel over 500 miles; Council Approval Required	✓		587	

Cost Summary:

Description	Vendor	Payment Method	Amount
Registration			
Air Fare	Southwest Airlines	City Credit Card	436.98
Lodging	Hyatt Regency Sacramento	City Credit Card	753.53
Breakfast \$14.45		Cash	28.90
Lunch \$15.30		Cash	45.90
Dinner \$28.90		Cash	86.70
Mileage-Personal Vehicle \$0.655			
Gasoline - City Vehicle			
Rental Car			
Parking			
		Total	1,352.01

Itinerary

Departure	Date/Time	Arrival	Date/Time
Brawley, CA	2/24/2025	Sacramento, CA	2/24/2025
Sacramento, CA	2/26/2025	Brawley, CA	2/26/2025

Employee	Date	Department Head	Date

City of Brawley

City Council
January 07, 2025
Agenda Item No 6f



STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Amendment No. 1 with AE Consulting Inc. for additional scope of work and time extension.**

RECOMMENDATION:

Authorize Amendment No. 1 with AE Consulting Inc. for additional Professional Engineering Services to the Design of Runway Reconstruction 8/26, and extend the contract time for an additional year to May of 2026, and authorize the City Manager to execute all documentation concerning this Amendment.

BACKGROUND INFORMATION:

On May 16, 2023, the City Council entered into an Agreement with AE Consulting, Inc., to provide Professional Engineering services through a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant to design the Reconstruction of Runway 8/26.

During the data collection of the preliminary engineering report, various items were identified that needed to be done to improve the design of the runway. These items included an additional survey to locate the drainage low point in the vicinity of the NE corner of the airfield, extend the topographic further south in the in-fields between the runway and parallel taxiway, and additional survey of the connecting taxiway B, D, E and F, interfacing with the parallel taxiway as they do not meet FAA taxiway design criteria.

The extra scope of work and the proposal from AE Consultants for \$30,025.00 were sent to the FAA for review and were approved on August 27, 2024. The original grant was for \$363,000 and was increased by \$ 30,025, for a total grant of \$393,025.

FISCAL IMPACT:

Project 2020-07, Design Reconstruction of Runway 8/26 was approved under the FY24/25 Capital Improvement Budget for \$ 363,000. This project has Project-to date expenses of \$ 172,407 and an available to spent amount of \$190,593.

A budget adjustment to the FY24/25 budget will be required to the following accounts:

531-351.000-800.300 Improvements other than Buildings Expense \$ 30,025.00

ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

- 1. Amendment No. 1
- 2. AE Consultants Proposal
- 3. FAA Approval of Scope Change

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 12/30/2024

Approved - 12/30/2024

**AMENDMENT NO. 1
TO CONTRACT
FOR
DESIGN OF RUNWAY 8/26 RECONSTRUCTION
AT
THE BRAWLEY MUNICIPAL AIRPORT
DATE: January 7, 2025**

The Parties to this Amendment No. 1 to the Contract are the City of Brawley (City) and AE Consultant Inc. (Consultant).

RECITALS

As part of the original Scope of Work, the Consultant will provide Design Engineering Services for the Runway 8/26 Reconstruction Project.

Amendment No. 1 extends the contract to May 16, 2026, and provides additional Professional Engineering Services.

THE PARTIES AGREE:

- 1.0 On a contract time extension to May 16, 2026.
- 2.0 Continued Professional Engineering Services consists of an additional survey to locate the low drainage point near the NE corner of the airfield and extend the topographic further south in the in-fields between the runway and parallel taxiway. There will also be an additional survey of the connecting taxiways B, D, E, and F, which interface with the parallel taxiway as they do not meet FAA taxiway design criteria.
- 3.0 Additional funds for the Consultant to cover the revised Scope of Services shall not exceed \$30,025.00.
- 4.0 The revised maximum amount of the Agreement, which includes the amount of this Amendment, shall not exceed Three Hundred Fifty-Nine Thousand Seven Hundred Sixty-Nine Dollars (\$359,769.00).
- 5.0 All other terms, conditions, and stipulations contained in the original Contract shall remain in effect.

DATED: **January 7, 2025**

CITY OF BRAWLEY

By: _____
Jimmy Duran, City Manager

AE CONSULTANTS, INC.

ATTESTS:

By: _____
Peter D. Bonello, P.E.
President and Principal Civil Engineer

By: _____
Ana Gutierrez, City Clerk



December 01, 2023

Ms. Ana Gutierrez
Contracts Officer
City of Brawley
180 South Western Avenue
Brawley, CA 92227

RE: Addendum No.1 Scope and Fee Proposal for Design Services for AIP Project No. 3-06-0028-023-2022, Runway Reconstruction

Dear Ms. Gutierrez:

The Preliminary Engineering Report identified and described to some extent certain items of work that could not have been foreseen in the original scoping of the project but after completing the data collection and preliminary engineering we find it will prove to be advantageous to include in the scope of the subject Project. The additional tasks and associated design costs are as follows:

1. Obtain additional surveys to locate the drainage low point in the vicinity of the NE corner of the airfield. Design facilities to drain this area connecting to the existing airport storm drain that discharges to the Schellenberger Drain\$7,250
2. Extend the topographic coverage further south in the in-fields between the runway and the parallel taxiway. This will be necessary to grade these infields and provide the necessary earthwork to raise the runway grades as detailed in the report. Extend design cross sections accordingly and add them to the plans\$5,125
3. The connecting taxiways do not meet current FAA taxiway design criteria. Obtain additional surveys of the connecting taxiways B, D, E and F interfacing with the parallel taxiway. Design the geometric improvements to the taxiways connecting to the parallel taxiway to current FAA Taxiway Design Standards\$17,650

AE will coordinate the field surveys necessary to obtain the additional topography and incorporate the additional surveys into the project topography. AE will design the improvements as described above to include storm drain inlets, piping and junction structures, extending cross sections further into the infields and designing taxiway pavement geometrics for four connecting taxiways, relocation of lights and signs as necessary. These designs will be incorporated into the Construction Plans and Specifications and cost estimate for the Runway Reconstruction Project.

AE will provide the above described services for the additional lump sum fee of \$30,025 as an amendment to our current agreement

Thank you for the opportunity to provide this proposal. If you have any questions, please do not hesitate to call me at (714) 573-1211.

Sincerely,
AE Consulting, Inc.



Peter D. Bonello, P.E.
President and Principal Civil Engineer



U.S. Department
of Transportation
**Federal Aviation
Administration**

Western-Pacific Region
Airports Division
Los Angeles Airports District Office

FAA LAX ADO
777 South Aviation Blvd., Suite 150
El Segundo, CA 90245

6f.3

August 27, 2024

Mr. Alan Chan
City of Brawley Public Works
180 South Western Avenue
Brawley, CA 92227

Dear Mr. Chan:

**Brawley Municipal Airport - (BWC)
AIP Project No. 3-06-0028-023-2022
Project Title: Runway 8-26 Reconstruction
Change Order No. 1**

I have reviewed the subject Change Order and associated costs and determined the additional contract items are eligible for AIP participation.

The following contract items are approved in the total amount of \$30,025

1. Obtain additional surveys to locate the drainage low point in the vicinity of the NE corner of the airfield. Design facilities to drain this area connecting to the existing airport storm drain that discharges to the Schellenberger Drain.
2. Extend the topographic coverage further south in the in-fields between the runway and the parallel taxiway. This will be necessary to grade these infields and provide the necessary earthwork to raise the runway grades as detailed in the report. Extend design cross sections accordingly and add them to the plans
3. Obtain additional surveys of the connecting taxiways B, D, E and F interfacing with the parallel taxiway. Design the geometric improvements to the taxiways connecting to the parallel taxiway to current FAA Taxiway Design Standards

The following limitations apply to this action:

- This determination is solely for the purpose of establishing eligibility of costs under the AIP program. This approval does not represent a commitment of Federal funds in addition to the original grant obligation.
- The incorporation of non-participating work items must not directly or indirectly result in any additional cost to the AIP-eligible portion of the project. Please maintain a separate and accurate cost accounting of the non-participating work that will permit a third party auditor to quickly verify proper allocation of costs.

Please forward a copy of the executed change to my attention as soon as it is available. Your record drawings should indicate details addressed by this Change Order.

City of Brawley

City Council
January 07, 2025
Agenda Item No 6g



6g

STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Approval of Agreement with STC for the Design of Dogwood and Mead Road.**

RECOMMENDATION:

Authorize the Consulting Services Agreement with STC to provide Professional Engineering Services for the Design of Dogwood Road and Mead Road for \$114,858.00 and a 10% contingency of \$11,485.80 for an amount not to exceed \$126,343.80 and authorize the City Manager to execute all documentation relating to this Agreement.

BACKGROUND INFORMATION:

The City of Brawley submitted a Highway Safety Improvement Program (HSIP) Cycle 11 Grant application to Caltrans on September 12, 2022, to design and construct a variety of safety enhancements such as roadway realignment (to flatten the horizontal curves), installation of guardrails, streetlights, curve warning signs, flashing beacons, and radar speed feedback signs. On January 2, 2024, the City received a grant award of \$105,000.00, with a 90% grant reimbursement of \$94,500.00 and a local match of 10% \$10,500.00 for the design.

On April 19, 2024, the Engineering Department advertised a Request for Qualifications (RFQ) for Engineering Design Services Improvements. On May 24, 2024, the City received one RFQ from STC Traffic Inc. After reviewing the RFQ, a proposal was submitted for \$114,858.00.

STC is a well-established consultant expert in this field. Staff recommends retaining STC to prepare the design improvements, plans and specifications, cost estimate, and Project Management for the Dogwood and Mead Improvements Project in an amount of \$114,858.00 and a 10% contingency of \$11,485.80 for a total of \$126,343.80.

FISCAL IMPACT:

This Street improvement project was not included as part of the FY24/25 Capital Improvement Plan; therefore, the following adjustments are recommended:

1. Project will be added to the FY24/25 Capital Improvement plan under Project code 2024 -21.
2. The following budget adjustments are recommended:

421-310.000-430.417 Street GrantsRevenue \$ 94,500
421-310.000-600.215..... Transfer from Measure DRevenue\$ 31,844

215-312.000-920.421 Transfer to Streets CIP.....Expense\$ 31,844
421-310.000-730.100..... Professional ServicesExpense\$ 126,344



ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

- 1. RFQ from STC
- 2. Cost Proposal

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director
Jimmy Duran, City Manager

Status – Date of Status

Approved - 12/30/2024
Approved - 12/30/2024

6g.1

Qualifications For:

Engineering Design Services for Dogwood Road & Mead Road

State Project #5167(053)

City of Brawley | May 24, 2024



Submitted By:

STC Traffic, Inc

Mailing and Business Address:

5973 Avenida Encinas, Suite 218

Carlsbad, CA 92008

Principal Contact: Jason Stack, President

P: (760) 602-4290





6g.1

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Appendices

- A. Staff Resumes
- B. Standard Form 330
- C. Addendum No. 1

1. Introductory Letter

May 24, 2024



Attn: Romualdo Medina
City of Brawley
Public Works Director
180 South Western Avenue
Brawley, CA 92227

RE: Request for Qualifications – Engineering Design Services for Dogwood Road & Mead Road, State Project #5167(053)

STC Traffic, Inc. (STC) is pleased to submit our qualifications to the City of Brawley for Engineering Design Services for Dogwood Road & Mead Road, State Project #5167(053).

We love working for the City and collaborating with City staff. Not only does the City have a strong familiarity with our team through recent jobs, but we completed the City’s Local Roadway Safety Plan (LRSP) and **prepared the HSIP Cycle 11 grant application** for this project.

We understand the City’s needs on this project—our staff have observed traffic operations and conducted safety evaluations and reviews at all locations in the project area. Additionally, we have delivered HSIP projects for similar agencies throughout Southern California as detailed in the proposal. Our core function is focused on delivering these types of project to the public, and we do not stray from this mission.

As the contact person for this RFQ and authorized representative to execute an agreement with the City, we have read and complied with all terms and conditions of the RFQ and acknowledge all addenda. We are willing to enter into a contract under the terms and conditions prescribed by the RFQ and Sample Agreement. We look forward to working with the City.

Sincerely,

A handwritten signature in blue ink that reads "Jason Stack".

Jason Stack, President
5973 Avenida Encinas, Suite 218
Carlsbad, CA 92008
Fax: (760) 670-3445
Telephone: (760) 602-4290, jason.stack@stctrffic.com

2. Executive Summary

The City of Brawley has received federal Highway Safety Improvement Program (HSIP) funding for the Dogwood Road and Mead Road Improvements Project. This initiative aims to enhance safety for all roadway users by making drivers more aware of their surroundings, improving perception-reaction time, increasing available sight distance, and boosting the visibility of non-motorists.

The project is located in a rural, agricultural area characterized by insufficient roadway lighting and high-speed automobile and truck traffic. The corridor serves as a bypass for local residents due to congestion and multiple traffic signals on parallel roads.

Dogwood Road, running north-south, features a reverse horizontal curve at the intersection with Mead Road that catches drivers off guard. This location was **identified as a priority project in the Local Road Safety Plan (LRSP)** developed by STC, following three collisions attributed to the reverse curve and lack of warning signs, lighting, guardrails, and recovery area—resulting in one fatality, one severe injury, and one complaint of pain injury.

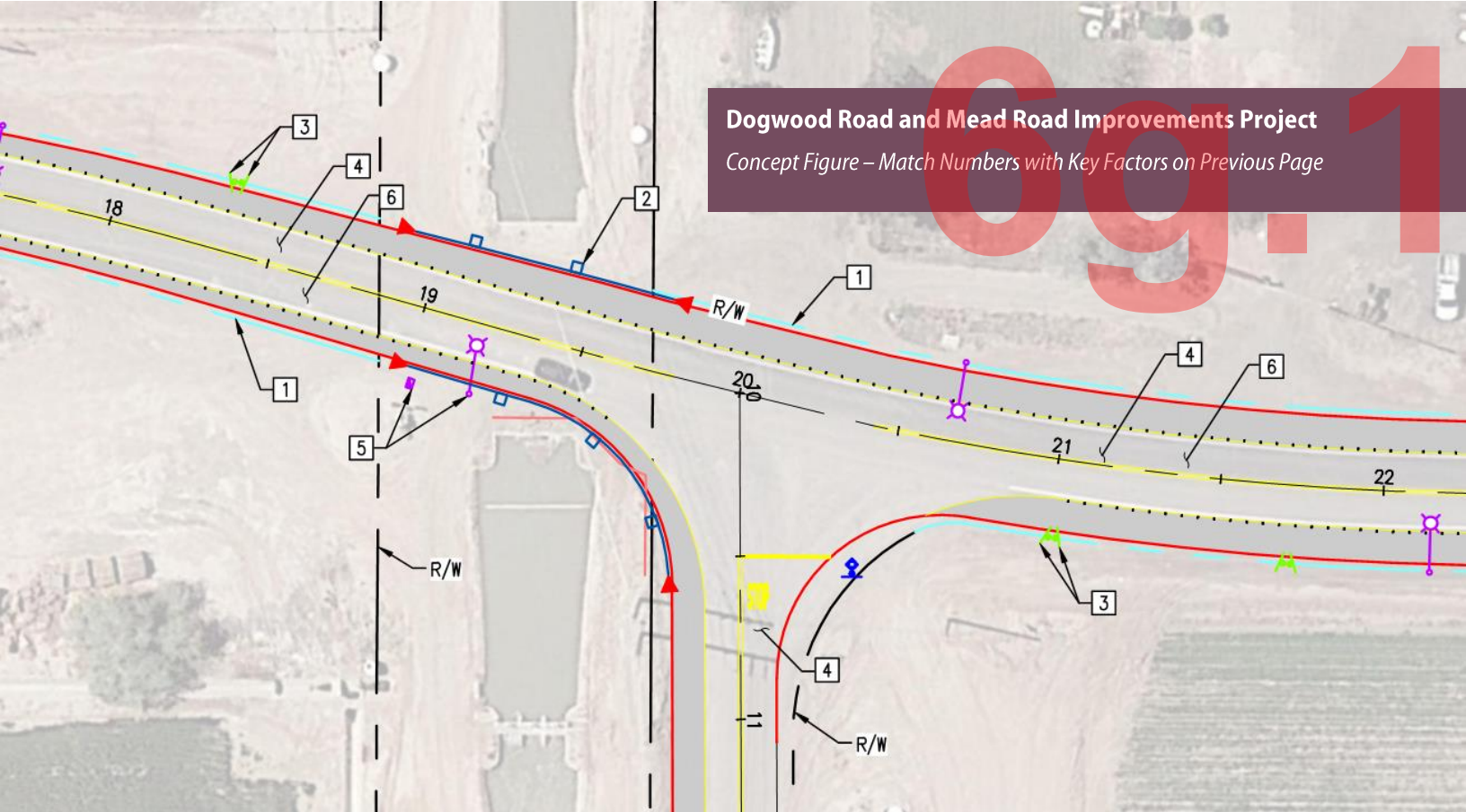
The proposed upgrades include widening the shoulder along Dogwood Road and Mead Road, installing LED roadway lighting, rumble strips, advanced warning traffic signs, chevron curve warning signs, flashing LED stop signs, guardrails, roadway striping, and high visibility pavement markings.

Key factors that will impact the improvements are listed below and shown in the figure on the next page:

1. Roadway widening will require ROW acquisition. Coordination with the City of Brawley, IID, and the County will be required.
2. Guardrail placement will require special attention to maximize vehicular safety while maintaining IID access to the canal for maintenance purposes.
3. High vehicle speeds pose a challenge; the placement of proper warning signage, advance warning signage, and high visibility pavement markings will require a thoughtful approach.
4. Slurry seal of the project limits is recommended to enhance the visibility of new striping and pavement markings.
5. The proposed streetlights will require a new service pedestal and coordination with the utility service provider.
6. Traffic control during construction should be carefully planned due to known high speeds and heavy truck activity in the area.

Dogwood Road and Mead Road Improvements Project

Concept Figure – Match Numbers with Key Factors on Previous Page



STC's background knowledge of the project, gained through working on the City's LRSP and submitting this project for HSIP funding, provides us with a deep understanding of Brawley's desires and needs for this initiative.

STC recognizes that coordination with stakeholders, such as the Imperial Irrigation District (IID), will be imperative. Right-of-way acquisitions may be required, **and it is crucial to ensure IID can maintain access to the canal adjacent to the intersection.**

STC has previously collaborated with IID to secure a letter of support during the HSIP grant application process. This established relationship can be leveraged to ensure the project meets important deadlines, stays on schedule, and remains within budget. Our familiarity with the project and its stakeholders positions us to effectively manage and coordinate the necessary aspects to achieve the City of Brawley's objectives.

In addition to design of all facets of the traffic safety improvements, our experienced team understands that we will be supporting the City of Brawley with softer skills on this project including project management, cost estimating, grant administration, utility coordination, and environmental clearances.

Our team is highly experienced in these types of projects and well-positioned to take a load off City staff while delivering this project on schedule. Following completion of the design package, the City will be seeking approval of the Request for Authorization (RFA) for construction phase funding, and STC is available to support that effort as well as provide construction support services, if desired.

3. Consultant Information, Qualifications & Experience

STC Traffic, Inc. has been providing professional traffic engineering services to municipal agencies in Southern California for over 17 years.

Our team is recognized for its ability to creatively solve problems arising from the most challenging traffic engineering projects.

We are comprised of professional engineers in traffic and civil engineering, traffic operations engineers, certified planners, certified IMSA signal technicians, ITS and systems and network engineers, and Public Works electricians/ inspectors. These are exactly the professionals that the City will need to deliver this HSIP project.

STC is structured as a full-service extension of City staff precisely so that our planners, designers, and ITS experts can address the City's immediate needs.

Dedication to Municipal Traffic Engineering

- Our team knows the City of Brawley's standards, guidelines, and preferences. We know the traffic systems, how the systems operate at a component and logic level, and how traffic behaves—expertise based on many decades of experience working with the same systems.
- We prepared the City's LRSP and HSIP Cycle 11 Grant Applications.
- Our staff are comfortable in the cabinet, and on the corner, viewing operations with their own eyes to see how cars, bicycles, and pedestrians move along corridors from intersection to intersection, making sure that exactly what we expect to see is actually out on the street. We emphasize this across the board when preparing plans. This is one of the special things about STC—the City can always count on us to be present on the street.

Guaranteed Availability

Our team currently supports the City of Brawley with traffic engineering services and are regularly on site and/or in the vicinity. We will provide the same level of service and availability on this HSIP project. We are 100% committed to providing boots-on-the-ground and local resources whenever they are needed for this project.

CMAQ Traffic Engineering Services | Brawley, CA (2022-Present)

Project Role

Prime

Contract Value

NTE \$195,000

Key Staff

Christian Lambarth (PM)

Phil Kern, PE

Brandon Schlueter, PE

Agency PM

Ana Gutierrez, Public Works Analyst

(760) 587-4320

AGutierrez@brawley-ca.gov



STC is the designer for a CMAQ funded traffic signal interconnect improvement project. This project is being completed in two phases on Main Street between Western Avenue and Old Highway 111. This segment of Main Street was recently relinquished to the City by Caltrans. STC assisted the City by performing a traffic signal assessment of the eight (8) traffic signals on the corridor and produced two CMAQ funding applications, which were both awarded. STC developed PS&E for the Phase 1 improvements between Western Avenue and 6th Street.

Work for this phase included traffic signal modification, civil improvements for curb extensions, signing and striping, and traffic control. STC assisted the City with the LAPM documentation required by Caltrans.

HSIP Ped Crossing Enhancements | National City, CA (2018-2020)

Project Role

Prime

Contract Value

NTE \$154,000

Key Staff

Jason Stack, TE (PM)

Joseph Walters, IMSA II

Phil Kern, PE

Agency PM

Stephen Manganiello, TE

Dir. Public Works, (608) 469-1169

smanganiello@nationalcityca.gov



The HSIP-funded Midblock Crossings Pedestrian Enhancements was developed out of the grant administration services that STC provided the City of National City. The project implemented pedestrian safety enhancements at six midblock crosswalks in addition to replacing existing safety light fixtures with new LED fixtures at various intersections and crosswalks. Pedestrian enhancements included ADA curb ramps, corner bulb outs, upgraded sidewalks, updated signage and striping, and solar-powered flashing crosswalk signs with high intensity striping. As a turnkey project, STC shepherded the Mid-Block Pedestrian Crossings Enhancements Project from grant preparation to design and PS&E development to construction support. Along with reducing greenhouse gas emissions, the project improved overall health and safety through the promotion of pedestrian and bicycling modes of transportation and implementation of various traffic calming measures.



