



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
July 02, 2024, at 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at

https://brawley-ca.granicus.com/ViewPublisher.php?view_id=1

Ramon Castro, Mayor
Donald L. Wharton, Mayor Pro-Tempore
Gil Rebolgar, Council Member
Luke Hamby, Council Member
George A. Nava, Council Member

William Smerdon, Acting Deputy City Clerk
William Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Tyler Salcido, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to cityclerk@brawley-ca.gov or call 760-351-3048 any time before 2:00 PM, July 02, 2024.

- a. Public Comments for Items not on the Agenda

3. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Minutes: June 18, 2024 meeting. (1 attachment)
- b. Approve Accounts Payable: Jun 08, 2024 to Jun 21, 2024. (2 Attachments)
- c. Approve the travel requests for two city employees (Police Department) to attend the Alcohol Beverage Control training conference in Sacramento, California. (5 attachments)
- d. Approve the Memorandum of Understanding between the Boys and Girls Club of Imperial Valley and the City of Brawley for 2024-2025. (2 Attachments)
- e. Approve License Agreement with Catholic Charities (Senior Nutrition Program) for fiscal year 2024-2025. (2 Attachments)

4. CITY MANAGER REPORT

- a. Update to the City Council on the La Paloma Community Meeting that took place on Thursday, June 20, 2024.

5. REGULAR BUSINESS

- a. Potential action to approve a City Resolution supporting increased broadband access and digital equity for underserved communities and allowing the City of Brawley to apply for grant funds in the amount of \$20,000.00. Presented by Armando Garibay, Information Technology Director.
(2 Attachments)
- b. Potential action to adopt a City Resolution allowing the Police Department to enter into an MOU with the Imperial Valley Housing Authority for the use of facilities owned by IVHA, and delegate authority to the Chief of Police to execute the final version of the MOU. Presented by Jimmy Duran, Chief of Police.
(3 Attachments)
- c. Potential action to approve a Memorandum of Understanding with Imperial County Office of Education to furnish a School Resource Officer, and further authorize the City Manager and Police Chief to execute the Agreement. Presented by Jimmy Duran, Chief of Police.
(2 Attachments)
- d. Potential action to adopt a City Resolution allowing the submission of the FY2024 California Highway Patrol Cannabis grant application, and authorize the City Manager and Police Chief to accept the grant award and execute all agreements required. Presented by Jimmy Duran, Chief of Police.
(3 Attachments)
- e. Potential action to approve Contract Change Order No. 1 to Contract No. 2024-06, Senior Center Garden Project for \$6,829.12, and authorize the City Manager to execute all documentation concerning this project. Presented by Thomas Garcia, Assistant to the City Manager.
(3 attachments)
- f. Potential Action to approve contract amendment to the agreement with West Coast Arborist, extending the terms for an additional year. Presented by Thomas Garcia, Assistant to the City Manager.
(2 Attachments)

6. CITY COUNCIL MEMBER REPORTS

7. CITY ATTORNEY REPORT

ADJOURNMENT: *Regular Meeting July 16, 2024 @ 6:00 PM*, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

William Smerdon, Deputy City Clerk

CITY OF BRAWLEY
June 18, 2024

3a

The City Council of the City of Brawley, California met in regular session at 6:00 p.m., City Council Chambers, the date, time and place of said meeting was duly established. The Deputy City Clerk attests to the posting of the agenda pursuant to Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Castro called the meeting to order at 6:00 p.m.

https://brawley-ca.granicus.com/player/clip/33?view_id=1&redirect=true

PRESENT: Castro, Wharton Rebollar, Hamby, Nava

PRESENT VIA ZOOM: None

ABSENT: None

INVOCATION: Council Member Hamby

PLEDGE OF ALLEGIANCE: Council Member Wharton

1. APPROVAL OF AGENDA:

The Agenda was approved with one modification. Item d under Regular Business was moved to be addressed first under Regular Business. m/s/c Wharton/Rebollar 5-0

2. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy. Please direct your comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to cityclerk@brawley-ca.gov or call 760-351-3080 any time before 2:00 pm, June 18, 2024.

Procedures to "swiftly" accommodate any reasonable request to accommodate access by disabled individuals to meetings that are accessible telephonically or through other electronic means in accordance with the Americans with Disabilities Act ("ADA") are in place.

Notice of the procedure is provided for making requests for such reasonable accommodation is provided with the notice of the public meeting.

- a. Public Comments Not on the Agenda: There were no public comments about items not on the agenda.
- b. Presentation of updated information on Pioneers Memorial Hospital. Presented by Christopher R. Bjornberg, PMHD CEO. The presentation may be viewed at:
https://brawley-ca.granicus.com/player/clip/33?view_id=1&redirect=true

3. CONSENT AGENDA: Items are approved by one motion. Council members or members of the public may request consent items be considered separately at a time determined by the Mayor. m/s/c Nava/Hamby 5-0

- a. **Approved** City Council Minutes: City Council Minutes: June 4, 2024.
- b. **Approved** Accounts Payable: May 25, 2024 to June 7, 2024.
- c. **Adopted** Resolutions Authorizing the Levy of Special Taxes for the various Community Facilities Districts within the City of Brawley for Fiscal Year 2024/2025.
- d. **Adopted** City Resolution approving the Bernardo Padilla Assessment District direct charge for fiscal year 2024/2025.

4. CITY MANAGER REPORT:

- a. The City Manager reported that a group of residents presented a petition asking the City to perform maintenance on Best Road. There was a discussion about the fact that the City has included this section of road in its maintenance/repair schedule already.
https://brawley-ca.granicus.com/player/clip/33?view_id=1&redirect=true

5. REGULAR BUSINESS:

- a. Potential action to adopt City Resolution appointing two members to the Brawley Public Library Board of Trustees with service terms ending June 30, 2027. Presented by Petra Ortega, Library Manager.

Judy Grant was re-appointed, and Cynthia Harvie was appointed. m/s/c Nava/Hamby 5-0.

- b. Potential action to adopt City Resolution to Establish the City's Appropriations Limit for Fiscal Year 2024/25 and approve Fiscal Year 2024/25 Overall Budget. Presented by Silvia Luna, Interim Finance Director.

The Resolution was adopted, and the Budget was approved. m/s/c Nava/Wharton 5-0.

- c. Potential action to adopt City Resolution to establish a City of Brawley Workplace Violence Prevention Program. Presented by Shirley Bonillas, Human Resources Administrator.

The Resolution was adopted. m/s/c Nava/Wharton 5-0.

- d. Potential action to adopt City Resolution to establish the updated City of Brawley Alternate and Non-Permit Confined Space Entry Program. Presented by Shirley Bonillas, Human Resources Administrator.

The Resolution was adopted. m/s/c Wharton/Rebollar 5-0.

- e. Potential action to approve Impact Fee Deferral for AMG & Associates' Brawley Eastern Ridge Apartments project. Presented by Cynthia Mancha, Consultant City Planner.

The requested Deferral was approved. m/s/c Rebollar/Wharton 5-0.

- f. Potential action to approve Amendment No. 2 of the agreement with Lee & Ro Inc. to provide additional Professional Engineering Services and Construction Management for the Water Treatment Plant - Raw Water Storage Pond Liner Replacement Project. Presented by Romualdo Medina, Public Works Director.

The Amendment to the Agreement was approved. m/s/c Nava/Hamby 5-0.

- g. Potential action for approval to award Geotechnical and Materials Testing Services Contracts to Landmark Consultants Inc. Presented by Romualdo Medina, Public Works Director.

The contract was approved and awarded. m/s/c Hamby/Wharton 5-0.

- h. Potential action to adopt City Resolution to accept funding from the Department of Alcohol Beverage Control Grant program, approve to ratify submission of grant application, and authorize City Manager and Police Chief to execute all grant agreements and documents. Presented by Jimmy Duran, Chief of Police.

The Resolution was approved. m/s/c Nava/Castron 5-0.

- i. Potential action to approve yearly Operation Stonegarden agreement for FY2025, further authorize Chief of Police to sign all documents. Presented by Jimmy Duran, Chief of Police.

The Agreement was approved. m/s/c Wharton/Nava 5-0.

- j. Potential action to approve Contract Amendment with Holt Group for Professional Services Agreement - Interim Planning Services. Presented by Cynthia Mancha, Consultant City Planner.

The Contract Amendment was approved. m/s/c Rebollar/Nava 5-0.

- k. Adopt two (2) City Resolutions for the November 5, 2024 Municipal Election:
 - i. Calling for and Giving Notice of the Holding of the General Municipal Election on Tuesday, November 5, 2024.
 - ii. Requesting Imperial County Consolidate the November 5, 2024, Municipal Election with the Statewide General Election.

Presented by Thomas Garcia, Assistant to the City Manager.

The Resolutions were approved. m/s/c Rebollar/Wharton 5-0.

6. CITY COUNCIL MEMBER REPORTS:

The City Council reports are available on the City of Brawley’s website and are available on the City’s audio record of the meeting.

https://brawley-ca.granicus.com/player/clip/33?view_id=1&redirect=true

7. CITY ATTORNEY REPORT:

The City Attorney reported that there was nothing to discuss in closed session.

8. CLOSED SESSION:

- a. EXISTING LITIGATION (C.G.C. Section §54956.9)

Conference with Legal Counsel— One (1) Case Name of Case: Vertical Bridge Development, LLC vs. City of Brawley

No Closed Session was held.

- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (C.G.C §54956.9)

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case.

No Closed Session was held.

The meeting was adjourned at 7:47 p.m.

William Smerdon, Deputy City Clerk

City of Brawley

City Council
Jul 02, 2024
Agenda Item No. 3b



3b

STAFF REPORT

To: City Council
From: Silvia Luna, Interim Finance Director
Prepared by: Maria Padilla, Senior Accounting Assistant
Subject: Demand check registers processed from Jun 08, 2024 to Jun 21, 2024

RECOMMENDATION:

Approve demand check registers processed from Jun 08, 2024 to Jun 21, 2024.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	208	114	0.00	291,800.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	10	10	0.00	100,719.00
EFT's	20	14	0.00	482,456.60
	238	139	0.00	874,976.03

Utility refunds included the following: None.

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number

3b

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Silvia Luna, Interim Finance Director

