



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
March 18, 2025 at 5:30 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Gil Rebollar, Mayor
JJ Galvan, Mayor Pro-Tempore
Timothy Kelley, Council Member
John Grass, Council Member
Perry Monita, Council Member

Ana Gutierrez, City Clerk
William Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Jimmy Duran, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. **APPROVAL OF AGENDA**

2. **CLOSED SESSION**

PUBLIC EMPLOYEE APPOINTMENT

Title: City Manager

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Interim City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Guadalupe Park

Agency negotiator: Interim City Manager

Negotiating parties: Diocese of San Diego

Under negotiation: Potential Renewal of Lease

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Teen Center

Agency negotiator: Interim City Manager

Negotiating parties: Boys and Girls Club of Brawley

Under negotiation: Potential Renewal of Lease

3. **PUBLIC APPEARANCES/COMMENTS** (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 2:30 PM, - March 18, 2025.

- a. Public Comments for Items not on the Agenda
- b. Presentation of Proclamation in Recognition of The Brawley Elementary School District's Dual Language Immersion Program. Presented by Mayor Rebollar.
- c. Presentation by Rick Engineering regarding the Lithium Valley Specific Plan. Presented by Brian Mooney.

- d. Presentation by Imperial Valley Telecommunications Authority (IVTA) about the BorderLink Program. Presented by Michael Kahler

4. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Meeting Minutes: March 4, 2025
(1 attachment)
- b. Approval to Receive and file the Second Quarter Fiscal Year 2024/25 Treasury Report for Quarter Ended December 31, 2024
(2 attachments)
- c. Approve Demand Check Registers processed from Feb 15, 2025- Feb 28, 2025
(2 attachments)
- d. Approve letter of support for Senator Padilla's office to help the city of Imperial acquire the Current Highway Patrol headquarters signed by the City Manager and Assistant Chief of Police.
(2 attachments)

5. CITY MANAGER REPORT

6. REGULAR BUSINESS

- a. Potential action to Receive and file the Fiscal Year 2024/25 General Fund Mid-Year Budget Report and approve the recommended budget adjustments. Presented by Silvia Luna, Finance Director.
(2 attachments)
- b. Potential action to approve the Professional Engineering Services Agreement to Design the Library HVAC and Window Replacement Remodel and Authorize the City Manager to execute the Agreement. Presented by Petra Ortega, Library Manager.
(2 attachments)

- c. Potential action to Review, Discuss and approve the street closure for Nuestra Raices Car Show. Presented by John Tang, Interim Assistant to the City Manager.
(3 attachments)
- d. Potential action to Approve the sale of alcohol and waiver of fees for the Chamber of Commerce for Greater Brawley's Imperial Valley Taco Festival on Friday, May 2, 2025. Presented by John Tang, Interim Assistant to the City Manager.
(3 attachments)
- e. Potential action to Award Specification No. 2025-02 Purchase of Rock and Asphalt Products, Asphalt Cement Concrete, and Other Miscellaneous Street Products to Masters Construction and Aggregate Products Inc. Presented by Rom Medina, Public Works Director.
(2 attachments)
- f. Potential action to Authorize Contract Change Order No. 1 to Contract No. 2024-05 Backflow Preventer Replacement Project in an amount not to exceed \$20,334.55. Presented by Rom Medina, Public Works Director.
(2 attachments)

7. INFORMATIONAL REPORTS

a.

8. CITY COUNCIL MEMBER REPORTS

9. CITY ATTORNEY REPORT

ADJOURNMENT: *Regular Meeting April 01, 2025 @ 6:00 PM*, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

Ana Gutierrez, City Clerk

CITY OF BRAWLEY
March 4, 2025

4a

The City Council of the City of Brawley, California met in regular session at 6:00 p.m., City Council Chambers, the date, time and place of said meeting was duly established. The City Clerk attests to the posting of the agenda pursuant to Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Rebollar called the meeting to order at 6:00 p.m.

PRESENT: Monita, Grass, Kelley, Galvan, Rebollar

PRESENT VIA ZOOM: Silvia Luna, Finance Director

ABSENT:

INVOCATION: CM Grass

PLEDGE OF ALLEGIANCE: Mayor Pro Temp Galvan

1. APPROVAL OF AGENDA

The Agenda was approved. **m/s/c Grass/Galvan 5-0**

2. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes)

This is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to valerie.sonico@brawley-ca.gov or call 760-351-3048 any time before 2:00 PM, March 04, 2025.

a. Public Comments Not on the Agenda:

1. Letter from Karlee Kline Pfister regarding the need for the pool.

3. CONSENT AGENDA: Items are approved by one motion. Council members or members of the public may request consent items be considered separately at a time determined by the Mayor. **m/s/c Grass/Rebollar 5-0**

- a. **Approved** City Council Minutes: February 18, 2025, meeting.
- b. **Approved** Accounts Payable: February 1, 2025, to February 14, 2025.
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

4. CITY MANAGER REPORT:

- a. Status on Main Street Project by Rom Medina, Public Works Director, and Juny Marmalejo, Construction Management Consultant The Holt Group.
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
- b. Status on Code Enforcement and Community Liaison Unit, by Jonathan Blackstone, Assistant Chief of Police.
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

5. REGULAR BUSINESS:

- a. Potential Action to approve the establishment of a restricted reserve fund within the Wastewater Enterprise Fund for California State Water Resources Control Board Loan agreement No. 08-848-550 entered on October 1st of 2008. Presented by: Silvia Luna, Finance Director
m/s/c Grass/Galvan 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
- b. Potential Action to Approve the 2nd Reading for Zone Change Ordinance (ZC)24-02. Presented by: Cynthia Mancha, Consultant City Planner.
m/s/c Kelley/Galvan 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
- c. Potential Action to Approve by Resolution to reclassify the position of Administrative Office Clerk to Staff Assistant. Presented by John Tang, Interim Assistant to the City Manager.
m/s/c Galvan/Grass 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1
- d. Potential Action to Approve Resolution 2025- to relocate grant funds from the Major League Baseball Youth Development Foundation (MLBYDF) and authorize the Interim City Manager to execute the letter. Presented by John Tang, Interim Assistant to the City Manager.
m/s/c Grass/Galvan 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- e. Potential Action to Approve Resolution to adopt the proposed educational, bilingual, and Administrative Leave policies. Personnel Policy 153-60, Personnel Policy 153-61, and Personnel Policy 153-6. Presented by Jimmy Duran, Interim City Manager.
m/s/c Grass/Rebollar 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- f. Potential Action to Approve an Additional Services Agreement to purchase five Flock Safety License Plate Recognition (ALPR) cameras with 12-month software support and renew software support for 22 cameras for an additional 12 months. Presented by Jonathan Blackstone, Assistant Chief of Police.
m/s/c Rebollar/Kelley 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

- g. Potential Action to Approve Resolution of the City Council of the City of Brawley Approving the Application for the Outdoor Recreation Legacy Partnership (ORLP) Program Grant Funds through Nation Parks Services (NPS). Presented by Denise Garcias, Special Project Manager.
m/s/c Grass/Kelly 5-0
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

6. INFORMATIONAL REPORTS:

Shirley Bonillas, Cities’ efforts to fill City positions.
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

7. CITY COUNCIL MEMBER REPORTS:

The City Council reports are available on the City of Brawley’s website and are available on the City’s audio record of the meeting.
https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

8. CITY ATTORNEY REPORT:

The City Attorney report is available on the City of Brawley’s website and is available on the City’s audio record of the meeting.
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The meeting was adjourned at 8:13 p.m.

Ana Gutierrez, City Clerk

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Luis Daniel Perez, Accountant
Subject: Second Quarter Fiscal Year 2024/25 Treasury Report

RECOMMENDATION:

Receive and file the Second Quarter Fiscal Year 2024/25 Treasury Report for Quarter Ended December 31, 2024.

BACKGROUND INFORMATION:

The total par value of the portfolio decreased by \$2,217,509.77 from \$78,827,547.68 at the end of September 2024 to \$76,610,037.91 at the end of December 2024. The decrease reflects operational activity throughout the quarter. The portfolio is within policy limits for investment types, total allocation by type and within guidelines for investment ratings.

Investment Type	Par Value	% of Portfolio	Policy Limit
Cash	\$19,597,110.94	25.58%	No limit
LAIF	\$11,601,709.40	15.14%	Up to \$75,000,000.00
Non-negotiable CD's	4,587,217.57	5.99%	Up to 30% of portfolio
Negotiable CD's	16,614,000.00	21.69%	Up to 30% of portfolio
Government Bonds	4,240,000.00	5.53%	Up to 80% of portfolio
U.S. Treasury Securities	17,670,000.00	23.06%	Up to 80% of portfolio
Medium Term Notes	2,300,000.00	3.00%	Up to 30% of portfolio
TOTAL	\$76,610,037.91	100.00%	

Throughout the quarter the following investment transactions occurred:

Matured/Redeemed Investments			
Investment Type	Maturity Date	Par Value	Yield
Wells Fargo Bank	10/28/24	\$249,000.00	4.61
Knoxville TVA Employees Cr Union	11/26/24	\$245,000.00	1.99
CA State GO Bonds	10/01/24	\$665,000.00	4.95
CA State Var Purp GO Ref Bonds	10/01/24	\$100,000.00	4.95
CA St Tax Exempt Var GO Bonds	11/01/24	\$205,000.00	4.95
United States Treasury Bills	10/17/24	\$1,050,000.00	5.15
United States Treasury Bills	12/05/24	\$10,717,000.00	5.13
TOTAL		\$13,231,000.00	



Purchased Investments			
Investment Type	Purchase Date	Par Value	Yield
BNY Mellon CFT	10/04/24	\$175,000.00	3.49
Parkside FINL Bank	10/09/24	\$249,000.00	3.53
Skyone Federal Credit Union	10/25/24	\$249,000.00	3.87
Freedom Northwest Credit Union	11/13/24	\$249,000.00	4.00
Numerica Credit Union	11/26/24	\$249,000.00	4.12
United States Treasury Bills	10/10/24	\$1,070,000.00	4.204
United States Treasury Bills	11/29/24	\$11,000,000.00	4.172
TOTAL		\$13,241,000.00	

As of December 31, 2024, the City’s average investment portfolio yield was 2.82% down 0.09% from 2.91% at September 30, 2024 and the qualified investment Market Rates were as follows:

Type of Investment	Market Rate
LAIF	4.71%
3-Year Treasury	4.00%
5-Year Treasury	4.01%

Looking Ahead

The City Treasurer follows a “buy and hold” Investment Policy, unless it is fiscally advantageous to actively trade outside of maturity dates. In the short term, the Treasurer will invest in LAIF (local agency investment fund), a State investment fund. Longer term investments may include Government Sponsored Enterprise (agencies) securities, U.S. Treasuries, Corporate Notes, and Negotiable Certificates of Deposits. All investments recognize both immediate and long-term cash flow needs, and there is sufficient liquidity in the portfolio to meet expenditure requirements for the next six months.

FISCAL IMPACT:

None.

ALTERNATIVES:

No alternatives are recommended this Report is a requirement under the State of California Government Code §53646.

ATTACHMENTS:

- 1. Investment Portfolio Report as of December 31, 2024

REPORT COORDINATED WITH (other than person preparing the staff report):

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
 Jimmy Duran, Interim City Manager
 Silvia Luna, Finance Director

Status – Date of Status
 Approved – 3/7/2025
 Approved – 3/5/2025



CITY OF BRAWLEY
INVESTMENT PORTFOLIO REPORT
As of December 31, 2024

4b.1

Cash	Financial Institution	Par Value	Market Value	% Yield	Quarterly Earnings	% of Portfolio	Purchase Date	Maturity Date
	US Bank	\$ 19,502,229.73	\$ 19,502,229.73	0.00	\$ -		N/A	N/A
	Community Valley Bank - Library	\$ 50,547.78	\$ 50,547.78	0.50	\$ 57.40		N/A	N/A
	Multi-Bank Securities	\$ 44,333.43	\$ 44,333.43	0.00	\$ -		N/A	N/A
	Total Cash	\$ 19,597,110.94	\$ 19,597,110.94	0.17	\$ 57.40	25.58%		

	Local Agency Investment Fund (LAIF)	\$ 11,601,709.40	\$ 11,625,621.50	4.71	\$ 135,971.49	15.14%	N/A	N/A
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Non-Negotiable Certificates of Deposit (sorted by maturity date)

Financial Institution	Par Value	Market Value	% Yield	Quarterly Earnings	% of Portfolio	Purchase Date	Maturity Date
First Imperial Credit Union	\$ 1,014,989.33	\$ 1,014,989.33	2.550	\$ 9,331.00		09/09/24	09/09/25
First Imperial Credit Union	\$ 1,014,989.33	\$ 1,014,989.33	2.550	\$ 9,331.00		09/09/24	09/09/25
Community Valley Bank	\$ 1,125,041.67	\$ 1,125,041.67	4.080	\$ 11,389.35		06/10/24	06/10/25
First Imperial Credit Union	\$ 910,550.73	\$ 910,550.73	3.050	\$ 7,725.42		09/09/24	09/09/25
Sun Community Federal Credit Union	\$ 521,646.51	\$ 521,646.51	4.250	\$ 5,696.85		12/01/24	12/01/25
Total Non-Negotiable Certificates of Deposit	\$ 4,587,217.57	\$ 4,587,217.57	3.30	\$ 43,473.62	5.99%		

Negotiable Certificates of Deposit (sorted by maturity date)

CUSIP	Financial Institution	Par Value	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date
538036HP2	Live Oak BKG CO Wilmington NC	\$ 249,000.00	\$ 248,668.83	1.85	\$ 1,151.63		01/24/20	01/20/25
59013KFJO	Merrick Bank South Jordan UT	\$ 249,000.00	\$ 248,482.08	1.80	\$ 1,120.50		01/31/20	01/31/25
75472RBB6	Raymond James Bank St Petersburg FL	\$ 247,000.00	\$ 246,170.08	1.75	\$ 1,080.63		02/14/20	02/14/25
02554DBQ9	American Eagle Bank Chicago IL	\$ 249,000.00	\$ 247,386.48	1.10	\$ 684.75		03/13/20	03/13/25
73319FAF6	Poppy Bank Santa Rosa CA	\$ 245,000.00	\$ 243,304.60	1.10	\$ 673.75		03/18/20	03/18/25
29260MAV7	Encore Bank Little Rock AR	\$ 249,000.00	\$ 247,152.42	1.15	\$ 715.88		03/25/20	03/25/25
07815ABE6	Bell Bank Fargo ND	\$ 245,000.00	\$ 243,133.10	1.10	\$ 673.75		03/26/20	03/26/25
79772FAF3	San Francisco Fed Cr Union CA	\$ 245,000.00	\$ 243,111.05	1.10	\$ 673.75		03/27/20	03/27/25
694231AC5	Pacific Enterprise Bank Irvine CA	\$ 248,000.00	\$ 246,060.64	1.15	\$ 713.00		03/31/20	03/31/25
48128WPG4	JP Morgan Chase Bank	\$ 245,000.00	\$ 243,784.80	2.51	\$ 1,531.25		04/08/22	04/08/25
32110YVZ5	First National Bank America	\$ 245,000.00	\$ 243,576.55	2.21	\$ 1,347.50		04/12/22	04/11/25
254673B70	Discover Bank Greenwood	\$ 245,000.00	\$ 243,838.70	2.81	\$ 1,715.00		04/27/22	04/28/25
22551KAB8	Credit Union Allen Tex SH CTF	\$ 245,000.00	\$ 243,750.50	3.31	\$ 2,021.25		07/22/22	07/22/25
33847E3W5	Flagstar Bank Troy MI	\$ 247,000.00	\$ 242,156.33	0.61	\$ 370.50		07/22/20	07/22/25
25460FDU7	Direct Federal Credit Union Mass.	\$ 249,000.00	\$ 250,150.38	4.67	\$ 2,925.75		11/03/22	11/03/25
20786ADN2	Connection BK Englewood Cliffs	\$ 245,000.00	\$ 237,706.35	0.77	\$ 459.38		11/24/21	11/24/25
849061AA4	Spokane Teachers Credit Union	\$ 245,000.00	\$ 246,893.85	4.96	\$ 3,062.50		11/23/22	11/24/25
06251A2Q2	Bank Hapoalim New York, NY	\$ 249,000.00	\$ 240,593.76	0.51	\$ 311.25		12/15/20	12/15/25
530520AA3	Liberty First Credit Union	\$ 249,000.00	\$ 250,110.54	4.52	\$ 2,832.38		01/17/23	01/20/26
0605XCB6	Bank Amer NA	\$ 145,000.00	\$ 146,247.00	4.75	\$ 1,740.00		04/04/24	04/06/26
90348JR93	UBS Salt Lake City	\$ 249,000.00	\$ 236,938.44	0.99	\$ 591.38		09/11/21	08/11/26

Negotiable Certificates of Deposit (sorted by maturity date - Continued)

CUSIP	Financial Institution	Purchase Price	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date
20056QUV3	Commerce Bank Geneva	\$ 245,000.00	\$ 237,944.00	2.47	\$ 1,470.00		04/29/22	10/29/26