ATP Westside Mobility Enhancements | National City, CA (2017-2019)

Project Role

Prime

Contract Value

NTE \$306,000

Key Staff

Christian Lambarth (PM)

Joseph Walters, IMSA II

Phil Kern, PE

Agency PM

Stephen Manganiello, TE

Dir. Public Works, (608) 469-1169

smanganiello@nationalcityca.gov

STC assisted the City with preparing an Active Transportation Program (ATP) grant application to improve walking and bicycling in the City's historic Old Town (Westside) neighborhood. The grant was centered on implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. STC competed for, and was ultimately selected, to provide final PS&E and construction support for the Project. Elements of design included: a traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking, raised sidewalk and crosswalk along a school walking route, Class 2 bike lanes, green bike boxes at a signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. The Project won the 2019 ASCE San Diego Chapter Award of Excellence in the Bikeways and Trails category.



HSIP Streetlight/Traffic Signal Upgrades | Temecula, CA (2023-Present)

Project Role

Prime

Contract Value

NTE \$317,730

Key Staff

Rob Blough (PM)

Christian Lambarth

Brandon Schlueter

Agency PM

Nick Minicilli, PE, TE

Sr. Traffic Engineer, (951) 693-3917

nick.minicilli@temeculaca.gov

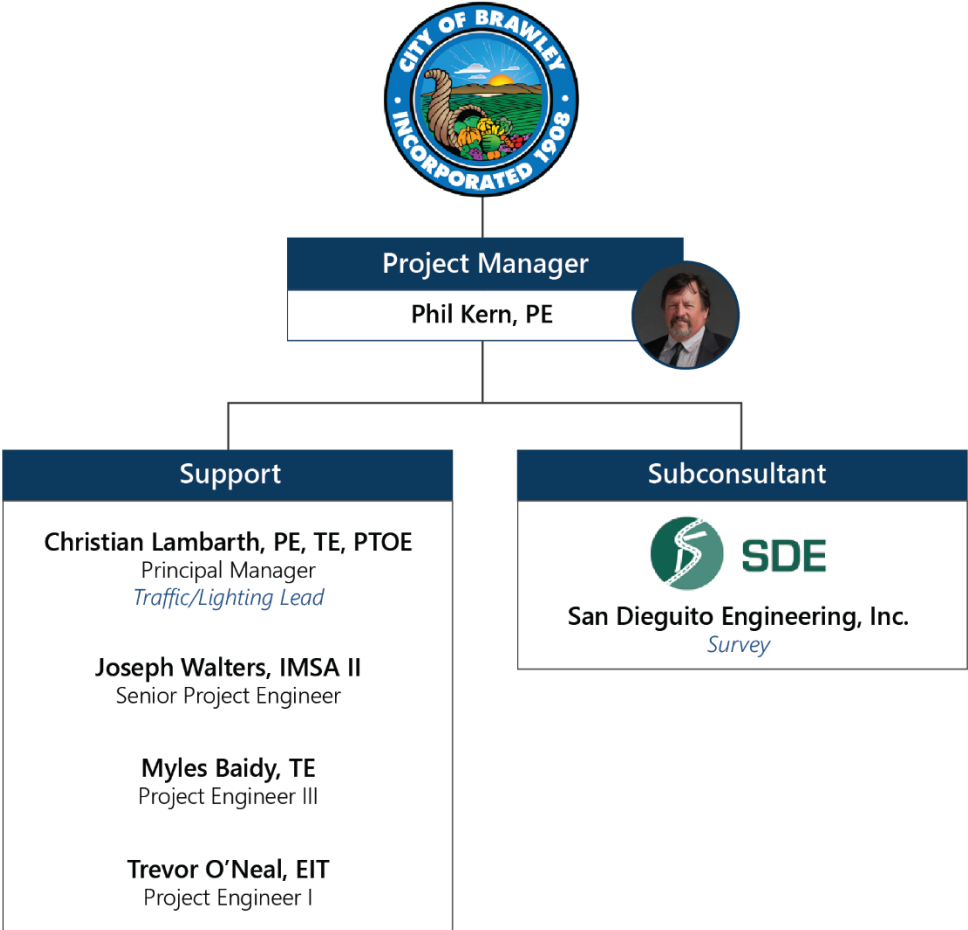
The City of Temecula championed this initiative with the successful pursuit of HSIP Cycle 11 grant funding to improve citywide traffic signal system safety. Our team authored the HSIP Cycle 11 grant for this project on behalf of the City and is currently delivering the project. The project expands the footprint of the City's traffic systems and infrastructure improvements to bring these safety and operation benefits to additional roadways and intersections. The HSIP Cycle 11 grant funds a range of improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility and upgrades, and signal rewiring. This demonstrates the City's continued commitment to follow through with the Temecula 2040 Quality of Life Master Plan core value goal of a proactive approach to transportation, mobility, and connectivity improvements.

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4. Organization and Approach

STC’s Organizational Chart for the project is shown below—resumes for project management (Phil Kern) and support staff are included as Appendix A. All assigned key professional staff are properly licensed to practice in California.

Our foremost approach to meeting the City’s needs for this project is to provide the highest-quality staff. STC is modeled in the image of the municipal public works traffic division. We are comprised of professional engineers (traffic/civil), professional traffic operations engineers, certified signal technicians (up to IMSA Level III), ITS systems and network engineers, and public works electricians and inspectors—the team proposed for this Project is the same team that has delivered many similar HSIP projects throughout Southern California, including work with the City of Brawley. This will give the City confidence in our ability to deliver a successful project.



**Additional support staff available as needed*



Phil Kern, PE, is the Project Manager and primary point of contact for this project. Phil has over 30 years of experience in the planning, design, permitting, and construction support of a wide range of public works, transportation, infrastructure, and capital improvement projects for public agencies including traffic calming projects.

The last 20 years of his career have focused on the design and delivery of capital projects through on-call contracts and serving as staff extension for public agencies. This includes serving as Project Manager for the County of Imperial Department of Public Works, providing on-call civil engineering services various infrastructure projects. Mr. Kern is hands-on with design improvements, advocating for the community and taking advantage of opportunities to maximize safety. He recently supported the City of Brawley with the CMAQ Traffic Signal Synchronization & ITS Project. Phil's resume is included in Appendix A.

Meet the Support Team



Christian Lambarth, PE, TE, PTOE, traffic/lighting lead for the project, has over 15 years of experience developing PS&E for Southern California agencies. He has recently supported the City of Brawley with the CMAQ Traffic Signal Synchronization & ITS Project.



Myles Baidy, TE, Project Engineer III, has significant experience in traffic engineering, including specialties in intersection modeling and traffic signal design. He recently supported development of Brawley's Local Roadway Safety Plan (LRSP) and preparation of HSIP Cycle 11 grant applications.



Joseph Walters, IMSA II, Project Engineer III, has over 14 years of experience in traffic engineering and lighting design for various Southern California agencies. He has recently supported the City of Brawley with the CMAQ Traffic Signal Synchronization & ITS Project.



Surveying will be subcontracted to San Dieguito Engineering, Inc. (SDE), a full-service civil engineering, surveying, mapping, and land planning firm located in Carlsbad. SDE specializes in civil engineering design, plan preparation, and surveying of residential, public works, and commercial projects.

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5. Scope of Work

This section summarizes STC’s key tasks and deliverables to provide the services required by the City as detailed in the RFQ. The summary below describes critical engineering design issues, environmental considerations, and strategies for minimizing cost/schedule.

Task 1 – Project Management

Following the Notice to Proceed (NTP), STC will schedule a project kick-off meeting with the City of Brawley to discuss the Project’s objectives, schedule, scope, policies, and procedures. STC will also coordinate progress meetings to discuss design development, staff comments on submittals, and action items.

STC will prepare brief agendas in advance of each meeting and submit meeting minutes within five (5) business days for review by attendees. This task also includes coordination of monthly invoicing and progress reports. STC will maintain regular communication with City staff and schedule additional meetings during the project as needed.

Task 1. Deliverables:

- Meeting Agendas and Meeting Minutes
- Monthly Invoices and Progress Reports

Task 2 – Field Survey (SDE)

San Dieguito Engineering, Inc. (SDE) will perform topographic surveying and determine existing conditions for base map development.

This work will include the following:

- Perform mapping, horizontal/vertical control and benchmark research.
- Conventional or aerial survey of existing tee intersection to 1,000’ in north-south direction and 500’ in an easterly direction.
- Survey cross sections at 100’ intervals to 50’ outside existing edge of pavement.
- Prepare survey base map with one-foot contours and spot elevations.
- Research ROW records and recover centerline/ROW monumentation adequate to plot location of existing ROW/property ownerships and prepare plats and legal descriptions to acquire additional ROW for widening.
- Establish site horizontal control on NAD ’83 , NAVD ’88 or ’29, with a conversion factor, and tie to a City vertical benchmark.
- Provide CAD and data point files.

Task 2. Deliverables:

- Survey CAD Files in AutoCAD (As Requested).

Task 3 – Environmental Documentation

STC will prepare the required environmental documentation in compliance with Caltrans LAPM. State funded HSIP projects must meet the requirements of the California Environmental Quality Act (CEQA). The implementing agency is the lead agency under CEQA and is responsible for self-certifying CEQA compliance.

This project is anticipated to be categorically exempt from CEQA compliance. STC will prepare a Notice of Exemption (NOE) form provided by the State of California Governor's Office of Planning and Research (OPR).

In addition, STC will assist in preparing the State of California Department of Fish and Wildlife (CDFW) Environmental Document Filing form. It is anticipated that the City will submit both forms to the Imperial County Clerk for filing.

Task 3. Deliverables:

- CEQA NOE Form
- CDFW Environmental Document Filing Form

Task 4 – Right of Way Coordination

STC will work with the City of Brawley, Imperial Irrigation District (IID), and other relevant stakeholders in preparing plats and legal descriptions to acquire additional ROW required for widening.

It is STC's understanding that a written agreement will be needed from IID before any construction work can be completed. STC has previously worked with IID in acquiring a letter of support for this project during the HSIP Grant submission process and will continue to leverage that relationship during ROW coordination.

Task 4. Deliverables:

- Prepare Plats and Legal Descriptions to Acquire Additional ROW.

STC has previously collaborated with IID to secure a letter of support during the HSIP grant application process. This established relationship can be leveraged to ensure the project meets important deadlines, stays on schedule, and remains within budget. This is one of the important ways that cost and schedule can be minimized.



Task 5 – Construction Plan Preparation & Coordination

Design plans will be prepared referencing the City of Brawley Standards, Caltrans Standard Plans and Specifications, and the CA MUTCD. The design plans will include the City's latest title block, standard notes, and details as necessary. In addition, the plans will include provisions for the slurry seal of the existing pavement surface for Dogwood Road and Mead Road approaches within the project limits and in accordance with City standards.

Plans will be submitted at the 90% and 100% levels of completeness for City review. The following subsections summarize the plans that will be included in the design set.

Task 5.1 – As Built Research and Field Reviews

STC will coordinate with the City of Brawley to obtain record drawings for the project area, including, but not limited to: street, drainage, and private development improvement plans. Our team will compare this data with field survey data. The project design team will utilize this data, and it will be incorporated into the project drawings for record purposes.

STC will conduct a detailed field review with the plans to verify existing utilities and infrastructure.

Field notes and photos will be taken to document any discrepancies on the plans with field conditions. This information will be reconciled with the base map created from the topographic survey to provide a comprehensive and accurate utility base for the street improvement plans.

Task 5.1 Deliverables:

- Utility As-Builts (As Requested).
- Field Review Inventory, Notes, and Photographs (As Requested).

Task 5.2 – Civil Improvement Plans

STC will prepare the civil improvement plans at a scale of 1" = 20'. The scope of this task will include design of surface improvements to widen the shoulder along Dogwood Road and Mead Road, install rumble strips, and install guardrails in strategic locations along the canal. Special attention will be given to ensure the proposed improvements are designed to maintain necessary IID clearances and canal access for maintenance purposes. The base plan will show existing and proposed right-of-way lines, roadway centerlines, edge of pavement, and utilities of record.

Task 5.3 – Streetlight Improvement Plans

STC will prepare street lighting improvement plans per the City accepted alternative at a scale of 1" = 40'. The base plan will show existing right of way lines, roadway centerlines, edge of pavement, utilities of record, existing and proposed street light infrastructure (pull boxes, conduits, conductors, poles, service locations, etc.). Plans will include general notes, construction notes, pole and equipment

schedules, conduit and conductor schedules, panel schedules, voltage drop tables, and details for pole locations and foundations, pull boxes, conduits, and service locations.

Special attention will be given to ensure the proposed improvements are designed to maintain necessary IID clearances and canal access. The design will be developed in accordance with the City of Brawley's Design Standards, Ordinances and Regulations, Caltrans Standard Plans and Specifications, and Illuminating Engineering Society (IES) guidelines.

Task 5.4 – Signing and Striping Plans

STC will prepare one (1) signing and striping plan at a scale of 1"=40'. The plans will include full geometry of the intersection and extend a minimum of 50 feet beyond the civil improvements for all approaches. The plans will show existing signing, striping, pavement, and curb markings, required removals, and proposed improvements for ultimate alignment. Plans will include provisions to remove and replace existing signs with new and improved signs to meet the latest retro-reflectivity requirements, as needed.

Tasks 5.2, 5.3, and 5.4 Deliverables:

- Design Plan Submittals at 90% and 100% Complete Levels.

Task 6 – Construction Cost Estimate and Specifications

STC will prepare technical specifications utilizing the City’s most current boilerplate Bid Package and the latest edition of the Greenbook for Public Works Construction. The Bid Package will be prepared via Microsoft Word and remain in the City’s boilerplate font and format and all additions or changes to the boilerplate shall be highlighted in yellow for each respective first plan check submittal.

STC will provide an itemized engineer’s cost estimate at 90% and 100% levels of design for all proposed improvements. The estimate will be detailed with unit prices and quantities for individual line items of work and specified equipment.

Task 6. Deliverables:

- Construction Cost Estimate and Specification Submittals at 90% and 100% Complete Levels.

Task 7 – Construction Support & Record Drawings

STC will provide support during advertisement and construction, including review and comments on shop drawings and other required contractor submittals, RFIs, and requested design changes during construction.

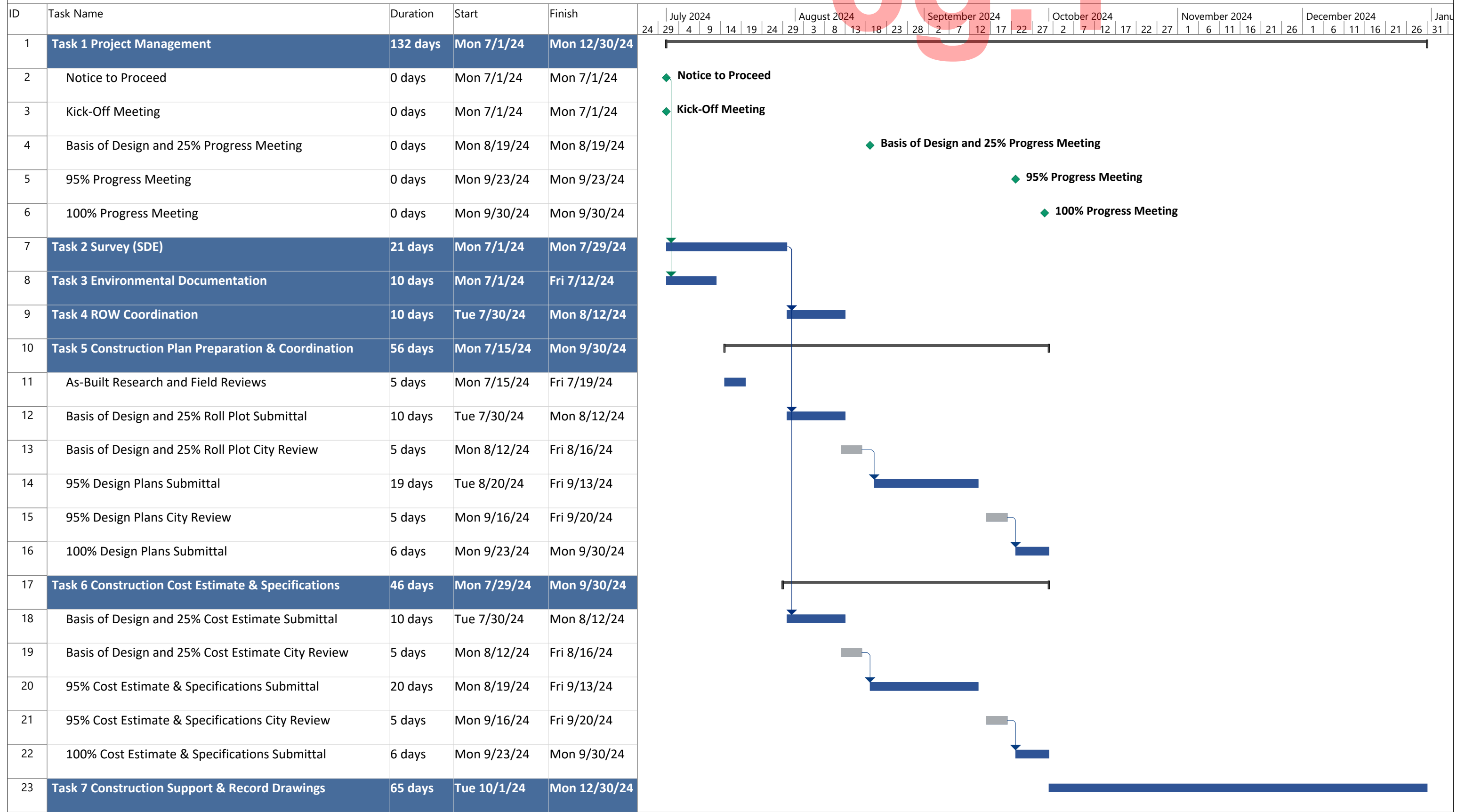
As an enhancement, STC will attend pre-bid and pre-construction meetings. After construction, STC will request the contractor’s as-built markups and incorporate them into a complete record drawing set. The record drawing set will be approved and sealed by the engineer of record.

Task 7. Deliverables:

- Material Reviews, RFI Responses, and Record Drawings

**City of Brawley
Engineering Design Services for Dogwood Road & Mead Road
State Project #5167(053)**

691



May 24, 2024 STC Task [Blue Bar] City Task [Grey Bar] Milestone ◆ Summary [Bracket]

7. Conflict of Interest Statement

STC has no financial, business, or other relationship with the City of Brawley that may have an impact on the outcome of the contract or the construction project. STC has no current clients who may have a financial interest in the outcome of this contract or the construction project that will follow. STC has no financial interest or relationship with any construction company that might submit a bid on the construction project.

8. Litigation

STC has no litigation to disclose.

9. Contract Agreement

STC has no issues or needed changes to the proposed contract agreement. STC’s proposal shall remain in effect for ninety (90) days following the date proposal submittals are due. STC has an adequate financial management and accounting system as required by 48 CFR Part 31 and 2 CFR Part 200.

10. Insurance Requirements

STC agrees to provide insurance per the requirements set forth in the RFQ.

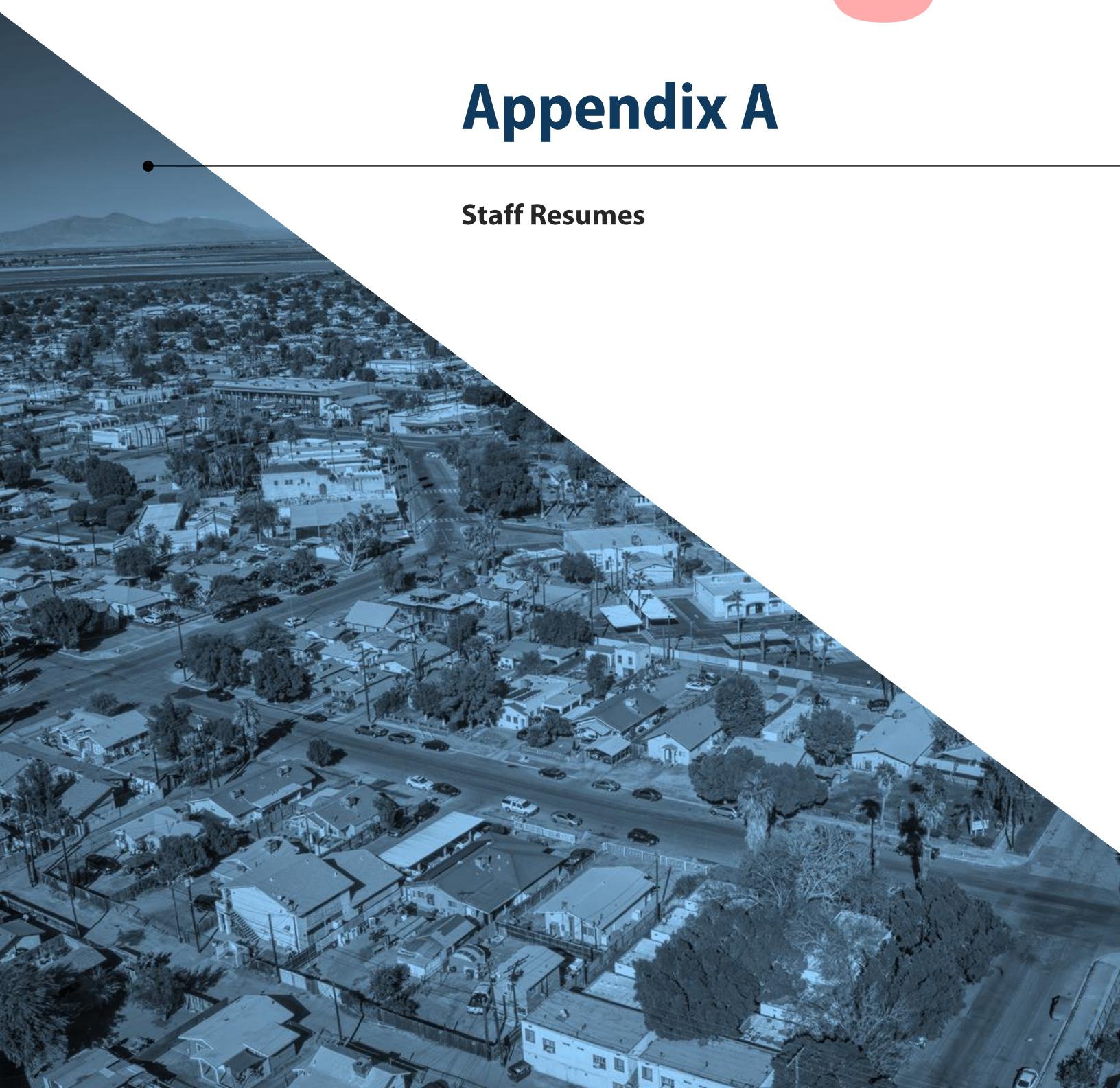
11. Labor Compliance

STC is registered with the State of California Department of Industrial Relations (DIR) as a Public Works Contractor (CA DIR #1000009329).