Status – Date of Status

Approved – 6/26/2024

Approved – 6/25/2024



City of Brawley

3b.1

Check Report

By Check Number
 Date Range: 06/01/2024 - 06/21/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US Bank-US Bank Operating Account						
02242	Andrade Acquisitions	06/14/2024	EFT	0.00	1,317.00	665
1628	Invoice	06/13/2024	Drywall Repair/Texture Ceiling	0.00	1,317.00	
02405	Brawley Analytical Inc.	06/14/2024	EFT	0.00	746.50	666
0339	Invoice	06/06/2024	Water Testing/Labs	0.00	364.00	
0352	Invoice	06/11/2024	Water Testing/Labs	0.00	382.50	
02427	Layfield USA Corporation	06/14/2024	EFT	0.00	383,638.63	667
E10821	Invoice	06/12/2024	WTP Pond Liner Replacement	0.00	383,638.63	
01044	Lee & Ro Inc	06/14/2024	EFT	0.00	11,971.90	668
1183-07/13	Invoice	06/13/2024	WTP Raw Water Storage Pond Liner	0.00	8,065.80	
122806-02/02	Invoice	06/11/2024	CCTV and Flow Monitoring	0.00	3,906.10	
02347	Amber C. Fulwiler	06/21/2024	EFT	0.00	250.00	669
Brawley2024_ST...	Invoice	06/19/2024	Deposit 2024-25 Activity Guide	0.00	250.00	
02527	Brian Spencer	06/21/2024	EFT	0.00	995.00	670
300050	Invoice	06/19/2024	Ultimate Phonics Unlimited Site License	0.00	995.00	
02507	DroneSense, Inc.	06/21/2024	EFT	0.00	4,151.38	671
0037	Invoice	06/20/2024	Class 1 UAS License Subscription/Video Sh...	0.00	4,151.38	
00575	Enterprise FM Trust	06/21/2024	EFT	0.00	44,286.56	672
FBN5045272	Invoice	06/21/2024	R & M Cost/Unit Leases/Maintenance Fee...	0.00	44,286.56	
02278	Grady Dexter Dutton	06/21/2024	EFT	0.00	3,422.50	673
24019	Invoice	06/19/2024	Rancho Los Lagos Project Consulting Servi...	0.00	3,422.50	
02406	Granicus LLC	06/21/2024	EFT	0.00	17,115.79	674
166941	Invoice	06/21/2024	Hardware for streaming Council Meetings	0.00	4,814.00	
183320	Invoice	06/19/2024	Minutes - Online Training	0.00	400.00	
183738	Invoice	06/20/2024	Granicus software subscription renewal	0.00	6,053.04	
183960	Invoice	06/19/2024	Repair Council Meeting Streaming Platform	0.00	5,848.75	
02299	Infosend Inc.	06/21/2024	EFT	0.00	3,680.74	675
262595	Invoice	06/17/2024	Public Notice Main Street/Mailing Services	0.00	3,680.74	
02151	Paychex, Inc.	06/21/2024	EFT	0.00	2,072.00	676
26976	Invoice	06/19/2024	WE 5/26/24/IT Temp/William Huang	0.00	1,184.00	
26989	Invoice	06/19/2024	WE 6/2/24/IT Temp/William Huang	0.00	888.00	
02524	Professional Police Supply	06/21/2024	EFT	0.00	1,987.60	677
INV415237	Invoice	06/17/2024	Drag Stabilized Round	0.00	1,987.60	
02488	Top Builders Construction Inc.	06/21/2024	EFT	0.00	6,821.00	678
1-525458	Invoice	06/20/2024	Senior Center Garden ADA Project	0.00	6,821.00	
00002	360 Business Products	06/14/2024	Regular	0.00	216.59	303428
OE-66210-1	Invoice	06/06/2024	Hanging File Folder Frames/Hanging Folde...	0.00	216.59	
00026	ADT Commercial	06/14/2024	Regular	0.00	141.89	303429
154933113	Invoice	06/10/2024	Alarm Monitoring/Library/City Hall/Jun 20...	0.00	141.89	
00075	Allied Waste Services #467	06/14/2024	Regular	0.00	21,597.38	303430
0467-001714178	Invoice	06/12/2024	Street Sweeping Services/May 2024	0.00	21,597.38	
00084	Alsco American Linen Div Steiner Corp	06/14/2024	Regular	0.00	315.54	303431

Check Report

36.1

Vendor Number	Vendor Name	Payment Date	Payment Type	Disc	Net Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Net Amount	Payable Amount	
LYUM1805592	Invoice	06/13/2024	Cleaning Services/Supplies/PD	0.00	157.82	157.82	
LYUM1808863	Invoice	06/13/2024	Cleaning Services/Supplies/PD	0.00	157.82	157.82	
00184	Babcock Laboratories Inc	06/14/2024	Regular	0.00	1,151.82	1,151.82	303432
CD40400-2441	Invoice	06/13/2024	Water Testing/Labs	0.00	556.10	556.10	
CE40705-2441	Invoice	06/11/2024	Water Testing/Labs	0.00	536.29	536.29	
CE41804-2441	Invoice	06/11/2024	Water Testing/Labs	0.00	59.43	59.43	
00194	Bavco Backflow & Valve Co	06/14/2024	Regular	0.00	1,600.45	1,600.45	303433
263714	Invoice	06/10/2024	Repair Kits/OSY Packing Kits/RV Stemp As...	0.00	1,600.45	1,600.45	
00215	Biometrics4All Inc	06/14/2024	Regular	0.00	8.25	8.25	303434
BRAWL0119	Invoice	06/13/2024	Relay Fees/HR/Apr 2024	0.00	8.25	8.25	
02079	Bit Pros Inc	06/14/2024	Regular	0.00	3,337.27	3,337.27	303435
21342	Invoice	06/10/2024	Service Call/Installation of Radios & Equip...	0.00	3,337.27	3,337.27	
02292	Blu Bulk Transport Inc	06/14/2024	Regular	0.00	165.00	165.00	303436
2612000	Invoice	06/12/2024	Spring Water Delivery/FD#1	0.00	56.00	56.00	
2612741	Invoice	06/12/2024	Spring Water Delivery/FD#2	0.00	30.00	30.00	
2614034	Invoice	06/12/2024	Spring Water Delivery/FD#1	0.00	69.00	69.00	
2614880	Invoice	06/12/2024	Rent stainless steel tank IV/FD#1	0.00	5.00	5.00	
2614881	Invoice	06/12/2024	Rent stainless steel tank IV/FD#2	0.00	5.00	5.00	
00228	Brawley Ace Hardware	06/14/2024	Regular	0.00	1,755.83	1,755.83	303437
I70908/2	Invoice	06/12/2024	Rope/Spring Snaps	0.00	151.77	151.77	
J05047/2	Invoice	06/10/2024	Utility Door Pulls	0.00	24.09	24.09	
J05441/2	Invoice	06/10/2024	Padlocks/Keys	0.00	246.90	246.90	
J06108/2	Invoice	06/12/2024	Blades/Trowel	0.00	12.90	12.90	
J06196/2	Invoice	06/10/2024	Keys	0.00	34.81	34.81	
J06651/2	Invoice	06/10/2024	Paint	0.00	206.21	206.21	
J07779/2	Invoice	06/10/2024	Paint Roller Covers/Engine Oil	0.00	40.44	40.44	
J08274/2	Invoice	06/12/2024	Paint	0.00	25.85	25.85	
J08782/2	Invoice	06/12/2024	Propane	0.00	21.07	21.07	
J09974/2	Invoice	06/10/2024	Lock Box/Keys	0.00	70.86	70.86	
J09975/2	Invoice	06/11/2024	TerraTray Planters	0.00	11.60	11.60	
J12643/2	Invoice	06/11/2024	Spray Bottle	0.00	8.18	8.18	
J13211/2	Invoice	06/06/2024	WD40 Lubricant Spray/Pipe Wrench	0.00	38.85	38.85	
J14296/2	Invoice	06/06/2024	Water/Batteries	0.00	45.81	45.81	
J14524/2	Invoice	06/06/2024	Cleaner/Cobweb Brush/Wheel & Fender B...	0.00	68.44	68.44	
J14817/2	Invoice	06/11/2024	Spring Snaps/Keys	0.00	14.18	14.18	
J14819/2	Invoice	06/11/2024	Key Rings	0.00	2.58	2.58	
J15236/2	Invoice	06/06/2024	Shelving Unit/Shop Towels/Filters/Tie Do...	0.00	144.20	144.20	
J15412/2	Invoice	06/11/2024	Wrenches/Respirator/Filters	0.00	120.83	120.83	
J15679/2	Invoice	06/06/2024	Bottled Water	0.00	32.26	32.26	
J16380/2	Invoice	06/12/2024	Fuel/Weed & Grass Killer	0.00	57.09	57.09	
J16674/2	Invoice	06/12/2024	Air Filters	0.00	30.95	30.95	
J18099/2	Invoice	06/11/2024	Lumber/Stainless Steel Bulk	0.00	55.31	55.31	
J18494/2	Invoice	06/12/2024	Propane/Batteries	0.00	51.99	51.99	
J18518/2	Invoice	06/10/2024	Spackling Compound/Screws/Edge Scraper	0.00	13.11	13.11	
J18543/2	Invoice	06/10/2024	Garage Sale Sign/Batteries/Numbers/Lette...	0.00	97.97	97.97	
J18941/2	Invoice	06/12/2024	Water/Batteries/Bulbs	0.00	127.58	127.58	
	Void	06/14/2024	Regular	0.00	0.00	0.00	303438
01850	Brawley Plumbing LLC	06/14/2024	Regular	0.00	204.62	204.62	303439
1702	Invoice	06/11/2024	Push Button Faucet	0.00	204.62	204.62	
00248	Brenntag Pacific Inc	06/14/2024	Regular	0.00	17,361.10	17,361.10	303440
BPI426455	Invoice	06/13/2024	ALUMINUM CHLOROHYDRATE	0.00	17,361.10	17,361.10	
00299	Canon Financial Services Inc	06/14/2024	Regular	0.00	1,252.94	1,252.94	303441
32533670	Invoice	06/10/2024	Copier Contract Charge/Library/May 2024	0.00	105.36	105.36	
32533673	Invoice	06/10/2024	Copier Usage/Library/Apr 2024	0.00	5.60	5.60	