14042TDW4	Capital One Bank	\$	245,000.00	\$	232,132.60	1.16	\$	673.75	11/17/21	11/17/26
07181JAY0	Baxter Credit Union	\$	249,000.00	\$	251,407.83	4.45	\$	2,801.25	01/24/23	01/25/27
919853LA7	Valley Natl Bank	\$	244,000.00	\$	247,001.20	4.54	\$	2,806.00	04/02/24	04/02/27
14042RQU8	Capital One National Assn.	\$	246,000.00	\$	239,953.32	2.97	\$	1,783.50	04/27/22	04/27/27
633368GB5	National Bank Comm.	\$	245,000.00	\$	238,130.20	2.82	\$	1,684.38	04/29/22	04/29/27
02589ACQ3	American Express National Bank	\$	246,000.00	\$	241,254.66	3.21	\$	1,937.25	05/11/22	05/11/27
06740KQE0	Barclays Bank Del Retail	\$	246,000.00	\$	240,430.56	3.06	\$	1,845.00	05/11/22	05/11/27
50625LBJ1	Lafayette Fed Credit Union	\$	245,000.00	\$	240,732.10	3.3	\$	1,990.63	05/25/22	05/25/27
20825WAX8	Connexus Credit Union	\$	245,000.00	\$	239,928.50	3.16	\$	1,898.75	05/26/22	05/26/27
61690UK41	Morgan Stanley Bank	\$	245,000.00	\$	240,477.30	3.26	\$	1,960.00	05/26/22	05/26/27
856283Z74	State Bank India Chicago	\$	245,000.00	\$	241,217.20	3.40	\$	2,051.88	06/14/22	06/14/27
88413QDL9	Third Federal Savings	\$	245,000.00	\$	242,030.60	3.54	\$	2,143.75	06/28/22	06/28/27
87165FP81	Synchrony Bank Retail CTF Dep	\$	245,000.00	\$	241,846.85	3.54	\$	2,143.75	09/09/22	09/09/27
89235MPC9	Toyota Financial Savings Bank	\$	245,000.00	\$	242,449.55	3.63	\$	2,205.00	09/16/22	09/16/27
052392BT3	Austin Telco Federal Credit Union	\$	249,000.00	\$	247,667.85	3.82	\$	2,365.50	09/21/22	09/21/27
90352RCS2	US Alliance Federal Credit Union RYE NY	\$	249,000.00	\$	247,012.98	3.72	\$	2,303.25	09/29/22	09/29/27
02007G3T8	Ally Bank	\$	245,000.00	\$	242,765.60	3.68	\$	2,235.63	10/03/24	10/04/27
05465DBQ0	Axos Bank	\$	249,000.00	\$	247,005.51	3.72	\$	2,303.25	10/02/24	10/04/27
560507AS4	Maine Savings FCU	\$	248,000.00	\$	255,968.24	5.03	\$	3,224.00	11/08/23	11/08/27
31033AAK9	Farmers St Bank	\$	245,000.00	\$	244,269.90	3.91	\$	2,388.75	01/19/23	01/19/28
37892MAC8	Global Federal Credit Union	\$	249,000.00	\$	253,604.01	4.51	\$	2,863.50	04/10/23	04/17/28
25844MAS7	Dort Financial Credit Union	\$	247,000.00	\$	248,852.50	4.21	\$	2,624.38	04/10/23	04/21/28
313812EK1	Federal Savings Bank Chicago	\$	247,000.00	\$	252,616.78	4.59	\$	2,902.25	07/05/24	06/26/28
51828MAL8	Latino Community Credit Union	\$	249,000.00	\$	258,130.83	4.34	\$	2,801.25	06/22/23	06/27/28
64017ABA1	Neighbors FCU	\$	246,000.00	\$	254,142.60	4.83	\$	3,075.00	07/26/23	07/26/28
89854LAD5	TTCU Fed Credit Union	\$	248,000.00	\$	256,208.80	4.83	\$	3,100.00	07/26/23	07/26/28
52171MAL9	Leaders Credit Union	\$	248,000.00	\$	256,469.20	4.83	\$	3,100.00	08/30/23	08/30/28
291916AG9	Empower Fed Cr Union	\$	248,000.00	\$	257,610.00	4.9	\$	3,162.00	10/23/23	10/23/28
58404DTS0	Medallion Bank	\$	248,000.00	\$	256,823.84	4.82	\$	3,100.00	10/30/23	10/30/28
91739JAD7	Utah First Fed Credit Union	\$	248,000.00	\$	257,704.24	4.9	\$	3,162.00	10/30/23	10/30/28
98138MCA6	Workers Fed Credit Union	\$	248,000.00	\$	258,582.16	4.98	\$	3,224.00	10/30/23	10/30/28
92023CAJ2	Valleystar Credit Union	\$	248,000.00	\$	258,579.68	4.98	\$	3,224.00	11/08/23	11/08/28
20347MAX9	Community BK & TR	\$	243,000.00	\$	251,998.29	4.86	\$	3,067.88	11/10/23	11/10/28
01882MAH5	Alliant Credit Union	\$	248,000.00	\$	259,963.52	5.1	\$	3,317.00	11/15/23	11/15/28
42728MAC8	Heritage Community Credit Union	\$	248,000.00	\$	259,073.20	5.02	\$	3,255.00	11/15/23	11/15/28
68405VBN8	Optum Bank	\$	243,000.00	\$	251,597.34	4.82	\$	3,037.50	11/15/23	11/15/28
17783PAK7	City Federal Credit Union	\$	249,000.00	\$	248,972.61	4	\$	2,490.00	01/18/24	01/18/29
585899AG2	Members TR Southwest FCU	\$	249,000.00	\$	248,972.61	4	\$	2,490.00	01/19/24	01/19/29
91527PCF2	Univest National Bank	\$	245,000.00	\$	247,337.30	4.2	\$	2,603.13	03/13/24	03/13/29
88241TSW1	Texas Exchange Bank	\$	249,000.00	\$	245,787.90	3.74	\$	2,303.25	09/06/24	09/06/29
710819BX0	Peoples Bank	\$	245,000.00	\$	241,844.40	3.74	\$	2,266.25	09/12/24	09/12/29
05584CRZ1	BNY Mellon CFT	\$	175,000.00	\$	170,448.25	3.49	\$	1,487.50	10/04/24	10/04/29
70147AGF5	Parkside FINL Bank	\$	249,000.00	\$	243,033.96	3.53	\$	2,147.63	10/08/24	10/09/29
83088XAQ1	Skyone Federal credit union	\$	249,000.00	\$	247,339.17	3.87	\$	2,396.63	10/25/24	10/25/29
356436AS4	Freedom Northwest Credit Union	\$	249,000.00	\$	248,995.02	4.00	\$	2,490.00	11/12/24	11/13/29
67054NBT9	Numerica Credit Union	\$	249,000.00	\$	250,633.44	4.12	\$	2,583.38	11/26/24	11/26/29

Total Negotiable Certificates of Deposit \$ **16,614,000.00** \$ **16,626,164.68** **3.94** \$ **142,884.50** **21.69%**

4b1

4b.1

U.S. Treasury Securities

CUSIP	Issuer	Purchase Price	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date
912797JR9	United States Treasury Bills	\$ 5,600,000.00	\$ 5,586,168.00	4.78			08/08/24	01/23/25
912797NB9	United States Treasury Bills	\$ 1,070,000.00	\$ 1,057,887.60	4.204			10/10/24	04/10/25
912797NN3	United States Treasury Bills	\$ 11,000,000.00	\$ 10,813,770.00	4.172			11/29/24	05/29/25
Total U.S. Treasury Securities		\$ 17,670,000.00	\$ 17,457,825.60	4.39		23.06%		

U.S. Government Bonds (sorted by maturity date)

CUSIP	Issuer	Purchase Price	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date	Moody/S&P
3137EAEX3	Federal Home Loan Bank	\$ 350,000.00	\$ 340,378.50	0.38	\$ 328.13		11/08/21	09/23/25	Aaa/AA+
3130AKQ74	Federal Home Loan Bank	\$ 350,000.00	\$ 336,875.00	0.64	\$ 546.88		01/22/21	01/22/26	Aaa/AA+
3130ALKL7	Federal Home Loan Bank	\$ 245,000.00	\$ 234,842.30	0.88	\$ 520.63		03/25/21	03/25/26	Aaa/AA+
3130ALYC2	Federal Home Loan Bank	\$ 245,000.00	\$ 235,060.35	1.18	\$ 698.25		04/21/21	04/29/26	Aaa/AA+
3130ANHX1	Federal Home Loan Bank	\$ 1,050,000.00	\$ 993,720.00	1.18	\$ 2,296.88		08/19/21	08/19/26	Aaa/AA+
3134GXX90	Federal Home Loan Mortgage Corp.	\$ 500,000.00	\$ 499,985.00	4.50	\$ 5,625.00		09/23/22	09/23/27	Aaa/AA+
3130B0B04J5	Federal Home Loan Bank	\$ 1,000,000.00	\$ 998,360.00	5.00	\$ 12,500.00		02/21/24	02/20/29	Aaa/AA+
3130B46Q9	Federal Home Loan Bank	\$ 500,000.00	\$ 498,620.00	4.93	\$ 6,150.00		12/27/24	12/27/29	Aaa/AA+
Total U.S. Government Bonds		\$ 4,240,000.00	\$ 4,137,841.15	2.08	\$ 28,665.75	5.53%			

Medium-term Notes (sorted by maturity date)

CUSIP	Issuer	Purchase Price	Market Value	% Yield	Estimated Qtrly Earnings	% of Portfolio	Purchase Date	Maturity Date	Moody/S&P
46632FRU1	JP Morgan Chase Bank	\$ 1,500,000.00	\$ 1,423,125.00	0.73	\$ 2,625.00		01/22/21	01/22/26	Aa2/A+
06048WL65	Bank of America Corp.	\$ 300,000.00	\$ 285,594.00	1.10	\$ 787.50		03/10/21	03/10/26	A2/A-
38150AFK6	Goldman Sachs Group Inc.	\$ 500,000.00	\$ 475,570.00	1.62	\$ 1,937.50		04/30/21	04/30/26	A2/BBB+
Total Medium-term Notes		\$ 2,300,000.00	\$ 2,184,289.00	1.15	\$ 5,350.00	3.00%			
Total Investment Portfolio		\$ 76,610,037.91	\$ 76,216,070.44	2.82	\$ 356,402.76	100.00%			

This quarterly report accurately reflects all City of Brawley's pooled investments. It is in conformity with the City's Investment Policy. The City has sufficient cash flow to meet six months of expenditures. LAIF and Multi-Bank Securities, Inc. statements are the source of market values.



 Silvia Luna, Finance Director

5-Mar-25

 Date

City of Brawley

City Council
March 18, 2025
Agenda Item No. 4c



4c

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Jesse Sanchez, Sr. Accounting Assistant
Subject: Demand check registers processed from Feb 15, 2025 to Feb 28, 2025

RECOMMENDATION:

Approve demand check registers processed from Feb 15, 2025 to Feb 28, 2025.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	273	143	0.00	1,131,341.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	19	19	0.00	111,078.63
EFT's	26	13	0.00	72,858.34
	318	176	0.00	1,315,278.01

Utility refunds included the following:
None.

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Jimmy Duran, Chief of Police/Interim City Manager
Silvia Luna, Finance Director

Status – Date of Status
Approved – 03/07/2025
Approved – 03/04/2025



City of Brawley

401

Check Report

By Check Number
Date Range: 02/15/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US Bank-US Bank Operating Account						
02526	Bound Tree Medical LLC	02/21/2025	EFT	0.00	2,249.70	889
85615761	Invoice	02/19/2025	Medical Equipment & Supplies	0.00	944.52	
85639527	Invoice	02/19/2025	Medical Equipment Supplies	0.00	1,305.18	
02405	Brawley Analytical Inc.	02/21/2025	EFT	0.00	402.00	890
000895	Invoice	02/18/2025	Water Testing/Labs 1/29/2025	0.00	402.00	
00248	Brenntag Pacific, Inc.	02/21/2025	EFT	0.00	16,770.75	891
BPI491898	Invoice	02/20/2025	OPEN PO FOR CHEMICALS FY 24-25	0.00	16,770.75	
02613	Entravision Communications Corporation	02/21/2025	EFT	0.00	747.00	892
764541-1	Invoice	02/20/2025	Grant Outreach	0.00	247.00	
764560-1	Invoice	02/20/2025	Outreach for Ocotillo Grant	0.00	500.00	
02547	Finch, Thornton & Baird, LLP	02/21/2025	EFT	0.00	3,187.50	893
206150	Invoice	02/19/2025	Specialized Legal Services Lion Ctr Pool Pro...	0.00	3,187.50	
01001	Kemira Water Solutions Inc	02/21/2025	EFT	0.00	10,264.56	894
6017874354	Invoice	02/20/2025	OPEN PO FOR FERRIC SULFATE FY 24-25	0.00	10,264.56	
01347	Polydyne Inc	02/21/2025	EFT	0.00	16,387.80	895
1805600	Invoice	02/20/2025	Clarifloc WE-1474	0.00	9,257.23	
1873207	Invoice	02/20/2025	OPEN PO FOR POLYMER FY 24-25	0.00	7,130.57	
02405	Brawley Analytical Inc.	02/28/2025	EFT	0.00	5,364.25	896
000666	Invoice	02/24/2025	Water Testing/Labs 10/10/24 & 10/15/24	0.00	695.00	
000767	Invoice	02/24/2025	Water Testing/Labs 11/20/24 & 12/4/2024	0.00	452.00	
000772	Invoice	02/24/2025	Water Testing/Labs 12/10/24 & 12/3/24	0.00	966.75	
000809	Invoice	02/24/2025	Water Testing/Labs 12/18/24 & 12/23/24	0.00	592.00	
000826	Invoice	02/24/2025	Water Testing/Labs 12/30/24	0.00	374.50	
000909	Invoice	02/24/2025	Water Testing/Labs/Feb 4-5	0.00	1,254.00	
000911	Invoice	02/24/2025	Water Testing/Labs 2/4/2025	0.00	450.00	
000914	Invoice	02/25/2025	Water Testing/Labs 2/6/25	0.00	130.00	
000927	Invoice	02/26/2025	Water Testing/Labs 2/11/25 & 2/12/25	0.00	450.00	
00248	Brenntag Pacific, Inc.	02/28/2025	EFT	0.00	6,342.86	897
BPI495447	Invoice	02/27/2025	OPEN PO FOR CHEMICALS FY 24-25	0.00	6,342.86	
02654	Department of Resources Recycling and Recove	02/28/2025	EFT	0.00	408.65	898
0000001620995	Invoice	02/27/2025	Return unspent SB1383/Local Assistance G...	0.00	408.65	
00723	GovInvest Inc.	02/28/2025	EFT	0.00	10,548.97	899
2024-5692	Invoice	02/27/2025	FY24 GASB 75 Full Valuation Report	0.00	5,400.00	
2024-5998	Invoice	02/27/2025	Annual Subscription Costing Module	0.00	5,148.97	
01712	United Parcel Service Inc	02/28/2025	EFT	0.00	78.10	900
00002XX926075	Invoice	02/26/2025	Postage	0.00	38.88	
00002XX926085	Invoice	02/26/2025	Postage	0.00	39.22	
00145	Vestis Group, Inc.	02/28/2025	EFT	0.00	106.20	901
5220480507	Invoice	02/24/2025	Mats/Dust Mops	0.00	106.20	

Check Report

Date Range: 02/15/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00002	360 Business Products	02/21/2025	Regular	0.00	858.57	305346
WO-45928-1	Invoice	02/14/2025	Storage Box/Toner/Markers/Stamp/Batter...	0.00	674.40	
WO-45928-2	Invoice	02/14/2025	Storage Box	0.00	65.65	
WO-46058-1	Invoice	02/19/2025	Folders/Post it notes	0.00	107.53	
WO-46059-1	Invoice	02/19/2025	Hole Puncher	0.00	10.99	
00028	AE Consulting, Inc.	02/21/2025	Regular	0.00	6,500.00	305347
09510	Invoice	02/20/2025	Design engineering services for Runway 8/...	0.00	6,500.00	
02531	Aldo Ayon Sanchez	02/21/2025	Regular	0.00	320.00	305348
11-24Reimburse	Invoice	02/20/2025	AWWA Cert./Backflow Prevention Assemb...	0.00	320.00	
02640	Alona Taylor	02/21/2025	Regular	0.00	64.00	305349
2-25Basketball	Invoice	02/20/2025	Youth Basketball 2025/Score/Feb 5, 6 & 11	0.00	64.00	
00084	Alsco American Linen Div Steiner Corp	02/21/2025	Regular	0.00	304.98	305350
LYUM1862868	Invoice	02/18/2025	Cleaning Srvcs/Supplies/WWTP	0.00	129.21	
LYUM1863533	Invoice	02/18/2025	Cleaning Srvcs/Supplies/PD	0.00	175.77	
00101	American Water Works Association	02/21/2025	Regular	0.00	525.00	305351
SO207436	Invoice	02/18/2025	AWWA Membership/Mar 2025 - Feb 2026	0.00	525.00	
02370	Athens Insurance Service Inc	02/21/2025	Regular	0.00	113.18	305352
24015489	Invoice	02/20/2025	Overpayment/Arthur Duran/2/4/25 - 2/4/...	0.00	113.18	
00176	Auto Zone Inc #2804	02/21/2025	Regular	0.00	12.92	305353
02804309976	Invoice	02/18/2025	V-Belt	0.00	12.92	
00184	Babcock Laboratories Inc	02/21/2025	Regular	0.00	556.10	305354
CA51560-2441	Invoice	02/19/2025	Water Testing/Labs	0.00	556.10	
00215	Biometrics4All Inc	02/21/2025	Regular	0.00	9.75	305355
BRAWL0128	Invoice	02/18/2025	RELAY FEES/Parks&Rec/Jan 2025	0.00	9.00	
BRWPD0029	Invoice	02/18/2025	RELAY FEES/PD/January 2025	0.00	0.75	
02292	Blu Bulk Transport Inc	02/21/2025	Regular	0.00	123.50	305356
2642987	Invoice	02/19/2025	Bulk Spring Water Delivery/FD#2	0.00	33.25	
2644424	Invoice	02/19/2025	Bulk Spring Water Delivery/FD#1	0.00	23.50	
2645804	Invoice	02/19/2025	Bulk Spring Water Delivery/FD#1	0.00	26.75	
2646871	Invoice	02/19/2025	Bulk Spring Water Delivery/FD#2	0.00	30.00	
2647476	Invoice	02/19/2025	Rent Stainless steel tank IV/FD#1	0.00	5.00	
2647477	Invoice	02/19/2025	Rent stainless steel tank IV/FD#2	0.00	5.00	
00228	Brawley Ace Hardware	02/21/2025	Regular	0.00	1,815.90	305357
A23218/2	Invoice	02/18/2025	L Swivel Stabple Safety Hasp/Screws	0.00	10.71	
A24330/2	Invoice	02/18/2025	Cord Power/Garbage Disposer	0.00	168.07	
A24570/2	Invoice	02/19/2025	Vac. Tool/Brush/Prop. Heater/Prop. Tank/...	0.00	235.89	
A24809/2	Invoice	02/19/2025	Led Bulb/Light	0.00	39.41	
A25056/2	Invoice	02/19/2025	Small Tools/Various	0.00	695.12	
A25299/2	Invoice	02/19/2025	Utility Knife/Saw Blade	0.00	39.41	
A25700/2	Invoice	02/18/2025	Steel Ball Bearing Locks	0.00	30.16	
A26046/2	Invoice	02/19/2025	Cord & Cable Organizer Kit	0.00	17.23	
A26220/2	Invoice	02/18/2025	PVC Cement/Primer PVC	0.00	24.76	
A26444/2	Invoice	02/19/2025	Scissor/Connector/Plug/B. Water/W.Plate...	0.00	164.70	
A26534/2	Invoice	02/19/2025	Plastic cord	0.00	30.16	
A26563/2	Invoice	02/18/2025	Exterior Padlock	0.00	48.46	
A27265/2	Invoice	02/19/2025	National Flag	0.00	46.32	
A28010/2	Invoice	02/19/2025	Toggle Switch/Led Bulb/Disinfecting/Odori...	0.00	58.33	
A28237/2	Invoice	02/18/2025	Dish Soap/Trash Bags/Cell Case	0.00	81.59	
A28429/2	Invoice	02/18/2025	Bulb Led	0.00	91.58	
A28953/2	Invoice	02/18/2025	Cam Lock/Pad Lock	0.00	27.98	
A29159/2	Invoice	02/18/2025	Double Ended Bolt Snap	0.00	6.02	
	Void	02/21/2025	Regular	0.00	0.00	305358