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Appendix A

Staff Resumes





PROJECT MANAGER

Phil Kern PE

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Phil has over 37 years of experience in the planning, design, permitting, and construction support of a wide range of public works, transportation, infrastructure, and capital improvement projects for public agencies. The last 20 years of his career have focused on the design and delivery of capital projects through on-call contracts and serving as staff extension for public agencies. Phil leads civil engineering design projects and manages several on-call contracts.

Years of Experience: 37

Education

B.S. Civil Engineering, San Diego State University, 1983

Professional Registrations

Professional Engineer (Civil) CA, #40831

Relevant Experience

City of Brawley, CMAQ Traffic Signal Synchronization & ITS, 2023-Present

Senior Principal Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Phil is overseeing PS&E development for civil and signal upgrades at 6th and Main.

City of National City, Westside Mobility Enhancements, 2016-2019

Civil Engineering Lead. The project was part of the ATP for implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. Elements of design included: traffic signal modifications, roundabouts, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.

City of Escondido, East Valley Parkway Widening, 2016-2018

Project Manager. This project widened a mile of arterial roadway from 2 to 4 lanes, adding bike lanes and a median. Phil oversaw several improvements alongside the bridge widening including: traffic signal modifications, drainage system design, water quality compliance, signing and striping plans, safety lighting plans, sidewalk design, pavement evaluation and rehabilitation, and geotechnical investigation. The final project filled a gap in transportation network for commuters and residents coming from the Northeast.

Imperial County, On-Call Civil Engineering Services, 2023-Present

Lead Civil Engineer. Provided on-call engineering services for the Department of Public Works, including review, design and construction management/inspection of public works projects from 2010-12. Responsibilities included managing the preparation of final plans, construction specifications, cost estimates, engineering calculations, surveys, design studies, and preliminary engineering reports required to develop and deliver capital transportation and major repair projects. He continues to support the County under STC's on-call contract.



Christian has over 15 years of experience managing traffic engineering projects throughout Southern California, specializing in traffic operation analysis and design of traffic signals, signing and striping, traffic control, street lighting, and traffic signal interconnect. He pulls from his years of experience in the transportation industry to develop PS&E that focuses on constructability. Christian leads traffic engineering design projects and manages several on-call contracts for Riverside and San Diego County agencies.

Years of Experience: 15

Education

B.S. Civil Engineering,
Michigan State University,
East Lansing, 2009

Professional Registrations

Professional Engineer
(Civil) CA, #86675

Professional Engineer
(Traffic) CA, #2927

Professional Traffic
Operations Engineer, USA,
#5180

Relevant Experience

City of Brawley, CMAQ Traffic Signal Synchronization & ITS, 2023-Present

Senior Project Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Christian is providing QA/QC review, coordination, and overseeing all design elements.

City of National City, Westside Mobility Enhancements, 2016-2019

Project Manager. The City was awarded \$2 million to integrate and improve bike and pedestrian amenities and reduce traffic speeds to improve public safety. Elements of design included: traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. Christian led development for final PS&E and construction support. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.

City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade, 2023-Present

Senior Project Manager. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Christian is providing QA/QC oversight for engineering design.

City of Cathedral City, HSIP Ramon Road Signalized Pedestrian Crossing, 2022-2024

Project Manager. Responsible for overseeing the Basis of Design and evaluation for optimal location and control type for proposed mid-block pedestrian crossing, which resulted in the City opting to select a standard pedestrian signal operations with 3-section signal heads at the alternative location. He oversaw final design, bidding assistance, and construction support.



Joseph has over 13 years of experience in traffic engineering design and lighting design for various public municipal projects. He is experienced in preparing PS&E for various traffic engineering and street lighting projects, including federally funded design projects. Joseph is IMSA Level II Certified and is experienced in implementing and integrating various traffic systems and operations projects including traffic signal timing, traffic signal equipment, street lighting, communications network, and ITS systems.

Years of Experience: 13

Education

B.S. Civil Engineering, San Diego State University, 2008

Certifications

IMSA Level 1 - Roadway Lighting Technician

IMSA Level 2 - Traffic Signal Field Technician

Relevant Experience

City of Brawley, CMAQ Traffic Signal Synchronization & ITS, 2023-Present

Project Engineer III. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Joseph conducted extensive field work and is developing PS&E for traffic signals, civil design, and fiber interconnect.

City of National City, Westside Mobility Enhancements, 2016-2019

Project Engineer III. Design elements included: traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. Joseph conducted field investigations and served as Design Lead for traffic signal modifications at National City Blvd and W 18th St/West Ave, a 5-legged intersection which required complex signal phasing. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.

City of National City, Mid-Block Pedestrian Crossings, 2017-2018

Design Lead. The project implemented pedestrian safety enhancements at six midblock crosswalks and installed new LED fixtures at various intersections and crosswalks. Joseph led design of mid-block civil improvements including curb extensions, raised crosswalks, medians, and refuge areas. He led signing and striping design including high-visibility crosswalks, bike lanes, reverse parking stalls, and signage.

City of National City, On-Call Project Support for CIP, 2016-Present

Project Engineer III. Supports various traffic engineering and construction management tasks on an on-call basis. He has performed field reviews, prepared design plans for new traffic signals and traffic signal modifications, and prepared PS&E packages for various projects. Joseph has overseen several lighting projects including: Sweetwater Road Median and Lighting Improvements HSIP project, 22nd Street Striping and Lighting Improvements project, lighting plans for Pedestrian Midblock Crossing Enhancements project, and lighting plans for the 14th and Harding Roundabout.

PROJECT ENGINEER III

Myles Baidy ^{TE}

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Myles has seven years of experience in transportation planning and intersection operation analysis. His prior experience in Boston provides a fresh perspective on transportation solutions and innovation. His transportation planning experience includes detailed analysis of transportation impacts analysis, LOS, roadway safety audits, and complete street policies and programs. He also has experience in traffic signal design, intersection modeling, and community outreach.

Years of Experience: 7

Education

B.S. Civil Engineering,
University of Massachusetts
Amherst, 2016

Professional Registrations

Professional Engineer
(Traffic) CA, #3094

Relevant Experience

City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade, 2023-Present

Project Engineer III. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Myles prepared the HSIP application and continues to support the project.

City of Jurupa Valley, HSIP Cycle 10 Citywide Traffic Signal Coordination and Safety Upgrades, 2023-Present

Project Engineer III. Supported HSIP grant development for citywide traffic signal system safety improvements through improved traffic signal interconnect and signal timing, coordination, and operation and upgraded traffic signal heads with retroreflective back plates. Myles helped develop the traffic communications network report, which mapped out the City's existing traffic communications system, supported development of the implementation strategy, and is currently developing PS&E.

City of Cathedral City, HSIP Cycle 10 Ramon Road Signalized Pedestrian Crossing, 2022-2024

Project Engineer III. Cathedral City was recently awarded an HSIP Grant to construct a High-Intensity Activated Crosswalk signal near the intersection of Ramon Road/Avenida La Paloma, to address pedestrian and bicyclist collisions. Myles supported the Basis of Design, which evaluated the optimal location and control type for the proposed midblock pedestrian crossing, prompting the City to forgo a HAWK signal for a standard pedestrian signal crossing as the option that offered greater benefits. He continues to support follow-on phases of the project.

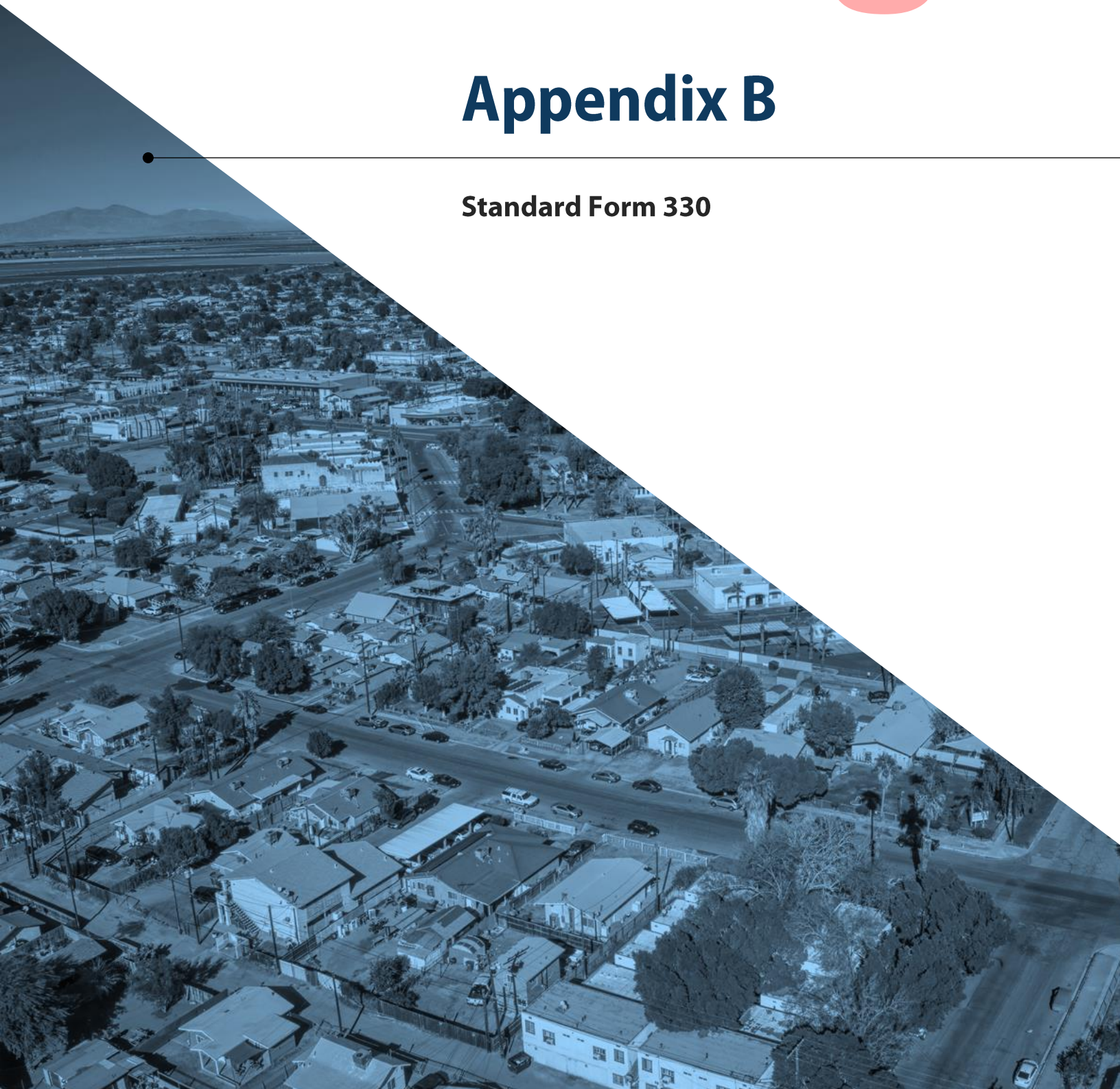
Imperial County, On-Call Traffic Engineering Services, 2022-Present

Project Engineer III. Supports transportation planning and engineering design tasks issued by the County. He developed concept plans for short-term, medium-term, and long-term improvements for the Rural Schools Traffic Engineering Study, is supporting comprehensive traffic study review of the Gateway of the Americas Specific Plan Area to ensure proposed traffic mitigation measures align with the MUTCD and local land use and development guidelines, and supported development of the regional Active Transportation Program.

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Appendix B

Standard Form 330



ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> Engineering Design Services for Dogwood Road and Mead Road (Brawley, CA)	
2. PUBLIC NOTICE DATE May 24, 2024	3. SOLICITATION OR PROJECT NUMBER State Project #5167(053)

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE Jason Stack, TE, PTOE - President		
5. NAME OF FIRM STC Traffic, Inc.		
6. TELEPHONE NUMBER (760) 602-4290	7. FAX NUMBER (760) 670-3445	8. E-MAIL ADDRESS marketing@stctraffic.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subconsultants).

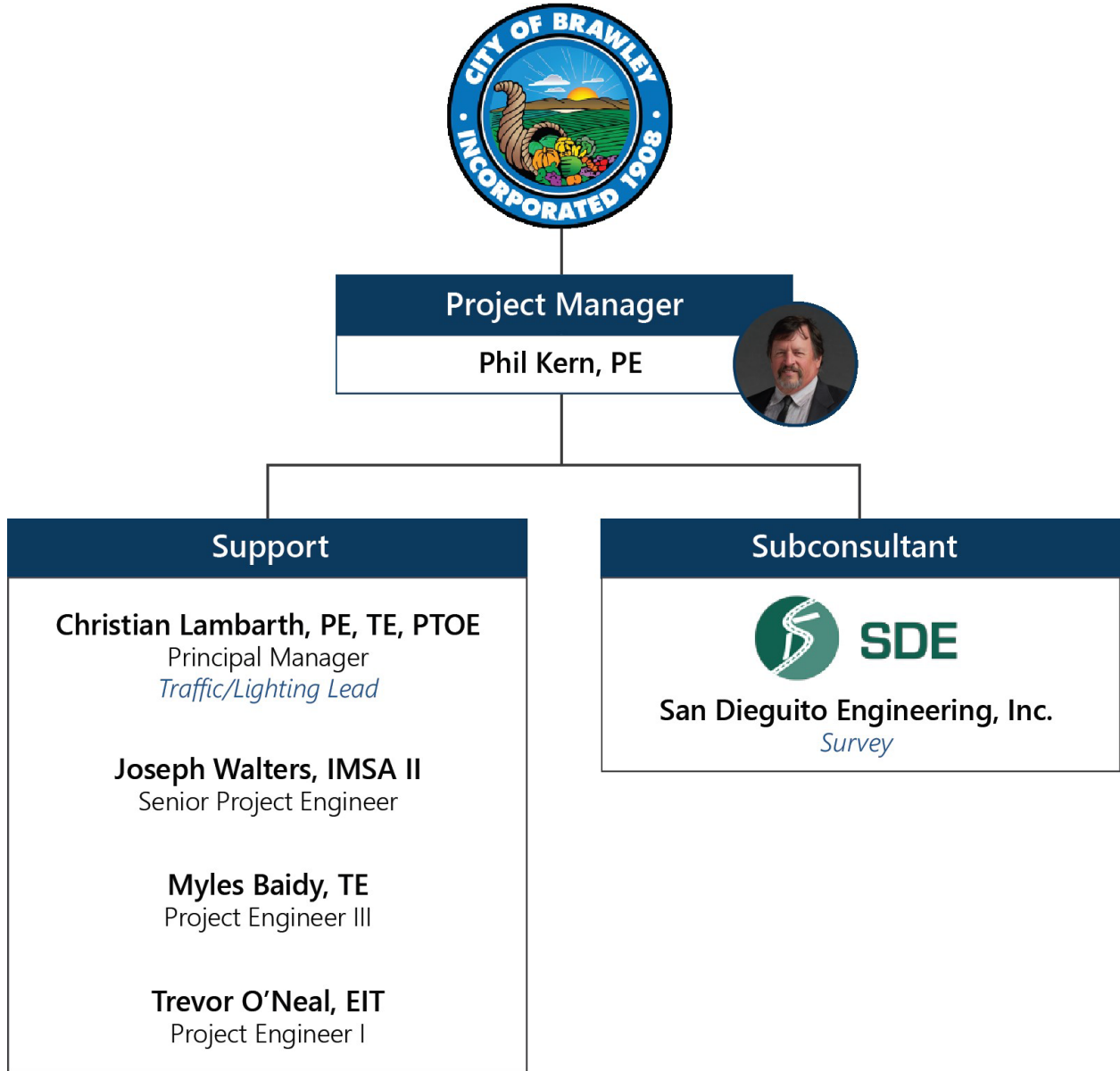
	<i>(Check)</i>			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON-TRACTOR			
a.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	STC Traffic, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	5973 Avenida Encinas, #218 Carlsbad, CA 92008	Engineering Design Services
b.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	San Dieguito Engineering, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	1911 Palomar Oaks Way, #200 Carlsbad, CA 92008	Survey

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

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D. Organizational Chart of Proposed Team



****Additional support staff
available as needed***

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Phil Kern, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 37	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)
STC Traffic, Inc (Carlsbad, CA)

16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, San Diego State University, 1983	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer (Civil) CA, #40831
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Phil has over 37 years of experience in the planning, design, permitting, and construction support of a wide range of public works, transportation, infrastructure, and capital improvement projects for public agencies. The last 20 years of his career have focused on the design and delivery of capital projects through on-call contracts and serving as staff extension for public agencies. Phil leads civil engineering design projects and manages several on-call contracts.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
City of Brawley, CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	Ongoing	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
a. Senior Principal Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Phil is overseeing PS&E development for civil and signal upgrades at 6th and Main.		
City of National City, Westside Mobility Enhancements (National City, CA)	2019	2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
b. Civil Engineering Lead. The project was part of the ATP for implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. Elements of design included: traffic signal modifications, roundabouts, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.		
City of Escondido, East Valley Parkway Widening (Escondido, CA)	2018	2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
c. Program Manager. Served as in-house Program Manager from 2002-2010 managing over 100 Task Orders on a \$12.5M on-call contract. Project types included bus transit, light rail, roadway/parking, transit-oriented development review, major repair, right of way and environmental projects totaling over \$50 million in capital value. Select projects included I-15 Bus Rapid Transit Stations Project and LRT Station Platform Modifications. Project Cost: N/A		
Imperial County, On-Call Civil Engineering Services (Imperial County, CA)	Ongoing	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
d. Lead Civil Engineer. Provided on-call engineering services for the Department of Public Works, including review, design and construction management/inspection of public works projects from 2010-12. Responsibilities included managing the preparation of final plans, construction specifications, cost estimates, engineering calculations, surveys, design studies, and preliminary engineering reports required to develop and deliver capital transportation and major repair projects. He continues to support the County under STC's on-call contract.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Christian Lambarth, PE, TE, PTOE	13. ROLE IN THIS CONTRACT Traffic/Lighting Lead	14. YEARS EXPERIENCE	
		a. TOTAL 15	b. WITH CURRENT FIRM 8

15. FIRM NAME AND LOCATION (*City and State*)
STC Traffic, Inc (Carlsbad, CA)

16. EDUCATION (<i>DEGREE AND SPECIALIZATION</i>) B.S. Civil Engineering, Michigan State University, East Lansing, 2009	17. CURRENT PROFESSIONAL REGISTRATION (<i>STATE AND DISCIPLINE</i>) CA, Registered Civil Engineer, #86675 CA, Registered Traffic Engineer, #2927 US, Professional Transportation Operations Engineer (PTOE), #5180
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18. OTHER PROFESSIONAL QUALIFICATIONS (*Publications, Organizations, Training, Awards, etc.*)
Mr. Lambarth has extensive experience leading the development of plans, specifications, and estimates (PS&E) for task orders released through on-call contracts with municipal clients. He specializes in traffic signal design, signing and striping, traffic control, traffic operational analysis, street lighting, and traffic signal interconnect. Mr. Lambarth pulls from his years of experience in the transportation industry to develop PS&E that limits issues that may arise during construction. Christian leads traffic engineering design projects and manages several on-call contracts for Riverside and San Diego County agencies.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (<i>City and State</i>)	(2) YEAR COMPLETED	
City of Brawley, CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (<i>If applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Senior Project Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Christian is providing QA/QC review, coordination, and overseeing all design elements.		
City of National City, Westside Mobility Enhancements (National City, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (<i>If applicable</i>) 2019
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. Project Manager. The City was awarded \$2 million to integrate and improve bike and pedestrian amenities and reduce traffic speeds to improve public safety. Elements of design included: traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. Christian led development for final PS&E and construction support. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.		
City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade (Temecula, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (<i>If applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Senior Project Manager. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Christian is providing QA/QC oversight for engineering design.		
City of Cathedral City, HSIP Ramon Road Signalized Pedestrian Crossing (Cathedral City, CA)	PROFESSIONAL SERVICES 2024	CONSTRUCTION (<i>If applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Project Manager. Responsible for overseeing the Basis of Design and evaluation for optimal location and control type for proposed mid-block pedestrian crossing, which resulted in the City opting to select a standard pedestrian signal operations with 3-section signal heads at the alternative location. He oversaw final design, bidding assistance, and construction support.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Joseph Walters, IMSA II	13. ROLE IN THIS CONTRACT Project Engineer III	14. YEARS EXPERIENCE	
		a. TOTAL 13	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION (City and State) STC Traffic, Inc (Carlsbad, CA)			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, San Diego State University, 2008		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) IMSA Level 1 – Roadway Lighting Technician IMSA Level 2 - Traffic Signal Field Technician	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Joseph has over 13 years of experience in traffic engineering design and lighting design for various public municipal projects. He is experienced in preparing PS&E for various traffic engineering and street lighting projects, including federally funded design projects. Joseph is IMSA Level II Certified and is experienced in implementing and integrating various traffic systems and operations projects including traffic signal timing, traffic signal equipment, street lighting, communications network, and ITS systems.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
City of Brawley, CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Project Engineer III. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Joseph conducted extensive field work and is developing PS&E for traffic signals, civil design, and fiber interconnect.		
City of National City, Westside Mobility Enhancements (National City, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. Project Engineer III. Design elements included: traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. Joseph conducted field investigations and served as Design Lead for traffic signal modifications at National City Blvd and W 18th St/West Ave, a 5-legged intersection which required complex signal phasing. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.		
City of National City, Mid-Block Pedestrian Crossings (National City, CA)	PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable) 2018
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Design Lead. The project implemented pedestrian safety enhancements at six midblock crosswalks and installed new LED fixtures at various intersections and crosswalks. Joseph led design of mid-block civil improvements including curb extensions, raised crosswalks, medians, and refuge areas. He led signing and striping design including high-visibility crosswalks, bike lanes, reverse parking stalls, and signage.		
City of National City, On-Call Project Support for CIP (National City, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Project Engineer III. Supports various traffic engineering and construction management tasks on an on-call basis. He has performed field reviews, prepared design plans for new traffic signals and traffic signal modifications, and prepared PS&E packages for various projects. Joseph has overseen several lighting projects including: Sweetwater Road Median and Lighting Improvements HSIP project, 22nd Street Striping and Lighting Improvements project, lighting plans for Pedestrian Midblock Crossing Enhancements project, and lighting plans for the 14th and Harding Roundabout.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Myles Baidy, TE	13. ROLE IN THIS CONTRACT Project Engineer III	14. YEARS EXPERIENCE	
		a. TOTAL 7	b. WITH CURRENT FIRM 4