310.1

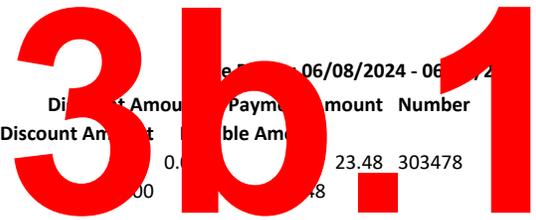
Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Disc	Net Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Net Amount	Payable Amount	
32533674	Invoice	06/10/2024	Copier Usg/Contract Chrg/City Hall/Library...	0.00	0.00	68.45	
32549254	Invoice	06/10/2024	Copier Usage/Contract Charge/Parks/Apr ...	0.00	0.00	159.47	
32549255	Invoice	06/11/2024	Copier Contract Charge/Planning/May 20...	0.00	0.00	159.47	
00321	Cavanaugh & Associates P A	06/14/2024	Regular		0.00	3,000.00	303442
WE.19.051-6	Invoice	06/11/2024	2023 AWWA Water Audit Level 1 Validati...	0.00	0.00	3,000.00	
02519	Cergio Duran	06/14/2024	Regular		0.00	40.00	303443
5-24SoftballWk7	Invoice	06/13/2024	Girls Softball 2024/Rec/May 23	0.00	0.00	40.00	
00419	CWEA	06/14/2024	Regular		0.00	221.00	303444
5-24ID433923	Invoice	06/11/2024	Association Membership/Jonathan Sahag...	0.00	0.00	221.00	
02191	Data Ticket Inc	06/14/2024	Regular		0.00	200.00	303445
165197	Invoice	06/11/2024	Code Enforcement Processing/Apr 2024	0.00	0.00	200.00	
02477	Desert RV. Service & Repair, Inc.	06/14/2024	Regular		0.00	6,540.00	303446
148	Invoice	06/11/2024	Remove & Replace Steps/Unit# Cmdr Tang	0.00	0.00	145.00	
149	Invoice	06/11/2024	Remove & Replace Steps/Unit# Cmdr Blac...	0.00	0.00	145.00	
261	Invoice	06/10/2024	Shipping Container	0.00	0.00	6,250.00	
00498	Desert Valley Power Systems	06/14/2024	Regular		0.00	219.00	303447
2711	Invoice	06/10/2024	Unit Inspection/Emergency Generator	0.00	0.00	219.00	
02064	Dispatch Wellness LLC	06/14/2024	Regular		0.00	125.00	303448
931C990C-0001	Invoice	06/12/2024	Dispatcher Customer Service/V Zavala	0.00	0.00	125.00	
00562	Eloy Martinez	06/14/2024	Regular		0.00	482.35	303449
5-24Tuition	Invoice	06/10/2024	Tuition/Techniques of Evaluation	0.00	0.00	482.35	
00569	Empire Southwest LLC	06/14/2024	Regular		0.00	1,463.13	303450
EMWK3697722	Invoice	06/11/2024	Trouble Shoot Hydraulic System/Replaced ...	0.00	0.00	1,463.13	
00594	Ernesto Tanori	06/14/2024	Regular		0.00	80.00	303451
5-24SoftballWk7	Invoice	06/13/2024	Girls Softball 2024/Rec/May 21	0.00	0.00	80.00	
00629	Federal Express Corp	06/14/2024	Regular		0.00	24.65	303452
8-509-99417	Invoice	06/13/2024	Postage	0.00	0.00	24.65	
00629	Federal Express Corp	06/14/2024	Regular		0.00	27.06	303453
8-503-37641	Invoice	06/13/2024	Postage	0.00	0.00	27.06	
00714	Gold Coast Environmental	06/14/2024	Regular		0.00	3,887.90	303454
14009	Invoice	06/11/2024	Installation of Flow Meter & Manifold	0.00	0.00	3,887.90	
00720	GovConnection Inc	06/14/2024	Regular		0.00	69.67	303455
75350729	Invoice	06/11/2024	Cleaning Sheets	0.00	0.00	69.67	
02024	Graffik Screen Printing & Embroidery	06/14/2024	Regular		0.00	48.49	303456
2497	Invoice	06/10/2024	Decal for City Truck	0.00	0.00	48.49	
00776	I. V. Termite & Pest Control	06/14/2024	Regular		0.00	40.00	303457
0336982	Invoice	06/12/2024	Commercial Building/General Pest Control...	0.00	0.00	40.00	
00805	Imperial Irrigation District	06/14/2024	Regular		0.00	97,615.56	303458
5-24IID5.30.24	Invoice	06/13/2024	Pwr Utility Bills/Various Depts/4/26/24 - 5...	0.00	0.00	97,615.56	
00807	Imperial Landfill Inc	06/14/2024	Regular		0.00	134.44	303459
4136-000021428	Invoice	06/13/2024	Animal Control Disposal	0.00	0.00	67.25	
4136-000021495	Invoice	06/13/2024	Animal Control Disposal	0.00	0.00	67.19	
00809	Imperial Printers	06/14/2024	Regular		0.00	224.32	303460
24-1809	Invoice	06/10/2024	Single Receipt Books	0.00	0.00	224.32	
00861	Jade Security Systems Inc	06/14/2024	Regular		0.00	1,649.96	303461
0211765	Invoice	06/10/2024	Security System Installation/Finance	0.00	0.00	1,500.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Net Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description			Payable Amount	
0211869	Invoice	06/10/2024	Electronic Monitoring Security System/Par...		0.00	800.00	
0212865	Invoice	06/13/2024	Electronic Fire Alarm Monitoring/WTP		0.00	655.17	303462
00924	Johnson Controls Fire	06/14/2024	Regular		0.00	655.17	303462
51783919	Invoice	06/12/2024	Fire Extinguisher Inspection/WWTP		0.00	655.17	
02538	Jose Espinoza	06/14/2024	Regular		0.00	77.11	303463
5-24Reimburse	Invoice	06/13/2024	Amazon/Softball Trophies		0.00	77.11	
00995	Kaz-Bros Design Shop	06/14/2024	Regular		0.00	4,549.79	303464
9620	Invoice	06/11/2024	Decals Cut Out & Installed/Truck #235		0.00	915.86	
9666	Invoice	06/11/2024	Acrylic Award/Engraved		0.00	161.61	
9678	Invoice	06/11/2024	Decals Cut Out & Installed/Code Enforcem...		0.00	915.86	
9720	Invoice	06/11/2024	Soccer Uniforms/Polos/Shorts/Socks/Jerse...		0.00	2,556.46	
02251	Kimberly D. Turner	06/14/2024	Regular		0.00	125.00	303465
Invoice-4933	Invoice	06/06/2024	Professional Standards/S Nickel		0.00	125.00	
01025	LaBrucherie Irrigation Supp LLC	06/14/2024	Regular		0.00	272.04	303466
OM39831	Invoice	06/10/2024	QCV Key/Garden Valve		0.00	147.32	
OM39854	Invoice	06/10/2024	Supply Lines		0.00	15.11	
OM39886	Invoice	06/11/2024	Gray Glue/Couplings/Ball Valves		0.00	85.64	
OM39960	Invoice	06/11/2024	Liquid Gauge		0.00	23.97	
02171	Leslie Castaneda	06/14/2024	Regular		0.00	275.00	303467
5-24Reimburse	Invoice	06/11/2024	MidwestBoots.com/Safety Boots		0.00	275.00	
01096	Mallory Safety & Supply LLC	06/14/2024	Regular		0.00	382.52	303468
5896607	Invoice	06/10/2024	In Case of Emergency Call 911 Signs		0.00	125.20	
5898001	Invoice	06/10/2024	Ear Plugs/Qwik Stik Packets/Drivers Gloves		0.00	185.35	
5911623	Invoice	06/11/2024	Hard Hat/Sweatband/Qwik Stik Packets		0.00	71.97	
01183	McNeece Bros Oil Company	06/14/2024	Regular		0.00	1,131.42	303469
344510	Invoice	06/13/2024	Spray Gun/Coupler Plugs/Non-Detergent/...		0.00	102.82	
346534	Invoice	06/13/2024	Diesel Fuel		0.00	988.13	
347346	Invoice	06/13/2024	Diesel Fuel		0.00	40.47	
01262	NewCastle Farms LLC	06/14/2024	Regular		0.00	3,291.76	303470
13965	Invoice	06/11/2024	Inspect Gearbox/Replace Seals & Bearing		0.00	3,291.76	
01279	NuCO2	06/14/2024	Regular		0.00	46.36	303471
76633365	Invoice	06/11/2024	CO2 MK9 Detector/Sensor Kit		0.00	46.36	
01891	NV5 Inc	06/14/2024	Regular		0.00	13,173.75	303472
387272	Invoice	06/12/2024	AP24-01 Brawley Sr Apts/PC-004/Mar 2024		0.00	4,351.00	
390963	Invoice	06/12/2024	Engineering Services/Apr 2024		0.00	3,149.50	
390967	Invoice	06/12/2024	Malan Street Housing/PC-002/Apr 2024		0.00	1,072.50	
390968	Invoice	06/12/2024	Engineering Services/Apr 2024		0.00	2,159.50	
390971	Invoice	06/12/2024	AP24-01 Brawley Sr Apts/PC-004/Apr 2024		0.00	2,441.25	
02534	Ofelia Camarena	06/14/2024	Regular		0.00	100.00	303473
R00157779	Invoice	06/13/2024	Facility Deposit Refund/Parks & Rec		0.00	100.00	
01282	O'Reilly Auto Parts	06/14/2024	Regular		0.00	91.05	303474
2648-490314	Invoice	06/06/2024	Vent Clips/Wiper Blades/Windshield Was...		0.00	91.05	
02437	Print & Promotional Solutions Inc.	06/14/2024	Regular		0.00	531.75	303475
BH49004320A	Invoice	06/12/2024	Fentanyl Coloring Pages/Flyers/Brochures		0.00	531.75	
01379	R & K Air Conditioning	06/14/2024	Regular		0.00	14,215.00	303476
51814	Invoice	06/12/2024	AC Unit Replacement		0.00	14,215.00	
01981	Rogers, Anderson, Malody And Scott, LLP	06/14/2024	Regular		0.00	3,000.00	303477
75465	Invoice	06/10/2024	Citywide Auditing Services		0.00	3,000.00	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Disc	Net Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Net Amount	Payable Amount	Number
01596 5-24GasPD	Southern California Gas Co Invoice	06/11/2024	06/14/2024 Regular Natural Gas Consumption/4/8/24 - 5/7/24	0.00	0.00	23.48	303478
01601 22780746 053124	Sparkletts Invoice	06/13/2024	06/14/2024 Regular Bulk Water/Cooler Rental/PD/May 2024	0.00	0.00	28.47	303479
01601 9689234 060124	Sparkletts Invoice	06/13/2024	06/14/2024 Regular Bulk Water/Cooler Rentals/May 2024	0.00	0.00	1,348.86	303480
01609 6001417414 6001417415	Staples Business Credit Invoice Invoice	06/10/2024 06/10/2024	06/14/2024 Regular Ink Cartridges Printer	0.00 0.00	0.00 0.00	400.58 185.09 215.49	303481
01987 7036	STC Traffic, Inc Invoice	06/12/2024	06/14/2024 Regular Amendment No. 1 for Design & CM Signal ...	0.00	0.00	9,500.00	303482
01884 153701005-0001	Sunbelt Rentals Invoice	06/10/2024	06/14/2024 Regular Electric Scissor Narrow Rental	0.00	0.00	495.34	303483
01649 5-24T-MobileBldng 5-24T-MobilePW	T-Mobile USA Inc Invoice Invoice	06/13/2024 06/11/2024	06/14/2024 Regular Ipad Usage/Building Dept/4/21/24 - 5/20/... Ipad Usage/PW/4/21/24 - 5/20/24	0.00 0.00	0.00 0.00	92.40 61.60 30.80	303484
01725 59166	V & V Manufacturing Inc Invoice	06/11/2024	06/14/2024 Regular Base Die/Molds/Marine & Air Force	0.00	0.00	2,200.00	303485
01732 14336699 MT 14337600 MT 14338647 MT 14338652 MT	Valley Pest Services Inc Invoice Invoice Invoice Invoice	06/13/2024 06/13/2024 06/13/2024 06/10/2024	06/14/2024 Regular Monthly Pest Control/Library Monthly Pest Control/Library Monthly Pest Control/Library Monthly Pest Control/Planning	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	180.00 40.00 40.00 50.00 50.00	303486
01768 0372 0611 2345 ...	Wal-Mart Stores Inc #01-1555 Invoice	06/13/2024	06/14/2024 Regular Snacks/Drinks	0.00	0.00	71.22	303487
01772 82476201 82476204 82481358 82481363 82516829 82517740	Waxie Sanitary Supply Invoice Invoice Invoice Invoice Invoice Invoice	06/10/2024 06/10/2024 06/10/2024 06/10/2024 06/12/2024 06/12/2024	06/14/2024 Regular Soap/Soap Dispenser/Towel Dispenser Bath Tissue/Soap/Soap Dispenser Soap Dispenser Towel Rolls/Trash Liners/Gloves/Clorox W... Paper Towels Bath Tissue/Paper Towels/Trash Bags/Cle...	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00	1,171.67 170.17 130.93 5.39 245.05 83.79 536.34	303488
01780 0080593385 0080593386	Westair Gases & Equipment Inc Invoice Invoice	06/12/2024 06/12/2024	06/14/2024 Regular Medical Oxygen/Cylinder Rental/Acetylene Medical Oxygen/Cylinder Rental	0.00 0.00	0.00 0.00	474.20 266.58 207.62	303489
01802 021440241	Xerox Corporation Invoice	06/12/2024	06/14/2024 Regular Meter Usage/Charges/Admin/4/21/24 - 5...	0.00	0.00	509.01	303490
00287 INV0004424	California State Disbursement Invoice	06/14/2024	06/17/2024 Regular Child Support Deductions	0.00	0.00	861.54	303491
00660 INV0004438	Franchise Tax Boards State Of California Invoice	06/14/2024	06/17/2024 Regular Earnings Withholding	0.00	0.00	785.04	303492
00799 INV0004425	Imperial County Sheriff Civil Division Invoice	06/14/2024	06/17/2024 Regular Earnings Withholdings	0.00	0.00	50.00	303493
01717 INV0004436	United Way of Imperial County Invoice	06/14/2024	06/17/2024 Regular United Way Deductions	0.00	0.00	5.00	303494
02516 H1059-375900	Home Depot Invoice	06/19/2024	06/20/2024 Regular CHECKPOINT TOWER LIGHT KIT (OTS - STEP..	0.00	0.00	4,976.25	303496
00002	360 Business Products		06/21/2024 Regular	0.00	0.00	272.61	303497