Check Report

Date Range: 02/15/2025 - 02/28/2025

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
01850 1764	Brawley Plumbing LLC Invoice	02/18/2025	02/21/2025 Urinal Bracket/Screws	Regular	0.00 0.00	47.15 47.15	305359
02644 2-25Basketball2	Breanna Montano Invoice	02/20/2025	02/21/2025 Youth Basketball 2025/Ref/Feb 6	Regular	0.00	19.00	305360
00261 335712	Burke Williams & Sorensen LLP Invoice	02/20/2025	02/21/2025 Profesional Services Rendered Through De...	Regular	0.00	4,647.50	305361
00299 36949088	Canon Financial Services Inc Invoice	02/14/2025	02/21/2025 Maint Overage Nov & Contract Charge De...	Regular	0.00	123.57	305362
02643 2-25Basketball2	Carina Roman Invoice	02/20/2025	02/21/2025 Youth Basketball 2025/Ref/Feb 6	Regular	0.00	19.00	305363
00324 AC4786F AC5PP5U	CDW Government Inc Invoice Invoice	02/19/2025 02/19/2025	02/21/2025 Card Reader/RF Proximity Reader Scanner	Regular	0.00 0.00	817.03 401.98 415.05	305364
02486 2-25Basketball2	Desmond H Thomas Invoice	02/20/2025	02/21/2025 Youth Basketball 2025/Score/Ref/Feb 10 &...	Regular	0.00	67.00	305365
02266 2-25Basketball	Emilia Mata Invoice	02/20/2025	02/21/2025 Youth Basketball 2025/Score/Ref/Feb 5, 6,...	Regular	0.00	118.00	305366
00569 EPWK0638477 EPWK0640649	Empire Southwest LLC Invoice Invoice	02/18/2025 02/19/2025	02/21/2025 Repair/Troubleshoot Generator Repair Generator/Oil Service/Machine ID ...	Regular	0.00 0.00	5,946.73 3,218.01 2,728.72	305367
02468 2-25Basketball	Eric Franklin Invoice	02/20/2025	02/21/2025 Youth Basketball 2025/Ref/Feb 6, 7 & 11	Regular	0.00	280.00	305368
00626 240405	Farmers Land Leveling, Inc Invoice	02/20/2025	02/21/2025 Street Improvements	Regular	0.00	11,970.40	305369
00629 8-757-25549	Federal Express Corp Invoice	02/18/2025	02/21/2025 Postage	Regular	0.00	13.16	305370
02327 20629912	Garda CL West Inc. Lockbox #233209 Invoice	02/20/2025	02/21/2025 Excess Items Shipped/January 2025	Regular	0.00	289.45	305371
00720 76066581 76073002 76073141 76077829 76087521 76101395 76130946 76133746 76133936 76141975	GovConnection Inc Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025 02/19/2025	02/21/2025 Laptop IT Adobe 2024/Software subscription Speakers System Fiber Cables Microflex Microphone Microfex Microphone Led Monitor/Cable/Adjust Arm Microflex Microphone Laptop Adobe License/CDS Director/Software Sub...	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	9,093.14 1,461.08 3,441.71 62.12 105.57 236.77 947.08 484.89 473.54 1,120.08 760.30	305372
01722 INV00597809 INV00604426	HD Supply, Inc. Invoice Invoice	02/18/2025 02/19/2025	02/21/2025 Digital Oven/Gravity VAC Submersible Trash Pump	Regular	0.00 0.00	2,367.80 1,291.37 1,076.43	305373
00763 46092	Home Grown Apparel Invoice	02/18/2025	02/21/2025 Peerless Chain Handcuff	Regular	0.00	355.47	305374
00776 0346498	I. V. Termite & Pest Control Invoice	02/19/2025	02/21/2025 Commercial Building/General Pest Control...	Regular	0.00	55.00	305375
00780 0387499	IACP Invoice	02/18/2025	02/21/2025 Active Dues/1/1/25 - 12/31/25 Membersh...	Regular	0.00	220.00	305376

Check Report

Date Range: 02/15/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00792	Imperial County Air Pollution	02/21/2025	Regular		453.00	305377
1-25 3280 PTO	Invoice	02/19/2025	2025 APCD Permit Renewal/815 Main Stre...	0.00	226.50	
1-25 4198 PTO	Invoice	02/19/2025	2025 APCD Permit Renewal/1505 Jones St...	0.00	226.50	
02614	Imperial Flying Service, Inc.	02/21/2025	Regular		2,200.00	305378
2.01.2025	Invoice	02/20/2025	Airport Manager and Fixed Base Operator	0.00	2,200.00	
00805	Imperial Irrigation District	02/21/2025	Regular		81,644.44	305379
1-25CanalWtrMa...	Invoice	02/14/2025	Canal Water/Mansfield/Jan 2025	0.00	9,252.00	
1-25CanalWtrOKY	Invoice	02/14/2025	Canal Water/OKY 100-001/Jan 2025	0.00	248.00	
1-25IIDBestRd	Invoice	02/14/2025	PowerBill/Various Depts	0.00	72,106.44	
WtrAvailability20...	Invoice	02/14/2025	Water Availability 2025/Plot Id/Man 29 002	0.00	38.00	
00823	Imperial Valley Press	02/21/2025	Regular		259.94	305380
0125156302	Invoice	02/18/2025	Newspaper Advertiser 1/23/2025	0.00	259.94	
02463	Jessica Ubence	02/21/2025	Regular		112.00	305381
2-25Basketball2	Invoice	02/20/2025	Youth Basketball 2025/Score/Feb 5, 6, 7, 1...	0.00	112.00	
00903	JNE Polygraph LLC	02/21/2025	Regular		450.00	305382
2006	Invoice	02/18/2025	Polygraph test	0.00	450.00	
02642	Jocelyn Ubence	02/21/2025	Regular		80.00	305383
2-25Basketball2	Invoice	02/20/2025	Youth Basketball 2025/Score/Feb 5, 6, 7 &...	0.00	80.00	
00925	Johnson Controls Security Solutions	02/21/2025	Regular		365.41	305384
40960746	Invoice	02/20/2025	Alarm Monitoring/Admin/Feb 2025	0.00	365.41	
00995	Kaz-Bros Design Shop	02/21/2025	Regular		996.70	305385
11725	Invoice	02/19/2025	30oz Cup/Engrave	0.00	996.70	
00979	K-C Welding Rentals Inc	02/21/2025	Regular		514.03	305386
208570	Invoice	02/18/2025	Safety Boots/David Villalobos	0.00	200.25	
50683	Invoice	02/18/2025	Adapter Sleeve	0.00	38.78	
50708	Invoice	02/18/2025	Safety Boots/Alan Chang	0.00	275.00	
01012	Knorr Systems Inc	02/21/2025	Regular		764.06	305387
257729	Invoice	02/18/2025	Core Tube/Mechanical Seal	0.00	764.06	
02637	Kraig Rollins	02/21/2025	Regular		240.00	305388
2-25Basketball	Invoice	02/20/2025	Youth Basketball 2025/Ref/Feb 5 & 10	0.00	240.00	
02641	Kylie Baraggiotta	02/21/2025	Regular		16.00	305389
2-25Basketball	Invoice	02/20/2025	Youth Basketball 2025/Score/Feb 10	0.00	16.00	
01025	LaBrucherie Irrigation Supp LLC	02/21/2025	Regular		557.59	305390
OM45399	Invoice	02/18/2025	Globe Valve/Adapter/Coupling/Ball Valve	0.00	46.48	
OM45435	Invoice	02/18/2025	Nozzle	0.00	13.64	
OM45436	Invoice	02/18/2025	Jar Top Diaphragm Assy	0.00	4.53	
OM45438	Invoice	02/18/2025	Check Valve/Riser Extender T	0.00	383.59	
OM45443	Invoice	02/18/2025	Globe Valve NPT Irritrol	0.00	23.71	
OM45463	Invoice	02/18/2025	Nozzles/Adj Spray	0.00	85.64	
01026	Landmark Consultants Inc	02/21/2025	Regular		5,690.00	305391
LE0125-29	Invoice	02/20/2025	Geotechnical Services for Project 1	0.00	2,940.00	
LE0225-10	Invoice	02/20/2025	Geotechnical Services for Project 1	0.00	2,750.00	
01183	McNeece Bros Oil Company	02/21/2025	Regular		159.40	305392
359385	Invoice	02/14/2025	Chain Cable Lube/Inflator Gauge 101D	0.00	115.06	
359695	Invoice	02/18/2025	Fuel	0.00	44.34	
02103	Municipal Emergency Services, Inc.	02/21/2025	Regular		2,067.36	305393
IN2178803	Invoice	02/19/2025	Compressor Srvc Call/Veh 3995	0.00	2,067.36	
01238	Mylo Janitorial Inc	02/21/2025	Regular		7,808.50	305394