15. FIRM NAME AND LOCATION (*City and State*)
STC Traffic, Inc. (Carlsbad, CA)

16. EDUCATION (<i>DEGREE AND SPECIALIZATION</i>) B.A. Civil Engineering, University of Massachusetts Amherst, 2016	17. CURRENT PROFESSIONAL REGISTRATION (<i>STATE AND DISCIPLINE</i>) Professional Engineer (Traffic) CA, #3094
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18. OTHER PROFESSIONAL QUALIFICATIONS (*Publications, Organizations, Training, Awards, etc.*)
Myles has seven years of experience in transportation planning and intersection operation analysis. His prior experience in Boston provides a fresh perspective on transportation solutions and innovation. His transportation planning experience includes detailed analysis of transportation impacts analysis, LOS, roadway safety audits, and complete street policies and programs. He also has experience in traffic signal design, intersection modeling, and community outreach.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (<i>City and State</i>)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)
a.	City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade (Temecula, CA)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer III. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Myles prepared the HSIP application and continues to support the project.		
b.	City of Jurupa Valley, HSIP Cycle 10 Citywide Traffic Signal Coordination and Safety Upgrades (Jurupa Valley, CA)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer III. Supported HSIP grant development for citywide traffic signal system safety improvements through improved traffic signal interconnect and signal timing, coordination, and operation and upgraded traffic signal heads with retroreflective back plates. Myles helped develop the traffic communications network report, which mapped out the City's existing traffic communications system, supported development of the implementation strategy, and is currently developing PS&E.		
c.	City of Cathedral City, HSIP Cycle 10 Ramon Road Signalized Pedestrian Crossing (Cathedral City, CA)	2024	N/A
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer III. Cathedral City was recently awarded an HSIP Grant to construct a High-Intensity Activated Crosswalk signal near the intersection of Ramon Road/Avenida La Paloma, to address pedestrian and bicyclist collisions. Myles supported the Basis of Design, which evaluated the optimal location and control type for the proposed midblock pedestrian crossing, prompting the City to forgo a HAWK signal for a standard pedestrian signal crossing as the option that offered greater benefits. He continues to support follow-on phases of the project.		
d.	Imperial County, On-Call Traffic Engineering Services (Imperial County, CA)	Ongoing	N/A
	(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer III. Supports transportation planning and engineering design tasks issued by the County. He developed concept plans for short-term, medium-term, and long-term improvements for the Rural Schools Traffic Engineering Study, is supporting comprehensive traffic study review of the Gateway of the Americas Specific Plan Area to ensure proposed traffic mitigation measures align with the MUTCD and local land use and development guidelines, and supported development of the regional Active Transportation Program.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>QUALIFICATIONS FOR THIS CONTRACT</i> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 1
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21. TITLE AND LOCATION (City and State) CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	22. YEAR COMPLETED <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES 2024-Present</td> <td style="width: 50%;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>	PROFESSIONAL SERVICES 2024-Present	CONSTRUCTION (if applicable) N/A
PROFESSIONAL SERVICES 2024-Present	CONSTRUCTION (if applicable) N/A		

23. PROJECT OWNER'S INFORMATION
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a. PROJECT OWNER City of Brawley	b. POINT OF CONTACT NAME Ana Guitierrez, Public Works Analyst	c. POINT OF CONTACT/ TELEPHONE NUMBER (760) 587-4320
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size and cost)

STC is the designer for a CMAQ funded traffic signal interconnect improvement project.

This project is being completed in two phases on Main Street between Western Avenue and Old Highway 111. This segment of Main Street was recently relinquished to the City by Caltrans. STC assisted the City by performing a traffic signal assessment of the eight (8) traffic signals on the corridor and produced two CMAQ funding applications, which were both awarded. STC developed PS&E for the Phase 1 improvements between Western Avenue and 6th Street.

Work for this phase included traffic signal modification, civil improvements for curb extensions, signing and striping, and traffic control. STC assisted the City with the LAPM documentation required by Caltrans.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT
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a. (1) FIRM NAME STC Traffic, Inc.	(2) FIRM LOCATION (City and State) Carlsbad, CA	(3) ROLE Traffic Engineering Consultant
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 2
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21. TITLE AND LOCATION (City and State) HSIP Mid-Block Pedestrian Crossings Enhancement Project (National City, CA)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018-2020	CONSTRUCTION <i>(if applicable)</i> 2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of National City	b. POINT OF CONTACT NAME Stephen Manganiello, Public Works Director	c. POINT OF CONTACT/ TELEPHONE NUMBER (608) 469-1169
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size and cost)*

The HSIP-funded Midblock Crossings Pedestrian Enhancements was developed out of the grant administration services that STC provided the City of National City.

The project implemented pedestrian safety enhancements at six midblock crosswalks in addition to replacing existing safety light fixtures with new LED fixtures at various intersections and crosswalks. Pedestrian enhancements included ADA curb ramps, corner bulb outs, upgraded sidewalks, updated signage and striping, and solar-powered flashing crosswalk signs with high intensity striping. As a turnkey project, STC shepherded the Mid-Block Pedestrian Crossings Enhancements Project from grant preparation to design and PS&E development to construction support.

Along with reducing greenhouse gas emissions, the project improved overall health and safety through the promotion of pedestrian and bicycling modes of transportation and implementation of various traffic calming measures.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME STC Traffic, Inc.	(2) FIRM LOCATION (City and State) Carlsbad, CA	(3) ROLE Traffic Engineering Consultant
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F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION (City and State) HSIP Citywide Streetlight and Signal Communications Upgrade (Temecula, CA)	22. YEAR COMPLETED PROFESSIONAL SERVICES: 2023-Present CONSTRUCTION (if applicable): N/A	

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER City of Temecula	b. POINT OF CONTACT NAME Nick Minicilli, Senior Traffic Engineer	c. POINT OF CONTACT/ TELEPHONE NUMBER (951) 693-3917

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size and cost)*

The City of Temecula championed this initiative with the successful pursuit of HSIP Cycle 11 grant funding to improve citywide traffic signal system safety.

Our team authored the HSIP Cycle 11 grant for this project on behalf of the City and is currently delivering the project. The project expands the footprint of the City's traffic systems and infrastructure improvements to bring these safety and operation benefits to additional roadways and intersections.

The HSIP Cycle 11 grant funds a range of improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility and upgrades, and signal rewiring. This demonstrates the City's continued commitment to follow through with the Temecula 2040 Quality of Life Master Plan core value goal of a proactive approach to transportation, mobility, and connectivity improvements.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME STC Traffic, Inc.	(2) FIRM LOCATION (City and State) Carlsbad, CA	(3) ROLE Traffic Engineering Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION (City and State) Westside Mobility Enhancements (National City, CA)		22. YEAR COMPLETED PROFESSIONAL SERVICES: 2017-2019 CONSTRUCTION (if applicable): 2019

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT/ TELEPHONE NUMBER
City of National City	Stephen Manganiello, Public Works Director	(608) 469-1169

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size and cost)

STC assisted the City with preparing an Active Transportation Program (ATP) grant application to improve walking and bicycling in the City's historic Old Town (Westside) neighborhood.

The grant was centered on implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. STC competed for, and was ultimately selected, to provide final PS&E and construction support for the Project.

Elements of design included: a traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking, raised sidewalk and crosswalk along a school walking route, Class 2 bike lanes, green bike boxes at a signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping.

The Project won the 2019 ASCE San Diego Chapter Award of Excellence in the Bikeways and Trails category.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	STC Traffic, Inc.	Carlsbad, CA	Traffic Engineering Consultant

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below first, before completing the table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Phil Kern, PE	Project Manager	X	X		X						
Christian Lambarth, PE, TE, PTOE	Traffic/Lighting Lead	X		X	X						
Joseph Walters, IMSA II	Project Engineer III	X	X		X						
Myles Baidy, TE	Project Engineer III			X							
Trevor O'Neal, EIT	Project Engineer I			X							

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	6	
2	HSIP Mid-Block Pedestrian Crossings Enhancement Project (National City, CA)	7	
3	HSIP Citywide Streetlight and Signal Communications Upgrade (Temecula, CA)	8	
4	Westside Mobility Enhancements (National City, CA)	9	
5		10	

H. Additional Information

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

All relevant information has been included in the body of the proposal.

6g.1

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

05/24/2022

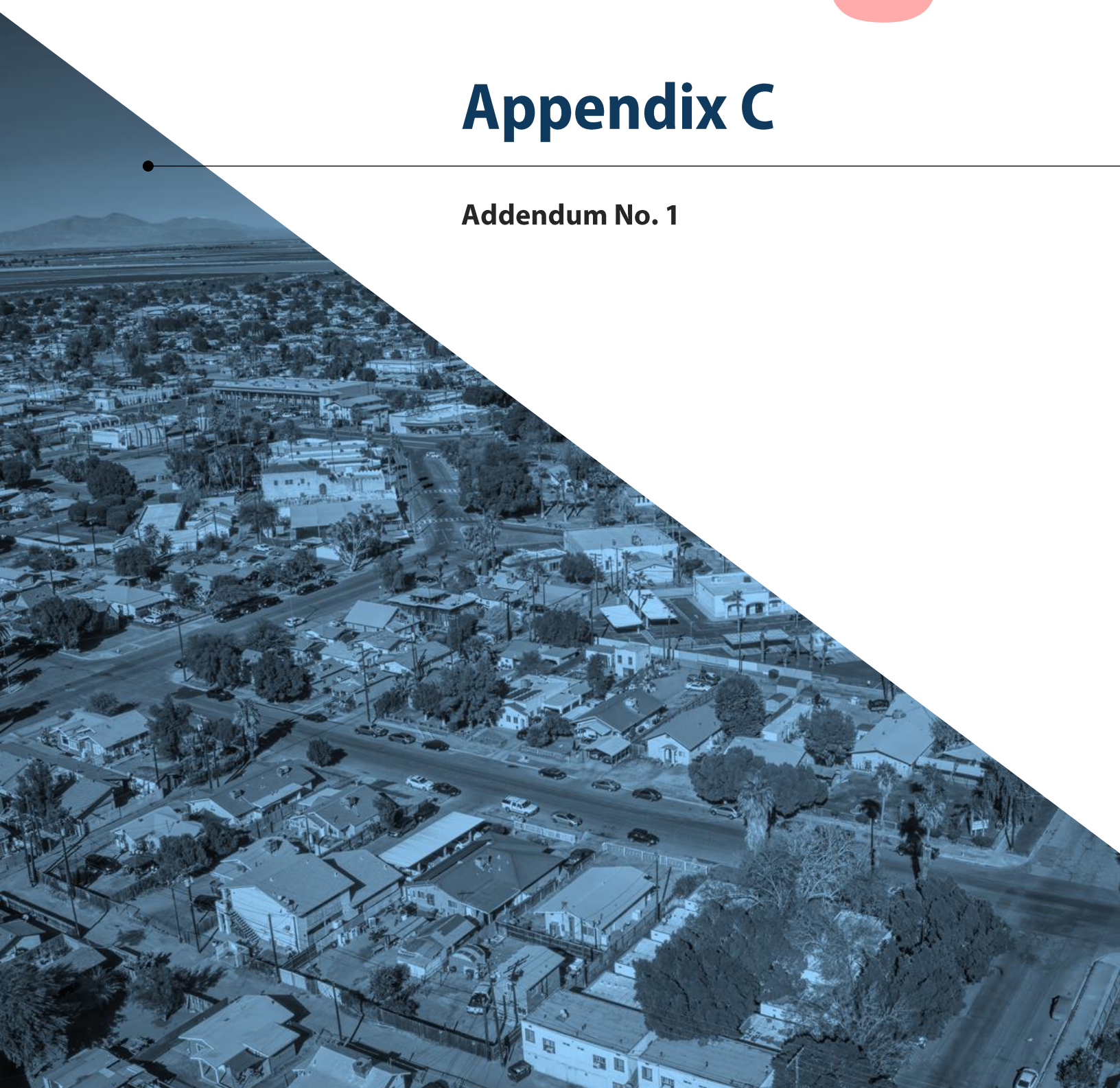
33. NAME AND TITLE

Jason Stack, TE, PTOE - President/Principal-In-Charge

6g.1

Appendix C

Addendum No. 1





6g.1

CITY OF BRAWLEY
ADDENDUM NO. 1
TO
REQUEST FOR QUALIFICATIONS
FOR
ENGINEERING DESIGN SERVICES
FOR
DOGWOOD ROAD & MEAD ROAD

Bid Opening: May 24, 2024 @ 2:00 pm
Place: City of Brawley
Public Works Office
180 South Western Avenue
Brawley, CA 92227

Make all revisions to the plans, specifications, and contract documents stated herein. Insofar as original specifications and other documents are at variance with this Addendum, the Addendum shall govern. Attach this Addendum to the specification and acknowledge receipt of the Addendum at the end of the Bid Schedule.

This Addendum consists of 47 pages.

SPECIFICATION CHANGES:

1. The project will require both Imperial County and Imperial Irrigation District Encroachment Permit, see the attached record of maps.
2. Attached are the following documents:
 - City of Brawley Map
 - Right of Way Deed Book 929 Page 345 for Dogwood Road
 - Right of Way Deed Book 1002 Page 529 for Dogwood Road
 - Certificate of Completion, Annexation 1-90 Book 1660 Page 41
 - Certificate of Completion Annexation Book 1888 Page 390
 - Proposed Annexation Map

Dated: May 14, 2024

Engineering Department

05/23/24

Acknowledged: Jason Stack, President
STC Traffic, Inc.

6g.2

STC Traffic, Inc. Fee Proposal

Engineering Design Services for Dogwood Road & Mead Road, State Project #5167(053)

		Employee Name	Kern, Philip	Lambarth, Christian	Baidy, Myles	Walters, Joseph	O'Neil, Trevor		
		Classification	Principal Manager Civil Lead	Senior PM Traffic and Lighting Lead	Project Engineer III	Project Engineer III	Project Engineer I	Direct Costs (Subs)	
		Standard Billing Rate	\$260.00	\$240.00	\$190.00	\$190.00	\$140.00		
Task # (From SOW)	Task Description							Total Hours	Total Cost
Preliminary Engineering (PE) Phase									
Task 1.0	Project Management	8	4	4	4	0		20	\$ 4,560.00
Task 2.0	Field Survey (SDE)	0	0	0	0	0	\$ 18,578.00	-	\$ 18,578.00
Task 3.0	Environmental Documentation	2	0	6	0	6		14	\$ 2,500.00
Task 5.0	Construction Plan Preparation & Coordination								
Task 5.1	As Built Research and Field Reviews	0	0	20	20	0		40	\$ 7,600.00
Task 5.2	Civil Improvement Plans (90%, 100%,)	32	0	40	40	76		188	\$ 34,160.00
Task 5.3	Streetlight Improvement Plans (90%, 100%)	0	12		28	40		80	\$ 13,800.00
Task 5.4	Signing and Striping Plans (90%, 100%)	0	8	22	0	50		80	\$ 13,100.00
Task 6.0	Construction Cost Estimate and Specifications	4	4	12	16	20		56	\$ 10,120.00
							SUBTOTAL PRELIMINARY ENGINEERING (PE) PHASE		\$ 104,418.00
Right of Way (ROW) Phase									
Task 4.0	Right of Way Coordination	0	0	0	0	0	\$ 5,400.00	-	\$ 5,400.00
							SUBTOTAL RIGHT OF WAY (ROW) PHASE		\$ 5,400.00
Construction (CON) Phase									
Task 7.0	Construction Support & Record Drawings	4	4	8	8	0		24	\$ 5,040.00
							SUBTOTAL CONSTRUCTION (CON) PHASE		\$ 5,040.00
Project Total									
Project Total Hours		50	32	112	116	192		502	
Project Total Labor & Subs		\$13,000.00	\$7,680.00	\$21,280.00	\$22,040.00	\$26,880.00	\$ 23,978.00		\$114,858.00
							PROJECT TOTAL (ALL PHASES)		\$ 114,858.00

City of Brawley

City Council
January 07, 2025
Agenda Item No 6h



STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Discussion and potential action to authorize Change Order No. 1 to Roadway Surface Improvements Project 2023-11B.**

RECOMMENDATION:

Authorize Contract Change Order No. 1 to Contract No. 2023-11B FERPL20 5167(049) Roadway Surface Improvements on Main Street from 1st to 9th Street.

BACKGROUND INFORMATION:

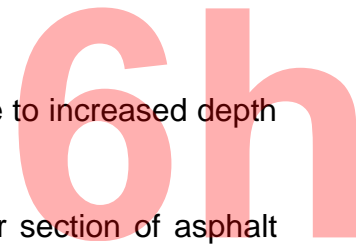
On December 19, 2023, the City entered into a Contract with Rove Engineering for \$2,435,265.00. During the continued paving process, it was determined that a few additional changes needed to be made as follows.

1.) The City of Brawley had to attain an Encroachment Permit from Caltrans for the work within the intersection of 1st Street (SR 86) and Main Street and a small roadway area of Main Street east of 1st Street. The Caltrans Inspector requested that the existing asphalt pavement areas include a fog seal, as they were scratched during construction. Caltrans requested that the crosswalks also be replaced with a continental-type thermoplastic. The City requested Rove Engineering to fog seal and replace the crosswalk with thermoplastic as required by Caltrans. The City Manager verbally approved this to keep the project moving. The cost was \$25,125.00.

2.) The design plans called for replacing basic crosswalks along the Main Street intersections, which included 2nd Street, 3rd Street, West Plaza, East Plaza, 6th Street, 8th Street, and 9th Street. The City requested changing basic crosswalks to continental-type crosswalks for safety and continuity. The change allowed for higher visibility of the crosswalks, which would improve pedestrian safety. The basic crosswalk cost, in the bid cost, was \$7,448.00, this will be omitted from the project and will be reflected in the balancing change order. The City Manager verbally approved this to keep the project moving. The cost was \$30,110.00.

3.) The Contract includes estimated quantities (bid quantities) of various construction items at a specific unit price for each perspective item. This project included 34 bid items and two (2) additional change orders referenced in items 1 & 2. Most of the actual quantities for the 36 bid items are not the same as the bid quantities, as typical for bid item contracts.

The purpose of balancing the change order is to revise the contract quantities for items installed and not the items bid. A few item quantities that are significantly increased or decreased from the original quantity are noted as follows:



Bid Item 2 – Grinding of Pavement. Increase quantity to approximately 200 % due to increased depth of asphalt pavement.

Bid Item 3 – Crack Filler. Quantity was omitted due to the removal of a deeper section of asphalt pavement, hence the removal of cracks to a negligible quantity.

Bid Items 9 through 14—Various Striping Quantities. The quantity increased by approximately 200 % due to the double striping of the asphalt pavement. The city requested additional striping immediately after paving to ensure the safe travel of pedestrians and vehicles due to Cattle Call activities.

Bid Items 16 and 17 – Two Types of Left Arrow Markings. Quantity increased to 250 % and 300 % due to the placement of additional Left Arrow Markings.

Bid Items 22 and 23 – Basic Crosswalk. The basic crosswalk installation was omitted due to the installation of continental crosswalks as item 2 above.

Bid Items 27 – ADA Parking Markers. The quantity increased to 233 % due to the placement of additional ADA Parking Markers.

Bid Items 28 – Railroad Crossing Markers. The quantity increased by 200 % due to the placement of additional railroad crossing markers.

Bid Items 29 – Traffic Loop for Signalized Intersection. Quantity increased to 400% due to the increase of Traffic Loops at the 3rd Street / Main Street intersection and the 6th Street / Main Street intersection.

Bid Items 34 – Traffic Control. The quantity increased by 150% due to changes in the traffic control plan at Railroad Crossing and changes to the original traffic control design per the city’s request.

The cost was \$163,240.10.

At the time of the award, a 15% contingency budget of \$365,289.75 was requested to cover any unforeseen or unknown activities.

The final contract cost is \$2,435,265.00, plus this change order of \$218,475.10 for a total project cost of \$2

FISCAL IMPACT:

Project 2023-08, Paving project from 1st Street to 9th Street to Eastern Avenue was approved under the FY24/25 Capital Improvement Plan Budget for \$ 3,073,803. The cost of the project including this change order is still within the approved budgeted amount. Project 2023-08 includes the following funding sources:

Measure D	\$ 400,000
Earmark Grant	\$ 2,673,803

ALTERNATIVES:

No alternative is recommended, at this time.