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Vendor Number	Vendor Name	Payment Date	Payment Type	Disc	Net Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Net Amount	Payable Amount	
OE-66282-1	Invoice	06/19/2024	Mailing Labels		0.00	8.00	
OE-66282-2	Invoice	06/19/2024	Mailing Labels		0.00	8.00	
00168	AT&T CalNet	06/21/2024	Regular		0.00	2,726.36	303498
5-24ATTCalnet	Invoice	06/20/2024	Telephone Services/Various Depts/4/20/2...	0.00		2,726.36	
02545	Bianca Orozco	06/21/2024	Regular		0.00	100.00	303499
R00153462 & RO...	Invoice	06/20/2024	Facility Deposit Refund/Parks & Rec	0.00		100.00	
00228	Brawley Ace Hardware	06/21/2024	Regular		0.00	1,695.92	303500
I60372/2	Invoice	06/18/2024	Field Marker	0.00		193.84	
I79055/2	Invoice	06/18/2024	Rope/Snap Hooks	0.00		112.90	
J06195/2	Invoice	06/19/2024	Padlock	0.00		26.93	
J13350/2	Invoice	06/19/2024	Foam Refill Strips/WD-40 Spray/Bumper P...	0.00		16.17	
J14425/2	Invoice	06/19/2024	Padlock	0.00		19.38	
J14560/2	Invoice	06/19/2024	Paint Roller Covers	0.00		8.18	
J15249/2	Invoice	06/18/2024	Drawer Slides/Jnt Cmpnd/Scrapr/Drywall...	0.00		738.72	
J15577/2	Invoice	06/19/2024	Batteries	0.00		19.54	
J15877/2	Invoice	06/19/2024	Extension Cord/Bolts, Nuts & Washers	0.00		19.44	
J18650/2	Invoice	06/18/2024	USB Cable/Knife/Surge Protector/Batterie...	0.00		482.66	
J18872/2	Invoice	06/18/2024	Autocut/Batteries	0.00		58.16	
00248	Brenntag Pacific Inc	06/21/2024	Regular		0.00	6,412.39	303501
BPI435776	Invoice	06/19/2024	SODIUM HYPOCHLORITE	0.00		6,412.39	
00299	Canon Financial Services Inc	06/21/2024	Regular		0.00	1,340.55	303502
32533675	Invoice	06/17/2024	Copier Usage/Contract Charge/PD/Apr 20...	0.00		1,144.27	
32843636	Invoice	06/19/2024	Copier Usage/Contract Charge/FD/May 20...	0.00		74.48	
32843964	Invoice	06/19/2024	Copier Usage/Contract Charge/WTP/May ...	0.00		121.80	
02519	Cergio Duran	06/21/2024	Regular		0.00	40.00	303503
5-24SoftballWk8	Invoice	06/19/2024	Girls Softball 2024/Rec/May 29	0.00		40.00	
00392	Core & Main LP	06/21/2024	Regular		0.00	561.97	303504
V039250	Invoice	06/17/2024	Repair Clamps/Hydraulic Bolt Kit/Ring Gas...	0.00		561.97	
00462	David Trevino	06/21/2024	Regular		0.00	520.00	303505
6-24Reimburse	Invoice	06/21/2024	2024 Code Conference Registration	0.00		520.00	
02477	Desert RV. Service & Repair, Inc.	06/21/2024	Regular		0.00	200.00	303506
171	Invoice	06/17/2024	Towed Vehicle to OWF/Flat Tire/Unit #203	0.00		100.00	
186	Invoice	06/17/2024	Towed Ford Explorer from S 2nd & Malan...	0.00		100.00	
00499	Desert Veterinary Group	06/21/2024	Regular		0.00	50.00	303507
297360	Invoice	06/17/2024	Euthanasia Services	0.00		50.00	
01372	Downstream Aviation LP	06/21/2024	Regular		0.00	1,195.00	303508
0838-SP2024	Invoice	06/20/2024	Base Network Access & Support/Jul 2024 -...	0.00		1,195.00	
02468	Eric Franklin	06/21/2024	Regular		0.00	120.00	303509
6-24SoftballWk8	Invoice	06/19/2024	Girls Softball 2024/Rec/May 29 & Jun 1	0.00		120.00	
00594	Ernesto Tanori	06/21/2024	Regular		0.00	80.00	303510
6-24SoftballWk8	Invoice	06/19/2024	Girls Softball 2024/Rec/Jun 1	0.00		80.00	
00657	Forensic Drug Testing Services Inc	06/21/2024	Regular		0.00	746.70	303511
2024-1088	Invoice	06/19/2024	DOT Reasonable Suspicion Training Semin...	0.00		178.00	
2024-1139	Invoice	06/19/2024	Drug Prev & Prgm Mgmt/Drug Tests/After...	0.00		568.70	
00759	Hinderliter, De Llamas & Associates	06/21/2024	Regular		0.00	9,529.63	303512
SIN038520	Invoice	06/19/2024	HDL Companies Sales Tax Audit Services A...	0.00		9,529.63	
00763	Home Grown Apparel	06/21/2024	Regular		0.00	252.44	303513
45999	Invoice	06/19/2024	Keepers/Cuff Case/Belts	0.00		252.44	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Net Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description			Payable Amount	
00776 0338204	I. V. Termite & Pest Control Invoice	06/19/2024	06/21/2024 Regular Commercial Building/General Pest Control...	0.00	0.00	60.00	303514
01835 FY 24-25	ICMA Membership Renewals Invoice	06/20/2024	06/21/2024 Regular ICMA Membership Renewal	0.00	0.00	1,164.07	303515
00809 24-1547 24-1560 24-1571	Imperial Printers Invoice Invoice Invoice	06/19/2024 06/17/2024 06/17/2024	06/21/2024 Regular Business Cards/Trevino/Garcia/Escalante Door Hangers Business Cards/Jimenez	0.00 0.00 0.00	0.00 0.00 0.00	309.73 80.81 175.04 53.88	303516
00823 0524156302	Imperial Valley Press Invoice	06/19/2024	06/21/2024 Regular Notice & Invitation Request	0.00	0.00	1,632.29	303517
00861 0212804	Jade Security Systems Inc Invoice	06/19/2024	06/21/2024 Regular Electronic Monitoring Fire System/FD#2	0.00	0.00	56.99	303518
02474 70	Josue R. Macias Invoice	06/18/2024	06/21/2024 Regular Crane Charge/Lifting & Unloading Tank	0.00	0.00	450.00	303519
02544 R00163235	Katherine Grijalva Invoice	06/20/2024	06/21/2024 Regular Facility Deposit Refund/Parks & Rec	0.00	0.00	100.00	303520
00995 9807	Kaz-Bros Design Shop Invoice	06/19/2024	06/21/2024 Regular Decals Cut Out & Installed/ACO/Removal o...	0.00	0.00	1,165.88	303521
01012 232252 232253 235088	Knorr Systems Inc Invoice Invoice Invoice	06/20/2024 06/19/2024 06/20/2024	06/21/2024 Regular Treatment Package for Lions Center Pool Treatment Package for Lions Center Pool Treatment Package for Lions Center Pool	0.00 0.00 0.00	0.00 0.00 0.00	5,113.11 874.77 1,328.34 2,910.00	303522
01025 OM40128 OM40155 OM40166	LaBrucherie Irrigation Supp LLC Invoice Invoice Invoice	06/19/2024 06/19/2024 06/19/2024	06/21/2024 Regular Pump w/Hose Replacement Filter Gloves/Straw Hats	0.00 0.00 0.00	0.00 0.00 0.00	304.43 47.26 207.40 49.77	303523
01040 1943	League of Ca Cities Invoice	06/19/2024	06/21/2024 Regular Imperial County Division Mtg 5/23/24	0.00	0.00	120.00	303524
01096 5907825	Mallory Safety & Supply LLC Invoice	06/19/2024	06/21/2024 Regular Coveralls	0.00	0.00	105.60	303525
01153 26119	Mark Dowden Welding Invoice	06/18/2024	06/21/2024 Regular Repair on Suction Truck/Removed Rusted...	0.00	0.00	627.43	303526
01279 76684599 76734755	NuCO2 Invoice Invoice	06/19/2024 06/19/2024	06/21/2024 Regular CO2 MK9 Detector/Sensor Kit CO2 Bulk	0.00 0.00	0.00 0.00	565.92 46.36 519.56	303527
01282 2648-492108	O'Reilly Auto Parts Invoice	06/18/2024	06/21/2024 Regular Grease	0.00	0.00	41.97	303528
01311 6-24Storage	Packers Mini Storage Invoice	06/19/2024	06/21/2024 Regular Storage Unit B209/June 2024	0.00	0.00	126.50	303529
02287 6-24Travel	Petra Ortega Invoice	06/20/2024	06/21/2024 Regular ALA Annual Conference 2024	0.00	0.00	421.42	303530
01341 5-24Postage	Pitney Bowes Inc Invoice	06/18/2024	06/21/2024 Regular Postage/PD	0.00	0.00	200.00	303531
01828 2694	Pixabytes Solutions Inc Invoice	06/19/2024	06/21/2024 Regular Library Conference Room Upgrade	0.00	0.00	7,989.27	303532
01361 0030462	Pro Record Storage Inc Invoice	06/20/2024	06/21/2024 Regular Storage/Tracking Services/Admin/May 20...	0.00	0.00	283.14	303533

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Net Amount	Payment Amount	Number
0030535	Invoice	06/19/2024	Storage/Tracking/Shredding Services/HR/...				13	
01417 P03733A2	RDO Equipment Co Invoice	06/18/2024	06/21/2024 Tee/Couplings/Pipes	Regular	0.00	0.00	568.97	303534
01465 6-24Reimburse	Roberto Orozco Invoice	06/19/2024	06/21/2024 CSU Sacramento/Water Treatment Course...	Regular	0.00	0.00	241.25	303535
01526 24BRAWPWN11	San Diego County RCS Invoice	06/18/2024	06/21/2024 Public Works radios on the 800MHz netwo...	Regular	0.00	0.00	199.50	303536
01611 6-24Penalties	State WA Resources Control BD Invoice	06/20/2024	06/21/2024 Conditional Settlement Offer/NPDES/Pena...	Regular	0.00	0.00	12,000.00	303537
01884 154308691-0001	Sunbelt Rentals Invoice	06/19/2024	06/21/2024 R & R Alternator on Unit/Charge Battery/...	Regular	0.00	0.00	95.39	303538
01666 INV100359	The Counseling Team Invoice	06/19/2024	06/21/2024 Psychological Testing/J Rodriguez	Regular	0.00	0.00	400.00	303539
01732 14338649 MT 14338650 MT	Valley Pest Services Inc Invoice Invoice	06/19/2024 06/19/2024	06/21/2024 Monthly Pest Control/Admin Monthly Pest Control/PD	Regular	0.00 0.00	0.00 0.00	100.00 50.00 50.00	303540
01738 9965950685 9965950687 9965950688 9965950690	Verizon Wireless Invoice Invoice Invoice Invoice	06/20/2024 06/19/2024 06/20/2024 06/20/2024	06/21/2024 Mobile Broadband/IPADS/Cameras/PW/5... Cell Phone Services/City Mgr/5/7/24 - 6/6... Cell Phone Services/Library/5/7/24 - 6/6/... Cell Phone Services/Building/5/7/24 - 6/6/...	Regular	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	621.49 454.65 42.73 42.05 82.06	303541
01768 4089 6696 7620...	Wal-Mart Stores Inc #01-1555 Invoice	06/20/2024	06/21/2024 Migration DVD Movie	Regular	0.00	0.00	19.35	303542
01772 82496595	Waxie Sanitary Supply Invoice	06/19/2024	06/21/2024 Gloves/Cleaner/Paper Towels/Trash Bags/...	Regular	0.00	0.00	581.17	303543
00031 INV0004419	Aflac Inc Invoice	06/14/2024	06/14/2024 Cancer/ICU/Disability Withheld	Bank Draft	0.00	0.00	52.52	DFT0002892
00031 INV0004420	Aflac Inc Invoice	06/14/2024	06/14/2024 Cancer/ICU/Disability Withheld	Bank Draft	0.00	0.00	1,364.77	DFT0002893
00031 INV0004421	Aflac Inc Invoice	06/14/2024	06/14/2024 Cancer/ICU/Disability Withheld	Bank Draft	0.00	0.00	1,585.47	DFT0002894
01255 INV0004428	National Plan Coordinators Invoice	06/14/2024	06/14/2024 Def Compensation/Plan #340233-01	Bank Draft	0.00	0.00	3,411.51	DFT0002899
01257 INV0004429	Nationwide Retirement Solution Invoice	06/14/2024	06/14/2024 Def Compensation/Entity #05270	Bank Draft	0.00	0.00	3,233.00	DFT0002900
00233 INV0004437	Brawley Firefighters Local #19 Invoice	06/14/2024	06/14/2024 Union Dues Fire Assoc	Bank Draft	0.00	0.00	530.00	DFT0002907
00836 INV0004439	Internal Revenue Service Invoice	06/14/2024	06/14/2024 Federal Taxes	Bank Draft	0.00	0.00	21,825.75	DFT0002908
00836 INV0004440	Internal Revenue Service Invoice	06/14/2024	06/14/2024 Medicare Taxes	Bank Draft	0.00	0.00	11,160.96	DFT0002909
00836 INV0004441	Internal Revenue Service Invoice	06/14/2024	06/14/2024 Social Security Taxes	Bank Draft	0.00	0.00	47,723.00	DFT0002910
00571	Employment Development Dept		06/14/2024	Bank Draft	0.00	0.00	9,832.02	DFT0002911