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5077845	Invoice	02/20/2025	JANITORIAL SERVICES	0.00	7,808.50	
01251	National Band & Tag Co Inc	02/21/2025	Regular	0.00	80.06	305395
302114	Invoice	02/18/2025	Rosette-Pawfinders	0.00	80.06	
01891	NV5 Inc	02/21/2025	Regular	0.00	7,009.50	305396
404534	Invoice	02/20/2025	Professional Services for La Paloma Middle...	0.00	6,079.50	
412465	Invoice	02/20/2025	Consulting & Ext of Staff Srvcs/BSA/Aug 2...	0.00	930.00	
02287	Petra Ortega	02/21/2025	Regular	0.00	356.86	305397
2-24Travel	Invoice	02/20/2025	Orientation CA Library Literacy Services/F...	0.00	343.95	
2-25Reimburse	Invoice	02/20/2025	Floral Purchase/Blind Date with Book Lib. ...	0.00	12.91	
02437	Print & Promotional Solutions Inc.	02/21/2025	Regular	0.00	200.04	305398
BH49004855A	Invoice	02/18/2025	Business Cards/Morales & Sandoval	0.00	200.04	
01488	Roto Rooter	02/21/2025	Regular	0.00	210.00	305399
212400	Invoice	02/18/2025	Wipes/Clean out at restroom/Gonzalez Pa...	0.00	210.00	
01489	Rove Engineering Inc	02/21/2025	Regular	0.00	548,162.54	305400
6982	Invoice	02/20/2025	Water Line Installation from 1st St. to East...	0.00	548,162.54	
01526	San Diego County RCS	02/21/2025	Regular	0.00	1,593.00	305401
25BRAWFDN06	Invoice	02/19/2025	Fire Radios on the 800 MHz network/Dec ...	0.00	1,593.00	
01563	SHI	02/21/2025	Regular	0.00	562.38	305402
B19308484	Invoice	02/20/2025	Microsoft Enterprise Agreement - Renewal	0.00	562.38	
01564	Shift Calendars Inc	02/21/2025	Regular	0.00	326.26	305403
25900	Invoice	02/19/2025	Single Sheet/Poster/Desk Pad	0.00	326.26	
01569	Shred-It	02/21/2025	Regular	0.00	66.67	305404
8009681386	Invoice	02/18/2025	STERI-Safe Budget Subscription/February ...	0.00	66.67	
02005	Sirah Overton	02/21/2025	Regular	0.00	144.00	305405
2-25Basketball2	Invoice	02/20/2025	Youth Basketball 2025/Score/Feb 5, 6, 7, 1...	0.00	144.00	
01596	Southern California Gas Co	02/21/2025	Regular	0.00	201.99	305406
12-24GasLiftStati...	Invoice	02/14/2025	Natural Gas Consumption/11/07/24 - 12/...	0.00	18.67	
12-24GasPool	Invoice	02/18/2025	Natural Gas Consumption/11/5/24 - 12/6/...	0.00	15.29	
1-25GasComSrv	Invoice	02/19/2025	Natural Gas Consumption/12/6/24 - 1/7/25	0.00	79.36	
1-25GasFD#2	Invoice	02/19/2025	Natural Gas Consumption/12/04/24 - 01/...	0.00	73.29	
1-25GasLiftStation	Invoice	02/14/2025	Natural Gas Consumption/ 12/10/24 - 1/0...	0.00	15.38	
01924	Spectrum	02/21/2025	Regular	0.00	169.98	305407
189457801010725	Invoice	02/19/2025	Internet Service/FD#1/1/8/25 - 2/7/25	0.00	169.98	
01987	STC Traffic, Inc	02/21/2025	Regular	0.00	480.00	305408
7669	Invoice	02/20/2025	Amendment No. 1 for Design & CM Signal ...	0.00	480.00	
01884	Sunbelt Rentals	02/21/2025	Regular	0.00	524.33	305409
164109051-0001	Invoice	02/18/2025	Post Hole Auger/Auger Bit/Rental	0.00	105.62	
164223088-0001	Invoice	02/18/2025	Mechanical Repairs for Manilift	0.00	336.00	
164376438-0001	Invoice	02/18/2025	Pole Pruner/Replace Pull Start/Service	0.00	82.71	
01649	T-Mobile USA Inc	02/21/2025	Regular	0.00	130.76	305410
12-24TMobileFD...	Invoice	02/19/2025	Cell Phone Usage/FD#2/11/21/24 - 12/20/...	0.00	68.96	
1-25TMobileBldng	Invoice	02/18/2025	Ipad Usage/Building Dept/12/21/24 - 1/20...	0.00	61.80	
01710	Unifirst Corporation	02/21/2025	Regular	0.00	1,988.76	305411
2340154120	Invoice	02/19/2025	Polo Shirts/Jeans/Jacket	0.00	300.21	
2340154122	Invoice	02/19/2025	Polo Shirts/Jeans/Jacket	0.00	299.98	
2340154126	Invoice	02/19/2025	Workshirts/Pants/Jackets	0.00	201.77	
2340154127	Invoice	02/18/2025	Polo Shirts/Jeans/Jackets	0.00	303.97	
2340154129	Invoice	02/19/2025	Workshirts/Pants/Jeans/Jacket	0.00	221.77	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2340154130	Invoice	02/19/2025	Workshirts/Pants/Jacket	0.00	201.77	
23401554123	Invoice	02/19/2025	Workshirts/Jeans/Jacket	0.00	226.77	
23401554124	Invoice	02/19/2025	Workshirts/Polo Shirts/Pants/Jeans/Jacket	0.00	232.52	
01712	United Parcel Service Inc	02/21/2025	Regular	0.00	39.13	305412
00002XX926065	Invoice	02/19/2025	Postage	0.00	39.13	
01732	Valley Pest Services Inc	02/21/2025	Regular	0.00	50.00	305413
14346458 MT	Invoice	02/18/2025	Monthly Pest Control/Planning	0.00	50.00	
01738	Verizon Wireless	02/21/2025	Regular	0.00	592.02	305414
6102917449	Invoice	02/19/2025	Cell Phone Services/FD#2/12/7/24 - 1/6/25	0.00	255.61	
6105359770	Invoice	02/20/2025	Cell Phone Services/Library/1/7/25 - 2/6/...	0.00	42.33	
6105359772	Invoice	02/20/2025	Cell Phone Services/Building/1/7/25 - 2/6/...	0.00	82.24	
6105359773	Invoice	02/20/2025	Cell Phone Services/City Council/1/7/25 -2...	0.00	211.84	
01761	Vortex Industries Inc	02/21/2025	Regular	0.00	6,096.96	305415
15-1773624	Invoice	02/19/2025	Repairs Steel Sectional Doors	0.00	1,865.32	
15-1782918	Invoice	02/19/2025	Repairs Steel Sectional Doors	0.00	4,231.64	
01766	W.W. Grainger Inc	02/21/2025	Regular	0.00	406.59	305416
9382032861	Invoice	02/18/2025	Band Clamp Tool	0.00	406.59	
01768	Wal-Mart Stores Inc #01-1555	02/21/2025	Regular	0.00	12.20	305417
5041 2910 6463 ...	Invoice	02/19/2025	Paper Cups	0.00	12.20	
01780	Westair Gases & Equipment Inc	02/21/2025	Regular	0.00	525.15	305418
0080643381	Invoice	02/19/2025	Medical Oxygen/Cylinder Rental/Acetylene	0.00	295.02	
0080643382	Invoice	02/19/2025	Medical Oxygen/Cylinder Rental	0.00	230.13	
00239	Brawley Police Sergeant's Asso	02/25/2025	Regular	0.00	450.00	305419
INV0005592	Invoice	02/21/2025	Union Dues	0.00	450.00	
00240	Brawley Public Safety Employee	02/25/2025	Regular	0.00	1,920.00	305420
INV0005574	Invoice	02/21/2025	Union Dues	0.00	70.00	
INV0005591	Invoice	02/21/2025	Union Dues	0.00	1,850.00	
00287	California State Disbursement	02/25/2025	Regular	0.00	666.33	305421
INV0005577	Invoice	02/21/2025	Child Support Deductions	0.00	666.33	
00660	Franchise Tax Boards State Of California	02/25/2025	Regular	0.00	225.00	305422
INV0005594	Invoice	02/21/2025	Earnings Withholding	0.00	225.00	
00799	Imperial County Sheriff Civil Division	02/25/2025	Regular	0.00	50.00	305423
INV0005578	Invoice	02/21/2025	Earnings Withholdings	0.00	50.00	
01658	Teamsters Local #542	02/25/2025	Regular	0.00	1,208.00	305424
INV0005593	Invoice	02/21/2025	Union Dues	0.00	1,208.00	
01717	United Way of Imperial County	02/25/2025	Regular	0.00	5.00	305425
INV0005589	Invoice	02/21/2025	United Way Deductions	0.00	5.00	
00009	AA Electric	02/28/2025	Regular	0.00	1,956.69	305426
2396	Invoice	02/24/2025	Replace lights at Storage Room	0.00	1,956.69	
00031	Aflac Inc	02/28/2025	Regular	0.00	71.70	305427
INV0005603	Invoice	01/24/2025	Received Checks for the 71.70 for Rudy N...	0.00	71.70	
02640	Alona Taylor	02/28/2025	Regular	0.00	64.00	305428
2-25Basketball2	Invoice	02/27/2025	Youth Basketball 2025/Score/Feb 13, 15 &...	0.00	64.00	
00084	Alsco American Linen Div Steiner Corp	02/28/2025	Regular	0.00	429.91	305429
LYUM1863539	Invoice	02/24/2025	Cleaning Srvcs/Supplies/WTP	0.00	77.14	
LYUM1864399	Invoice	02/24/2025	Cleaning Srvcs/Supplies/WWTP	0.00	135.02	
LYUM1866579	Invoice	02/26/2025	Cleaning Serv/Supplies/City Hall	0.00	37.36	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
LYUM1866580	Invoice	02/26/2025	Cleaning Srvcs/Supplies/Various	0.00	180.39	
01944	Armando Garibay	02/28/2025	Regular	0.00	348.51	305430
2-25Travel	Invoice	02/27/2025	Travel Adv/2025 Tech Summit/A. Garibay/...	0.00	348.51	
00168	AT&T CalNet	02/28/2025	Regular	0.00	6,327.12	305431
2-25ATTCalnet	Invoice	02/27/2025	Telephone Services/Various Depts/10/20/...	0.00	6,327.12	
00176	Auto Zone Inc #2804	02/28/2025	Regular	0.00	589.44	305432
02804309769	Invoice	02/25/2025	Electronic Cleaner/Break Pads/Jack	0.00	425.85	
02804309874	Invoice	02/25/2025	Jack Stands	0.00	73.15	
02804320663	Invoice	02/25/2025	Grease Tube	0.00	9.06	
02804324197	Invoice	02/25/2025	Antenna/Wiper Blade/Valve Caps	0.00	81.38	
00184	Babcock Laboratories Inc	02/28/2025	Regular	0.00	1,794.52	305433
CL41461-2441	Invoice	02/24/2025	Water Testing Labs	0.00	1,794.52	
00188	Baker & Taylor Inc	02/28/2025	Regular	0.00	204.51	305434
2038841202	Invoice	02/25/2025	Books/Bilingual	0.00	204.51	
00194	Bavco Backflow & Valve Co	02/28/2025	Regular	0.00	211.39	305435
311403	Invoice	02/25/2025	Faucet Parts Kit	0.00	211.39	
02263	Brandon Mathew Self	02/28/2025	Regular	0.00	120.00	305436
2-25Basketball2	Invoice	02/27/2025	Youth Basketball 2025/Ref/Feb 15 & 18	0.00	120.00	
00228	Brawley Ace Hardware	02/28/2025	Regular	0.00	1,437.79	305437
A28459/2	Invoice	02/24/2025	Gloves/Glue/Weld Cold/Paint Supplies/AC...	0.00	223.05	
A28631/2	Invoice	02/21/2025	Blade Dispenser/Fasteners/Nuts & Washe...	0.00	16.98	
A28779/2	Invoice	02/25/2025	Motor Oil/Trimmer Cleaner	0.00	44.33	
A28813/2	Invoice	02/25/2025	Battery Pack	0.00	12.92	
A29317/2	Invoice	02/24/2025	Batthey Alkaline Packs	0.00	31.38	
A31041/2	Invoice	02/25/2025	Batteries Alkaline Pack	0.00	19.54	
A31106/2	Invoice	02/24/2025	Gas Trimmer/Engine Oil/Gas	0.00	559.20	
A31107/2	Invoice	02/24/2025	Gloves/Cloth/J. Knife/Fuel Treatmt./Vario...	0.00	247.91	
A32036/2	Invoice	02/27/2025	Tape Measure/Wire cup/Flap Disc/Knife S...	0.00	118.46	
A32263/2	Invoice	02/24/2025	Power Cord Extension	0.00	12.92	
A33016/2	Invoice	02/25/2025	Plumbing Supplies/Various	0.00	151.10	
00300	Canon Solutions America	02/28/2025	Regular	0.00	247.43	305438
4040917613	Invoice	02/21/2025	Maintenance Equipment Usage/February...	0.00	247.43	
00324	CDW Government Inc	02/28/2025	Regular	0.00	1,373.00	305439
AC7237K	Invoice	02/27/2025	Data Routers	0.00	1,373.00	
00387	Consolidate Electrical Dist	02/28/2025	Regular	0.00	107.75	305440
1964-1015235	Invoice	02/25/2025	Light Bulb	0.00	107.75	
00392	Core & Main LP	02/28/2025	Regular	0.00	1,374.76	305441
V868985	Invoice	02/24/2025	Riser/Bury/PVC & ABS Plumbing/Bolt & Nu...	0.00	833.08	
W295081	Invoice	02/21/2025	PVC Suction Hose/Pump/Strainer	0.00	541.68	
02262	Daniel Castro	02/28/2025	Regular	0.00	4,000.00	305442
2025-1	Invoice	02/27/2025	Youth Basketball Program Manager/2025 ...	0.00	4,000.00	
00437	Daniel Rivera	02/28/2025	Regular	0.00	476.55	305443
2-25Travel	Invoice	02/27/2025	Travel Adv/Structure Fire Training/2/7/25..	0.00	476.55	
02486	Desmond H Thomas	02/28/2025	Regular	0.00	70.00	305444
2-25Basketball3	Invoice	02/27/2025	Youth Basketball 2025/Ref&Score/Feb 13,...	0.00	70.00	
00531	EA Electric	02/28/2025	Regular	0.00	5,121.00	305445
INV251	Invoice	02/24/2025	Repair AUMA filter Actuator	0.00	1,675.00	
INV252	Invoice	02/24/2025	Replace main breaker/Repair Hydro. Pum...	0.00	2,275.00	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV253	Invoice	02/24/2025	Additional cost for pole installation/Boring...	0.00	1,171.00	
02266	Emilia Mata	02/28/2025	Regular	0.00	102.00	305446
2-25Basketball2	Invoice	02/27/2025	Youth Basketball 2025/Ref&Score/Feb 12,...	0.00	102.00	
00569	Empire Southwest LLC	02/28/2025	Regular	0.00	5,320.53	305447
EPWK0638440	Invoice	02/27/2025	GENERATORS CONTRACT FY 24-25	0.00	319.00	
EPWK0638443	Invoice	02/27/2025	JONES TANK GENERATOR	0.00	5,001.53	
02468	Eric Franklin	02/28/2025	Regular	0.00	200.00	305448
2-25Basketball2	Invoice	02/27/2025	Youth Basketball 2025/Ref/Feb 12 & 18	0.00	200.00	
00629	Federal Express Corp	02/28/2025	Regular	0.00	2.36	305449
9-686-16027	Invoice	02/26/2025	Postage/Late fee	0.00	2.36	
00720	GovConnection Inc	02/28/2025	Regular	0.00	908.24	305450
75707711	Invoice	02/26/2025	Poly Soundbar/Conference Room	0.00	700.94	
75919757	Invoice	02/26/2025	USB Cable/LCD Monitor	0.00	108.76	
75923927	Invoice	02/26/2025	USB Hub/Sound Bar Speaker	0.00	98.54	
00722	Government Training Agency	02/28/2025	Regular	0.00	625.00	305451
78717	Invoice	02/27/2025	GTA/Records Clerk/K. Razo/3/10/25 - 3/14...	0.00	625.00	
00759	Hinderliter, De Llamas & Associates	02/28/2025	Regular	0.00	6,267.01	305452
SIN044433	Invoice	02/27/2025	Contract Sales Tax and Audit Recovery Fee...	0.00	6,267.01	
00805	Imperial Irrigation District	02/28/2025	Regular	0.00	44,122.22	305453
1-25BestRd3	Invoice	02/27/2025	Power Bill/Account 86856/1/8/25 - 2/5/25	0.00	4,136.24	
1-25IIDBestRd2	Invoice	02/27/2025	Power Bill/Account 46182/1/8/25 - 2/5/25	0.00	32.53	
1-25IIDBestRd3	Invoice	02/27/2025	Power Bill/Account 81148/1/8/25 - 2/5/25	0.00	28,739.09	
1-25IIDStreetLigh..	Invoice	02/27/2025	StreetLights/1/9/25 - 2/6/25	0.00	11,214.36	
00823	Imperial Valley Press	02/28/2025	Regular	0.00	599.61	305454
1024156302	Invoice	02/27/2025	Notice & Invitation City of Brawley/10/16/...	0.00	599.61	
00849	IVECA	02/28/2025	Regular	0.00	188,513.00	305455
07-154	Invoice	02/27/2025	BRAWLEY PD IVECA 24-25	0.00	188,513.00	
00861	Jade Security Systems Inc	02/28/2025	Regular	0.00	187.95	305456
0220395	Invoice	02/24/2025	Monitoring Electronic Security System/Par...	0.00	89.97	
0220447	Invoice	02/25/2025	Monitoring Electronic Security System/Lib...	0.00	34.99	
0220448	Invoice	02/24/2025	Monitoring Electronic Fire System/WTP	0.00	62.99	
02463	Jessica Ubence	02/28/2025	Regular	0.00	128.00	305457
2-25Basketball3	Invoice	02/27/2025	Youth Basketball 2025/Score/Feb 12, 13, ...	0.00	128.00	
02642	Jocelyn Ubence	02/28/2025	Regular	0.00	96.00	305458
2-25Basketball3	Invoice	02/27/2025	Youth Basketball 2025/Score/Feb 13, 15 &...	0.00	96.00	
00924	Johnson Controls Fire	02/28/2025	Regular	0.00	1,297.84	305459
24392822	Invoice	02/24/2025	Extinguisher Inspection/WTP/10/1/24 - 12...	0.00	648.92	
24441957	Invoice	02/24/2025	Extinguisher Inspection/WTP/01/01/25 - 03...	0.00	648.92	
00925	Johnson Controls Security Solutions	02/28/2025	Regular	0.00	365.41	305460
41048229	Invoice	02/27/2025	Alarm Monitoring/Admin/Mach 2025	0.00	365.41	
02474	Josue R. Macias	02/28/2025	Regular	0.00	650.00	305461
123	Invoice	02/24/2025	Unloading gearbox from roof at PW addre...	0.00	650.00	
00988	Karla Razo De Leon	02/28/2025	Regular	0.00	1,273.99	305462
3-25Travel	Invoice	02/27/2025	Travel Adv/GTA/Records Clerk/3/10/25 - 3...	0.00	1,273.99	
00979	K-C Welding Rentals Inc	02/28/2025	Regular	0.00	380.46	305463
208880	Invoice	02/24/2025	Safety Boots/Anthony Padilla	0.00	270.61	
50096	Invoice	02/21/2025	Lever Switch/Terminal/Marking Paint/Tape	0.00	104.47	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
50748	Invoice	02/24/2025	Primer Bulb	0.00	5.38	
02637	Kraig Rollins	02/28/2025	Regular	0.00	280.00	305464
2-25Basketball2	Invoice	02/27/2025	Youth Basketball 2025/Ref/Feb 13 & 15	0.00	280.00	
02641	Kylie Baraggiotta	02/28/2025	Regular	0.00	112.00	305465
2-25Basketball2	Invoice	02/27/2025	Youth Basketball 2025/Score/Feb 12, 13, ...	0.00	112.00	
01025	LaBrucherie Irrigation Supp LLC	02/28/2025	Regular	0.00	364.92	305466
OM45557	Invoice	02/25/2025	Water Sprinkler	0.00	59.87	
OM45558	Invoice	02/24/2025	Neoprene Gasket	0.00	22.60	
OM45561	Invoice	02/24/2025	9 Volt Battery	0.00	30.26	
OM45581	Invoice	02/24/2025	Lubrican WD-40	0.00	10.70	
OM45598	Invoice	02/25/2025	Controller/Union Slip/G. Valve/Adapter/Pr...	0.00	213.50	
OM45631	Invoice	02/25/2025	Shovel	0.00	27.99	
01096	Mallory Safety & Supply LLC	02/28/2025	Regular	0.00	253.79	305467
6087526	Invoice	02/24/2025	Safety Gloves	0.00	253.79	
01153	Mark Dowden Welding	02/28/2025	Regular	0.00	438.38	305468
26745	Invoice	02/21/2025	Repair Suction Truck/Leaks in tube & tank	0.00	438.38	
01891	NV5 Inc	02/28/2025	Regular	0.00	21,407.50	305469
432907	Invoice	02/27/2025	Engineering Services	0.00	12,115.00	
432927	Invoice	02/27/2025	Engineering Services	0.00	9,292.50	
01282	O'Reilly Auto Parts	02/28/2025	Regular	0.00	31.91	305470
2648-108820	Invoice	02/25/2025	Headling bulb	0.00	5.16	
2648-117285	Invoice	02/25/2025	Trailer Wire	0.00	21.05	
SC04630363	Invoice	02/25/2025	Finance-Late Payment Changes/9/28/24	0.00	4.19	
SC04676150	Invoice	02/25/2025	Finance-Late Payment/11/28/24	0.00	1.51	
01361	Pro Record Storage Inc	02/28/2025	Regular	0.00	146.02	305471
0031537	Invoice	02/26/2025	Storage/Tracking/Shredding Srvc/Admin/J...	0.00	146.02	
01374	Quadient Leasing USA Inc	02/28/2025	Regular	0.00	1,602.76	305472
Q1737441	Invoice	02/26/2025	Folding Inserter/Postage Lease/3/19/25 - ...	0.00	1,602.76	
02328	SD Electric and Hvacv/R Inc	02/28/2025	Regular	0.00	455.00	305473
1356	Invoice	02/25/2025	Relocate power outlets	0.00	455.00	
02005	Sirah Overton	02/28/2025	Regular	0.00	96.00	305474
2-25Basketball3	Invoice	02/27/2025	Youth Basketball 2025/Score/Feb 12, 13, ...	0.00	96.00	
01596	Southern California Gas Co	02/28/2025	Regular	0.00	78.74	305475
2-25GasComSrv	Invoice	02/25/2025	Natural Gas Consumption/1/7/25 - 2/5/25	0.00	78.74	
01987	STC Traffic, Inc	02/28/2025	Regular	0.00	6,400.00	305476
11-24SignalTiming	Invoice	02/27/2025	Street Traffic Signal Timing	0.00	6,400.00	
01624	Stills Electric	02/28/2025	Regular	0.00	200.00	305477
10386	Invoice	02/24/2025	Lift 1 Connect New Level Sensor	0.00	200.00	
01884	Sunbelt Rentals	02/28/2025	Regular	0.00	1,304.55	305478
159141067-0001	Invoice	02/25/2025	Repair performed on CB-3/Carburator/Fue...	0.00	831.75	
164450261-0001	Invoice	02/27/2025	Rental equipment/Skidsteer/Diesel	0.00	472.80	
02413	Sylvia Vizcarra	02/28/2025	Regular	0.00	180.00	305479
2-25Reimburse	Invoice	02/27/2025	Employee Appreciation Decorations/Small...	0.00	180.00	
02649	The Globe Pequot Publishing Group, Inc	02/28/2025	Regular	0.00	84.15	305480
12594981	Invoice	02/25/2025	Occupational Outlook Handbook	0.00	84.15	
01649	T-Mobile USA Inc	02/28/2025	Regular	0.00	69.18	305481
1-25TMobileFD#2	Invoice	02/27/2025	Cell Phone Usage/FD#2/12/21/24 - 1/20/25	0.00	69.18	

Check Report

Date Range: 02/15/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01709	Underground Service Alert of Southern CA	02/28/2025	Regular	0.00	189.84	305482
120250083	Invoice	02/21/2025	New Ticket Charges/Monthly Database Ma...	0.00	148.75	
24-252331	Invoice	02/21/2025	Cal State Fee For Regulatory Cost	0.00	41.09	
01710	Unifirst Corporation	02/28/2025	Regular	0.00	3,286.10	305483
234015125	Invoice	02/25/2025	Polo Shirts/Pants/Jacket	0.00	258.50	
2340154121	Invoice	02/25/2025	Workshirts/Jeans/Jacket	0.00	226.77	
2340154132	Invoice	02/25/2025	Polo Shirts/Jeans/Jacket	0.00	303.97	
2340154133	Invoice	02/25/2025	Workshirt/Jean/Jacket	0.00	233.76	
2340155212	Invoice	02/25/2025	Workshirts/Polo Shirts/Jeans/Jacket	0.00	251.39	
2340155213	Invoice	02/25/2025	Workshirts/Polo Shirts/Jeans/Jacket	0.00	237.59	
2340155214	Invoice	02/25/2025	Polo Shirts/Jacket	0.00	151.01	
2340155216	Invoice	02/21/2025	Polo Shirts/Jeans/Jacket	0.00	290.99	
2340155217	Invoice	02/25/2025	Polo Shirt/Jeans/Jacket	0.00	290.49	
2340155218	Invoice	02/25/2025	Polo Shirts/Jeans/Jacket	0.00	303.97	
2340155219	Invoice	02/25/2025	Polo Shirts/Jeans/Jacket	0.00	273.02	
2340155220	Invoice	02/21/2025	Workshirts/Polo Shirts/Pants/Jeans/Jacket	0.00	249.87	
2340155222	Invoice	02/25/2025	Workshirt/Pants/Jean/Jacket	0.00	214.77	
01841	Valley Auto Glass Co	02/28/2025	Regular	0.00	227.64	305484
1034151	Invoice	02/25/2025	DS Glass Installation	0.00	227.64	
01732	Valley Pest Services Inc	02/28/2025	Regular	0.00	185.00	305485
14347061 MT	Invoice	02/25/2025	Monthly Pest Control/Lion Center	0.00	50.00	
14347390 MT	Invoice	02/21/2025	Monthly Pest Control/City Hall	0.00	50.00	
14347391 MT	Invoice	02/21/2025	Roden Control/City Hall	0.00	85.00	
01738	Verizon Wireless	02/28/2025	Regular	0.00	230.02	305486
6105359769	Invoice	02/26/2025	Cell Phone Services/City Mgr/1/7/25 - 2/6...	0.00	145.56	
6105359774	Invoice	02/26/2025	Cell Phone Services/Finance/1/7/25 - 2/6/...	0.00	84.46	
01768	Wal-Mart Stores Inc #01-1555	02/28/2025	Regular	0.00	687.22	305487
8804 4315 2018 ...	Invoice	02/26/2025	Smart TV/Wall Stand	0.00	687.22	
01793	William S Smerdon	02/28/2025	Regular	0.00	3,575.00	305488
2694	Invoice	02/27/2025	Attorney Services/January 2025	0.00	3,575.00	
01703	Tyler Technologies Inc	02/28/2025	Regular	0.00	85,604.39	305489
025-492026	Invoice	02/28/2025	Tylertech Annual Saas Fees from 09/01/24...	0.00	85,604.39	
00836	Internal Revenue Service	02/27/2025	Bank Draft	0.00	-0.80	DFT0003504
CM0000467	Credit Memo	12/27/2024	Medicare Taxes	0.00	-0.80	
00836	Internal Revenue Service	02/27/2025	Bank Draft	0.00	-3.42	DFT0003505
CM0000468	Credit Memo	12/27/2024	Social Security Taxes	0.00	-3.42	
00031	Aflac Inc	02/21/2025	Bank Draft	0.00	1,195.54	DFT0003619
INV0005572	Invoice	02/21/2025	Cancer/ICU/Disability Withheld	0.00	1,195.54	
00031	Aflac Inc	02/21/2025	Bank Draft	0.00	1,533.67	DFT0003620
INV0005573	Invoice	02/21/2025	Cancer/ICU/Disability Withheld	0.00	1,533.67	
01255	National Plan Coordinators	02/21/2025	Bank Draft	0.00	3,250.00	DFT0003625
INV0005581	Invoice	02/21/2025	Def Compensation/Plan #340233-01	0.00	3,250.00	
01257	Nationwide Retirement Solution	02/21/2025	Bank Draft	0.00	2,358.00	DFT0003626
INV0005582	Invoice	02/21/2025	Def Compensation/Entity #05270	0.00	2,358.00	
00233	Brawley Firefighters Local #19	02/21/2025	Bank Draft	0.00	845.00	DFT0003633
INV0005590	Invoice	02/21/2025	Union Dues Fire Assoc	0.00	845.00	
00836	Internal Revenue Service	02/21/2025	Bank Draft	0.00	26,095.57	DFT0003634
INV0005595	Invoice	02/21/2025	Federal Taxes	0.00	26,095.57	
00836	Internal Revenue Service	02/21/2025	Bank Draft	0.00	12,275.40	DFT0003635