ATTACHMENTS:

- 1. Change Order

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 12/30/2024

Approved - 12/30/2024

6h.1

Date: 01/07/2025	Project Name: Roadway Surface Improvements on Main Street from 1 st Street to 9 th Street.
To: Rove Engineering 399 S Haskell Drive El Centro, CA 92243	Contractor: Rove Engineering
Attn.: Steven Eugenio	Contract No.: 2023-11B
	Change Order No.: 1
	Schedule:
	Subject: Various items

Description and Justification of Change in Scope:

(1) Underground Conduit Installation

Cost Estimate for the Above:

Schedule A

Item	Description	Qty	Unit	Unit Price	Total
1	Caltrans Required Continental Crosswalk Striping & at the intersection of 1 st & Main Street.	1	LS	\$ 15,500.00	\$ 15,500.00
	Fog Seal at the intersection of 1 st & Main Street.	1	LS	\$ 9,625.00	\$ 9,625.00
2	Continental Crosswalks are on 2nd Street, West Plaza, East Plaza, 6th Street, 8th Street, and 9 th Street.	1	LS	\$ 30,110.00	\$ 30,110.00
3	Balancing Changes Various Items (See Table Attached)	1	LS	\$ 163,240.10	\$ 163,240.10
	Subtotal				\$ 218,475.10
	Less 5% retention				\$ 10,923.76
	TOTAL AMOUNT OF THIS CHANGE ORDER:				\$ 207,551.34

The contractor will be paid the agreed-upon price upon completion of the work. The above list prices include total compensation for all labor, materials, tools, and equipment required to complete the job in compliance with plans and original contract specifications and to the satisfaction of the Director of Public Works. Where pertinent and not in conflict with the above, specifications shall apply to these changes.

This work's time extension will be deferred. This document will become an amendment to the contract, and all contract provisions will apply thereto.

TOTAL ADDITIVE CHANGE: _____ \$218,475.10

6h.1

Current Contract amount: \$ 2,435,265.00
Amount of Change: \$ 218,475.10
New Contract amount: \$ 2,653,740.10

CITY OF BRAWLEY:

City: _____
Construction Manager _____ Date _____

City: _____
Director of Public Works _____ Date _____

City: _____
City Manager _____ Date _____

City: _____
Director of Finance _____ Date _____

CONTRACTOR:

Accepted By: _____ Date: _____

Title: _____

City of Brawley
Public Works Department



6h.1

Item No	Description of Work	Unit	Bid Quantity	Unit Price	Total Bid Amount/ Approved CCO	Actual Quantity	New Total Cost	Cost Difference	Notes
1	Mobilization for Technical Specification Section 01505.	LS	1.00	\$ 53,140.00	\$53,140.00	1.00	\$53,140.00	\$0.00	
2	A.C. Pavement Grinding Per Plan Sheets 3 through 7. Sweep Cold Planned A.C. Surface After Grind is Completed.	SYD	26,033.00	\$ 3.50	\$91,115.50	56,706.00	\$198,471.00	\$107,355.50	Depth of grinding was doubled.
3	Install Rubberized Crack Filler to Cracks 1/8 inch wide or greater per Technical Specifications. Sweep Street after completing Crack Sealing. Sweeping Of Pavement Surface Cost is incidental to the cost of Crack Sealing.	LBS	15,373.00	\$ 7.00	\$107,611.00	0.00	\$0.00	-\$107,611.00	Crackfill was removed from the scope of work.
4	Install Conventional 2" Thick A.C. Pavement leveling Course Per Keynote 3 On Sheets 3 To 6 And A.C. Pavement Sections On Page 7. Place an SS-1H Tack Coat over the swept cold plane A.C. Pavement surface prior to the installation of the A.C. pavement leveling course. The SS-1H tack coat is incidental to the A.C. pavement leveling course cost.	TONS	4,432.00	\$ 134.00	\$593,888.00	4,704.00	\$630,336.00	\$36,448.00	
5	Install Asphalt Geosynthetic Interlayer Per Plan Sheets 3 through 6 and the pavement Sections and Pavement Installation Requirements and Sequence notes on Sheet 7.	SYD	31,639.00	\$ 8.00	\$253,112.00	31,290.00	\$250,320.00	-\$2,792.00	
6	Install 3" Thick ARHM Pavement Top course overlay per plan sheets 3 through 6.	TONS	6,648.00	\$ 148.00	\$983,904.00	6,376.00	\$943,648.00	-\$40,256.00	
7	Contractor to lower the existing Manhole Frame and cover to 0.30 feet below finish grade prior to paving activities. Contractor shall adjust the Manhole frame and cover after paving activities.	EACH	12.00	\$ 2,707.00	\$32,484.00	12.00	\$32,484.00	\$0.00	
8	Contractor to lower the existing valve cover and riser to 0.30 feet below finish grade prior to paving activities. Contractor shall adjust the valve cover and riser after paving activities.	EACH	54.00	\$ 1,388.00	\$74,952.00	45.00	\$62,460.00	-\$12,492.00	
9	Install double yellow 6-inch wide centerline per caltrans standard plan A20A, detail 22.	L.F.	1,365.10	\$ 2.30	\$3,139.73	2,932.00	\$6,743.60	\$3,603.87	Striping was conducted immediately after paving, followed with a seconic coat 2 weeks afterwards.
10	Install white 6-inch wide lane line per Caltrans standard detail 9 on plan sheet A20A.	L.F.	6,752.00	\$ 1.00	\$6,752.00	13,556.00	\$13,556.00	\$6,804.00	Striping was conducted immediately after paving, followed with a seconic coat 2 weeks afterwards.
11	Install yellow 6-inch wide median island line per Caltrans standard detail 28 on RSP sheet A20B.	L.F.	427.00	\$ 2.50	\$1,067.50	862.00	\$2,155.00	\$1,087.50	Striping was conducted immediately after paving, followed with a seconic coat 2 weeks afterwards.
12	Install yellow 6-inch wide two-way left turn lane lines per Caltrans standard detail 32 on RSP sheet A20B.	L.F.	1,185.32	\$ 3.00	\$3,555.96	2,136.00	\$6,408.00	\$2,852.04	Striping was conducted immediately after paving, followed with a seconic coat 2 weeks afterwards.
13	Install yellow 6-inch wide left edge line per detail 25 on Caltrans standard plan RSP A20B.	L.F.	2,380.00	\$ 1.00	\$2,380.00	4,792.00	\$4,792.00	\$2,412.00	Striping was conducted immediately after paving, followed with a seconic coat 2 weeks afterwards.

City of Brawley
Public Works Department



6h.1

Item No	Description of Work	Unit	Bid Quantity	Unit Price	Total Bid Amount/ Approved CCO	Actual Quantity	New Total Cost	Cost Difference	Notes
14	Install an 8-inch wide white channeling line per Caltrans standard plan RSP A20D.	L.F.	1,252.00	\$ 7.00	\$2,504.00	2,982.00	\$5,964.00	\$3,460.00	Striping was conducted immediately after paving, followed with a secon coat 2 weeks afterwards.
15	Install type III (L) arrow per Caltrans standard plan A24B.	EACH	15.00	\$ 275.00	\$4,125.00	18.00	\$4,950.00	\$825.00	
16	Install type IV (L) arrow per Caltrans standard plan A24A.	EACH	2.00	\$ 172.00	\$344.00	5.00	\$860.00	\$516.00	Additional Left Arrow Markings were installed.
17	Install type VII (L) arrow per Caltrans standard plan A24A	EACH	1.00	\$ 207.00	\$207.00	3.00	\$621.00	\$414.00	Additional Left Arrow Markings were installed.
18	Install "Stop" legend per Caltrans standard plan A24D.	EACH	8.00	\$ 401.00	\$3,208.00	8.00	\$3,208.00	\$0.00	
19	Install 12-inch wide white limit line per Caltrans standard plan A24E.	L.F.	503.33	\$ 7.00	\$3,523.31	510.00	\$3,570.00	\$46.69	
20	Install 6-inch wide white diagonal lines at 12 feet on center in the restricted area.	L.F.	80.00	\$ 2.50	\$200.00	40.00	\$100.00	-\$100.00	
21	Install white surface mounted flexible post delineators per Caltrans standard plan RSP A73C.	EACH	25.00	\$ 75.00	\$1,875.00	25.00	\$1,875.00	\$0.00	
22	Install 11-foot of seperation between basic yellow (school crossing) crosswalk per Caltrans standard plan A24F.	EACH	471.00	\$ 7.00	\$3,297.00	0.00	\$0.00	-\$3,297.00	Ommited from scope of work for placement of continental crosswalks.
23	Install 11-foot of seperation between basic white crosswalk per Caltrans standard plan A24F.	L.F.	593.00	\$ 7.00	\$4,151.00	0.00	\$0.00	-\$4,151.00	Ommited from scope of work for placement of continental crosswalks.
24	Install 6-inch-wide white perimeter line and diagonal lines at 3 feet on center in the restricted area.	EACH	5.00	\$ 184.00	\$920.00	5.00	\$920.00	\$0.00	
25	Install 6-inch-wide white perimeter line and chevron lines as shown on plans in the restricted area.	L.F.	50.00	\$ 3.00	\$150.00	50.00	\$150.00	\$0.00	
26	Install 6-inch-wide blue perimeter line and diagonal lines at 3 feet on center in the restricted handicap area.	EACH	1.00	\$ 230.00	\$230.00	1.00	\$230.00	\$0.00	
27	Install new ADA international symbol of accessibility per Caltrans standard plan A24C.	EACH	3.00	\$ 256.00	\$768.00	7.00	\$1,792.00	\$1,024.00	Additional ADA Parking Stall Markings were installed.
28	Install new railroad crossing symbol per Caltrans standard plan A24B.	EACH	2.00	\$ 803.00	\$1,606.00	4.00	\$3,212.00	\$1,606.00	Additional Railroad Crossing Markings were installed.
29	Replace the existing traffic signal loops removed during pavement grinding activities at sixth street and main street and eighth street and main street.	LS	1.00	\$ 27,328.00	\$27,328.00	4.00	\$109,312.00	\$81,984.00	Additional Traffic Loops were installed for two additional intersections (Main Street / 3rd Street and Main Street / 6th Street)
30	Install 6-inch wide white parking striping per detail 49 on sheet 8.	EACH	43.00	\$ 29.00	\$1,247.00	43.00	\$1,247.00	\$0.00	
31	Install 6-inch wide blue parking striping per detail 49 on sheet 8.	EACH	7.00	\$ 35.00	\$245.00	7.00	\$245.00	\$0.00	
32	Install new white yield line triangle symbols per Caltrans standard plan A24E.	L.F.	60.00	\$ 7.00	\$420.00	60.00	\$420.00	\$0.00	
33	Install new piano 30 foot long key crosswalk striping segments per detail 48 on sheet 8.	EACH	2.00	\$ 2,407.00	\$4,814.00	2.00	\$4,814.00	\$0.00	
34	Traffic control plan sheets 9 through 11, special condition sections 30 and 34, Technical specification section 02535 and all other pertinent plan sheets and specifications.	LS	1.00	#####	\$167,001.00	1.50	\$250,501.50	\$83,500.50	Additional Traffic Loops was conducted for changes in traffic control along Railroad Crossing, as well as additional traffic control to conduct work continuously during night time hours and daytime hours.
CO 1	Fog Seal for Main Street / First Street Intersection	LS	1.00	\$ 9,625.00	\$9,625.00	1.00	\$9,625.00	\$0.00	
CO 2	Continental Crosswalk	LS	1.00	\$ 45,610.00	\$45,610.00	1.00	\$45,610.00	\$0.00	
TOTAL					\$2,490,500.00		\$2,653,740.10	\$163,240.10	-

City of Brawley

City Council
January 07, 2025
Agenda Item No 6i



STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Approval of Agreement with STC for the Design of 8th & Main Street.**

RECOMMENDATION:

Approve the Professional Engineering Services Agreement to Design 8th & Main Street and authorize the City Manager to execute the Agreement.

BACKGROUND INFORMATION:

The City of Brawley submitted a Highway Safety Improvement Program (HSIP) Cycle 11 Grant application to Caltrans on September 12, 2022, for pedestrian safety enhancements and traffic signal upgrades, including the installation of a traffic signal arm assembly, LED safety lighting, and pavement markings at the intersection of 8th & Main Street. On January 2, 2024, the City received a grant award of \$46,900, with a 90% grant reimbursement of \$42,210 and a local match of 10% \$4,690.00 for the design.

On April 19, 2024, the Engineering Department advertised a Request for Qualifications (RFQ) for Engineering Design Services Improvements. On May 24, 2024, the City received one RFQ from STC Traffic Inc. After reviewing the RFQ, a proposal was submitted for \$42,200.00.

Staff request that the project be awarded to STC for \$42,200 and a 10% contingency of \$4,220.00 for a total of \$46,420.00.

FISCAL IMPACT:

This Street improvement project was not included as part of the FY24/25 Capital Improvement Plan, therefore the following adjustments are recommended:

- 1. Project will be added to the FY24/25 Capital Improvement plan under Project code 2024 -20.
- 2. The following budget adjustments are recommended:

421-310.000-430.417	Street Grants	Revenue	\$ 42,210
421-310.000-600.215.....	Transfer from Measure D	Revenue	\$ 4,690
215-312.000-920.421	Transfer to Streets CIP.....	Expense	\$ 4,690
421-310.000-730.100.....	Professional Services	Expense	\$46,900



ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

- 1. RFP STC
- 2. Cost Proposal

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Jimmy Duran, City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved - 12/30/2024
Approved - 12/30/2024

6i.1

Qualifications For:

Engineering Design Services for Main Street with 8th Street

State Project #5167(051)

City of Brawley | December 3, 2024



Submitted By:

STC Traffic, Inc

Mailing and Business Address:

5973 Avenida Encinas, Suite 218

Carlsbad, CA 92008

Principal Contact: Jason Stack, President

P: (760) 602-4290



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Appendices

- A. Staff Resumes
- B. Standard Form 330
- C. Addendum No. 1



1. Introductory Letter

May 24, 2024



Attn: Romualdo Medina
City of Brawley
Public Works Director
180 South Western Avenue
Brawley, CA 92227

RE: Request for Qualifications – Engineering Design Services for Main Street with 8th Street, State Project #5167(051)

STC Traffic, Inc. (STC) is pleased to submit our qualifications to the City of Brawley for Engineering Design Services for Main Street with 8th Street, State Project #5167(051).

We love working for the City and collaborating with City staff. Not only does the City have a strong familiarity with our team through recent jobs, but we completed the City's Local Roadway Safety Plan (LRSP) and **prepared the HSIP Cycle 11 grant application** for this project.

We understand the City's needs on this project—our staff have observed traffic operations and conducted safety evaluations and reviews at all locations in the project area. Additionally, we have delivered HSIP projects for similar agencies throughout Southern California as detailed in the proposal. Our core function is focused on delivering these types of project to the public, and we do not stray from this mission.

As the contact person for this RFQ and authorized representative to execute an agreement with the City, we have read and complied with all terms and conditions of the RFQ and acknowledge all addenda. We are willing to enter into a contract under the terms and conditions prescribed by the RFQ and Sample Agreement. We look forward to working with the City.

Sincerely,

Jason Stack, President
5973 Avenida Encinas, Suite 218
Carlsbad, CA 92008
Fax: (760) 670-3445
Telephone: (760) 602-4290, jason.stack@stctraffic.com

2. Executive Summary

The City of Brawley has received federal Highway Safety Improvement Program (HSIP) set-aside funding towards the Main St & 8th St Improvements Project that will enhance the safety of the pedestrian crossings at the intersection.

Intersection improvements at this location will include a curb bulb out on the northwest corner providing greater visibility for pedestrians, help slowing turning vehicles, and making the west crosswalk have a shorter crossing distance.

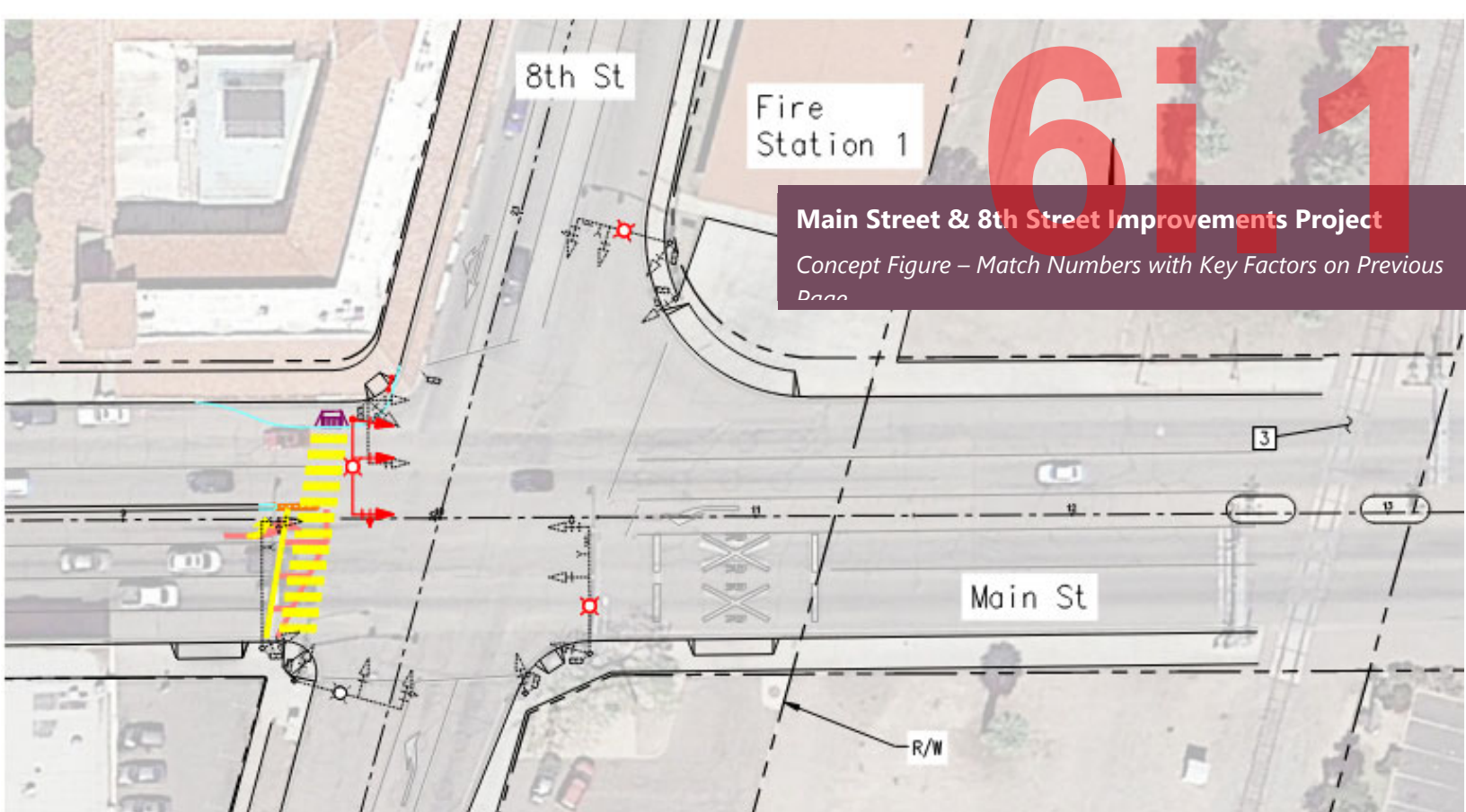
The median on the west side will be shorted and the existing limit line pulled back to make room for the high visibility pedestrian crosswalk that will connect an ADA-compliant directional ramp on the bulb out to a new ADA-compliant directional ramp on the southwest corner.

A mast arm pole will be added to the northwest corner to replace the traffic signal equipment attached to the building. On the southeast corner the mast arm pole over Main St will be removed.

The HSIP shows a pedestrian barricade blocking the north crosswalk and no improvements on the northeast corner. Existing high pressure sodium safety lighting will be replaced with light emitting diode fixtures to increase pedestrian visibility at night while reducing power consumption.

Key factors that will impact the improvements are listed below and shown in the figure on the next page:

1. Existing storm drains at the northwest, and southwest corners will require considerations to maintain water flow and not impact the new ramps.
2. Asphalt pavement thickness within the center of main street will increase costs and require additional considerations when pulling the median further away from the intersection.
3. The fire station driveway encroaches on the northeast corner and does not allow for a current ADA-Compliant ramp. Considerations for the fire station driveway to be maintained and the addition of an ADA-compliant ramp will need to be considered.
4. Traffic signal heads on the northwest corner are on a non-standard mast arm attached to the face of the building. Relocation of the signal heads to a new pole in the curb bulb out is needed.



STC is available to incorporate the pedestrian safety improvements while providing the necessary improvements to optimize the functionality of the traffic signal. We have designed similar improvements at the intersection of 6th Street and Main Street in Brawley. The curb bulb out was designed to allow for drainage to go both around the curb bulb out and through a trench drain to allow for the storm drains to remain in place.

Additionally, the signal heads mounted on the building on the northwest corner are not standard and should be replaced with a new pole. We designed similar improvements were designed on the 6th Street and Main Street improvements as part of the CMAQ Phase I project.

The Main Street and 8th Street intersection will be improved through the CMAQ Phase II project that STC has been working on with the City to identify improvements. These improvements include communication, controller cabinet upgrades, and additional modifications at the intersection.

STC will be able to work with a high understanding of both improvements on the **CMAQ and HSIP projects and incorporate them into one design to optimize the improvements** at the intersection, minimizing the cost and schedule for design. Interconnect with the rail system will require coordination with the rail authority and the CPUC. STC has performed similar work at different locations throughout the State and is able to navigate the needs for improving the railroad interconnect and timing requirements while addressing the comments provided by both the rail and CPUC authority.



In addition to design of all facets of the traffic safety improvements, our experienced team understands that we will be supporting the City of Brawley with softer skills on this project including project management, cost estimating, grant administration, utility coordination, and environmental clearances.