Check Report

Vendor Number
Payable #
[INV0004442](#)

Vendor Name
Payable Type
Invoice

Payment Date
Post Date
06/14/2024

Payment Type
Payable Description
State Taxes

Discount Amount
Payment Amount
9,83

310.1

Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	208	114	0.00	291,800.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	10	10	0.00	100,719.00
EFT's	20	14	0.00	482,456.60
	238	139	0.00	874,976.03

All Bank Codes Check Summary

3b.1

Payment Type	Payable Count	Payment Count	Discount	Amount
Regular Checks	208	114	0.00	291,800.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	10	10	0.00	100,719.00
EFT's	20	14	0.00	482,456.60
	238	139	0.00	874,976.03

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	6/2024	874,976.03
			874,976.03

City of Brawley

City Council

July 02, 2024

Agenda Item No 3c

STAFF REPORT



3c

To: City Council
From: Jimmy Duran, Chief of Police
Prepared by: John Tang, Commander
Subject: Training Conference Travel Request (07/07/24-07/10/24)

RECOMMENDATION:

Approve travel training requests for Sergeant Mark Cano and Commander John Tang to attend the Alcohol Beverage Control (ABC) training conference in Sacramento, California. The training conference dates are from July 7, 2024, to July 10, 2024

BACKGROUND INFORMATION:

The Department of Alcohol Beverage Control selected our agency for the Alcohol Policing Partnership grant and conditionally approved the city's application for funding for \$50,000. The partnership with ABC allows for the implementation of evidence-based strategies aimed at prevention, enforcement, and education; we can work towards mitigating the negative impacts of alcohol misuse and promoting a safer and healthier environment for all residents.

As part of the grant acceptance, ABC provides a 2 ½ day training conference in Sacramento, California. The training offers valuable instruction in alcohol enforcement and provides an opportunity to network with ABC staff and other law enforcement agencies across the state.

FISCAL IMPACT:

The City of Brawley will incur minimal costs, as ABC will provide \$3000.00 to cover conference expenses, lodging, per diem, and flight. The registration cost for both personnel is \$650.00, while lodging and flight costs are \$1300.00 and \$1400.00, respectively. The estimated total cost is \$4000.00, with the City's contribution being approximately \$1000.00. Flight costs are subject to change.

Expenses shall be recorded under 101-211.000-750.400

ALTERNATIVES:

The council may decide not to approve the ABC APP training.

ATTACHMENTS:

1. Travel Expense
2. Travel Expense
3. Registration
4. Award Letter

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Status – Date of Status

Approved - 6/27/2024

Approved -

3c.1

CITY OF BRAWLEY - TRAVEL AUTHORIZATION

Employee	Department	Position
John Tang	Police	Commander

Destination	No. of Days	Account No.	Amount
Sacramento CA	3		

Purpose: Training Conference

Travel over 500 Miles?	Yes	No	Total Miles	Council Action attached*
*If travel over 500 miles; Council Approval Required	x		600	

Cost Summary:

Description	Vendor	Payment Method	Amount
Registration	Alcohol Beverage Control		325.00
Air Fare			500.00
Lodging			620.00
Breakfast \$14.45			43.35
Lunch \$15.30			45.90
Dinner \$28.90			86.70
Mileage-Personal Vehicle \$0.67			
Gasoline - City Vehicle			
Rental Car			
Parking			
Total			1,620.95

Itinerary

Departure	Date/Time	Arrival	Date/Time
San Diego International	07/08/24 / 5:45pm	Sacramento International	07/10/24 / 5:19pm

Employee	Date	Department Head	Date

3c.1

CITY OF BRAWLEY - TRAVEL AUTHORIZATION-EXPENSE REPORT

EXHIBIT B

Employee	Department	Position

Travel Expense Detail

Description	Date						Total
Registration							
Air Fare							
Lodging							
Breakfast							
Lunch							
Dinner							
Gasoline							
Rental Car							
<i>Receipts must be attached for all lodging expenses and any individual expenses in excess of \$25</i>							
Total							

Mileage Detail - Personal Vehicle

Departure / Destination	Odometer Readings		Trip Miles
	Starting Mileage	Ending Mileage	
Total Miles - Personal Vehicle			

TRAVEL EXPENSE SUMMARY

Total Travel Expenses	
Voucher/Credit Card Purchases	
Cash Expenses Paid by Employee	
Cash Advances to Employee	
Amount Due Employee/City	

Employee	Date	Department Head	Date

Signature: (By signing this expense report, the employee certifies that the amounts listed were incurred in conformance with the City's Policy Statement and that no part is claimed for reimbursement of a personal nature).

3c.2

CITY OF BRAWLEY - TRAVEL AUTHORIZATION

Employee	Department	Position
Mark Cano	Police	Sergeant

Destination	No. of Days	Account No.	Amount
Sacramento CA	3		

Purpose: Training Conference

Travel over 500 Miles?	Yes	No	Total Miles	Council Action attached*
*If travel over 500 miles; Council Approval Required	x		600	

Cost Summary:

Description	Vendor	Payment Method	Amount
Registration	Alcohol Beverage Control		325.00
Air Fare			500.00
Lodging			620.00
Breakfast \$14.45			43.35
Lunch \$15.30			45.90
Dinner \$28.90			86.70
Mileage-Personal Vehicle \$0.67			
Gasoline - City Vehicle			
Rental Car			
Parking			
Total			1,620.95

Itinerary

Departure	Date/Time	Arrival	Date/Time
San Diego International	07/08/24 / 5:45pm	Sacramento International	07/10/24 / 5:19pm

Employee	Date	Department Head	Date

CITY OF BRAWLEY - TRAVEL AUTHORIZATION-EXPENSE REPORT

EXHIBIT B

Employee	Department	Position

Travel Expense Detail

Description	Date						Total
Registration							
Air Fare							
Lodging							
Breakfast							
Lunch							
Dinner							
Gasoline							
Rental Car							
<i>Receipts must be attached for all lodging expenses and any individual expenses in excess of \$25</i>							
Total							

Mileage Detail - Personal Vehicle

Departure / Destination	Odometer Readings		Trip Miles
	Starting Mileage	Ending Mileage	
Total Miles - Personal Vehicle			

TRAVEL EXPENSE SUMMARY

Total Travel Expenses	
Voucher/Credit Card Purchases	
Cash Expenses Paid by Employee	
Cash Advances to Employee	
Amount Due Employee/City	

Employee	Date	Department Head	Date

Signature: (By signing this expense report, the employee certifies that the amounts listed were incurred in conformance with the City's Policy Statement and that no part is claimed for reimbursement of a personal nature).



3c.3

ALCOHOLIC BEVERAGE CONTROL ALCOHOL POLICING PARTNERSHIP (APP) TRAINING CONFERENCE

Courtyard by Marriott Sacramento Cal Expo
1782 Tribute Road, Sacramento, CA 95815

July 8 - 10, 2024

July 8 - time 8:30am to 5:00pm July 9 - time 8:30am to 5:00pm July 10 - time 8:30am to 12:00pm

Registration Form - deadline June 14, 2024

This conference offers valuable training in alcohol enforcement and serves as an excellent opportunity for the representatives from your agency to meet and share information with other law enforcement personnel across the State.

Cost of the registration is \$325 per person. A maximum of 2 sworn attendees allowed. Registration fee covers attendance at the conference, breakfast, lunch and conference materials.

Agency Name Brawley Police Department
Address 351 Main Street Brawley, Ca. 92227

Attendee Name Mark Cano **Title** Sergeant
Cell Number 760-609-2393
Email Address mcano@brawley-ca.gov

Attendee Name John Tang **Title** Commander
Cell Number 626-705-4507
Email Address jtang@brawley-ca.gov

ACOMMODATIONS - Rooms must be booked by June 7, 2024

A block of rooms has been reserved at or below the state rate, \$145/night*.

Courtyard by Marriott Sacramento Cal Expo 1782 Tribute Road, Sacramento, CA 95815 (916) 979-7900	Fairfield by Marriott Sacramento Cal Expo 1780 Tribute Road, Sacramento, CA 95815 (916) 920-5300
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To book your rooms, please refer to the options below:

Call: Courtyard (916) 929-7900 or Fairfield (916) 920-5300 and refer to "2024 ABC Training"

Online: For a link to book online, please email Grant Coordinator Kristine Okino

INSTRUCTIONS

Payment must be received by June 14th. Contact Grant Coordinator if payment will be delayed.

Only checks are accepted as form of payments and made payable to: Alcoholic Beverage Control

Mail/email registration and payment to:

Department of Alcoholic Beverage Control
Attn: Kristine Okino, Grant Coordinator
3927 Lennane Drive, #100
Sacramento, CA 95834
kristine.okino@abc.ca.gov

304

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500

May 17, 2024

Chief Jimmy Duran
Brawley Police Department
351 Main Street
Brawley, CA 92227

Dear Chief Duran:

Congratulations! Your agency has been selected by the Department of Alcoholic Beverage Control (ABC) to receive a 2024/2025 Alcohol Policing Partnership (APP) grant. We look forward to working with your department to meet the goals and objectives in your proposal.

A grant agreement will be forthcoming in the next couple of weeks which requires a resolution from your agency's governing body. A sample resolution was included in the Request for Proposal packet. **Due to the fact that these resolutions typically have to be on your governing body's calendar, we ask that you do so as soon as possible.**

We will be hosting a two and half day training conference beginning at 8:30 am on July 8, 2024 and ending at approximately 12:00 pm on July 10, 2024. This conference offers valuable training in alcohol enforcement and serves as an excellent opportunity for the representatives from your agency to meet our ABC staff and share information with other law enforcement agencies from across the State.

This year the conference will be held at the Courtyard by Marriott Sacramento Cal Expo located at 1782 Tribute Road, Sacramento, CA 95815. The conference will accommodate up to two sworn attendees from each agency. It is recommended that your sworn Project Director and an officer/deputy assigned to the grant program attend. There is a \$325 registration fee per person to attend the conference. This fee is reimbursable through the grant.

A block of rooms at the state rate has been reserved at the Courtyard by Marriott Sacramento Cal Expo and Fairfield by Marriott Sacramento Cal Expo. These rates will be available until the block of rooms sell out or until the reservation cut-off date of June 7, 2024. Please see registration form for hotel booking information. **Please note that all attendees must make reservations by the hotel deadline of June 7, 2024.**

Due to the short time frame for registering for the conference, your prompt attention is greatly appreciated. Please find enclosed with this letter the APP Conference Registration form to be completed and returned as soon as possible.

If you have any questions, please email Kristine Okino, Grant Coordinator at Kristine.okino@abc.ca.gov.