Check Report

Date Range: 02/15/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0005596	Invoice	02/21/2025	Medicare Taxes	0.00	12,275.40	
00836	Internal Revenue Service	02/21/2025	Bank Draft	0.00	52,488.22	DFT0003636
INV0005597	Invoice	02/21/2025	Social Security Taxes	0.00	52,488.22	
00571	Employment Development Dept	02/21/2025	Bank Draft	0.00	10,988.55	DFT0003637
INV0005598	Invoice	02/21/2025	State Taxes	0.00	10,988.55	
00836	Internal Revenue Service	02/26/2025	Bank Draft	0.00	2.08	DFT0003643
INV0005600	Invoice	01/24/2025	Medicare Taxes	0.00	2.08	
00836	Internal Revenue Service	02/26/2025	Bank Draft	0.00	8.90	DFT0003644
INV0005601	Invoice	01/24/2025	Social Security Taxes	0.00	8.90	
00031	Aflac Inc	02/26/2025	Bank Draft	0.00	-71.70	DFT0003645
CM0000481	Credit Memo	01/10/2025	Cancer/ICU/Disability Withheld	0.00	-71.70	
00571	Employment Development Dept	02/26/2025	Bank Draft	0.00	0.40	DFT0003645
INV0005602	Invoice	01/24/2025	State Taxes	0.00	0.40	
00836	Internal Revenue Service	02/27/2025	Bank Draft	0.00	42.86	DFT0003649
INV0005605	Invoice	01/10/2025	Federal Taxes	0.00	42.86	
00836	Internal Revenue Service	02/27/2025	Bank Draft	0.00	10.36	DFT0003650
INV0005606	Invoice	01/24/2025	Medicare Taxes	0.00	10.36	
00836	Internal Revenue Service	02/27/2025	Bank Draft	0.00	44.28	DFT0003651
INV0005607	Invoice	01/10/2025	Social Security Taxes	0.00	44.28	
00571	Employment Development Dept	02/27/2025	Bank Draft	0.00	15.72	DFT0003652
INV0005608	Invoice	01/24/2025	State Taxes	0.00	15.72	

Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	273	143	0.00	1,131,341.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	19	19	0.00	111,078.63
EFT's	26	13	0.00	72,858.34
	318	176	0.00	1,315,278.01

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	273	143	0.00	1,131,341.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	19	19	0.00	111,078.63
EFT's	26	13	0.00	72,858.34
	318	176	0.00	1,315,278.01

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	2/2025	1,315,278.01
			1,315,278.01



March 18, 2025

(Chair of the committee)

(Address)

Re: Senate Bill 461 (Padilla): State Surplus Property: City of Imperial

Dear Senator (Chair of the committee),

On behalf of (Name of Organization/Municipality), I am pleased to offer our strong support of SB 461 by Senator Padilla which will facilitate the transfer of the old California Highway Patrol headquarters to the City of Imperial for use as a municipal jail.

(Brief statement describing what the organization/municipality does). *tip: use the organization's website to pull their mission or vision statement. Could use additional demographic details if available.

Currently, the City of Imperial Police Department operates from a converted juvenile detention facility that houses multiple city functions, including City Hall and Public Services. This arrangement presents several operational challenges including: a lack of adequate space for essential law enforcement functions such as evidence storage and security concerns for law enforcement operations as multiple city departments are housed in one building; and an outdated infrastructure that does not meet contemporary law enforcement needs.

The City of Imperial and the Police Department have conducted internal reviews of available space and unfortunately no existing city-owned properties are available which remotely meet the needs for policy operations and any current property would require extensive and costly modifications to meet the Police Department's needs. Given the city's location and its status as the oldest city in the County, no suitable commercial properties exist within city limits.

The California Highway Patrol station located at 2331 CA-867, Imperial CA, 92251 (APN 064-433-010- County of Imperial) will soon be vacated. The facility is located within the boundaries of the City of Imperial. An Acquisition by the City would present a cost-effective solution that would accommodate the City and Police Department's growth requirements while enhancing public safety services for the expanding community. The facility is already configured for law enforcement operations and would allow good accessibility for community members and is centrally located within the city. The facility would minimize renovation costs and the need to convert a non-law enforcement facility. At the same time, the CHP facility would be unsuitable for housing development given the unique characteristics of the property such as fuel storage and refueling stations, evidence lockers and prison detention cells. Exchanging the property from CHP to local law enforcement will make the best and highest use of the existing facility.

4d

SB 461 would facilitate the transfer of the CHP facility to the City of Imperial. By transferring the facility to the City of Imperial, we can save taxpayer dollars while allowing the City to focus its limited resources on housing development and other priorities.

(Feel free to include more reasons for your support).

For these reasons, SB 461(Padilla) would further (Name of Organization's) goal of... (Insert short statement of bill's importance as it relates to organization), and we are proud to support SB 461(Padilla) and encourage your "aye" vote when it is heard in your committee.

Best regards,

Name, Title
Organization

CAPITOL OFFICE
1021 O STREET, SUITE 6640
SACRAMENTO, CA 95814
TEL (916) 651-4018
FAX (916) 651-4918

SAN DIEGO COUNTY DISTRICT OFFICE
780 BAY BOULEVARD, SUITE 204
CHULA VISTA, CA 91910
TEL (619) 409-7690

IMPERIAL COUNTY DISTRICT OFFICE
1224 STATE STREET, SUITE D
EL CENTRO, CA 92243
TEL (760) 335-3442

RIVERSIDE COUNTY DISTRICT OFFICE
82013 DR. CARREON BOULEVARD, SUITE L
INDIO, CA 92201
TEL (760) 398-6442

WWW.SENATE.CA.GOV/PADILLA
SENATOR.PADILLA@SENATE.CA.GOV

California State Senate

SENATOR
STEPHEN C. PADILLA
EIGHTEENTH SENATE DISTRICT



401

COMMITTEES
BUDGET SUBCOMMITTEE #4 ON
STATE ADMINISTRATION AND
GENERAL GOVERNMENT
CHAIR
MEMBER
AGRICULTURE
BUDGET
GOVERNMENTAL ORGANIZATION
HOUSING
NATURAL RESOURCES AND WATER
REVENUE AND TAXATION

SB 461 – State Surplus Property – City of Imperial

Located in the center of the Imperial County, the City of Imperial is among the top ten fastest growing cities in the State with a 23% increase in size since the 2010 U.S. Census. The City's central location in the region, and proximity to Mexico, makes public safety a critical priority for the fast growing city. The increased population growth has created a proportional growth in the volume of service calls to the City's police department, straining an already under resourced department.

Currently, the City of Imperial Police Department operates from a converted juvenile detention facility that houses multiple city functions, including City Hall and Public Services. This arrangement presents several operational challenges including: a lack of adequate space for essential law enforcement functions such as evidence storage and security concerns for law enforcement operations as multiple city departments are housed in one building; and an outdated infrastructure that does not meet contemporary law enforcement needs.

The City of Imperial and the Police Department have conducted internal reviews of available space and unfortunately no existing city-owned properties are available which remotely meet the needs for police operations and any current property would require extensive and costly modifications to meet the Police Department's needs. Given the city's location and its status as the oldest city in the County, no suitable commercial properties exist within city limits.

The California Highway Patrol station located at 2331 CA-867, Imperial CA, 92251 (APN 064-433-010- County of Imperial) will soon be vacated. The facility is located within the boundaries of the City of Imperial. An Acquisition by the City would present a cost-effective solution that would accommodate the City and Police Department's growth requirements while enhancing public safety services for the expanding community. The facility is already configured for law enforcement operations and would allow good accessibility for community members and is centrally located within the city. The facility would minimize renovation costs and the need to convert a non-law enforcement facility. At the same time, the CHP facility would be unsuitable for housing development given the unique characteristics of the property such as fuel storage and refueling stations, evidence lockers and prison detention cells. Exchanging the property from CHP to local law enforcement will make the best and highest use of the existing facility.

SB 461 would facilitate the transfer of the CHP facility to the City of Imperial. By transferring the facility to the City of Imperial, we can save taxpayer dollars while allowing the City to focus its limited resources on housing development and other priorities.

Staff Contact

Name: Alexis Castro

Title: Legislative Director

Email: Alexis.Castro@sen.ca.gov

Capitol Office: (916) 651 – 4018

Support

- City of Imperial

City of Brawley



City Council

March 18, 2025

Agenda Item No. 6a

STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: Fiscal Year 2024/25 General Fund Mid-Year Budget Report

RECOMMENDATION:

Receive and file the Fiscal Year 2024/25 General Fund Mid-Year Budget Report and approve the recommended budget adjustments.

BACKGROUND INFORMATION:

The 2024/25 Mid-Year Budget Report provides an update of the City's fiscal activities from July 1, 2024 to February, 2025. Requests are reviewed and discussed by the City Manager and Directors before recommendations are presented in the attached Report.

FISCAL IMPACT:

Staff recommends the following General Fund budget adjustments:

Fund	Revenues Adjustment	Expenses Adjustment
101- General Fund	\$ 1,461,676	\$ 167,200

Including the recommended budget adjustments, the expected fiscal result for FY24/25 is a \$786,563 surplus. The recommended revenue adjustments account for the implementation of Measure J—the additional 1% Sales and Transaction Use Tax—along with increased tax activity.

ALTERNATIVES:

City Council may elect to not approve the recommended budget adjustments; however, this would create large budget to actual variances and changing operational conditions would not be reflected in the current budget.

ATTACHMENTS:

1. 2024/25 General Fund Mid- Year Budget Report

REPORT COORDINATED WITH (other than person preparing the staff report):

Throughout the fiscal year each Department monitors their budget(s) and proposes adjustments to reflect current conditions and ongoing operational needs.

6a

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Jimmy Duran, Interim City Manager

Status – Date of Status
Approved – 03/10/2025

2024/25 MID-YEAR GENERAL FUND BUDGET REPORT

March 18, 2025

Quarterly budget reports are presented to provide an update on fluctuations from the adopted budget, provide ongoing oversight of public funds, relate current and upcoming activities, and request funding adjustments. This report aims to provide an updated forecast of the projected revenues and expenditures as well as economic outlook of the City's Budget performance towards the end of FY 2024/25.

A summary of all approved and recommended General Fund budget adjustments since the 2024/25 budget was adopted in June of 2024 are presented in Exhibit C and summarized below. If the recommended mid-year budget adjustments in Exhibits A and B are approved, the amended budget surplus would be \$ 786,563.

GENERAL FUND FY 2024/25 BUDGET SUMMARY		
Adopted Revenues	\$	22,916,670
City Council Approved Adjustments (Q1-Q2)	\$	1,489,937
(+) Recommended Adjustments	\$	1,461,676
TOTAL REVENUES	\$	25,868,283
Adopted Expenses	\$	23,154,103
City Council Approved Adjustments (Q1- Q2)	\$	1,760,417
(+) Recommended Adjustments	\$	167,200
TOTAL EXPENSES	\$	25,081,720
BUDGET SURPLUS/(DEFICIT)	\$	786,563

OPERATIONAL UPDATES

The FY 2024/25 budget continues to reflect trends observed in FY 2023/24, with impacts from rising utility costs, employee turnover leading to vacancies across several General Fund departments, and increased overtime due to multiple California fire incidents throughout the year.

Despite these challenges, the City's overall financial performance remains strong, driven by increased revenues, primarily from the approval of Measure J, which is set to take effect on April 1st and is projected to contribute \$900,000 to the General Fund FY 2024/25 budget. Additionally, the City's revenues have been positively impacted by various reimbursements and recoveries from the State of California (California Fires), which have helped offset costs and significantly reduced reliance on General Fund reserves.

Overall, tax revenue is trending upward, with the exception of Sales Tax revenue (Bradley-Burns), which has been adjusted to reflect declines in retail sales, agricultural equipment sales, and fuel sales. These declines are attributed to economic uncertainties, the Imperial Irrigation District's incentive to reduce farming operations due to water conservation efforts, and County Pool remittances impacted by larger county-wide projects.

Based on current budget performance, most, if not all, General Fund departments are expected to end the fiscal year within budget, with several generating departmental savings due to challenges in recruiting and retaining professional-level talent. Notable savings are anticipated in the City Manager's Office, Planning, and Engineering departments.

The City's administration remains focused on employee retention efforts and adequately staffing all departments to not only retain current employees but also attract new talent. A well-staffed workforce is essential for sustaining long-term projects that drive new development, local business growth, and improved community services to support Brawley's growing population.

Additionally, the City continues to aggressively pursue grant funding to support major capital improvements aimed at enhancing City facilities, parks, and other public spaces. While concerns remain over recent federal funding limitations, the City should persist in applying for grants to minimize reliance on General Fund reserves.

Given the uncertain economic outlook, with discussions of a potential recession and economic downturn, the City must continue to build reserves to mitigate any potential reductions in tax revenue, which is critical to sustaining essential operations.

REVENUES

Total recommended General Fund revenue adjustments are \$ 1,461,676. Exhibit A provides a summary of the adjustments. Below are some of the key lights by revenue category:

Tax Revenue: The proposed revenue adjustment for this category is \$1,203,426. The tax revenue forecast has been updated to reflect activity based on receipts from July through February. This adjustment includes the incorporation of \$900,000 from Measure J Sales Transaction and Use Tax, which takes effect on April 1st. However, Sales and Use Tax has been reduced by \$307,000 due to declines in retail sales, farming equipment sales, fuel sales, and a decrease in the Counties Pool distribution related to county-wide projects. On the other hand, Utility Users Tax remains strong, with receipts through February showing a 1% increase compared to the same period last year, resulting in a net positive adjustment of \$305,444.

Grants: The proposed revenue adjustment for this category is \$25,550. Police Department P.O.S.T. training reimbursements and ½ Sales Tax remittances from Imperial County exceeded expectations, necessitating an adjustment to reflect the increased revenues under these line items.

Permits & Licenses: The proposed revenue adjustment for this category is \$7,000, reflecting increased activity in CCW permits, animal license fees, and contractor licenses, all of which have exceeded projected revenues for the current fiscal year.

Fees and Charges: The proposed revenue adjustment is \$75,000 to account for increased activity in Engineering Plan checking fees and higher-than-expected Recreation Department registration fees for dance classes and pickleball events.

Interest on Investments: The proposed revenue adjustment is \$60,000. During Q1 and Q2, the General Fund recorded \$122,005 in interest revenue, exceeding fiscal year projections. The City’s investment portfolio has been performing well, and close monitoring of investments will continue throughout the remainder of the fiscal year.

Donations and other contributions: There are three recommended donation/contribution related revenue adjustments totaling \$ 33,950 as follows:

- \$500** – Donation from Imperial County for the Christmas Tree Lighting event.
- \$10,000** – Fire Department donation for the purchase of exercise equipment.
- \$23,450** – Friends of the Library/ Library Board donation to fund Library lighting repairs.

The City’s Donation Acceptance Policy facilitates the acceptance of monetary and supply donations. Recommended mid-year revenue budget adjustments include the recognition of monetary donations and a complete listing is provided below to thank and recognize those who have graciously donated to support City operations. No donations were rejected during this reporting period.

Received From	Purpose	Monetary	Supplies
Brawley Public Safety Employee's Assoc.	Recreation- Tree Lighting Ceremony	\$ 300.00	\$ -
Elizabeth A. Lorenzen	Library- Library Summer Program Supplies	\$ 185.69	\$ -
Elizabeth A. Lorenzen	Library- Christmas Supplies for the Library	\$ 50.00	\$ -
Friends of the Library	Library- Materials & snacks Fall and Christmas Senior events	\$ 100.00	\$ -
Imperial County	Recreation- Tree Lighting Ceremony	\$ 500.00	\$ -
Occidental Petroleum Corporation	Fire- To purchase exercise equipment for both Fire Stations	\$ 10,000.00	\$ -
TOTAL DONATIONS		\$ 11,135.69	\$ -

EXPENSES

As noted under the Operational Reports, the majority of the departments are within budget and expected to end the fiscal year in the same manner or savings. Total recommended General Fund expenses adjustments are \$167,200. Exhibit B provides a summary of the adjustments.

6a.1

Among the proposed General Fund expense adjustments:

- Merchant fees continue to rise year over year, reflecting the increasing preference for credit card payments by customers and residents. All City departments are equipped with credit card terminals to collect various fees and payments. The Finance Department is evaluating strategies to mitigate these high fees while maintaining this payment option across all departments.
- Utility costs remain within budget despite inflation and other economic factors. However, continued monitoring is recommended to ensure the allocated budget remains sufficient through the end of the fiscal year.
- Departmental savings are still being observed, primarily due to vacancies and delays in studies and professional services. While these projects are expected to progress or be completed by year-end, their current status has contributed to cost savings.