Our team is highly experienced on these types of projects and well positioned to take a load off City staff while delivering this important project on schedule.

Following completion of the design package, the City will be seeking approval of the Request for Authorization (RFA) for construction phase funding, and STC staff is available to support that effort as well as providing construction support services, if desired. Once surveying and research is complete, **STC has adequate resources to complete the project design in tandem with the CMAQ project, saving time off the overall schedule.** We have developed a preliminary design schedule which takes into account our existing knowledge of the location and allows for a quicker initial investigation period.

3. Consultant Information, Qualifications & Experience

STC Traffic, Inc. has been providing professional traffic engineering services to municipal agencies in Southern California for over 17 years.

We are comprised of professional engineers in traffic and civil engineering, traffic operations engineers, certified planners, certified IMSA signal technicians, ITS and systems and network engineers, and Public Works electricians/inspectors. These are exactly the professionals that the City will need to deliver this HSIP project.

STC is structured as a full-service extension of City staff precisely so that our planners, designers, and

Dedication to Municipal Traffic Engineering

- Our team knows the City of Brawley's standards, guidelines, and preferences. We know the traffic systems, how the systems operate at a component and logic level, and how traffic behaves—expertise based on many decades of experience working with the same systems.
- We prepared the City's LRSP and HSIP Cycle 11 Grant Applications.
- Our team currently supports the City of Brawley with traffic engineering services and are regularly on site and/or in the vicinity. We will provide the same level of service and availability on this HSIP project. We are 100% committed to providing boots-on-the-ground and local resources whenever they are needed for this project.

CMAQ Traffic Engineering Services | Brawley, CA (2022-Present)

Project Role	Key Staff	Agency PM
Prime Analyst	Christian Lambarth (PM)	Ana Gutierrez, Public Works
Contract Value	Phil Kern, PE	(760) 587-4320



STC is the designer for a CMAQ funded traffic signal interconnect improvement project. This project is being completed in two phases on Main Street between Western Avenue and Old Highway 111. This segment of Main Street was recently relinquished to the City by Caltrans. STC assisted the City by performing a traffic signal assessment of the eight (8) traffic signals on the corridor and produced two CMAQ funding applications, which were both awarded. STC developed PS&E for the Phase 1 improvements between Western Avenue and 6th Street.

Work for this phase included traffic signal modification, civil improvements for curb extensions, signing and striping, and traffic control. STC assisted the City with the LAPM documentation required by Caltrans.

HSIP Ped Crossing Enhancements | National City, CA (2018-2020)

Project Role	Key Staff	Agency PM
Prime	Jason Stack, TE (PM)	Stephen Manganiello, TE
Contract Value	Joseph Walters, IMSA II	Dir. Public Works, (608) 469-1169



The HSIP-funded Midblock Crossings Pedestrian Enhancements was developed out of the grant administration services that STC provided the City of National City. The project implemented pedestrian safety enhancements at six midblock crosswalks in addition to replacing existing safety light fixtures with new LED fixtures at various intersections and crosswalks. Pedestrian enhancements included ADA curb ramps, corner bulb outs, upgraded sidewalks, updated signage and striping, and solar-powered flashing crosswalk signs with high intensity striping. As a turnkey project, STC shepherded the Mid-Block Pedestrian Crossings Enhancements Project from grant preparation to design and PS&E development to construction support. Along with reducing greenhouse gas emissions, the project improved overall health and safety through the promotion of pedestrian and bicycling modes of transportation and implementation of various traffic calming measures.



ATP Westside Mobility Enhancements | National City, CA (2017-2019)

Project Role	Key Staff	Agency PM
Prime	Christian Lambarth (PM)	Stephen Manganiello, TE
Contract Value	Joseph Walters, IMSA II	Dir. Public Works, (608) 469-1169

STC assisted the City with preparing an Active Transportation Program (ATP) grant application to improve walking and bicycling in the City’s historic Old Town (Westside) neighborhood. The grant was centered on implementing pedestrian and bicycle improvements identified in the City’s Westside Specific Area Plan, with emphasis on traffic calming and mobility. STC competed for, and was ultimately selected, to provide final PS&E and construction support for the Project. Elements of design included: a traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking, raised sidewalk and crosswalk along a school walking route, Class 2 bike lanes, green bike boxes at a signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. The Project won the 2019 ASCE San Diego Chapter Award of Excellence in the Bikeways and Trails category.



HSIP Streetlight/Traffic Signal Upgrades | Temecula, CA (2023-Present)

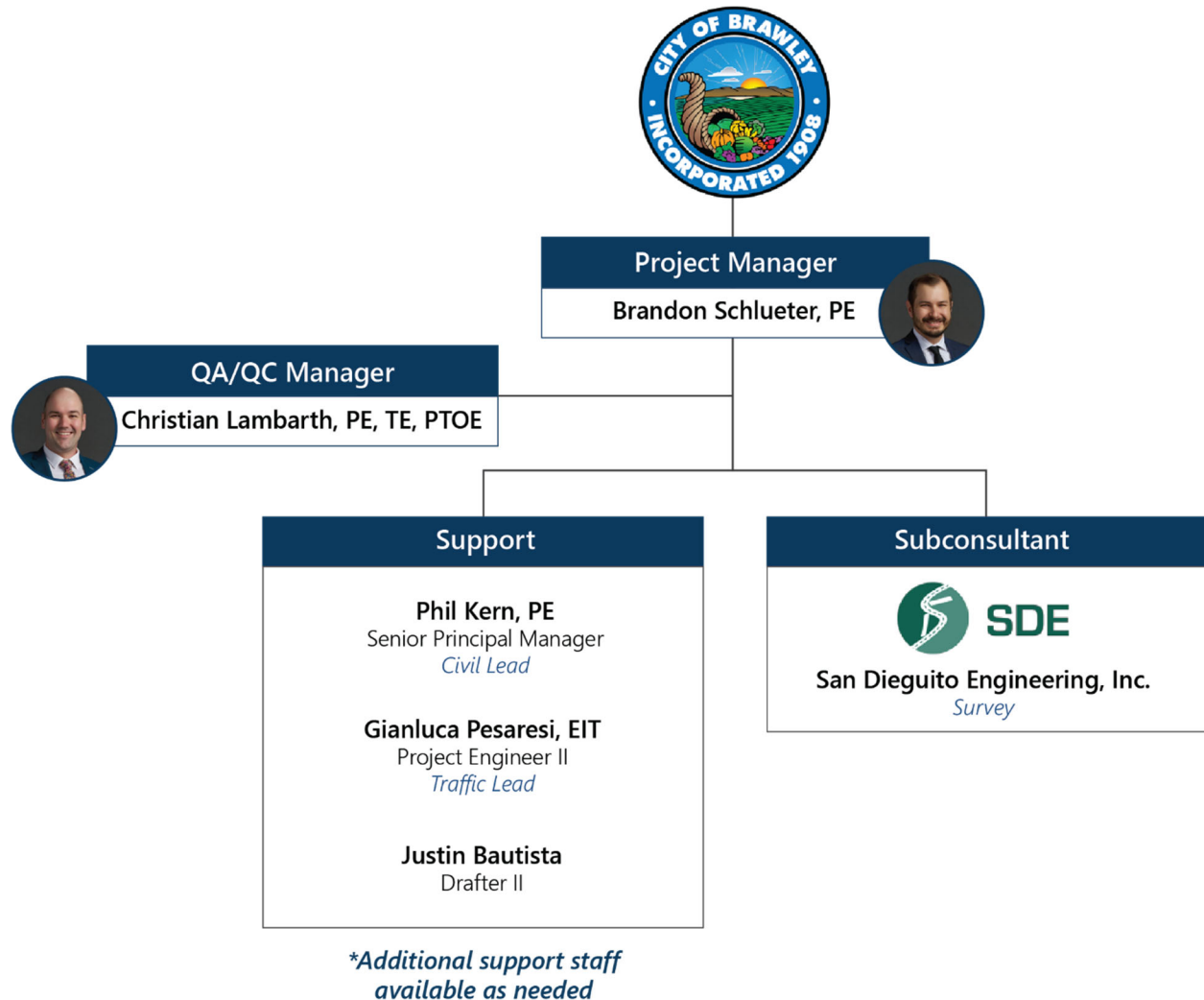
Project Role	Key Staff	Agency PM
Prime	Rob Blough (PM)	Nick Minicilli, PE, TE
Contract Value	Christian Lambarth	Sr. Traffic Engineer, (951) 693-3917

The City of Temecula championed this initiative with the successful pursuit of HSIP Cycle 11 grant funding to improve citywide traffic signal system safety. Our team authored the HSIP Cycle 11 grant for this project on behalf of the City and is currently delivering the project. The project expands the footprint of the City’s traffic systems and infrastructure improvements to bring these safety and operation benefits to additional roadways and intersections. The HSIP Cycle 11 grant funds a range of improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility and upgrades, and signal rewiring. This demonstrates the City’s continued commitment to follow through with the Temecula 2040 Quality of Life Master Plan core value goal of a proactive approach to transportation, mobility, and connectivity improvements.

4. Organization and Approach

STC’s Organizational Chart for the project is shown below—resumes for project management (Brandon Schlueter) and support staff are included as Appendix A. All assigned key professional staff are properly licensed to practice in California.

Our foremost approach to meeting the City’s needs for this project is to provide the highest-quality staff. STC is modeled in the image of the municipal public works traffic division. We are comprised of professional engineers (traffic/civil), professional traffic operations engineers, certified signal technicians (up to IMSA Level III), ITS systems and network engineers, and public works electricians and inspectors—the team proposed for this Project is the same team that has delivered many similar HSIP projects throughout Southern California, including work with the City of Brawley. This will give the City confidence in our ability to deliver a successful project.





Brandon Schlueter, PE, is the Project Manager and primary point of contact for this project. Mr. Schlueter has over eight years of experience as a project engineer at STC in preparing plans, specifications, and estimates (PS&E) for traffic engineering projects throughout Southern California. He has substantial experience conducting field observations and in developing signing and striping plans, traffic control plans, and traffic signal modifications. He has helped to deliver numerous HSIP projects for STC's municipal clients including the Cities of Encinitas and Temecula.

He recently supported the City of Brawley with the CMAQ Traffic Signal Synchronization & ITS Project. Brandon's resume is included in Appendix A.

Meet the Support Team



Christian Lambarth, PE, TE, PTOE, QA/QC Manager for the project, has over 15 years of experience developing PS&E for Southern California agencies. He has recently supported the City of Brawley with the CMAQ Traffic Signal Synchronization & ITS Project.



Phil Kern, PE, focuses on the design and delivery of capital projects through on-call contracts and serving as staff extension for public agencies. He recently supported the City of Brawley with the CMAQ Traffic Signal Synchronization & ITS Project.



Gianluca Pesaresi, EIT, Project Engineer III, has over seven years of experience in the fields of traffic engineering and traffic signal operations. He has been responsible for supporting the delivery of numerous HSIP projects throughout Southern California.



Surveying will be subcontracted to San Dieguito Engineering, Inc. (SDE), a full-service civil engineering, surveying, mapping, and land planning firm located in Carlsbad. SDE specializes in civil engineering design, plan preparation, and surveying of residential, public works, and commercial projects.

5. Scope of Work

This section summarizes STC's key tasks and deliverables to provide the services required by the City as detailed in the RFQ. The summary below describes critical engineering design issues, environmental considerations, and strategies for minimizing cost/schedule.

Task 1 – Project Management

This task will include the administration of monthly billing, coordination of subconsultants, scheduling, and organization of meetings throughout the life of the project. STC will provide project coordination with the City, Caltrans, railroad, utility companies, local business owners, and residents.

Following the Notice to Proceed (NTP), STC will schedule a project kick-off meeting with the City of Brawley to discuss the Project's objectives, schedule, scope, policies, and procedures. STC will also coordinate progress meetings to discuss design development, staff comments on submittals, and action items.

STC will prepare brief agendas in advance of each meeting and submit meeting minutes within five (5) business days for review by attendees. This task also includes coordination of monthly invoicing and progress reports. STC will maintain regular communication with City staff and schedule additional meetings during the project as needed.

Task 1. Deliverables:

- Project Schedule and Updates.
- Monthly Progress Reports.
- Meeting Agendas and Minutes.

Task 2 – Improvement Drawings/ As-Builts Collection

STC has already received documents and files from the City for the intersection. Following project initiation, the STC team will prepare and submit to the City a formal Request for Information (RFI). At this time, it is expected to include any relevant "as-built" plans and record maps not previously provided. Similar data will be requested separately from necessary utilities, via the City if fees apply.

Task 2. Deliverables:

- RFI to City and Applicable Utilities/Agencies.

Task 3 – Surveying and Base Mapping

The project site will require preparation of a base map and the collection of full topographic and right of way survey prior to developing the concept design. Additionally, field evaluation of existing conditions and constraints will be performed.

Topographic Survey and Base Mapping – Each topographic and right of way survey will include research of applicable subdivision maps and survey records; benchmark research; establishment of horizontal and vertical control (NAD '83 and NAVD '88 or '29 respectively, with a conversion factor); aerial or conventional survey of the site including monumentation, topography and surface features; plotting of existing rights of way based on found monuments and available records; and preparation of topographic map at a scale of 1"=10' or 1"=20' with a one foot contour interval.

Any base work required outside of the immediate project area will be added by drawing over aerial imagery and/or using As-Builts.

Field Investigations – The STC team will walk the site to review existing conditions, assess constraints, and collect digital photographs.

Task 3. Deliverables:

- Digital Photographs of Sites Upon Request.
- Base Mapping for Select Projects in AutoCad Format Upon Request.
- Digital Topographic and Right of Way Survey in AutoCad Format Upon Request.

Task 4 – Design Engineering Report

The goal of this task is to prepare a design engineering report that documents the needed improvements and associated work to ensure City approval on approach to Civil, Traffic Signal, and Striping improvements.

Design Engineering Report – A report will be prepared documenting existing research, current project plans and concepts that have been developed for the project intersection. Known deficiencies and improvements will be documented and potential solutions provided. Concept level drawings may be submitted with the report to further illustrate improvements and potential solutions.

Task 4. Deliverables:

- Design Engineering Report in PDF Format.
- Presentation to City Staff.

Task 5 – 25% Concept Plans

The goal of this task is to prepare concept plans to ensure City approval on approach to Civil, Traffic Signal, and Striping improvements.

Concept Plans/Graphics – Scaled concept plans will be prepared for the projects. Full size concept plan sheets will be prepared at 22" x 34" on City title block, which can be reduced to 11"x 17" for printing or inclusion in reports. Concept plans may include detail views to illustrate specific options or special conditions.

Task 5. Deliverables:

- 25% Concept Plans in PDF Format.
- Presentation to City Staff.

Task 6 – 95% Plans, Specifications, and Estimate (PS&E)

The goal of this task is to prepare design plans and estimate at a 95% level for the City's review.

95% Plans – Feedback from the City on the 25% concept plans will be used to update the plans to a 95% level.

Plans will include engineered design of civil, traffic signal, and signing and striping improvements.

Plans will be designed in accordance with City, Caltrans, CA MUTCD and Greenbook standards and specifications. Full size concept plan sheets will be prepared at 22" x 34" on City title block, which can be reduced to 11"x 17" for printing.

95% Specifications – STC will prepare project specifications utilizing the City’s most current boilerplate bid package for state funded projects, special provisions, and the latest edition of the Greenbook for Public Works Construction. The bid package will be prepared via Microsoft Word and remain in the City’s boilerplate font and format. Project specifications and bid documents will include the bid item descriptions, preparation of bid schedule, applicable special provisions, and references to technical specifications.

95% Estimate – A 95% estimate will be developed using input from the City and any updates to the design. The estimate will be submitted along with the plans. The estimate will include a detailed breakdown of the work shown on the plans and will be separated by discipline for review by the City.

Task 6. Deliverables:

- 95% Plans in PDF Format.
- 95% Specifications.
- 95% Estimate in Excel or PDF Format.
- 95% Presentation to City Staff.

Task 7 – 100% Plans, Specifications, and Estimate

The goal of this task is to prepare design plans, specifications, and estimate at a 100% level for the City’s submittal.

100% Plans – Feedback from the City on the 95% plans will be used to updated the plans to a 100% complete level. Plans will include engineered design of civil, traffic signal, and signing and striping improvements. Plans will be designed in accordance with City, Caltrans, CA MUTCD, and Greenbook standards and specifications.

Full size concept plan sheets will be prepared at 22” x 34” on City title block, which can be reduced to 11”x 17” for printing.

100% Specifications – STC will prepare project specifications utilizing the City’s most current boilerplate bid package for state funded projects, special provisions, and the latest edition of the Greenbook for Public Works Construction. The bid package will be prepared via Microsoft Word and remain in the City’s boilerplate font and format. Project specifications and bid documents will include the bid item descriptions, preparation of bid schedule, applicable special provisions, and references to technical specifications.

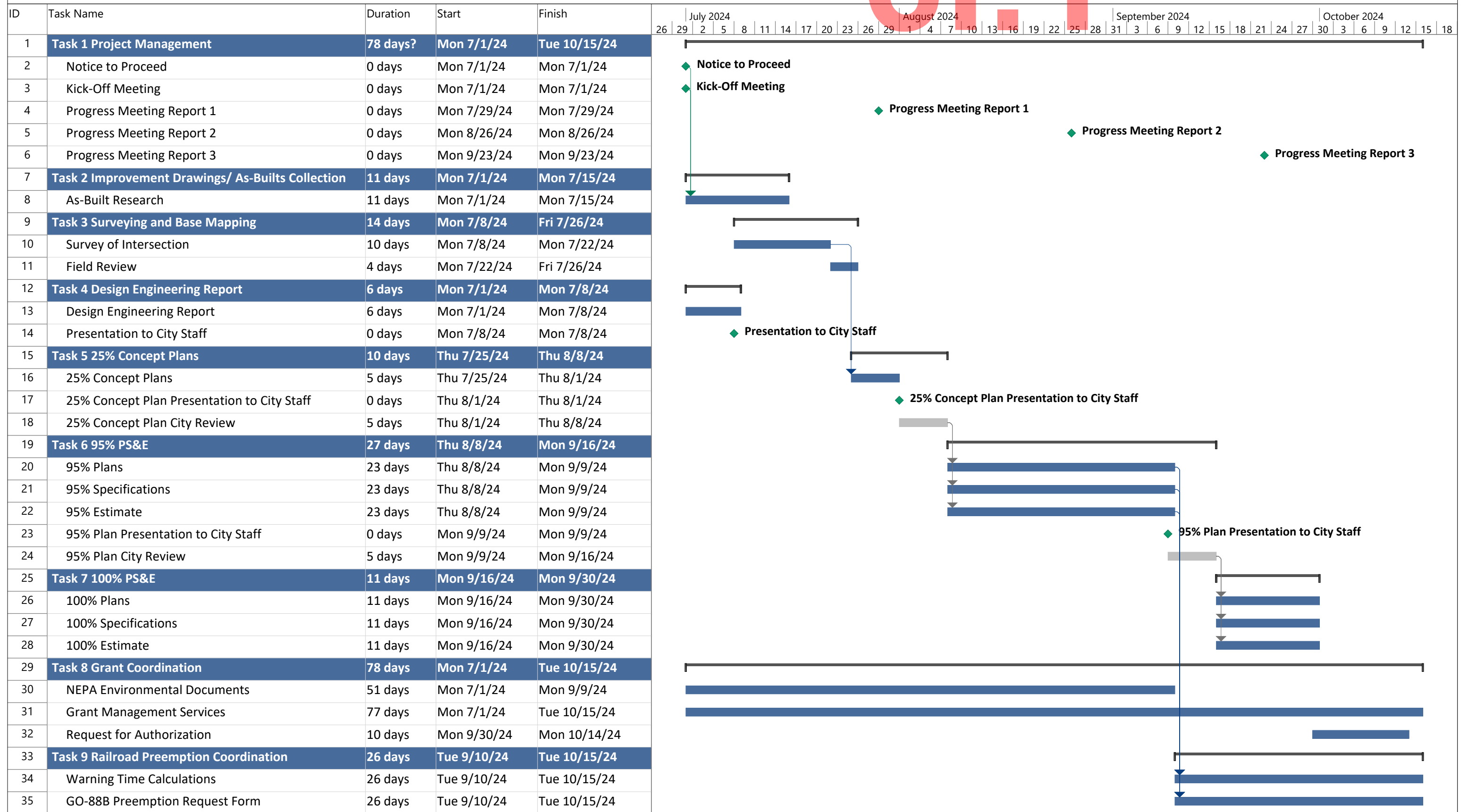
100% Estimate – A 100% estimate will be developed using input from the City and any updates to the design. The estimate will be submitted along with the plans. The estimate will include a detailed breakdown of the work shown on the plans and will be separated by discipline for review by the City.

Task 7. Deliverables:

- 100% Plans in PDF Format.
- 100% Specifications.
- 100% Estimate in Excel or PDF Format.

**City of Brawley
Engineering Design Services for Main Street with 8th Street
State Project #5167(051)**

611



May 24, 2024 City Task [Grey bar] STC Task [Blue bar] Milestone ◆ Summary [Bracket]

7. Conflict of Interest Statement

STC has no financial, business, or other relationship with the City of Brawley that may have an impact on the outcome of the contract or the construction project. STC has no current clients who may have a financial interest in the outcome of this contract or the construction project that will follow. STC has no financial interest or relationship with any construction company that might submit a bid on the construction project.

8. Litigation

STC has no litigation to disclose.

9. Contract Agreement

STC has no issues or needed changes to the proposed contract agreement. STC's proposal shall remain in effect for ninety (90) days following the date proposal submittals are due. STC has an adequate financial management and accounting system as required by 48 CFR Part 31 and 2 CFR Part 200.

10. Insurance Requirements

STC agrees to provide insurance per the requirements set forth in the RFQ.