3c.4

Sincerely,



Joseph McCullough
Director

Cc: Sergeant Marc Cano, Project Director

* **Please note:** All travel expenses seeking reimbursement through the grant must follow the CA State travel policy which can be found here: <https://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>

City of Brawley

City Council
July 02, 2024
Agenda Item No 3d



3d

STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Rachel Fonseca, Parks and Recreation Manager
Subject: **Approval of Boys and Girls Club Memorandum of Understanding**

RECOMMENDATION:

Approve Memorandum of Understanding between Boys and Girls Club of Imperial Valley and the City of Brawley for 2024-2025.

BACKGROUND INFORMATION:

There are no material changes from last year to this year to the Boys and Girls Club Memorandum of Understanding and staff recommends approval from Council.

FISCAL IMPACT:

Per the MOU, the City will get reimbursed for the facility utilities cost monthly. The average monthly fee paid to the City for utility expenses is \$ 128.06. The FY24/25 Budget includes revenues for \$ 1,537 under GL Account 101-521.000-470.300

ALTERNATIVES:

The council may elect to not approve the Club's request, and the Club would have to find an alternative location for its teen program.

ATTACHMENTS:

1. Memorandum of Understanding Between Boys and Girls Club of Imperial Valley and the City of Brawley.

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency
William Smerdon, City Attorney

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Finance Director

Status – Date of Status
Approved - 6/27/2024

**Renewed Memorandum of Understanding Between
Boys and Girls Club of Imperial Valley
and
City of Brawley**

3d.1

This agreement is entered into this 1st day of July, 2024, by and between the CITY OF BRAWLEY, a California general law city, 383 Main Street, Brawley, California 92227, hereinafter referred to as “City,” and the BOYS AND GIRLS CLUB OF IMPERIAL VALLEY, a non-profit organization, 165 S. Plaza, Brawley, California 92227, hereinafter referred to as “Provider.”

RECITALS

The City and the Provider desire to renew this Memorandum of Understanding which commenced on July 1, 2022, for the purpose of extending the license agreement whereby the Provider has had non-exclusive primary use of the City’s Teen Center facility located at 220 Magnolia Street, Brawley, California, (“the Facility”).

The Provider shall continue to use the facility to deliver enriching programs focused on academics, healthy lifestyles, good character and citizenship at no cost to all teens who wish to participate. Pursuant to the terms and conditions set forth below.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

The City does hereby extend the Provider’s license to use, and the Provider hereby does accept the extension of the license to use, the Teen Center facility located at 220 Magnolia Street, Brawley, California for the purpose of providing services to its members:

1. The term of this extended agreement shall commence on July 1, 2024 and will continue thereafter until June 30, 2025.
2. The Provider shall have primary use of the facility. It is understood and agreed between the parties that during the term of this extended MOU, the City will not be offering programs at the facility on a regular basis. However, the Provider acknowledges that the City shall have the right to use the facility during the term on an as needed basis for special events and programs, that the City deems appropriate in its sole discretion. The City shall make reasonable efforts to notify Provider in advance of its plans to use the facility, however, Provider hereby acknowledges that advance notice shall NOT be a prerequisite to the City’s use of the facility.
3. The Provider shall maintain a minimum of two staff members on site at all times when the Provider has the facilities open. The Provider shall deliver enriching programs focused on academics, healthy lifestyles, good character and citizenship.

4. During the term of this MOU the Provider shall be guaranteed exclusive use of access to the facility for a minimum of three days per week for at least three hours per day.
5. Provider having elected to extend its use of the facility beyond the terms of the original MOU, it is understood that Provider shall continue to be responsible for utilities expenses used at the facility. City shall invoice the Provider for utilities and payment shall be due by the 15th of each month.
6. It shall be Provider's responsibility to provide workers' compensation insurance for all of its staff members on site at the Facility.
7. It is understood and agreed that the Provider's staff members shall not be considered employees of the City.
8. The City shall maintain a lock box or key pad on the building to allow Provider access and the ability to close the facility.
9. The City shall maintain a lock box and/or secure the thermostats to ensure that cooling costs are kept under control.
10. The Provider shall provide janitorial space for the facility.
11. It is understood that access to the weight room shall be prohibited.
12. The telephone and security system shall remain active during the course of the MOU.
13. The Provider shall be responsible and liable for any damage to the real property at the Teen Center caused in its use of the Facilities and shall be further responsible for any damage or loss of any personal property located in the Teen Center and used by the Provider in its program. The Provider will provide the City proof of insurance for liability, fire, and product liability in the amount of One Million Dollars per occurrence and Two Million Dollars aggregate and shall name the City as an additional insured.
14. The license to use the Brawley Teen Center granted by the City to the Provider under the terms of this agreement grants primary, but not exclusive use of the facility. The City reserves the right to make the facilities available to other organizations and groups during the term of this agreement. In permitting other groups and organizations to make use of the Brawley Teen Center, the City shall not allow use of the Providers equipment without consent, and shall require other groups and organizations to provide all cleanup services.
15. The City shall have unfettered access to the facility at all times to perform maintenance and inspections of the facility without prior notice to the Provider, whether or not Provider's staff are present.

3d.1

IN WITNESS WHEREOF, the parties have subscribed this agreement on the above date:

CITY OF BRAWLEY, CALIFORNIA

By: _____

Ramon Castro, Mayor

APPROVED AS TO FORM:

William S. Smerdon, City Attorney

BOYS & GIRLS CLUBS OF IMPERIAL VALLEY

By: _____

Raquel Renteria, Interim Executive Director

ATTEST:

By: _____

Thomas Garcia, Deputy City Clerk

City of Brawley

City Council
July 02, 2024
Agenda Item No 3e



3e

STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Rachel Fonseca, Parks and Recreation Manager
Subject: **Approval of Catholic Charities License Agreement**

RECOMMENDATION:

Approve License Agreement with Catholic Charities for fiscal year 2024-2025

BACKGROUND INFORMATION:

The License Agreement for the operation of Catholic Charities Senior Nutrition Program will expire on June 30, 2024. A renewal is attached for approval for the 2024 - 2025 Fiscal Year. There are no material changes to the agreement from last year, and staff is recommending approval for the 2024-2025 Fiscal Year.

FISCAL IMPACT:

The Monthly Rental Fees of \$ 1,035 described in this MOU were budgeted in the FY2024/25 Senior Center budget under GL Account 101-522.000-470.110 for \$12,420.

ALTERNATIVES:

No alternative is recommended

ATTACHMENTS:

1. License Agreement with Catholic Charities

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency
William Smerdon, City Attorney

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Finance Director

Status – Date of Status
Approved - 6/27/2024

**LICENSE AGREEMENT FOR OPERATION OF
CATHOLIC CHARITIES SENIOR NUTRITION PROGRAM**

3e.1

This agreement is entered into this 1st day of July 2024, by and between the CITY OF BRAWLEY, a California general law city, 383 Main Street, Brawley, California 92227, hereinafter referred to as “City,” and the Catholic Charities, a non-profit corporation, 349 Cedar Street, San Diego, California 92101, hereinafter referred to as “Provider.”

RECITALS

The City and the Provider have a long-standing arrangement whereby the Provider has operated a Senior Nutrition Program at the City of Brawley’s Senior Center located at 575 “J” Street.

The written agreement between the City and the Provider was entered into in December, 1993 and has long since expired. The parties desire to continue the relationship under similar terms and conditions.

The City’s Senior Center contains kitchen facilities and an adjacent dining hall suitable for the preparation and serving of meals and the Provider has been using these facilities to operate its program since 1993.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

The City does hereby grant the Provider a license to use, and the Provider hereby does accept the license to use, the Brawley Senior Center at 575 “J” Street, Brawley, California for the purpose of operating Provider’s Senior Nutrition Program upon the following terms and conditions:

1. The terms of this agreement shall commence on July 1st, 2024 and will continue thereafter until June 30, 2025. At that time and with the agreement of both parties, the license may be extended for an additional term of one year.
2. The Provider shall provide meals for senior citizens in accordance with its Senior Nutrition Program Monday through Friday of each week from 9:00 a.m. until 1:00 p.m.
3. The Provider will perform all meal preparation, the setting up of tables and chairs, and make all other arrangements necessary or convenient to serve meals, and shall provide all cleanup services.
4. The Provider shall provide its own telephone service in the premises and pay all such telephone expense.
5. As the fee for the use of facilities furnished by the City, the Provider shall pay the City the sum of \$1,035.00 per month during the term of this agreement. The fee shall cover the use of the premises, the use of the City’s equipment, appliances, and miscellaneous

personal property and cover the costs of utilities (except telephone) and waste disposal used by the Provider while conducting its operations.

6. All employees involved in the Senior Nutrition Program operated pursuant to this agreement shall be conclusively deemed employees of the Provider and not employees of the City of Brawley.
7. The Provider will serve meals, Monday through Friday. The Provider will provide tables, chairs, serving and eating utensils, etc., as needed for the operation of their program. The Provider will provide and install, as needed, all kitchen equipment and other program related accessories. It is understood that all equipment, including cabinets and walk-ins purchased by the Provider previously and in the future, shall remain the property of the Provider. Upon termination of this agreement, the Provider will remove its equipment and return the premises to their prior condition. The City shall provide trash bins and trash pick-up, handicapped accessible parking, and assure that the facility is provided with adequate plumbing and electrical service.
8. The Provider shall be responsible and liable for any damage to the real property at the Senior Center caused in its use of the facilities and shall be further responsible for any damage or loss of any personal property located in the Senior Center and used by the Provider in its program. The Provider will provide the City proof of insurance for liability, fire, and product liability in the amount of One Million Dollars per occurrence and Two Million Dollars aggregate and shall name the City as an additional insured.
9. The license to use the Brawley Senior Center granted by the City to the Provider under the terms of this agreement is not exclusive and the use and possession granted is only that reasonably necessary or convenient for the Provider to operate the Senior Nutrition Program. The City reserves the right to make the facilities available to other organizations and groups during the term of this agreement. In permitting other groups and organizations to make use of the Brawley Senior Center, the City shall not interfere with the Provider in its operation and conduct of the Senior Nutrition Program on the premises.
10. The Provider will be sole user of the dining area from 9:00 a.m. to 1:00 p.m., Monday through Friday. Food preparation time will be from 9:00 a.m. to 1:00 p.m. The Provider will have primary use of the kitchen and service area during this time. Because of product liability, the Provider's kitchen equipment will be used solely for Provider's Senior Nutrition Program.
11. Either party may terminate this agreement by providing the other party thirty days' written notice of the intent to terminate the agreement provided to the addresses recited above.

3e.1

IN WITNESS WHEREOF, the parties have subscribed to this agreement on the above date:

CITY OF BRAWLEY

CATHOLIC CHARITIES

By: _____
Ramon Castro, Mayor

By: _____
Appaswamy "Vino" Pajanor, CEO

ATTEST:

Thomas Garcia, Deputy City Clerk



5a

STAFF REPORT

To: City Council
From: Armando Garibay, Information Technology Director
Prepared by: Armando Garibay, Information Technology Director
Subject: **Broadband Access and Digital Equity**

RECOMMENDATION:

Approve the resolution supporting increased broadband access and digital equity for underserved communities.

BACKGROUND INFORMATION:

Broadband is an essential 21st-century infrastructure in a digital world and global economy. It is vital to the economic prosperity and quality of life for Brawley residents and citizens throughout California. It can enable the city to mitigate financial, educational, and health disparities within underserved communities. Adopting this resolution will make us eligible to apply for the Digital Equity Best Practices Checklist Grant, which will provide \$20,000 to help us fund projects dedicated to closing the digital divide.

FISCAL IMPACT:

None at this time. If the resolution is approved, staff will apply for a grant of up to \$20,000.

If the grant and project application are approved, the City will be eligible to receive up to \$20,000 in grant funding to expand connectivity services throughout the City.