Fiscal Year 2024/25 Mid-year Budget Report - Revenue Adjustments

Fund Name	Revenue Type	Department	Account Number	Account Description	Year-to-Date	Current Budget	Increase/ (Decrease)	Amended Budget	Reason for Adjustment	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.100	Current secured property tax	1,227,294	2,104,953	18,266	2,123,219	To align with current-year receipts based on payments from Imperial County.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.110	VLF swap - Property Tax SB1096	1,684,527	3,201,356	123,006	3,324,362	To align with current-year receipts based on payments from Imperial County.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.200	Current unsecured property tax	288,346	251,513	36,833	288,346	To amend the budget to reflect and account for increased receipts.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.400	Other property taxes	10,689	41,000	(311)	40,689	To amend the budget to reflect and account for expected receipts.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.401	RPTTF - RDA Pass Thru	73,069	70,000	76,138	146,138	To align with current-year receipts based on payments from Imperial County(2nd payment June).	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.412	RPTTF Residual	398,018	602,000	(4,973)	597,027		
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.500	Sales and use taxes	1,810,741	3,529,000	(307,000)	3,222,000	Adjustment to reflect most recent decline on County Pool Distribution, decreased retail and fuel sales correction and reflect economic outlook for the remainder of the year.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.501	Sales and Transaction and Use Tax (Measure J)	-	-	900,000	900,000	Measure J (TUT- 1% tax) effective April 1st, expected revenue is \$ 900k	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.600	Transient lodging taxes	247,348	430,000	67,026	497,026	Adjustment to reflect the updated forecast based on the previous year's receipts.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.900	Real property transfer tax	23,284	61,000	(11,000)	50,000	To align with current-year receipts based on payments from Imperial County.	
101 - General Fund	410 - Taxes	110 - General Revenues	101-110.000-410.910	Utility users tax	1,636,507	2,500,000	305,440	2,805,440	Adjustment to reflect increased activity based on receipts from July - January - 1% higher than last year. Increased cost on Utilities.	
101 - General Fund	420 - Permits	211 - Police Protection	101-211.000-420.210	CCW Permits	1,189	1,000	1,000	2,000	Current Budget exceeded—adjustment made to reflect activity through February.	
101 - General Fund	420 - Permits	211 - Police Protection	101-211.500-420.100	Animal licenses	1,245	-	2,000	2,000	To correct budget, based on current year's activity.	
101 - General Fund	420 - Permits	231 - Building Inspection	101-231.000-420.300	Contractors licenses	7,400	8,000	4,000	12,000	Current budget exceeded -To reflect activity through February .	
101 - General Fund	430 - Grants	211 - Police Protection	101-211.000-430.150	Sales and use taxes (1/2 Public Safety)	108,592	199,000	18,000	217,000	To align with current-year receipts based on payments from Imperial County.	
101 - General Fund	430 - Grants	211 - Police Protection	101-211.000-430.300	P.O.S.T. reimbursement	14,862	10,000	10,000	20,000	Current Budget exceeded- adjustment made to reflect activity through February.	
101 - General Fund	430 - Grants	211 - Police Protection	101-211.000-430.619	DOJ Grant - COPS Hiring	12,545	15,000	(2,450)	12,550	To adjust budget -2021 COPS Grant ended 09/30/24.	
101 - General Fund	430 - Grants	211 - Police Protection	101-211.000-430.704	State Grant - Officer Wellness	-	18,250	(18,250)	-	To correct budget- one-time grant fully received in FY22/23.	
101 - General Fund	440 - Fees and Charges for Services	231 - Building Inspection	101-231.000-440.120	Plan check fees	72,287	40,000	40,000	80,000	To adjust to reflect current activity as of February 2025.	
101 - General Fund	440 - Fees and Charges for Services	521 - Recreation & Lions Ctr.	101-521.000-440.420	Recreation registration fees	56,805	25,000	75,000	100,000	To adjust budget to reflect increased revenues - Pickleball and Dance Classes registration fees.	
101 - General Fund	460 - Interest on investments	110 - General Revenues	101-110.000-460.100	Interest on investments	122,005	100,000	60,000	160,000	To reflect interest rate activity through Q1 & Q2.	
101 - General Fund	470 - Miscellaneous	191 - Non-Departmental	101-191.000-470.200	Contributions	500	-	500	500	Adjustment to reflect - donation activity through Q2.	
101 - General Fund	470 - Miscellaneous	211 - Police Protection	101-211.000-470.300	Other revenues	79,199	25,000	55,000	80,000	Current budget exceeded-To reflect current level of revenues.	
101 - General Fund	470 - Miscellaneous	221 - Fire Department	101-221.000-470.200	Contributions	10,000	-	10,000	10,000	Adjustment to reflect donation activity through Q2.	
101 - General Fund	470 - Miscellaneous	221 - Fire Department	101-221.000-470.300	Other revenues - EMS Services	9,508	40,000	(20,000)	20,000	Revenues underperforming- to adjust budget to current year revenue levels.	
101 - General Fund	470 - Miscellaneous	551 - Library	101-551.000-470.200	Contributions	423	-	23,450	23,450	Adjustment to reflect donation activity through Q2.	
TOTAL BUDGET ADJUSTMENTS						\$ 7,896,381.32	\$ 13,272,072	\$ 1,461,676	\$ 14,733,748.05	

Fiscal Year 2024/25 Mid-year Budget Report - Expense Adjustments

Fund Name	Department	Account Number	Account Description	Year-to-Date	Current Budget	Increase/ (Decrease)	Amended Budget	Reason for Adjustment
101 - General Fund	Department: 111 - City Council	101-111.000-800.600	Office furniture	5,127	4,000	1,200	5,200	To increase budget, chamber chairs cost higher than budgeted.
101 - General Fund	Department: 152 - Utility Billing	101-152.000-730.300	Merchant Services	250,080	189,000	143,000	332,000	To adjust budget and reflect merchant fee activity through June.
101 - General Fund	Department: 551 - Library	101-551.000-740.120	Repair & Maintenance Facility	7,093	10,000	23,000	33,000	To adjust budget to include Lighting project (Library Board providing funds-donation).
				\$ 262,299.88	\$ 203,000	\$ 167,200	\$ 370,200.00	

FY 2024/25 General Fund Budget Overview

Adopted Revenues

\$ 22,916,670

Approval Date	Budget Adjustment No.	Account Number	Budget Adjustment Description	Adjustment Amount
7/2/2024	BA0000156	101-181.000-430.616	FY24-25 CETF Grant	20,000
7/2/2024	BA0000155	101-211.000-430.800	FY25 ICOE Agreement Addl SRO Position	170,347
9/17/2024	BA0000157	101-221.000-440.310	FY25 CalFire Lake Fire Reimb	83,037
12/3/2024	BA0000170	101-551.000-430.520	FY23-24 Revenue Carryovers to FY24-25 Budget	611,050
12/3/2024	BA0000170	101-221.000-440.300	FY23-24 Revenue Carryovers to FY24-25 Budget	12,650
12/3/2024	BA0000170	101-521.000-430.403	FY23-24 Revenue Carryovers to FY24-25 Budget	177,952
12/3/2024	BA0000170	101-211.000-430.704	FY23-24 Revenue Carryovers to FY24-25 Budget	18,250
12/3/2024	BA0000170	101-211.000-430.692	FY23-24 Revenue Carryovers to FY24-25 Budget	43,754
12/3/2024	BA0000170	101-522.000-600.401	FY23-24 Revenue Carryovers to FY24-25 Budget	6,830
12/3/2024	BA0000170	101-211.000-430.691	FY23-24 Revenue Carryovers to FY24-25 Budget	90,125
12/17/2024	BA0000176	101-221.000-440.300	FY24-25 County grant for Fire department's EMRS	22,271
1/21/2025	BA0000181	101-211.000-430.700	FY24-25 SRO program budget adjustment	93,252
2/18/2025	BA0000188	101-221.000-440.310	FY24-25 BA CFAA Reimbursement	140,419
3/18/2025			Mid-year review proposed budget report adjustments	1,461,676

TOTAL ADJUSTED REVENUES

\$ 25,868,283

Adopted Expenses

\$ 23,154,103

Approval Date	Budget Adjustment No.	Account Number	Budget Adjustment Description	Adjustment Amount
7/2/2024	BA0000155	101-211.000-700.500	FY24-25 ICOE Agreement Addl SRO Position	1,956
7/2/2024	BA0000155	101-211.000-710.200	FY24-25 ICOE Agreement Addl SRO Position	4,080
7/2/2024	BA0000155	101-211.000-700.100	FY24-25 ICOE Agreement Addl SRO Position	47,095
7/2/2024	BA0000155	101-211.000-710.300	FY24-25 ICOE Agreement Addl SRO Position	6,750
7/2/2024	BA0000155	101-211.000-710.100	FY24-25 ICOE Agreement Addl SRO Position	8,376
7/2/2024	BA0000156	101-181.000-730.200	FY24-25 CETF Grant	20,000
7/2/2024	BA0000155	101-211.000-701.200	FY24-25 ICOE Agreement Addl SRO Position	1,400
9/17/2024	BA0000157	101-221.000-800.400	FY24-25 CalFire Lake Fire Reimb	7,549
9/17/2024	BA0000157	101-221.000-700.300	FY24-25 CalFire Lake Fire Reimb	75,488
11/19/2024	BA0000185	101-521.000-800.300	FY24-25 Lion Center stage community benefit grant	5,000
11/19/2024	BA0000183	101-191.000-710.900	FY24-25 Budget adjustment for Payroll specialist	(3,980)
11/19/2024	BA0000184	101-522.000-800.300	FY24-25 Parks & Recs Community benefit grant	2,000
11/19/2024	BA0000183	101-151.000-700.100	FY24-25 Budget adjustment for Payroll specialist	3,980
12/3/2024	BA0000169	101-551.000-800.400	FY23-24 Expense Carryovers to FY24-25 Budget	127,050
12/3/2024	BA0000169	101-211.000-800.400	FY23-24 Expense Carryovers to FY24-25 Budget	150,000
12/3/2024	BA0000169	101-221.000-800.400	FY23-24 Expense Carryovers to FY24-25 Budget	79,225
12/3/2024	BA0000169	101-191.000-730.100	FY23-24 Expense Carryovers to FY24-25 Budget	91,380
12/3/2024	BA0000169	101-191.000-730.100	FY23-24 Expense Carryovers to FY24-25 Budget	40,900
12/3/2024	BA0000169	101-191.000-730.100	FY23-24 Expense Carryovers to FY24-25 Budget	32,677
12/3/2024	BA0000169	101-191.000-710.900	FY23-24 Expense Carryovers to FY24-25 Budget	200,000
12/3/2024	BA0000169	101-511.000-740.120	FY23-24 Expense Carryovers to FY24-25 Budget	23,062
12/3/2024	BA0000169	101-522.000-800.300	FY23-24 Expense Carryovers to FY24-25 Budget	6,828
12/3/2024	BA0000169	101-551.000-800.300	FY23-24 Expense Carryovers to FY24-25 Budget	484,000
12/3/2024	BA0000169	101-221.000-740.100	FY23-24 Expense Carryovers to FY24-25 Budget	21,182
12/3/2024	BA0000169	101-211.000-800.300	FY23-24 Expense Carryovers to FY24-25 Budget	5,000
12/17/2024	BA0000174	101-191.000-730.200	FY24-25 CDFTA measure J to examine tax records	175,000
1/21/2025	BA0000181	101-211.000-740.410	FY24-25 SRO program budget adjustment	4,000
2/18/2025	BA0000188	101-221.000-800.400	FY24-25 BA CFAA Reimbursement	26,604
2/18/2025	BA0000188	101-221.000-700.300	FY24-25 BA CFAA Reimbursement	113,815
3/18/2025			Mid-year review proposed budget report adjustments	167,200

TOTAL ADJUSTED EXPENSES

\$ 25,081,720

Total Budget Surplus/(Deficit)

\$ 786,563

City of Brawley

City Council
March 18, 2025
Agenda Item No 6b



STAFF REPORT

To: City Council
From: Petra Ortega, Library Manager
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Nicklaus Professional Engineering Consultant Agreement**

RECOMMENDATION:

Approve the Professional Engineering Services Agreement to Design the Library HVAC and Window Replacement Remodel and authorize the City Manager to execute the Agreement.

BACKGROUND INFORMATION:

The City of Brawley submitted a Building Forward Grant application to the California State Library in May 2023 for the replacement of the HVAC, Windows, and Door Replacement. On October 3, 2023, the City received a grant award of \$611,050.00, with a 0% grant reimbursement of local match for the design and construction.

The Engineering Department requested a proposal from Nicklaus Engineering, which is on our on-call list. Nicklaus submitted a proposal for \$33,816.00, which was reviewed by the engineering, building, and library departments.

Staff request that the Agreement be awarded to Nicklaus Engineering for \$33,816.00 and a 15% contingency of \$5,072.40 for a total of \$38,888.40

FISCAL IMPACT:

The funding will come from the Building Forward Grant (Project 2023-13FLFIP) GL Account 101-551.000-800.300 in the amount of \$38,888.40.

ALTERNATIVES:

No alternative is recommended at this time.

ATTACHMENTS:

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 3/12/2025

Approved - 3/12/2025

January 9, 2025

Ana Gutierrez, Public Works Analyst
City of Brawley
180 S. Western Ave.
Brawley, CA 92227
(760) 587-4320
agutierrez@brawley-ca.gov

Subject: *Letter Proposal/Agreement for A/E Services for Brawley Library HVAC and Window Remodel*

Dear Ms. Gutierrez:

Nicklaus Engineering, Inc. (“**Consultant**”) appreciates the opportunity to submit this proposal to provide the subject services to City of Brawley (“**Client**”). This proposal is based on our understanding of the requirements set forth in the scoping meetings on December 19 & 23, 2024. We have outlined a proposed scope of services, identified assumptions, and determined our fee based on our understanding and the requirements as set forth by City of Brawley.

Scope of Work

Nicklaus Engineering shall perform A/E Design (the “**Services**”) as described herein and in conformance with the attached Terms and Conditions. It is our understanding that the City intends to renovate its existing Brawley Public Library at 400 Main Street. We will produce construction documents to include demolition plans, floor plans, notes, and details in sufficient detail for construction and for approval by AHJ (City of Brawley). Submittals are anticipated at 60% for owner review and 100% for permit review. The Scope of Work (“SOW”) is described as follows:

Architecture:

- Replace approximately 28 existing windows to energy compliant windows.
- Remove one of the existing windows and infill to match exterior wall construction.
- Replace main entrance double doors with new doors that properly close and latch.
- Replace an existing employee door and a janitor room door with new doors that properly close and latch.

Mechanical:

- Visit site to document in detail the entirety of the existing mechanical systems.
- Transfer all documentation from site visit into 3D modeling software.
- Produce 60% design drawings sufficient for pricing and owner review.
 - Demolish and replace existing mechanical units with new units.
 - Add/modify ductwork to accommodate code required outside air requirements.
 - Add new mini-split(s) in areas where additional cooling is required.
 - Establish performance requirements for seismic bracing where required. Design will be by others.
- Value Engineering Exercise
 - Review design with cost estimator and identify where costs can be reduced.
 - Reasonably modify design to accommodate owner budget.

Electrical:

- Reuse or replacement of existing HVAC equipment electrical connections and needed for the replacement units.
- New HVAC equipment electrical connections as needed for new equipment.
- Modifications of existing panelboards as needed for the new and replacement units.
- Minor modifications to the existing fire alarm system as needed to add or replace any HVAC related duct smoke detectors.

Compensation and Payment

As compensation for the performance of the Services, Nicklaus Engineering is proposing a professional fee of the stipulated sum of **Thirty Three Thousand Eight Hundred dollars** (\$33,816.00), as detailed in Attachment 1. Balances are due and billed on a percent complete basis and as the work progresses, with the cost of additional reproduction, filing fees, permitting costs, and other direct costs (ODCs) billed additionally or paid by others directly. Other services not specifically included in this proposal may be provided upon request by the Client at fees negotiated for those services or at the rates indicated in the attached Attachment 2, Nicklaus Engineering's Standard Rate Schedule. Additional required reimbursable expenses for reproduction, travel, express and messenger deliveries, computer deliverable plots, and all ODCs will be billed on a cost plus 15% markup basis. Nicklaus Engineering will not perform any services or other work, or receive payment for any task, not explicitly authorized in writing.

Stipulations/Comments

The Design Team has made some assumptions, clarifications, and exclusions to the scope of work. If for some reason there is work that should have been included, please let us know and we can make the necessary adjustments to our fee proposal.

1. This fee proposal includes the fees for only Architecture, Mechanical and Electrical. The fee does not include fees for Civil, Structural, Fire Suppression, Plumbing, Survey, Environmental, Geotechnical, Landscape Design or any specialty consultants.
2. The fee does not include any accessibility requirements that the AHJ may request for the existing library facility that are outside the specified scope.
3. It is assumed the building is not registered as historic, so no work related to SHPO or historic preservation is included.
4. Life Cycle Analysis are excluded from this proposal.
5. Modeling of existing conditions will be limited to the extent required to produce specifications and 2D contract documents.
6. Documents prepared by the Engineer will be prepared based upon reasonable assumptions derived from existing information provided by the Owner and from limited observation of accessible and visible existing conditions by the Engineer without the benefit of extensive field measurements and investigation. It is understood and agreed that unforeseen conditions uncovered during the progress of the project may require changes in the project, resulting in additional cost and schedule impact.
7. Occupancy separations, fire assemblies, and fire/smoke separations are code compliant and not considered in this proposal.

8. The existing building envelope is designed, installed, and performs to meet or exceed the applicable energy code. Bringing the entire building up to code is not included.
9. It is our understanding that this project delivery will be a standard Design-Bid-Build. The project will be awarded as a single prime contract for construction. Phased design and/or issue of early bid packages are not required.
10. Existing building systems are code compliant and have adequate capacity to support the project. This includes but is not limited to: code required ventilation air (fresh outside air), equipment cooling/heating capacity, and electrical capacity. The replacement equipment will be selected to provide the required outside air as noted in the mechanical schedules on the existing drawings provided to Nicklaus.
11. It is anticipated that the weights of the units will be equal to the existing units or less, so structural support for new units is not included.
12. It is anticipated that in-plan specs will be allowed.
13. Material Testing is not included in the fee.
14. Plan Review and Permit fees are not included.
15. Site electrical, intercom/PA, security alarm, emergency power, and photovoltaic are not included. New door access card readers will be coordinated with owner, but design will be limited to rough-in telecommunications and data outlets, conduits, and raceways only coordinated to requirements furnished by the client.
16. Bidding & Contract Negotiation nor Construction Administration Services are included in this proposal; however, these can be provided at negotiated fees or on an hourly basis per the attached Rate Schedule.
17. This fee proposal does not include asbestos or lead sampling, preparation of sampling report, nor remediation of asbestos containing materials. These services may be provided by NEI Environmental at an agreed-upon fee.
18. Digital copies will be provided to the Client upon completion of each submittal stage and completion of the project. A maximum of three (3) full sets of full-size documents will be submitted to the AHJ for plan review. The proposed fee does not include additional expenses for printing required for additional submittals or bidding documents.
19. Late modification to design plans may impact the design fees and will be considered additional services.
20. Only one design meeting is included in the fee proposal. This will be after the 60% design submittal.

If this proposal and the Term and Conditions are acceptable, please sign below and return to us as our Notice to Proceed.

6b.1

Nicklaus Engineering appreciates your confidence in our abilities, and we look forward to completing this project for The City of Brawley. If we may be of any further service or answer any questions, please do not hesitate to contact us.

IN WITNESS WHEREOF the parties hereto, Client and Consultant have signed this Agreement, inclusive of the attached Terms and Conditions, effective as of the day and year of the signature by Client below. Unless otherwise specified herein, Client's signature below constitutes Nicklaus Engineering's Notice to Proceed and Client's acceptance of this proposal.