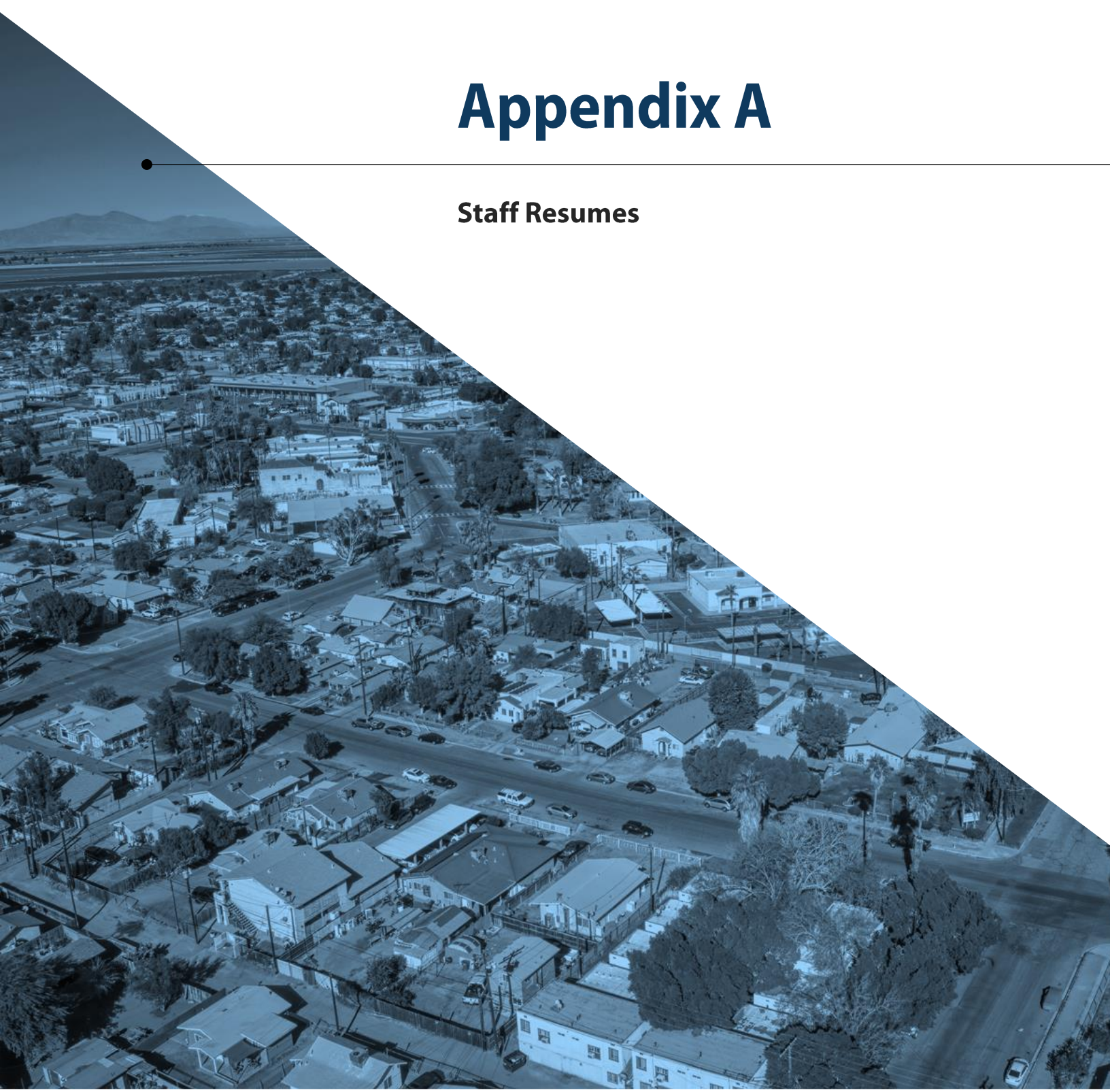
11. Labor Compliance

STC is registered with the State of California Department of Industrial Relations (DIR) as a Public Works Contractor (CA DIR #1000009329).

6i.1

Appendix A

Staff Resumes





Brandon has over eight years of experience supporting complex traffic engineering projects throughout Southern California. He specializes in traffic engineering design and systems engineering process, including development of CONOPS, functional requirements, performance analysis, and design documentation. He conducts extensive field observations to develop effective design plans and collates extensive performance data that agencies use to guide future improvements.

Years of Experience: 8

Education

B.S. Civil Engineering, San Diego State University, 2014

Professional Registrations

Professional Engineer (Civil) CA, #95032

Relevant Experience

City of Brawley, CMAQ Traffic Signal Synchronization & ITS, 2023-Present

Project Manager I. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Brandon is providing support for PS&E development.

City of National City, Westside Mobility Enhancements, 2016-2019

Design Lead. Brandon was responsible for field inventories for 44 blocks, including sidewalks, pedestrian ramps, roadway measurements and intersection characteristics. He developed signing and striping plans for pedestrian crossings and bicycle facilities, including green bicycle lanes and boxes at key intersections. He developed plans for signing and striping and traffic signal modifications for the 5-legged intersection at National City Boulevard and West Ave/W 18th Street. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.

City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade, 2023-Present

Project Manager I. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Brandon performed field reviews, investigating areas for full signal rewire, coordinating utility requests, and supporting PS&E.

City of Temecula, HSIP Fiber Optic Communication System Upgrade, 2018-2019

Project Engineer III. Mr. Schlueter was responsible for creating the street and traffic signal base files, coordinating with utilities, acquiring and organizing as-builts drawings, and preparing and updating figures for design plans on Winchester Road, Rancho California Road, and Temecula Parkway. The project included installing new conduit and fiber optic cable, upgrading the existing fiber optic and twisted pair copper infrastructure, establishing new wireless communications infrastructure, and adding CCTV cameras and establishing connection to current video detection.



Christian has over 15 years of experience managing traffic engineering projects throughout Southern California, specializing in traffic operation analysis and design of traffic signals, signing and striping, traffic control, street lighting, and traffic signal interconnect. He pulls from his years of experience in the transportation industry to develop PS&E that focuses on constructability. Christian leads traffic engineering design projects and manages several on-call contracts for Riverside and San Diego County agencies.

Years of Experience: 15

Education

B.S. Civil Engineering,
Michigan State University,
East Lansing, 2009

Professional Registrations

Professional Engineer
(Civil) CA, #86675

Professional Engineer
(Traffic) CA, #2927

Professional Traffic
Operations Engineer, USA,
#5180

Relevant Experience

City of Brawley, CMAQ Traffic Signal Synchronization & ITS, 2023-Present

Senior Project Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Christian is providing QA/QC review, coordination, and overseeing all design elements.

City of National City, Westside Mobility Enhancements, 2016-2019

Project Manager. The City was awarded \$2 million to integrate and improve bike and pedestrian amenities and reduce traffic speeds to improve public safety. Elements of design included: traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. Christian led development for final PS&E and construction support. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.

City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade, 2023-Present

Sr. Construction Engineer/Inspector. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Christian is providing QA/QC oversight for engineering design.

City of Cathedral City, HSIP Ramon Road Signalized Pedestrian Crossing, 2022-2024

Project Manager. Responsible for overseeing the Basis of Design and evaluation for optimal location and control type for proposed mid-block pedestrian crossing, which resulted in the City opting to select a standard pedestrian signal operations with 3-section signal heads at the alternative location. He oversaw final design, bidding assistance, and construction support.

CIVIL LEAD

Phil Kern PE



Phil has over 37 years of experience in the planning, design, permitting, and construction support of a wide range of public works, transportation, infrastructure, and capital improvement projects for public agencies. The last 20 years of his career have focused on the design and delivery of capital projects through on-call contracts and serving as staff extension for public agencies. Phil leads civil engineering design projects and manages several on-call contracts.

Years of Experience: 37

Education

B.S. Civil Engineering, San Diego State University, 1983

Professional Registrations

Professional Engineer (Civil) CA, #40831

Relevant Experience

City of Brawley, CMAQ Traffic Signal Synchronization & ITS, 2023-Present

Senior Principal Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Phil is overseeing PS&E development for civil and signal upgrades at 6th and Main.

City of National City, Westside Mobility Enhancements, 2016-2019

Civil Engineering Lead. The project was part of the ATP for implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. Elements of design included: traffic signal modifications, roundabouts, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.

City of Escondido, East Valley Parkway Widening, 2016-2018

Project Manager. This project widened a mile of arterial roadway from 2 to 4 lanes, adding bike lanes and a median. Phil oversaw several improvements alongside the bridge widening including: traffic signal modifications, drainage system design, water quality compliance, signing and striping plans, safety lighting plans, sidewalk design, pavement evaluation and rehabilitation, and geotechnical investigation. The final project filled a gap in transportation network for commuters and residents coming from the Northeast.

Imperial County, On-Call Civil Engineering Services, 2023-Present

Lead Civil Engineer. Provided on-call engineering services for the Department of Public Works, including review, design and construction management/inspection of public works projects from 2010-12. Responsibilities included managing the preparation of final plans, construction specifications, cost estimates, engineering calculations, surveys, design studies, and preliminary engineering reports required to develop and deliver capital transportation and major repair projects. He continues to support the County under STC's on-call contract.



Gianluca has over 7 years of experience in the fields of traffic engineering and traffic signal operations. Prior to joining STC, he served as a traffic engineering intern for the City of Encinitas, where he was primarily responsible for assisting with traffic calming measures in residential areas, reviewing traffic control plans, and working closely with citizens to resolve traffic-related issues. In his current role, Gianluca applies his experience and technical skills in traffic engineering design, data collection/analysis, graphics production, and before/after traffic analyses in support of municipal projects.

Years of Experience: 7

Education

B.S. Civil Engineering, San Diego State University, 2017

Professional Registrations

Engineer-In-Training (EIT), CA # 162712

Relevant Experience

City of National City, Mid-Block Pedestrian Crossings, 2019

Project Engineer. The project implemented pedestrian safety enhancements at six midblock crosswalks and installed new LED fixtures at various intersections and crosswalks. Gianluca provided construction support and revised as-builts.

City of Jurupa Valley, HSIP Citywide Traffic Signal Coordination and Safety Upgrades, 2023-Present

Project Engineer III. Supported HSIP grant development for citywide traffic signal system safety improvements through improved traffic signal interconnect and signal timing, coordination, and operation, and upgraded traffic signal heads with retroreflective back plates. Gianluca conducted extensive field reviews and developed PS&E.

City of Cathedral City, HSIP Ramon Road Signalized Pedestrian Crossing, 2022-2024

Project Engineer II. STC evaluated the optimal location and control type for the proposed midblock pedestrian crossing, prompting the City to forgo a HAWK signal for a standard pedestrian signal crossing as the option that offered greater benefits. Gianluca supported PS&E and utility coordination.

City of Poway, HSIP Poway Road Corridor Improvements, 2023-Present

Project Engineer II. Project improvements include safety signage, installation or extension of medians, and traffic signal modifications to implement dilemma zone detection at five signalized intersections along the project corridor. Gianluca conducted field reviews, developed exhibits for alternatives analysis, developed base work, and prepared PS&E for traffic signal and civil countermeasures.

City of Fontana, On-Call Engineering Services, 2020-Present

Project Engineer II. Responsible for supporting traffic signal design and modification projects. He drafted traffic signal basework, prepared left-turn protection flow-charts, prepared potholing exhibits, and prepared PS&E for traffic signal, striping, and interconnect design.

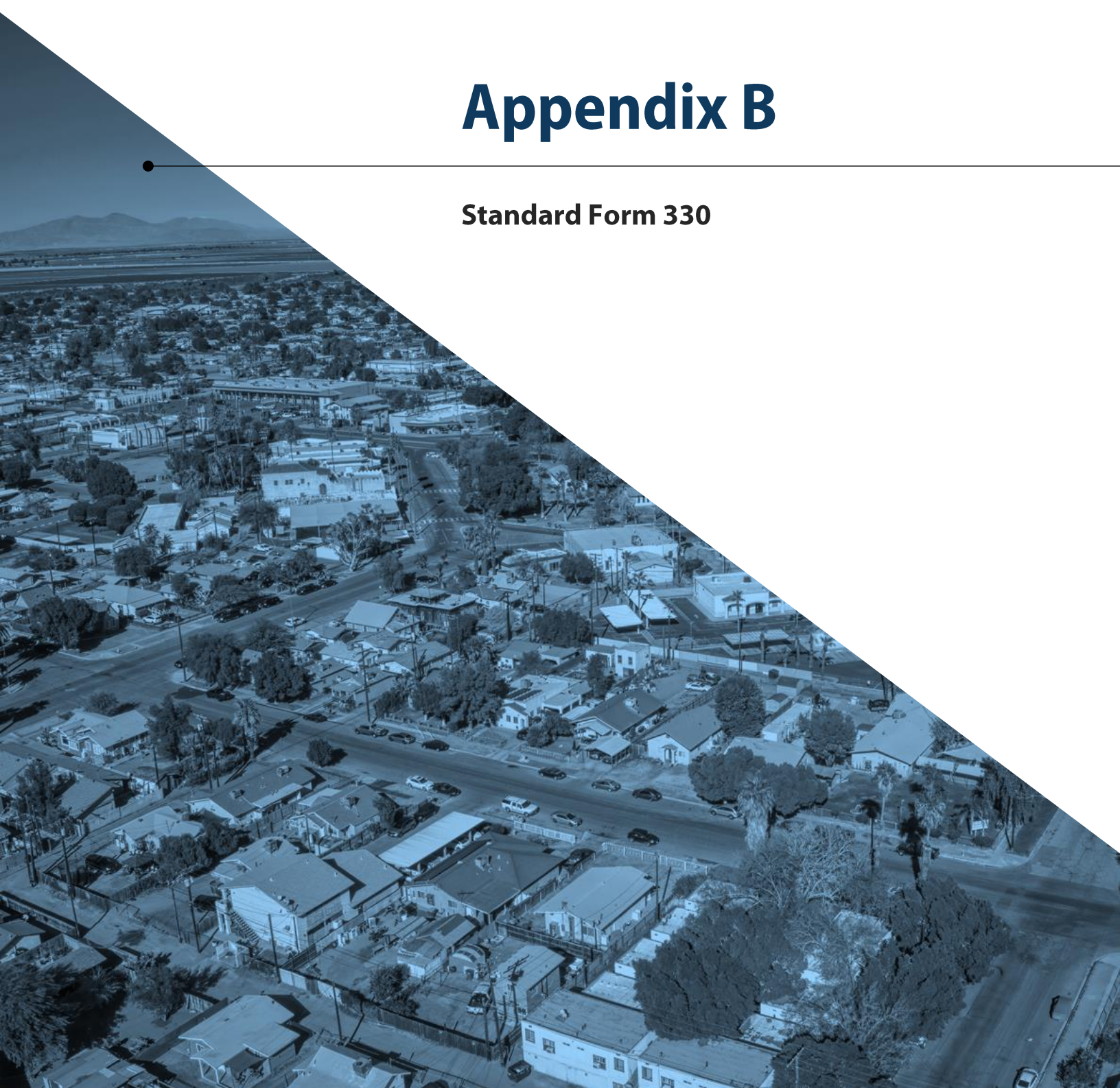
City of Menifee, On-Call Traffic Engineering Services, 2016-Present

Project Engineer II. Provides full PS&E development and plan reviews. Projects include: restriping designs for land developments; Newport and Menifee Road median improvements; traffic signal design projects; intersection design for Murrieta and Scott Road; design of safety medians for Antelope Road.

6i.1

Appendix B

Standard Form 330



ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (*City and State*)

Engineering Design Services for Main Street with 8th Street Improvements (Brawley, CA)

2. PUBLIC NOTICE DATE

May 24, 2024

3. SOLICITATION OR PROJECT NUMBER

State Project #5167(051)

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Jason Stack, TE, PTOE - President

5. NAME OF FIRM

STC Traffic, Inc.

6. TELEPHONE NUMBER

(760) 602-4290

7. FAX NUMBER

(760) 670-3445

8. E-MAIL ADDRESS

marketing@stctraffic.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subconsultants).

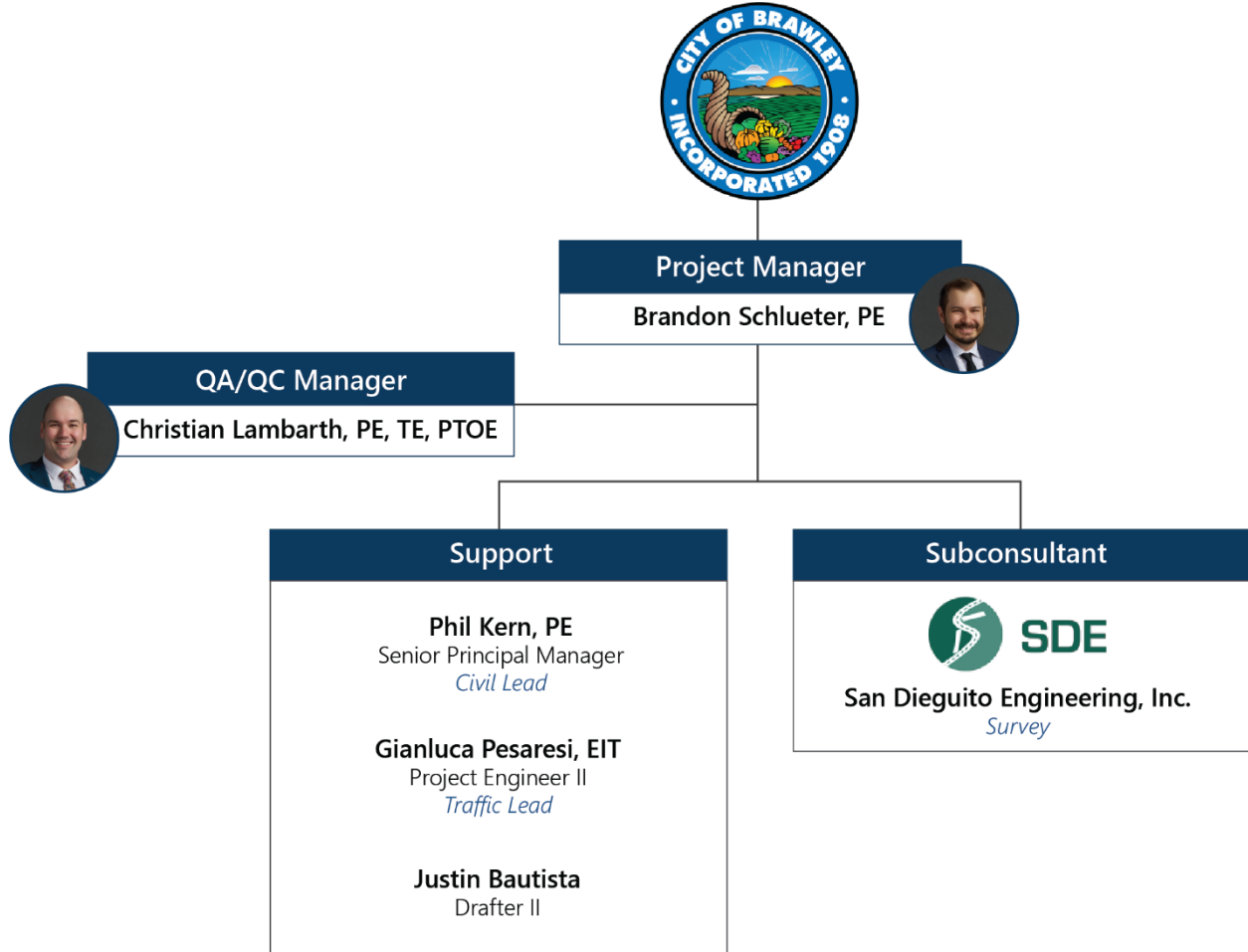
	<i>(Check)</i>			9. FIRM NAME <input type="checkbox"/> CHECK IF BRANCH OFFICE	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON-TRACTOR			
a.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	STC Traffic, Inc.	5973 Avenida Encinas, #218 Carlsbad, CA 92008	Engineering Design Services
b.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	San Dieguito Engineering, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	1911 Palomar Oaks Way, #200 Carlsbad, CA 92008	Survey

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

6i.1

D. Organizational Chart of Proposed Team



**Additional support staff
available as needed*

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Brandon Schlueter, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 8	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION (City and State) STC Traffic, Inc (Carlsbad, CA)			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, San Diego State University, 2014		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer (Civil) CA, #95032	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Brandon has over eight years of experience supporting complex traffic engineering projects throughout Southern California. He specializes in traffic engineering design and systems engineering process, including development of CONOPS, functional requirements, performance analysis, and design documentation. He conducts extensive field observations to develop effective design plans and collates extensive performance data that agencies use to guide future improvements.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
City of Brawley, CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
a. Project Manager I. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Brandon is providing support for PS&E development.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
City of National City, Westside Mobility Enhancements (National City, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
b. Design Lead. Brandon was responsible for field inventories for 44 blocks, including sidewalks, pedestrian ramps, roadway measurements and intersection characteristics. He developed signing and striping plans for pedestrian crossings and bicycle facilities, including green bicycle lanes and boxes at key intersections. He developed plans for signing and striping and traffic signal modifications for the 5-legged intersection at National City Boulevard and West Ave/W 18th Street. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade (Temecula, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
c. Project Manager I. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Brandon performed field reviews, investigating areas for full signal rewire, coordinating utility requests, and supporting PS&E.		
(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
City of Temecula, HSIP Fiber Optic Communication System Upgrade (Temecula, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
d. Project Engineer III. Mr. Schlueter was responsible for creating the street and traffic signal base files, coordinating with utilities, acquiring and organizing as-builts drawings, and preparing and updating figures for design plans on Winchester Road, Rancho California Road, and Temecula Parkway. The project included installing new conduit and fiber optic cable, upgrading the existing fiber optic and twisted pair copper infrastructure, establishing new wireless communications infrastructure, and adding CCTV cameras and establishing connection to current video detection.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Christian Lambarth, PE, TE, PTOE	13. ROLE IN THIS CONTRACT QA/QC Manager	14. YEARS EXPERIENCE	
		a. TOTAL 15	b. WITH CURRENT FIRM 8