Upon receiving confirmation from the Grant Program, a budget adjustment to the following General Fund GL accounts will be needed to reflect the new funding and expenses related to this program:

Revenue - Miscellaneous Grants - 101-181.000-430.616 - \$20,000
Expense - Technical Services - 101-181.000-730.200 -\$20,000

ALTERNATIVES:

The council may decide not to approve the resolution.

ATTACHMENTS:

1. Draft Resolution

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

Petra Ortega, Library Manager,
Bill Smerdon, City Attorney

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Status – Date of Status

Approved - 6/27/2024

RESOLUTION 2024-

RESOLUTION OF THE CITY COUNCIL SUPPORTING INCREASED BROADBAND ACCESS AND DIGITAL EQUITY FOR UNDERSERVED COMMUNITIES

WHEREAS, closing the digital divide is important and provides long-term community benefits that include the ability to fully engage in the digital economy, access existing and emerging services, expand economic opportunities and bridge the economic divide, and;

WHEREAS, all residents, businesses and institutions greatly benefit by having access to high-speed broadband services where they work, live, learn and play, and;

WHEREAS, high-speed broadband enhances business efficiencies, drives job creation throughout the region, and connects customers and partners worldwide to goods and services, and;

WHEREAS, high-speed broadband is a “green technology” that reduces our impact on the environment, shrinks our regional carbon footprint, offsets vehicle trips and use of resources, and;

WHEREAS, high-speed broadband enables greater civic participation and brings communities together, helps improve public safety, and makes our transportation systems more resilient and efficient, and;

WHEREAS, effective emergency services require using high-speed broadband to integrate data in real time from all available sources, so decision makers have access to the information necessary for the protection of lives and property.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. That closing the digital divide provides long-term community benefits.
2. Supports a minimum broadband speed capability of 100 megabits per second today and 1 gigabit per second by 2030 for all residential and business customers within the urban, suburban, and rural communities of our region.
3. Supports working with collaborating jurisdictions to affect the deployment decisions of broadband providers.
4. Supports working with collaborating jurisdictions to identify broadband opportunity zones in underserved communities.

City of Brawley

City Council

July 02, 2024

Agenda Item No 5b



5b

STAFF REPORT

To: City Council
From: William Smerdon, City Attorney, City Attorney
Prepared by: William Smerdon, City Attorney, City Attorney
Subject: Memorandum of Understanding with Imperial Valley Housing Authority

RECOMMENDATION:

Review and adopt Resolution 2024-__ allowing Police Department to enter into an MOU with the Imperial Valley Housing Authority (“IVHA”) which would grant the PD a license to use facilities owned by IVHA and delegate authority to the Chief of Police to execute the final version of the MOU.

BACKGROUND INFORMATION:

IVHA owns a multi-family housing project located at 1250 N. Imperial Avenue and a mobile home park located at 970 N. Imperial Avenue. IVHA has a vacant office and a space constructed for the purpose of housing a police substation at 1250 N. Imperial Avenue. IVHA also has a park at the 970 N. Imperial location. Chief Duran reached out to IVHA with a proposal to allow the PD to use the facilities at 1250 N. Imperial and the Park at 970 N. Imperial for the purpose of providing community service and outreach program for Brawley residents. IVHA is willing to grant a license to the PD to use these facilities free of charge.

As Council is aware, the undersigned also represents IVHA as general counsel. Therefore, my role has been limited to assisting Chief Duran and IVHA Director Kirk Mann draft an MOU that will protect both parties.

FISCAL IMPACT:

Undetermined, but likely minimal.

ALTERNATIVES:

The Council may decline to adopt the resolution and approve the proposed MOU.

ATTACHMENTS:

1. Resolution-MOU w / IVHA
2. MOU Imperial Valley Housing Authority (IVHA)

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

Jimmy Duran, Chief of Police

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Finance Director

Status – Date of Status
Approved - 6/27/2024

5b

5b.1

RESOLUTION 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY COUNCIL OF THE CITY OF BRAWLEY CALIFORNIA APPROVING PROPOSED MOU WITH THE IMPERIAL VALLEY HOUSING AUTHORITY AND DELEGATING AUTHORITY TO THE CHIEF OF POLICE TO EXECUTE THE SAME

WHEREAS, the Imperial Valley Housing Authority (“IVHA”) owns two offices and a park located in the City of Brawley (“the facilities”), and is willing to grant the Brawley Police Department a license to use the same; and

WHEREAS, the Brawley Police Department desires to use the facilities owned by IVHA for the purpose of providing community service and outreach programs to the residents of the City; and

WHEREAS, the Chief of Police and IVHA’s Executive Director are working out the details of an MOU which will grant a license to the Police Department to use the facilities; and

WHEREAS, the proposed MOU will have a minimal financial impact, if any; and

WHEREAS, the Police Department’s proposed use of the facilities will provide valuable services to the residents of Brawley:

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That provided there are no substantive changes to the proposed draft MOU provided to Council, the same is approved; and
2. Chief of Police Jimmy Duran is hereby delegated authority to execute the same; and
3. In the event there are substantive changes to the proposed draft MOU, staff is directed to bring the same back to Council for consideration.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Brawley City Council held on July 2, 2024.

CITY OF BRAWLEY, CALIFORNIA

Ramon Castro, Mayor

ATTEST:

Thomas Garcia, Deputy City Clerk

5b.1

I, THOMAS GARCIA, Deputy City Clerk of the City of Brawley, California, DO HEREBY CERTIFY that the foregoing Resolution 2024- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 2nd day of July 2024, and that it was so adopted by the following roll call vote:

AYES:

NAYES:

ABSTAIN:

ABSENT:

DATED: _____

Thomas Garcia, Deputy City Clerk

5b.2

**Memorandum of Understanding Between
Imperial Valley Housing Authority
and
Brawley Police Department**

This agreement is entered into this 1st day of July, 2024, by and between the IMPERIAL VALLEY HOUSING AUTHORITY, a California Housing Authority, a California general law city, 1402 D Street, Brawley, California 92227, hereinafter referred to as “IVHA,” and the BRAWLEY POLICE DEPARTMENT, a division of the City of Brawley, 351 Main Street, Brawley, California 92227, hereinafter referred to as “Brawley PD.”

RECITALS

The IVHA and the Brawley PD desire to enter into this Memorandum of Understanding for the purpose of IVHA providing a license agreement to Brawley PD to have non-exclusive primary use of IVHA’s Main Office and Police Substation at IVHA’s Austin Thomas complex located at 1250 N. Imperial Avenue, and the Park located at IVHA’s Robert Noriega Mobile Home Park located at 970 N. Imperial Avenue, (“the Facilities”).

Brawley PD shall use the facilities to deliver enriching community service programs and community outreach programs covering a wide range of issues, including, but not limited to academics, healthy lifestyles, sports activities, good character, and citizenship at no cost all Brawley residents who wish to participate. Pursuant to the terms and conditions set forth below.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

IVHA does hereby grant to Brawley PD a license to use, and Brawley PD hereby does accept license to use, the Main Office and Police Substation at IVHA’s Austin Thomas complex located at 1250 N. Imperial Avenue, and the Park located at IVHA’s Robert Noriega Mobile Home Park located at 970 N. Imperial Avenue, Brawley, California for the purpose of providing services to the residents of Brawley.

1. The term of this agreement shall commence on July 1, 2024 and will continue thereafter until terminated by the parties.
2. The Provider shall have primary use of the facilities. Brawley PD acknowledges that IVHA shall have the right to use the facilities during the term of this agreement on an as needed basis for special events and programs, that IVHA deems appropriate in its sole discretion. IVHA shall make reasonable efforts to notify Brawley PD in advance of its plans to use the facilities, however, Brawley PD hereby acknowledges that advance notice shall NOT be a prerequisite to IVHA’s use of the facilities.
3. During the term of this agreement Brawley PD will be provided unlimited, non-exclusive access to the facilities.
4. It shall be Brawley PD’s responsibility to provide workers’ compensation insurance for all of its staff members on site at the Facilities.

5b.2

5. It is understood and agreed that Brawley PD's staff members shall not be considered employees of IVHA.
6. IVHA shall provide Brawley PD access and the ability to close the Ausin-Thomas facilities.
7. Brawley PD acknowledges that residents of the Robert Noriega Mobile Home Park shall have the right to use the park facility located there.
8. Brawley PD shall be responsible to supervise the use of the thermostats at the Austin- to ensure that cooling costs are kept under control.
9. IVHA shall provide janitorial service for the Austin-Thomas facility and gardening for the Robert Noreiga facility.
10. Brawley PD shall be responsible and liable for any damage to the Facilities caused in its use of the Facilities and shall be further responsible for any damage or loss of any personal property located in the Austin-Thomas facilities and used by Brawley PD in its programs.
11. Brawley PD will provide IVHA proof of insurance for liability, fire, and product liability in the amount of One Million Dollars per occurrence and Two Million Dollars aggregate and shall name IVHA as an additional insured.
12. The license to use the Facilities granted by IVHA to Brawley PD under the terms of this agreement grants primary, but not exclusive use of the facilities. IVHA reserves the right to use the facilities as needed for its own purposes during the term of this agreement.
13. IVHA shall have unfettered access to the facilities at all times to perform maintenance and inspections of the facility without prior notice to Brawley PD.

IN WITNESS WHEREOF, the parties have subscribed this agreement on the above date:

BRAWLEY POLICE DEPARTMENT

By: _____
Jimmy Duran, Chief of Police

IMPERIAL VALLEY HOUSING AUTHORITY

By: _____
Kirk Mann, Executive Director

City of Brawley

City Council

July 02, 2024

Agenda Item No 5c



5c

STAFF REPORT

To: City Council
From: Jimmy Duran, Chief of Police
Prepared by: Jonathan Blackstone, Commander
Subject: **Memorandum of Understanding with Imperial County Office of Education (ICOE) for a School Resource Officer (SRO) at Del Rio Community School.**

RECOMMENDATION:

Review, discuss, and approve a Memorandum of Understanding by and between the City of Brawley and Imperial County Office of Education to Furnish a School Resource Officer and authorize the Chief of Police and City Manager to execute the Agreement.

BACKGROUND INFORMATION:

School Resource Officer (SRO) programs can play an important role in maintaining and increasing safety in schools and neighboring communities. To effectively implement such programs, the City of Brawley (City) and the Imperial County Office of Education (ICOE) developed a Memorandum of Understanding (MOU) to clearly document the roles, responsibilities, and expectations of the individuals and partners involved including the SRO, school officials, law enforcement, education departments, students, and parents.

The proposed five-year MOU reflects a shared partnership with common goals and objectives between the City and ICOE which are achieved through ongoing open communication. Having an SRO assigned to Del Rio Community School provides a number of positive outcomes, including:

- Timely information regarding crimes and prevention of crimes in schools;
- Both parties can work together to develop and implement innovative, systemic, long-term solutions to reduce and prevent crime in and around schools;
- Focusing on reducing and preventing crime also improve the quality of life for students, teachers, school personnel, and parents; and
- Safer school environments are also conducive to learning.

SRO's receive specialized training in childhood and adolescent development, age appropriate responses, disability and special education needs, conflict resolution, and de-escalation techniques to effectively interact with the youth. The school code of conduct violations and routine discipline of students remains the responsibility of the school administration and law enforcement actions are only used as a last resort for incidents involving criminal behavior or when it becomes necessary to protect the safety of students, faculty, and staff.

5c

FISCAL IMPACT:

ICOE has agreed to reimburse the City the fully burdened rate for time spent by the SRO performing work directly related to the SRO duties quarterly. In addition, ICOE will be responsible for the cost of a marked police vehicle at the cost of \$60,000.00 which will be spread out through the duration of the MOU.

The estimated annual reimbursement from ICOE is \$ 158,347 for Salaries & Benefits and \$ 12,000 for the marked police vehicle. A budget amendment for FY2024/25 is needed to record the additional revenues that will be received as part of the MOU.

Revenue for the quarterly payments shall be recorded under GL Account 101-211.000-430.800-ICOE SRO Reimbursement..... \$ 170,347.