Nicklaus Engineering

City of Brawley

Signature

Signature

Name & Title (Typed or Printed)

Name & Title (Typed or Printed)

Date of Signature

Date of Signature

TERMS AND CONDITIONS

I. SCOPE

These Terms and Conditions are entered into between Client and Nicklaus Engineering, Inc., ("Consultant") as stated in the proposal attached hereto (the "Proposal"). Consultant will perform the services ("Services") set forth in the Proposal.

II. COMPENSATION

Consultant shall submit invoices to Client for Services properly performed, along with such supporting documentation as Client may require. Client may prescribe the format of such invoice.

Client agrees to pay for the Services properly performed in accordance with the Proposal. Progress payments may be billed monthly in proportion to the work properly performed. Client agrees that payment to Consultant will be made within 30 days (Net 30) from the date of a properly submitted invoice from the Consultant. Payment shall be made to:

Nicklaus Engineering
1851 W. 24th Street, Suite 201
Yuma, Arizona 85364
Attn: Nathan Downing

All retention held shall be paid within 30 calendar days of completion of all work proposed by Consultant.

Should the Client fail to make payment as specified herein, interest at the rate of 2% per month on any overdue balance shall accrue and be added to the billing. The Client shall be responsible for all collection costs, interest, and attorney's fees required for Consultant to obtain proper payment. Consultant will not submit or release plans to the Client or reviewing agency unless the account is paid for work performed through the date of submittal.

III. STANDARD OF CARE; REPRESENTATIONS AND WARRANTIES.

Consultant is employed to render a professional service ("Service"), and any payments made by Client are compensation solely for such Services rendered. Consultant shall perform the Services in accordance with generally accepted engineering or industry standards and practices in effect at the time the Services are rendered. Consultant represents and warrants to Client that Consultant: (a) has the full and legal right, power, authority, and capacity to enter into this Agreement and to perform its obligations herein; (b) holds and shall maintain all applicable licenses and permits to lawfully perform the Services; and (c) will perform the Services in compliance with all applicable laws, rules, and regulations.

RELIANCE UPON INFORMATION PROVIDED BY OTHERS.

If Consultant's performance of Services hereunder requires Consultant to rely on information provided by Client or other parties with whom Client contracts, Client shall be responsible to Consultant to verify the validity, completeness, or accuracy of such information.

IV. ACTIVITIES REQUIRED OF CLIENT

Client shall appoint a representative who shall have complete authority to transmit instructions, receive information and interpret and define Client's policies with respect to Consultant's work to be performed, provided however, such representative shall not have the authority to modify or amend this Agreement.

Unless specifically included in the Proposal, Client agrees to perform or facilitate the performance of, the following, if applicable to the Services:

1. Provide access to the site, including coordination with any tenants for access to sampling locations.
2. Provide readily available information on past history and operations at the site.
3. Provide available and known information on the nature of contaminants found on the property, if any, including any analytical reports on soils or groundwater.
4. Provide information on locations of known underground tanks, pipes, and utilities for the site.
5. Execute regulatory paperwork required as part of the Services performed.
6. Arrange for disposal of contaminated materials, including drilling cuttings, groundwater, or soil.
7. Client agrees to provide all information required to file a preliminary lien notice at the request of Consultant.
8. The Client shall give Consultant written notice of all claims for back charges within 15 calendar days of occurrence, otherwise they will be regarded as fully waived by the Client.

V. INDEMNIFICATION

Client agrees to indemnify and hold harmless Consultant and its partners, directors, officers, employees, agents and members, as applicable, with respect to any and all claims, losses, damages, liabilities, judgments or settlements (including but not limited to reasonable attorneys' fees, costs and other expenses) incurred by Consultant on account of any Professional Services conducted by Consultant pursuant to this contract; provided, however, this indemnification shall not extend to cover any claims, losses, damages, liabilities, judgments or settlements (including attorneys' fees, costs and other expenses) incurred by such indemnified persons on account of the negligence, willful misconduct, or fraud of Consultant (or its partners, directors, officers, employees, agents or members, as applicable).

VI. HAZARDOUS MATERIALS

Client acknowledges that Consultant may perform part of the Services at facilities that may contain pre-existing hazardous materials or pollution conditions ("Preexisting Conditions"), and Client releases Consultant from any liability that results from or is attributable to such Preexisting Conditions. Client further acknowledges that Consultant had no prior role in the generation, treatment, storage, or disposition of such materials or conditions. The indemnification of Article V above shall apply to Preexisting Conditions.

Unless specifically included in the Proposal, it is understood and agreed that Consultant shall not be deemed to be, and is not responsible as a generator, operator, transporter, arranger or other "person" as described in Section 107(a) of the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), as amended, or Section 7002 of the Resource Conservation and Recovery Act (RCRA), or applicable state or local laws. Rather, Consultant acts at the direction of Client solely as its agent to arrange for the transportation, treatment, or disposal of the contaminated materials generated from the applicable site(s).

VII. INSURANCE

Consultant shall maintain at least the following insurance coverages, unless otherwise agreed by Client in writing:

1. Commercial General Liability coverage on an occurrence basis with a per project aggregate with limits of not less than \$1,000,000 per occurrence, \$1,000,000 general aggregate.
2. Automobile Bodily Injury and Property Damage Liability coverage with a limit of not less than \$500,000 per

- occurrence and covering owned, hired and non-owned vehicles.
3. Statutory Workers' Compensation and Employer's Liability insurance as required by the state in which work is to be performed and including any applicable Federal Act coverage.
 4. Professional Liability (when applicable) insurance with a limit of not less than \$1,000,000 per claim. Professional liability must not be limited to Bodily Injury and Property Damage liability.

Certificates of Insurance (COI) are available upon request. If Consultant utilizes the services of lower-tier subconsultants or subcontractors, Consultant shall ensure such lower-tier subconsultants and subcontractors meet the requirements set forth in this Article VII.

VIII. SUBCONTRACTING SERVICES

Consultant shall be entitled, only with the prior written authorization of Client, to subcontract any portion of the Services to be performed under this Agreement. Consultant shall promptly pay for all services, labor, materials, and equipment used or employed by any of its subcontractors in the performance of any Services that are permitted to be subcontracted and shall maintain all materials, equipment, structures, buildings, premises and property of Client and the Client free and clear of liens, encumbrances and claims, provided that Client has paid Consultant in accordance with the terms of this Agreement. Consultant shall, if requested, provide Client with reasonable evidence and a release of claim proving that all services, labor, materials, and equipment have been paid in full.

IX. ASSIGNMENT

Consultant may assign its contractual rights and obligations with respect to this Agreement only upon the prior written consent of Client, which may be withheld.

X. INTEGRATION; AMENDMENT

No prior oral or written understanding shall be of any force or effect with respect to those matters covered in the Agreement. The Agreement may not be modified or altered except in writing signed by both parties. Any alteration or deviation from the proposed scope of work involving extra costs will be executed only upon written change orders.

XI. CHOICE OF LAW/JURISDICTION

This Agreement shall be administered and interpreted under the laws of the state in which the project is located. Jurisdiction of litigation arising from the Agreement shall be in that state.

XII. SEVERABILITY

If any part of the Agreement is found unenforceable under applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall be in full force and effect.

XIII. CONFIDENTIALITY

Consultant agrees it will maintain the confidentiality of material it receives or otherwise obtains from Client and will not disclose, distribute, or publish to any third party such confidential information without the prior permission of Client. Notwithstanding the foregoing, Consultant shall have no confidentiality obligation with respect to information that:

1. becomes generally available to the public other than as a result of disclosure by Consultant or its agents or employees;
2. was available to Consultant on a non-confidential basis prior to its disclosure by Client;
3. becomes available to Consultant from a third party who is not bound to retain such information in confidence.

In the event Consultant is compelled by subpoena, court order, or administrative order to disclose any confidential information, Consultant shall promptly notify Client and shall cooperate with Client prior to disclosure so that Client may take necessary actions to protect such confidential information from disclosure.

XIV. FORCE MAJEURE

Consultant shall not be responsible for delays – including but not limited to strikes, accidents, third party actions, acts of God, etc. – in performing that portion of the scope of Services if such delay results directly from causes beyond the reasonable control and contemplation of Consultant. Consultant must provide prompt notice of any such delay to Client and immediately take reasonable steps to mitigate the impact of any such delay and resume Consultant's performance.

XV. NO BENEFIT FOR THIRD PARTIES

The Services to be performed by Consultant hereunder are intended solely for the benefit of Client, and no right nor benefit is conferred on, nor any contractual relationship intended or established with any other person or entity.

XVI. WORK PRODUCT

Consultant and Client recognize that the Services performed hereunder have been commissioned by Client and that any work product generated by Consultant is intended solely for Client's benefit and use and may not be relied upon or reused by any other third party without Consultant's prior written consent. By this assignment, Consultant's work product will become the sole property of Client when Consultant has been compensated in accordance with the Agreement, and Consultant shall take any actions requested by Client to perfect such assignment. Consultant may keep copies of all work product for its records.

Original documents, such as electronic files, tracings, plans, specifications, maps, basic survey notes, and sketches, charts, computations, reports, tests and other data prepared or obtained under the terms of this agreement are instruments of service and shall remain the property Consultant unless otherwise agreed to by both parties. Reproduction of drawings, specifications, and copies of other pertinent data will be made available to the Client upon request at Client's expense

Unless specified otherwise herein, all excess materials or salvaged items shall become the property of Consultant.

XVII. SUSPENSION OF WORK

Services under this Agreement may be suspended as follows:

1. **By Client.** By written notice to Consultant, Client may suspend all or a portion of the Services under this Agreement if unforeseen circumstances beyond Client's control make normal progress of the Services impracticable or if requested or required by the Client. Consultant shall be compensated for its reasonable expenses resulting from such suspension including mobilization and demobilization. If suspension is greater than 30 days, then Consultant shall have the right to terminate this Agreement in accordance with Article XVIII, Termination of Services.

2. **By Consultant.** By written notice to Client, Consultant may suspend the performance of Services if (a) Consultant reasonably determines that working conditions at the site (outside Consultant's control) are unsafe, or in violation of applicable laws, or (b) in the event Client has not made timely payment after notice and a 15-day cure period.

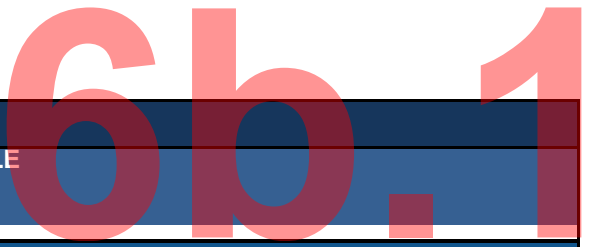
XVIII. TERMINATION OF SERVICES

This Agreement may be terminated as follows:

1. **By Client** (a) for its convenience on 30 days' notice to Consultant (or upon immediate notice if requested by or required by the Client, or upon the expiration or termination of the contract between Client and the Client), or (b) for cause, if Consultant breaches any term or condition of this Agreement through no fault of Client and Consultant does not cure, if in Client's opinion capable of cure, such breach within 15 days after Client has given written notice of the alleged breach to Consultant.

2. **By Consultant** (a) for its convenience on 30 days' notice to Client, or (b) for cause, if Client materially breaches this Agreement through no fault of Consultant and Client neither cures, if capable of cure, such material breach nor makes reasonable progress toward cure within 15 days after Consultant has given written notice of the alleged breach to Client, or (c) upon five days' notice if Services under this Agreement have been suspended by either Client or Consultant in the aggregate for more than 30 days.

In the event of termination, Consultant shall perform such additional Services as is reasonably necessary for the orderly closing of the Services. Consultant shall be compensated for all Services properly performed prior to the effective date of termination, plus reasonable compensation for work required for the orderly closing of the Services. Consultant's and Client's obligations in Articles V, XIII, and XVI shall survive the expiration or termination of the Agreement.



Nicklaus Engineering, Inc.
ATTACHMENT 1 - FEE SCHEDULE
A/E Services for Brawley Library
January 9, 2025

A/E SERVICES FEE SUMMARIZATION

Estimated Man-Hours

DESCRIPTION OF WORK	Principal Engineer	Architect	Arch Designer	Arch Tech III	Arch Tech II	Admin	Expenses/ Subs	TOTAL
I Architectural Services								
A Construction Documents								
Pre-Design & Client Consultation			4			2	\$ -	\$ 586.00
Field Verification/As-builts			4	40			\$ -	\$ 3,072.00
60% Design Development		2	10	36			\$ -	\$ 3,846.00
100% Construction Documents		4	14	42		4	\$ 200.00	\$ 5,462.00
Permit Revisions		1	2	6		4	\$ 200.00	\$ 1,217.00
Cost Estimating		12					\$ -	\$ 1,956.00
Estimated Hours	0	19	34	124	0	10		
Rate	\$ 211.00	\$ 163.00	\$ 118.00	\$ 65.00	\$ 55.00	\$ 57.00		
Amount	\$ -	\$ 3,097.00	\$ 4,012.00	\$ 8,060.00	\$ -	\$ 570.00	\$ 400.00	\$ 16,139.00
Subtotal Cost (A/E Basic)								\$ 16,139.00

	Principal Engineer	Senior Engineer	Senior Designer	Engineering Designer	Engineering Technician	Admin	Expenses/ Subs	TOTAL
II Mechanical Services								
A Construction Documents								
Initial Site Investigation		16						\$ 2,720.00
Modeling Existing Mechanical Systems			16					\$ 1,856.00
60% Calculations & Design		10	28					\$ 4,948.00
Value Engineering Exercise		8	12					\$ 2,752.00
100% Calculations & Design		6	11					\$ 2,296.00
Estimated Hours	0	40	67	0	0	0		
Rate	\$ 211.00	\$ 170.00	\$ 116.00	\$ 104.00	\$ 110.00	\$ 57.00		
Amount	\$ -	\$ 6,800.00	\$ 7,772.00	\$ -	\$ -	\$ -	\$ -	\$ 14,572.00
Subtotal Cost (A/E Basic)								\$ 14,572.00

III Electrical Services								
A Construction Documents								
Sub-consultant - Electrical (15% Mark-Up)							\$ 3,105.00	\$ 3,105.00
Estimated Hours	0	0	0	0	0	0		
Rate	\$ 170.00	\$ 128.00	\$ 116.00	\$ -	\$ 110.00	\$ 57.00		
Amount	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,105.00	\$ 3,105.00
Subtotal Cost (A/E Basic)								\$ 3,105.00

A/E DESIGN SERVICES FEE SUMMARIZATION

I Architectural Services	\$ 16,139.00
II Mechanical Services	\$ 14,572.00
III Electrical Services	\$ 3,105.00
Total:	\$ 33,816.00

ATTACHEMENT 2

STANDARD RATE SCHEDULE		
DIVISION	LABOR CODE	RATE/HOUR
Administration	Administrative Assistant - IV	\$57.00
	Project Administrator - V	\$82.00
	Marketing Coordinator - V	\$71.00
	Contracts Manager - VI	\$176.00
Architecture	Architectural Technician - II	\$55.00
	Architectural Technician - III	\$65.00
	Senior Architectural Designer - V	\$118.00
	Principal Architect - VI	\$163.00
Engineering	Engineering Technician - II	\$79.00
	Engineering Technician - III	\$82.00
	Engineering Technician - V	\$110.00
	Engineering Designer - IV	\$104.00
	Senior Engineering Designer - V	\$116.00
	Project Engineer - IV	\$128.00
	Senior Engineer - V	\$170.00
	Principal Engineer - VI	\$211.00
Environmental	Environmental Technician - IV	\$79.00
	Environmental Professional - II	\$89.00
	Environmental Professional - III	\$99.00
	Environmental Professional - IV	\$121.00
	Environmental Professional - V	\$126.00
	Project Geologist - IV	\$118.00
	Senior Geologist - V	\$148.00
	Principal Geologist -VI	\$188.00
	Staff Scientist - II	\$79.00
	Staff Scientist - III	\$97.00
	Senior Scientist - V	\$144.00
	Principal Scientist - VI	\$188.00
	Construction	Senior Site Superintendent - V
Senior Estimator - V		\$133.00
Site Safety & Health Officer - V		\$130.00
Geotechnical	Staff Technician - I	\$52.00
	Staff Technician - II	\$56.00
	Senior Technician - V	\$72.00
	Lab Manager - VI	\$127.00

City of Brawley

City Council
March 18, 2025
Agenda Item No 6c



STAFF REPORT

To: City Council
From: Valerie Sonico, Staff Assistant/Deputy City Clerk
Prepared by: John Tang, Interim Assistant to the City Manager
Subject: **Approve the Street Closure of Main Street for Nuestras Raices Car Show**

RECOMMENDATION:

Review, discuss and approve the street closure of Main Street for Nuestras Raices Car Show.

BACKGROUND INFORMATION:

Mr. George Valenzuela will be hosting his annual Nuestras Raices Car show on Saturday, May 3, 2025. The event will take place on Main Street and will feature music and vendors. The event will run from 10:00 am - 5:00 pm.

Mr. Valenzuela's car show is the day after the Chamber's Imperial Valley Taco Festival, and Mr. Valenzuela is requesting permission to maintain the street closure overnight for his event the following day.

Mr. Valenzuela is not requesting to sell alcohol at the event or a waiver of the \$500.00 street closure fee.

Please note, that the Taco Festival and Nuestras Raices Car Show will share the same street closure, and no additional work will be required by staff to maintain the street closure overnight.

Main Street will reopen sometime after 6:00 pm on Saturday, May 3, 2025.

The following action is being requested from City Council:

1. Permission to maintain the street closure overnight

FISCAL IMPACT:

City staff tracked last year's cost for the same event and the labor was \$275.52.