15. FIRM NAME AND LOCATION (*City and State*)
STC Traffic, Inc (Carlsbad, CA)

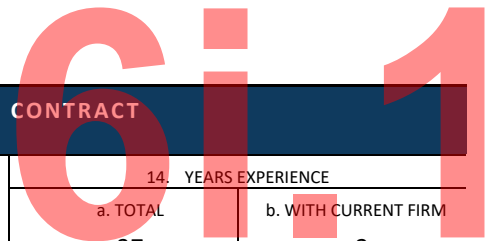
16. EDUCATION (<i>DEGREE AND SPECIALIZATION</i>) B.S. Civil Engineering, Michigan State University, East Lansing, 2009	17. CURRENT PROFESSIONAL REGISTRATION (<i>STATE AND DISCIPLINE</i>) CA, Registered Civil Engineer, #86675 CA, Registered Traffic Engineer, #2927 US, Professional Transportation Operations Engineer (PTOE), #5180
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18. OTHER PROFESSIONAL QUALIFICATIONS (*Publications, Organizations, Training, Awards, etc.*)
Mr. Lambarth has extensive experience leading the development of plans, specifications, and estimates (PS&E) for task orders released through on-call contracts with municipal clients. He specializes in traffic signal design, signing and striping, traffic control, traffic operational analysis, street lighting, and traffic signal interconnect. Mr. Lambarth pulls from his years of experience in the transportation industry to develop PS&E that limits issues that may arise during construction. Christian leads traffic engineering design projects and manages several on-call contracts for Riverside and San Diego County agencies.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (<i>City and State</i>)	(2) YEAR COMPLETED	
City of Brawley, CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (<i>If applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Senior Project Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Christian is providing QA/QC review, coordination, and overseeing all design elements.		
City of National City, Westside Mobility Enhancements (National City, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (<i>If applicable</i>) 2019
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. Project Manager. The City was awarded \$2 million to integrate and improve bike and pedestrian amenities and reduce traffic speeds to improve public safety. Elements of design included: traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. Christian led development for final PS&E and construction support. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.		
City of Temecula, HSIP Streetlight & Traffic Signal Communications Upgrade (Temecula, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (<i>If applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Senior Project Manager. Project improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility upgrades, and signal rewiring. Christian is providing QA/QC oversight for engineering design.		
City of Cathedral City, HSIP Ramon Road Signalized Pedestrian Crossing (Cathedral City, CA)	PROFESSIONAL SERVICES 2024	CONSTRUCTION (<i>If applicable</i>) N/A
(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Project Manager. Responsible for overseeing the Basis of Design and evaluation for optimal location and control type for proposed mid-block pedestrian crossing, which resulted in the City opting to select a standard pedestrian signal operations with 3-section signal heads at the alternative location. He oversaw final design, bidding assistance, and construction support.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT



12. NAME Phil Kern, PE	13. ROLE IN THIS CONTRACT Civil Lead	14. YEARS EXPERIENCE	
		a. TOTAL 37	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)

STC Traffic, Inc (Carlsbad, CA)

16. EDUCATION (DEGREE AND SPECIALIZATION) 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

B.S. Civil Engineering, San Diego State University, 1983

Professional Engineer (Civil) CA, #40831

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Phil has over 37 years of experience in the planning, design, permitting, and construction support of a wide range of public works, transportation, infrastructure, and capital improvement projects for public agencies. The last 20 years of his career have focused on the design and delivery of capital projects through on-call contracts and serving as staff extension for public agencies. Phil leads civil engineering design projects and manages several on-call contracts.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a.	City of Brawley, CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Principal Manager. STC completed a traffic signal inventory which indicated major deficiencies in equipment and infrastructure at eight intersections that were relinquished by Caltrans to the City of Brawley in 2012 and prepared a CMAQ grant application to address these issues. The purpose of the project is to establish traffic signal communications and upgrade equipment, hardware, and software. The proposed upgrades will optimize signal timing and provide synchronization along the corridor and reduce GHG emissions by reducing traffic congestion. Phil is overseeing PS&E development for civil and signal upgrades at 6th and Main.		
b.	City of National City, Westside Mobility Enhancements (National City, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	Civil Engineering Lead. The project was part of the ATP for implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. Elements of design included: traffic signal modifications, roundabouts, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking to increase parking for local businesses, raised sidewalk and crosswalk along a walking route to school, Class II bike lanes, green bike boxes at signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping. The project was awarded the 2018 ASCE Award of Excellence in the Bikeways and Trails category.		
c.	City of Escondido, East Valley Parkway Widening (Escondido, CA)	PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable) 2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	Program Manager. Served as in-house Program Manager from 2002-2010 managing over 100 Task Orders on a \$12.5M on-call contract. Project types included bus transit, light rail, roadway/parking, transit-oriented development review, major repair, right of way and environmental projects totaling over \$50 million in capital value. Select projects included I-15 Bus Rapid Transit Stations Project and LRT Station Platform Modifications. Project Cost: N/A		
d.	Imperial County, On-Call Civil Engineering Services (Imperial County, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Lead Civil Engineer. Provided on-call engineering services for the Department of Public Works, including review, design and construction management/inspection of public works projects from 2010-12. Responsibilities included managing the preparation of final plans, construction specifications, cost estimates, engineering calculations, surveys, design studies, and preliminary engineering reports required to develop and deliver capital transportation and major repair projects. He continues to support the County under STC's on-call contract.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME Gianluca Pesaresi, EIT	13. ROLE IN THIS CONTRACT Traffic Lead	14. YEARS EXPERIENCE	
		a. TOTAL 7	b. WITH CURRENT FIRM 6

15. FIRM NAME AND LOCATION (City and State)
STC Traffic, Inc (Carlsbad, CA)

16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, San Diego State University, 2017	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Engineer-In-Training (EIT), CA # 162712
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Gianluca has over 7 years of experience in the fields of traffic engineering and traffic signal operations. Prior to joining STC, he served as a traffic engineering intern for the City of Encinitas, where he was primarily responsible for assisting with traffic calming measures in residential areas, reviewing traffic control plans, and working closely with citizens to resolve traffic-related issues. In his current role, Gianluca applies his experience and technical skills in traffic engineering design, data collection/analysis, graphics production, and before/after traffic analyses in support of municipal projects.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
a. City of National City, Mid-Block Pedestrian Crossings (National City, CA)	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer. The project implemented pedestrian safety enhancements at six midblock crosswalks and installed new LED fixtures at various intersections and crosswalks. Gianluca provided construction support and revised as-builts.		
b. City of Jurupa Valley, HSIP Citywide Traffic Signal Coordination and Safety Upgrades (Jurupa Valley, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer II. Supported HSIP grant development for citywide traffic signal system safety improvements through improved traffic signal interconnect and signal timing, coordination, and operation, and upgraded traffic signal heads with retroreflective back plates. Gianluca conducted extensive field reviews and developed PS&E.		
c. City of Cathedral City, HSIP Ramon Road Signalized Pedestrian Crossing (Cathedral City, CA)	PROFESSIONAL SERVICES 2024	CONSTRUCTION (If applicable) 2024
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer II. STC evaluated the optimal location and control type for the proposed midblock pedestrian crossing, prompting the City to forgo a HAWK signal for a standard pedestrian signal crossing as the option that offered greater benefits. Gianluca supported PS&E and utility coordination.		
d. City of Poway, HSIP Poway Road Corridor Improvements (Poway, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer II. Project improvements include safety signage, installation or extension of medians, and traffic signal modifications to implement dilemma zone detection at five signalized intersections along the project corridor. Gianluca conducted field reviews, developed exhibits for alternatives analysis, developed base work, and prepared PS&E for traffic signal and civil countermeasures.		
e. City of Fontana, On-Call Engineering Services (Poway, CA)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer II. Responsible for supporting traffic signal design and modification projects. He drafted traffic signal base work, prepared left-turn protection flow-charts, prepared potholing exhibits, and prepared PS&E for traffic signal, striping, and interconnect design.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

*QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION (City and State)

CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2024-Present

CONSTRUCTION (if applicable)
N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Brawley

b. POINT OF CONTACT NAME

Ana Guitierrez, Public Works Analyst

c. POINT OF CONTACT/ TELEPHONE NUMBER

(760) 587-4320

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size and cost)

STC is the designer for a CMAQ funded traffic signal interconnect improvement project.

This project is being completed in two phases on Main Street between Western Avenue and Old Highway 111. This segment of Main Street was recently relinquished to the City by Caltrans. STC assisted the City by performing a traffic signal assessment of the eight (8) traffic signals on the corridor and produced two CMAQ funding applications, which were both awarded. STC developed PS&E for the Phase 1 improvements between Western Avenue and 6th Street.

Work for this phase included traffic signal modification, civil improvements for curb extensions, signing and striping, and traffic control. STC assisted the City with the LAPM documentation required by Caltrans.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	STC Traffic, Inc.	Carlsbad, CA	Traffic Engineering Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

*QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION (City and State)

HSIP Mid-Block Pedestrian Crossings Enhancement Project (National City, CA)

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2018-2020

CONSTRUCTION (if applicable)
2018

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of National City

b. POINT OF CONTACT NAME

Stephen Manganiello, Public Works Director

c. POINT OF CONTACT/ TELEPHONE NUMBER

(608) 469-1169

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size and cost)

The HSIP-funded Midblock Crossings Pedestrian Enhancements was developed out of the grant administration services that STC provided the City of National City.

The project implemented pedestrian safety enhancements at six midblock crosswalks in addition to replacing existing safety light fixtures with new LED fixtures at various intersections and crosswalks. Pedestrian enhancements included ADA curb ramps, corner bulb outs, upgraded sidewalks, updated signage and striping, and solar-powered flashing crosswalk signs with high intensity striping. As a turnkey project, STC shepherded the Mid-Block Pedestrian Crossings Enhancements Project from grant preparation to design and PS&E development to construction support.

Along with reducing greenhouse gas emissions, the project improved overall health and safety through the promotion of pedestrian and bicycling modes of transportation and implementation of various traffic calming measures.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	STC Traffic, Inc.	Carlsbad, CA	Traffic Engineering Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

*QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION *(City and State)*

HSIP Citywide Streetlight and Signal Communications Upgrade (Temecula, CA)

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2023-Present

CONSTRUCTION *(if applicable)*
N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of Temecula

b. POINT OF CONTACT NAME

Nick Minicilli, Senior Traffic Engineer

c. POINT OF CONTACT/ TELEPHONE NUMBER

(951) 693-3917

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size and cost)*

The City of Temecula championed this initiative with the successful pursuit of HSIP Cycle 11 grant funding to improve citywide traffic signal system safety.

Our team authored the HSIP Cycle 11 grant for this project on behalf of the City and is currently delivering the project. The project expands the footprint of the City's traffic systems and infrastructure improvements to bring these safety and operation benefits to additional roadways and intersections.

The HSIP Cycle 11 grant funds a range of improvements including fiber and wireless traffic signal interconnect, state-of-the-art ATC control technology, new traffic signal coordination, safety lighting upgrades, traffic signal and pedestrian head visibility and upgrades, and signal rewiring. This demonstrates the City's continued commitment to follow through with the Temecula 2040 Quality of Life Master Plan core value goal of a proactive approach to transportation, mobility, and connectivity improvements.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	STC Traffic, Inc.	Carlsbad, CA	Traffic Engineering Consultant

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

*QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (City and State)

Westside Mobility Enhancements (National City, CA)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2017-2019

CONSTRUCTION (if applicable)

2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of National City

b. POINT OF CONTACT NAME

Stephen Manganiello, Public Works Director

c. POINT OF CONTACT/ TELEPHONE NUMBER

(608) 469-1169

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size and cost)

STC assisted the City with preparing an Active Transportation Program (ATP) grant application to improve walking and bicycling in the City's historic Old Town (Westside) neighborhood.

The grant was centered on implementing pedestrian and bicycle improvements identified in the City's Westside Specific Area Plan, with emphasis on traffic calming and mobility. STC competed for, and was ultimately selected, to provide final PS&E and construction support for the Project.

Elements of design included: a traffic signal modification, roundabout, new street lighting, reconfiguration of a two-way street to a one-way street with angle parking, raised sidewalk and crosswalk along a school walking route, Class 2 bike lanes, green bike boxes at a signalized intersection, and enhanced crosswalks with curb extensions and high intensity signing and striping.

The Project won the 2019 ASCE San Diego Chapter Award of Excellence in the Bikeways and Trails category.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	STC Traffic, Inc.	Carlsbad, CA	Traffic Engineering Consultant

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below first, before completing the table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Brandon Schlueter, PE	Project Manager	X		X	X						
Christian Lambarth, PE, TE, PTOE	QA/QC Manager	X		X	X						
Phil Kern, PE	Civil Lead	X	X		X						
Gianluca Pesaresi, EIT	Traffic Lead		X								
Justin Bautista	Drafter II			X							

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	CMAQ Traffic Signal Synchronization & ITS (Brawley, CA)	6	
2	HSIP Mid-Block Pedestrian Crossings Enhancement Project (National City, CA)	7	
3	HSIP Citywide Streetlight and Signal Communications Upgrade (Temecula, CA)	8	
4	Westside Mobility Enhancements (National City, CA)	9	
5		10	

H. Additional Information

61.1

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

All relevant information has been included in the body of the proposal.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

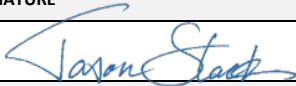


32. DATE

05/24/2022

33. NAME AND TITLE

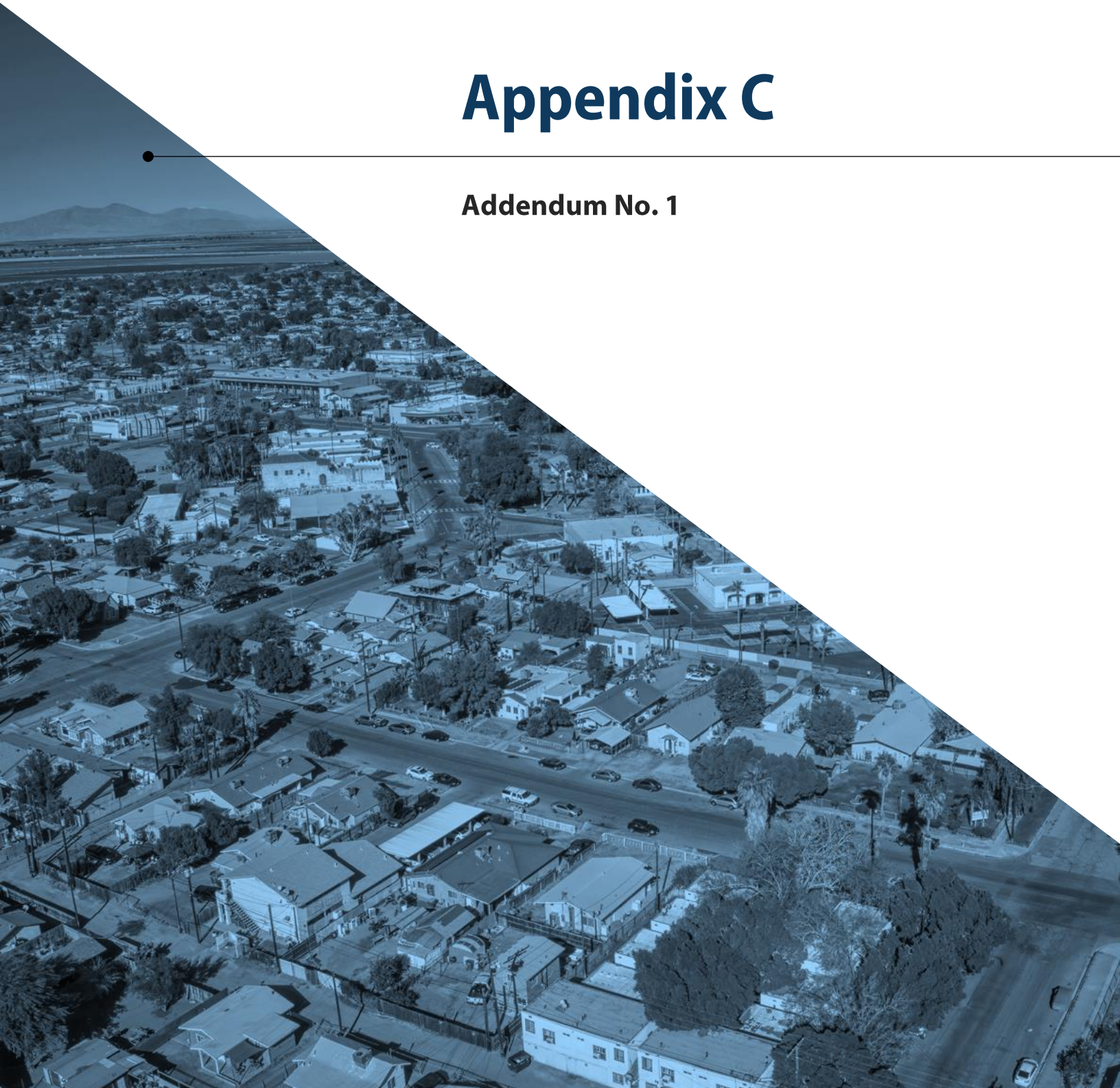
Jason Stack, TE, PTOE - President/Principal-In-Charge

ARCHITECT-ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER <i>(if any)</i>		
				State Project #5167(051)		
PART II – GENERAL QUALIFICATIONS						
(If a firm has branch offices, complete for each specific branch office seeking work.)						
2a. FIRM (OR BRANCH OFFICE) NAME			3. YEAR ESTABLISHED	4. UNIQUE ENTITY IDENTIFIER		
STC Traffic, Inc. (formerly Stack Traffic Consulting, Inc.)			2007	F9MMJPLRZ43		
2b. STREET			5. OWNERSHIP			
5973 Avenida Encinas, #218			a. TYPE		CA Corporation	
2c. CITY	2d. STATE	2e. ZIP	b. SMALL BUSINESS STATUS			
Carlsbad	CA	92008	CA DGS SB (Micro) #53625 San Diego SLBE #13ST0960 Metro SBE #6454			
6a. POINT OF CONTACT NAME AND TITLE			7. NAME OF FIRM <i>(If block 2a is a branch office)</i>			
Jason Stack, TE, PTOE – President						
6b. TELEPHONE NUMBER		6c. E-MAIL ADDRESS				
(760) 602-4290		Jason.stack@stctraffic.com				
8a. FORMER FIRM NAME(S) <i>(if any)</i>			8b. YR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER		
Stack Traffic Consulting, Inc.			2007	F9MMJPLRZ43		
9. EMPLOYEES BY DISCIPLINE			10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS			
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) Branch			
02	Administrative	6		I04	Intelligent Transportation Systems	6
08	CADD Technician	1		P05	Planning (Community, Regional, Areawide, & State)	4
12	Civil Engineer	9		T03	Traffic & Transportation Engineering	6
13	Communications Engineer	2				
15	Construction Inspector	1				
16	Construction Manager	1				
47	Planner: Urban/Regional	3				
48	Project Manager	4				
60	Transportation Engineer	2				
	Total	26				
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenues index number shown at right)</i>			PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	6	1. Less than \$100,000		6. \$2 million to less than \$5 million		
b. Non-Federal Work	2	2. \$100,00 to less than \$250,000		7. \$5 million to less than \$10 million		
c. Total Work	6	3. \$250,000 to less than \$500,000		8. \$10 million to less than \$25 million		
		4. \$500,000 to less than \$1 million		9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million		10. \$50 million or greater		
12. AUTHORIZED REPRESENTATIVE						
The foregoing is a statement of facts.						
a. SIGNATURE			b. DATE			
			05/24/2024			
c. NAME AND TITLE						
Jason Stack, TE, PTOE - President						

6i.1

Appendix C

Addendum No. 1





6i.1

CITY OF BRAWLEY
ADDENDUM NO. 1
TO
REQUEST FOR QUALIFICATIONS
FOR
ENGINEERING DESIGN SERVICES
FOR
MAIN STREET WITH 8TH STREET

Bid Opening: May 24, 2024 @ 2:30 pm
Place: City of Brawley
Public Works Office
180 South Western Avenue
Brawley, CA 92227

Make all revisions to the plans, specifications, and contract documents stated herein. Insofar as original specifications and other documents are at variance with this Addendum, the Addendum shall govern. Attach this Addendum to the specification and acknowledge receipt of the Addendum at the end of the Bid Schedule.

This Addendum consists of 4 pages.

SPECIFICATION CHANGES:

1. According to Record Maps 15' is the limit of the Right of Way from the face of the curb.
2. Attached are the following documents:
 - Assessors Map Book 47 Page 34.
 - Record of Survey 10-12
 - Record of Survey 10-13

Dated: May 14, 2024

Engineering Department

05/23/24

Acknowledged: Jason Stack, President
STC Traffic, Inc.

City of Brawley - Engineering Design Services for Main Street with 8th Street (State Project #5167(051))
 STC Traffic, Inc. Fee Proposal

6i.2

Employee Name

Kern, Philip	Lambarth, Christian	Brandon Schlueter	Gianluca Pesaresi	Justin Bautista	Subcontractor	
Principle Manager Civil Design Lead	Senior Project Manager QA/QC Manager	Project Manager I	Project Engineer II	Drafter II		
Standard Billing Rate	\$260.00	\$240.00	\$200.00	\$190.00	\$130.00	

Task	Task Description						Total Hours	Total Cost
Task 1	Project Management	2	4	8	4		18	\$ 3,840.00
Task 2	Improvement Drawings/ As-Built Collection				2	4	6	\$ 900.00
Task 3	Surveying and Base Mapping					2	\$10,000	\$ 10,260.00
Task 4	Design Engineering Report	2	2	2	8		14	\$ 2,920.00
Task 5	25% Concept Plans	2	2	6	10	20	40	\$ 6,700.00
Task 6	95% Plans, Specifications, and Estimate (PS&E)	2	6	9	22	20	59	\$ 10,540.00
Task 7	100% Plans, Specifications, and Estimate (PS&E)	2	4	6	12	16	40	\$ 7,040.00
Total Hours		10	18	31	58	62	-	179
Subtotal Labor		\$2,600.00	\$4,320.00	\$6,200.00	\$11,020.00	\$8,060.00	\$ 10,000.00	
							TOTAL COST	\$ 42,200.00