ALTERNATIVES:

Council may elect not to approve the street closure

ATTACHMENTS:

1. Facility Agreement Nuestras Raices Car Show 2025

2. Street Closure Map Nuestras Raices Car Show 2025

6c

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 3/12/2025

Approved - 3/12/2025



CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) 05/03/2025 ACTIVITY Car show
NAME OF APPLICANT George Valenzuela ADDRESS 639 christine camargo St
HOME PHONE 760-960-8311 WORK PHONE _____
ORGANIZATION Nuestras Raices Car Club NON-PROFIT # 33-2420559

Will this activity be a fund-raiser? Yes No

Admission fee, entry fee or donation? Yes No

If yes, where will the proceeds go? youth programs

FACILITY REQUESTED

- Lions Center Gymnasium
- Lions Center Conf. Room
- Lions Center Kitchen
- Lions Center Entire Facility
- Lions Center Pool
- Senior Center Main Hall
- Senior Center Meeting Room
- Senior Center Kitchen
- Senior Center Entire Facility
- Cattle Call Large Arena
- Horseshow Ring
- Cattle Call Entire Facility
- Park Plaza Park/Main St
- Teen Center Recreation Room request street closure
- Teen Center Kitchen
- Del Rio Community Center Room

TIMES AND ATTENDANCE

Approx. attendance 500 Adults
_____ Minors
Set-up & Starting 6am AM/PM
Guests Arrive at 10.am AM/PM
Ending & Clean-up 5pm AM/PM
Total Hours 11

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

_____ # Tables _____ Other
_____ # Chairs _____
 Trash Cans _____

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE [Signature]

TITLE President DATE 12-17-24

STAFF NOTES:

CHARGES AND DEPOSITS PRIORITY _____

APPLICATION: APPROVED DENIED BY: _____

EMPLOYEE REQUIRED

FACILITY	HRS	CHARGE	TOTAL	DATE:
<input type="checkbox"/> Lions Center	_____ @	\$ _____	\$ _____	
<input type="checkbox"/> Senior Center	_____ @	\$ _____	\$ _____	
<input type="checkbox"/> Cattle Call	_____ @	\$ _____	\$ _____	
<input type="checkbox"/> Parks	_____ @	\$ _____	\$ _____	
<input type="checkbox"/> Lions Pool	_____ @	\$ _____	\$ _____	
<input type="checkbox"/> Teen Center	_____ @	\$ _____	\$ _____	
<input type="checkbox"/> Del Rio Community Center	_____ @	\$ _____	\$ _____	

NEEDED: COMPLETED:
 Security
 Insurance
 Council Approval

Refundable Deposit \$ _____ Paid On _____ # _____

Total Fees \$ _____

- CC Parks
 Recreation
 Senior Citizens
 Buildings

Refund Approval Yes No

Amount of Refund: _____

Entered on Calendar

Copies issued by: _____

Employee: _____

6c.2



City of Brawley

City Council
March 18, 2025
Agenda Item No 6d



STAFF REPORT

To: City Council
From: Valerie Sonico, Staff Assistant/Deputy City Clerk
Prepared by: John Tang, Interim Assistant to the City Manager
Subject: **Approve to sale of alcohol and waiver of fees for the Chamber of Commerce for Greater Brawley's Imperial Valley Taco Festival**

RECOMMENDATION:

Approve the sale of alcohol and waiver of fees for the Chamber of Commerce for Greater Brawley's Imperial Valley Taco Festival on Friday, May 2, 2025.

BACKGROUND INFORMATION:

The Chamber will be hosting its annual Taco Festival event on Main Street. The Chamber is requesting permission to sell alcohol and a waiver of all fees associated with the event ie) staff cost for trash monitoring and emptying, street closure fee, park fee, etc. The Street Closure will run from 11:00 am - 11:00 pm.

The following actions are being requested from Council:

1. Waiver of all city fees associated with the event
2. Permission to sell alcohol between 5:00 pm - 10:00 pm. Alcohol sales are to cease at 10:00 pm and consumption at 11:00 pm.

FISCAL IMPACT:

If approved, the city would be co-sponsoring the event, and all city fees would be waived. The City's cost to co-sponsor the Imperial Valley Taco Festival event in 2024 was \$1,728.29.

ALTERNATIVES:

No alternative is recommended. However, Council may choose not to approve the event or waiver of fees

ATTACHMENTS:

1. IV Taco Festival Street Closure Map 2025
2. Facility Use Agreement Imperial Valley Taco Festival 2025

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

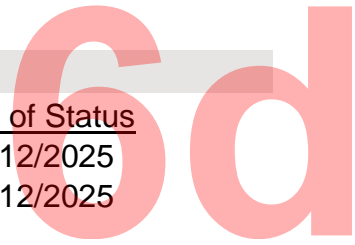
Jimmy Duran, City Manager

Silvia Luna, Finance Director

Status – Date of Status

Approved - 3/12/2025

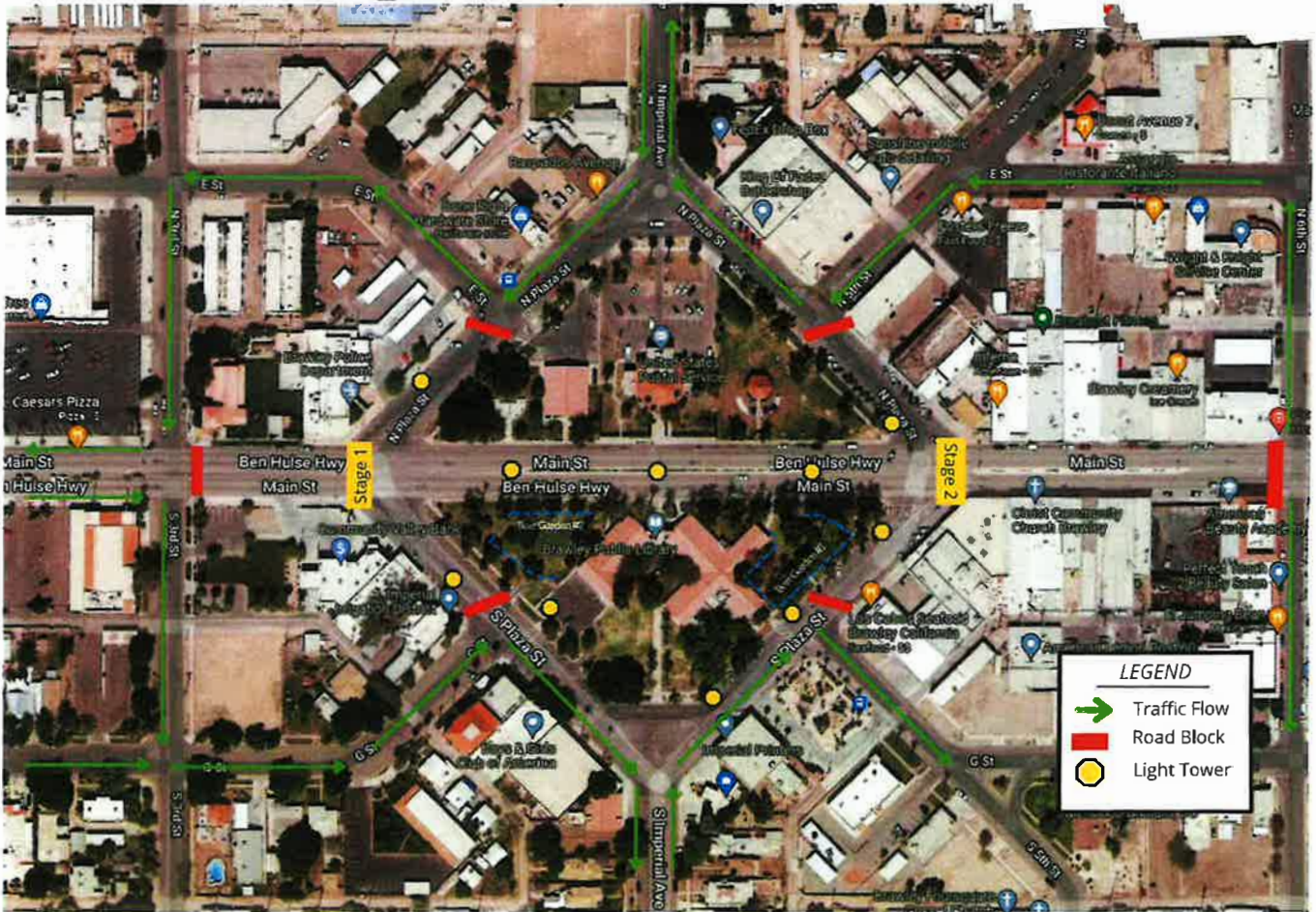
Approved - 3/12/2025



6d.1

Chamber of Commerce
IMPERIAL VALLEY

2025 Imperial Valley Taco Festival





CITY OF BRAWLEY

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY PARKS, RECREATION AND COMMUNITY SERVICES APPLICATION AND AGREEMENT

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

601.2

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) May 2, 2025 ACTIVITY Imperial Valley Taco Festival
NAME OF APPLICANT Ramiro Urias ADDRESS 204 S Imperial Ave, Brawley CA 92227
HOME PHONE (760) 344-3160 WORK PHONE _____
ORGANIZATION Brawley Chamber of Commerce NON-PROFIT # 95-0569070

Will this activity be a fund-raiser? Yes No
Admission fee, entry fee or donation? Yes No
If yes, where will the proceeds go? _____

FACILITY REQUESTED

- Lions Center Gymnasium
- Lions Center Conf. Room
- Lions Center Kitchen
- Lions Center Entire Facility
- Lions Center Pool
- Senior Center Main Hall
- Senior Center Meeting Room
- Senior Center Kitchen
- Senior Center Entire Facility
- Cattle Call Large Arena
- Horseshow Ring
- Cattle Call Entire Facility
- Park Main St. & Plaza Park
- Teen Center Recreation Room
- Teen Center Kitchen
- Del Rio Community Center Room

TIMES AND ATTENDANCE

Approx. attendance 5,000 Adults _____
Minors _____
Set-up & Starting 11:00am AM/PM
Guests Arrive at 5:00pm AM/PM
Ending & Clean-up 10:00pm AM/PM
Total Hours _____

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

6 # Tables _____ Other _____
12 # Chairs _____
15 Trash Cans _____

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE *R. Urias*
TITLE Chief Executive Officer DATE 01/06/2025

STAFF NOTES: _____

CHARGES AND DEPOSITS PRIORITY _____

APPLICATION: APPROVED DENIED BY: _____

EMPLOYEE REQUIRED

FACILITY	HRS	CHARGE	TOTAL	DATE:
<input type="checkbox"/> Lions Center	_____ @	\$ _____	\$ _____	_____
<input type="checkbox"/> Senior Center	_____ @	\$ _____	\$ _____	_____
<input type="checkbox"/> Cattle Call	_____ @	\$ _____	\$ _____	_____
<input type="checkbox"/> Parks	_____ @	\$ _____	\$ _____	_____
<input type="checkbox"/> Lions Pool	_____ @	\$ _____	\$ _____	_____
<input type="checkbox"/> Teen Center	_____ @	\$ _____	\$ _____	_____
<input type="checkbox"/> Del Rio Community Center	_____ @	\$ _____	\$ _____	_____

NEEDED: Security
 Insurance
 Council Approval

Paid On _____ # _____
Refundable Deposit _____ \$ _____ Paid On _____ # _____
Total Fees _____ \$ _____

- CC Parks
 Recreation
 Senior Citizens
 Buildings

Refund Approval Yes No
Amount of Refund: _____
Entered on Calendar
Copies issued by: _____
Employee: _____

City of Brawley

City Council
March 18, 2025
Agenda Item No 6e



STAFF REPORT

To: City Council
From: Romualdo Medina, Public Works Director
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Award Specification No. 2025-02 Purchase of Rock & Asphalt Products**

RECOMMENDATION:

Award Specification No. 2025-02 Purchase of Rock & Asphalt Products, Asphalt Cement Concrete, and Other Miscellaneous Street Products to Masters Construction and Aggregate Products Inc.

BACKGROUND INFORMATION:

Every two years, the City advertises the procurement of rock, asphalt, cement concrete, and other miscellaneous street products.

On February 12, 2025, the Engineering Department advertised the above-referenced specifications for use in the Streets and Utilities Division. The City requests that potential bidders bid on the items they can provide. These items include Sand, 1" Crushed Rock, Class II Base, Hot Mix Asphalt, Cold Mix Asphalt, and SS1H Tack Oil.

On March 5, 2025, three bids were received as follows:

Description	Masters Construction	Aggregate Products, Inc.	Pyramid
Construction & Aggregates Inc.			
Sand	\$ 12,000.00	\$ 14,202.00	\$ 30,000.00
1' Crush Rock	\$ 4,800.00	\$ 8,182.00	\$ 18,000.00
Class II Base	\$ 33,000.00	\$ 58,125.00	\$ 90,000.00
Hot Mix Asphalt	\$ 35,550.00	\$ 35,988.00	\$ 66,000.00
Cold Mix Asphalt	\$130,950.00	\$131,850.00	\$198,000.00
SSH1 Tack Oil	\$ 30,000.00	\$ 21,550.00	\$ 50,000.00

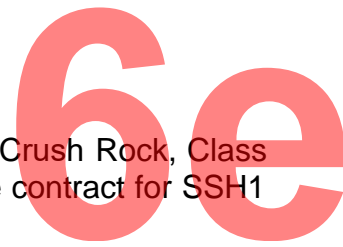
Anytime local funds are used for procurement purposes, the City evaluates and applies the local bidder preference factor for bid comparison as follows:

The attached bid summary shows the local bidder's preference factor for bid comparison purposes only.

- 5% outside the City
- 7% outside of the County

10% outside of the State

Staff recommends awarding the contract to Masters Construction for the Sand, 1" Crush Rock, Class II Base, Hot Mix Asphalt, and Cold Mix Asphalt and to Aggregate Products Inc. the contract for SSH1 Tack Oil.



FISCAL IMPACT:

The FY25-26 budget will reflect increased activity in the Gas Tax Fund (211) and Water Fund (501) Construction Materials budget to support the Phase 1 Street Maintenance schedule.

ALTERNATIVES:

None at this time.

ATTACHMENTS:

- 1. Bid Summary

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 3/12/2025

Approved - 3/12/2025

City of Brawley Bid Results

Purchase of Rock Products, Asphalt Cement Concrete & Other Misc. Street Products	Masters Construction	Aggregate Products, Inc.	Pyramid Construction & Aggregates Inc.
Bid Opening March 5, 2025 @ 2:00 PM	1610 East Main Street	9500 Beverly Road	839 Dogwood Rd
	Brawley, CA 92227	Pico Rivera, CA 90660	Heber, CA 92249
	(760) 344-7400	(323) 558-8000	(760) 337-5839

BID SCHEDULE A

Item No.	QTY	Unit of Measure	Description	Unit Price	Total	Unit Price	Total	5% Outside of City of Brawley	Unit Price	Subtotal	5% Outside of City of Brawley
1	600	Ton	Sand	\$ 20.00	\$ 12,000.00	\$ 23.67	\$ 14,202.00	\$ 14,912.10	\$ 50.00	\$ 30,000.00	\$ 31,500.00
2	200	Ton	1' Crush Rock	\$ 24.00	\$ 4,800.00	\$ 40.91	\$ 8,182.00	\$ 8,591.10	\$ 90.00	\$ 18,000.00	\$ 18,900.00
3	1,500	Ton	Class II Base	\$ 22.00	\$ 33,000.00	\$ 38.75	\$ 58,125.00	\$ 61,031.25	\$ 60.00	\$ 90,000.00	\$ 94,500.00
4	300	Ton	Hot Mix Asphalt, Type A 3/4" Maximum, Medium Grade	\$ 118.50	\$ 35,550.00	\$ 119.96	\$ 35,988.00	\$ 37,787.40	\$ 220.00	\$ 66,000.00	\$ 69,300.00
5	900	Ton	Cold Mix Asphalt with Maximum Size Aggregate	\$ 145.50	\$ 130,950.00	\$ 146.50	\$ 131,850.00	\$ 138,442.50	\$ 220.00	\$ 198,000.00	\$ 207,900.00
6	2,500	Ton	SS1H Tack oil	\$ 12.00	\$ 30,000.00	\$ 8.62	\$ 21,550.00	\$ 22,627.50	\$ 20.00	\$ 50,000.00	\$ 52,500.00
			Bid Schedule Total		\$ 246,300.00		\$ 269,897.00	\$ 283,391.85		\$ 452,000.00	\$ 474,600.00

Item No.	Description	Lowest Bidder
1	Sand	Masters Construction
2	1' Crush Rock	Masters Construction
3	Class II Base	Masters Construction
4	Hot Mix Asphalt, Type A 3/4" Maximum, Medium Grade	Masters Construction
5	Cold Mix Asphalt with Maximum Size Aggregate	Masters Construction
6	SS1H Tack oil	Aggregate Products, Inc.

City of Brawley

City Council
March 18, 2025
Agenda Item No 6f



STAFF REPORT

To: City Council
From: Romualdo Medina, Public Works Director
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Authorize Change Order No. 1 to the Backflow Preventer Replacement Project.**

RECOMMENDATION:

Authorize Contract Change Order No. 1 to Contract No. 2024-05 Backflow Preventer Replacement Project in an amount not to exceed \$20,334.55.

BACKGROUND INFORMATION:

On November 3, 2024, the City entered into an Agreement with Radco Inc. to install 12 backflows throughout its facilities. During the ongoing project, a couple of unforeseen issues occurred. The backflow at Pat Williams Park, installed more than 15 years ago, was installed at an angle and leaked further down from the installation of the new backflow. Radco must remove the new backflow and install a riser to level it off, install a uni-flange, reinstall, and re-test the backflow. The other issue is at the Water Treatment Plant (WTP). It was discovered that the 4" backflow protection assembly at the vault, an external protection device connecting directly to the leading 48" line water distribution pipeline that feeds the city, was failing. This protects the water distribution from any potential back siphonage from the filter backwash basin.

At the City's request, Radco submitted a proposal to replace the issue at the park and the replacement backflow at the WTP for \$20,334.55.

City staff is requesting that the \$25,062.82 contingency that was previously approved at the time of award be approved for use in this change order in the amount of \$20,334.55 and authorize the City Manager to execute all documentation concerning this change order.

FISCAL IMPACT:

The funding will come from the approved contingency, which was initially awarded from the American Rescue Plan Act (ARPA) funds in the amount of \$20,334.55.

ALTERNATIVES:

None at this time.

ATTACHMENTS:

1. Proposal

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

6f

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Jimmy Duran, City Manager

Status – Date of Status

Approved - 3/12/2025

Approved - 3/12/2025



6f.1

February 26, 2025 rev1

Proposal Submitted To: City of Brawley

Re: Change Order Request #1

CHANGE ORDER PROPOSAL

SCOPE OF WORK:

Radco, Inc. will supply materials, equipment, and labor to complete the following:

ITEM #1 – Pat Williams Park

1. Remove backflow, cut 6” from south riser to level backflow
2. Install uni-flange
3. Reinstall backflow preventer
4. Recertify backflow preventer

\$4,367.20

ITEM #2 – Water treatment plant

1. Replace defective 4” backflow preventer
2. Reinstall pipe supports
3. Certify backflow

\$15,967.35

TOTAL PROPOSED AMOUNT - \$20,334.55

PAYMENT SCHEDULE: Net Progress Due in 30 Days

Respectfully Submitted By: Terry A. Robertson II, VP/RMO

This Proposal is valid for 30 days. Please contact Radco Inc. if time has elapsed. Any item not specifically stated on this document as included is excluded.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. We carry Commercial General Liability Insurance through Tyler Insurance Agency @ 760 352-2611.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____