ALTERNATIVES:

The Council may decide not to approve the MOU.

ATTACHMENTS:

- 1. ICOE MOU

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Finance Director

Status – Date of Status
Approved - 6/27/2024

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE CITY OF BRAWLEY
AND IMPERIAL COUNTY OFFICE OF EDUCATION
TO FURNISH A SCHOOL RESOURCE OFFICER (SRO)
TO DEL RIO COMMUNITY SCHOOL**

This Memorandum of Understanding (“MOU”) is made and entered into between the City of Brawley (“City”), a municipal corporation organized under the laws of the State of California, and the Imperial County Office of Education (“ICOE”), a school district organized under the laws of the State of California (individually, “Party;” collectively, “Parties”).

RECITALS

1. The City and the ICOE share common goals of enhancing student safety, increasing the community’s understanding of law enforcement, and strengthening the existing ties of communication and coordination between the City and ICOE for the benefit of the residents of the City of Brawley.
2. ICOE is interested in receiving the services of a trained School Resource Officer (“SRO”) during the 2024-2025, 2025-2026, 2026-2027, 2027-2028, and 2028-2029 school years under the terms and conditions contained herein.
3. ICOE values the services of an SRO sufficiently to provide for the cost of this service.

In consideration of the matters described above, and of the mutual benefits and obligations set forth in this Agreement, the parties agree as follows:

SECTION 1: MISSION OF THE SRO

The mission of the SRO is to provide an element of security to the schools within the Imperial County Office of Education. This shall be accomplished by the SRO:

- 1.1 Promoting a better working relationship with the youth of our community through using community policing strategies and educating students, parents, and faculty members that the purpose of the School Resource Officer program is to educate and promote awareness of law enforcement;
- 1.2 Dealing with day-to-day problems that may arise at Del Rio Community School and working with the administration of the Del Rio Community School to assist in providing a safe, secure, and positive educational atmosphere for the students on a daily basis;
- 1.3 Opening more and better lines of communication between students and police officers by being available to meet with and talk to students, parents, and faculty members regarding law enforcement matters or crime prevention information;
- 1.4 Reducing juvenile crime through taking measures which are: (a) reactive (e.g., responding to calls, making police reports, engaging in intervention, making arrests, and representing ICOE in court referrals related to the SRO responsibilities, etc.); and (b) proactively (e.g., maintaining a visible presence in the school and throughout the campus during the day and at extracurricular activities, preventing problems through making announcements and using posters, guest-speaking in classes, attending school activities and clubs, etc.);

5c.1

- 1.5 Cooperating with the Del Rio Community School administration and faculty to make necessary referrals of students and their families to other community agencies which can offer them assistance (e.g., mental health clinics and drug/alcohol treatment centers); and
- 1.6 Responding in the role of a law enforcer when crimes occur.

SECTION 2: SCOPE OF SRO'S ACTIVITIES

- 2.1 The SRO will provide for school security by providing services within the following activities:
 - 2.1.1 Patrolling school buildings and campus before, during, and after regular school hours;
 - 2.1.2 The school code of conduct violations and routine discipline of students remains the responsibility of the school administration and law enforcement actions are only used as a last resort of incidents involving criminal behavior or when it becomes necessary to protect the safety of students, faculty, and staff;
 - 2.1.3 Assisting students with problems to divert them before they become disciplinary or criminal in nature;
 - 2.1.4 Assisting staff by investigating suspicions of child abuse or neglect;
 - 2.1.5 Coordinating use of approved deterrents to the possession, use, sale or transmission of illegal drugs or drug paraphernalia;
 - 2.1.6 Deterring students from engaging in disorderly behavior by being present on the grounds;
 - 2.1.7 Proactively handling school truancy issues with individual students and the school as a whole;
 - 2.1.8 The SRO shall not be involved in the administrative discipline of students;
 - 2.1.9 The SRO shall serve as a liaison between the school and other police agencies, investigation units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws;
 - 2.1.10 The SRO shall serve as a member of a multidisciplinary school team to refer students to professional services within both the school (guidance counselors or social workers) and the community (youth and family service organizations);
 - 2.1.11 The SRO shall build relationships with juvenile justice counselors to help connect youth with needed services;

2.1.12 The SRO shall not solicit or collect information or documents regarding citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and/or federal law; and

2.1.13 It is understood the sharing of information is limited to federal or state laws that govern the collection, use, and dissemination of student records. Federal privacy laws, including the Family Educational Rights and Privacy Act of 1974 [FERPA], the Health Insurance Portability and Accountability Act of 1996 [HIPPA], and civil rights and other laws must be considered when developing plans for Criminal Justice Information Systems [CJIS] and/or sharing that involves personally identifiable information from student education records. XSD and XPD must balance safety interests and student privacy interests. All information sharing should be based on The Family Education Rights and Privacy Act (FERPA) and California laws that govern the release of records. FERPA does contain exceptions to the general consent requirement including the “health or safety emergency exception.” Disclosure based on this exception must be documented in the student’s education records to memorialize the emergency that formed the basis for the disclosure.

2.2 The SRO will assist students by:

- 2.2.1 Being available to discuss problems on school property, at the Police Department, and at other locations with the prior approval of the Chief of Police;
- 2.2.2 Enforcing a drug-free and violence-free learning environment;
- 2.2.3 Encouraging students to interact with police officers in a safe setting;
- 2.2.4 Acting as a positive role model of a police officer, based on the reality of the position;
- 2.2.5 Providing a source of information concerning legal issues that young adults are likely to encounter if engaging in unlawful actions;
- 2.2.6 Being involved in student-oriented activities and school sponsored events;
- 2.2.7 Providing law enforcement insight into the school curriculum by being available as an information resource concerning law enforcement;
- 2.2.8 Using positive and restorative approaches in accordance with Penal Code 13651, which includes tactics such as de-escalation techniques to mitigate the use of force in an educational setting and shall strictly adhere to policy minimum use of force pursuant to Government Code 7286; and
- 2.2.9 Conducting workshops and presentations concerning student safety needs, drugs, alcohol, gangs, laws, and other related topics to students, Del Rio Community School employees and the community.

SECTION 3: RESPONSIBILITIES OF ALL PARTIES

5c.1

3.1 In consideration of the services to be provided by the SRO as specified in this MOUS, ICOE has agreed to the following agreement:

3.1.1 Base Reimbursement.

ICOE shall reimburse the City at the fully burdened rate for time spent by the SRO performing services at the school site and at school functions. Work performed off of the school site, that is directly related to the SRO duties, including but not limited to: preparing reports following incidents or arrests occurring at the school site, transporting suspects arrested at the school site; and attending court proceedings concerning incidents or arrests that occurred at the school site shall be considered SRO functions. BESD shall reimburse the City at the SRO's fully burdened hourly rate of pay for SRO duties performed.

3.1.2 Overtime Reimbursement.

In the event the SRO is entitled to receive overtime pay during any pay period wherein the SRO has performed SRO duties, ICOE shall reimburse the City for the additional cost of overtime earned by the SRO on a pro-rata basis. The amount of the reimbursement due to the City shall be determined by dividing the amount of overtime earned by the SRO during the pay period in question by the ratio of hours worked by the SRO performing SRO duties during the pay period by the hours worked by the SRO performing non-SRO duties during the pay period.

3.2 Regularly Scheduled Work.

The SRO shall generally work the following schedule for the Del Rio Community School site: Monday through Friday from 7:30 a.m. to 4:30 p.m. with every other Friday off. Such schedule may change upon mutual agreement between both parties for the purpose of attending agreed-upon school-sponsored events, providing specialized training and presentations, or avoiding/reducing overtime.

3.3 Additional Work.

3.3.1 If the SRO is requested or required (for example, but not by way of limitation, for a court appearance as an investigating officer/witness) to work during hours outside of the SRO's regularly scheduled work, and as a consequence of such additional work, the City is required to pay the SRO additional compensation (inclusive of overtime compensation as required by law), then ICOE shall reimburse the City for the cost of this additional work pursuant to the pro-rata formula set forth in Section 3.1.2.

3.3.2 The persons authorized to request the SRO to perform such additional work are the following: Monalisa Vitela, Senior Director of Alternative Education, and Ivonne Ramirez, Fiscal Manager of Alternative Education. Any requests for additional work shall be made in writing (electronic communications are acceptable) and shall be directed to the attention of the Chief of Police and his/her designee.

- 3.4 Time records.
The SRO shall keep a weekly time record for all hours worked and the SRO shall forward the time records to ICOE quarterly. Any objections by ICOE to the hours indicated in the time records shall be promptly reported to the Chief of Police, but in no case longer than 30 days after the date of transmission of the subject time records to ICOE. Failure by ICOE to make an objection to hours indicated in any time record within a 30-day period shall be a stipulation of its accuracy and consent by ICOE to reimburse the City as and for the hours indicated.
- 3.5 Invoice and Payment.
The City will provide ICOE with a quarterly invoice for payment on or about January 31, April 30, July 31, and October 31. The invoice shall be paid no later than 30 days after it is presented to ICOE.
- 3.6 Work Space/ Equipment.
ICOE shall provide the SRO with an office area, including immediate access to a secure telephone, computer, and printer. ICOE will be responsible for the cost of a marked police vehicle, \$60,000, which will be spread out over the duration of the MOU. The Brawley Police Department will be responsible for all maintenance, fuel, and insurance costs of the vehicle.
- 3.7 Liaison with SRO.
Monalisa Vitela, Senior Director of Alternative Education or Designee will work with the SRO to:
- 3.7.1 Explain the school's needs and help the SRO develop programs that will benefit the teaching-learning environment;
 - 3.7.2 Provide the SRO with a copy of governing school policies and procedures, including the District's policy and student conduct expectations and consequences;
 - 3.7.3 Review school policies and procedures pertaining to school safety, conduct comprehensive safety and security assessments and develop emergency management and incident response system based on the National Incident Management System (NIMS) and the four phases of emergency management; mitigation, prevention preparedness, response, and recover; and
 - 3.7.4 The SRO may provide security and technology solution recommendations for the ICOE consideration to enhance school safety; and
 - 3.7.5 Furnish the SRO with information (e.g., attendance records, disciplinary records, etc.) as may be necessary to conduct an investigation or make a juvenile referral or prosecution.

SECTION 4: EMPLOYMENT STATUS

- 4.1 The SRO shall be paid employee of the City of Brawley Police Department and shall perform the duties as assigned by the Chief of Police. The SRO shall be uniformed and equipped like any other police officer in the Police Department unless special needs arise in which plain clothes would be appropriate.

- 4.2 The City shall place the SRO at Del Rio Community School from July 1, 2024, through June 30, 2029. The City shall make all reasonable efforts to ensure the ongoing assignment of the SRO to Del Rio Community School until the end of the fiscal year. If any party has a dispute or seeks removal of the SRO, a meeting will be held to discuss the concerns brought forth by any party to this Agreement.
- 4.3 For purposes of student supervision and education, ICOE shall grant the SRO the same status as it does for any teacher in the District and shall include the SRO under the coverage of its liability Insurance policy pertaining to employees of the District. Except for conditions otherwise required, the administrative team will evaluate the SRO at the end of the school year. This evaluation will be memorialized in writing and should make the best attempts to address the following areas: Cooperativeness, Courtesy, Diligence, Initiative, Judgement, Leadership, Quality of Work, and Self-Expression.
- 4.4 The SRO shall coordinate the performance of SRO duties with the ICOE Superintendent or Designee, as applicable. In matters of dispute between the two, the Superintendent shall contact the Brawley Police Department to seek an informal resolution.
- 4.5 The City shall be responsible for providing workers' compensation coverage for the SRO as well as such other benefits that the SRO shall be entitled to receive pursuant to the City's memorandum of understanding with the applicable bargaining unit.
- 4.6 ICOE acknowledges that the SRO may be assigned additional duties by the City as the needs of the Brawley Police Department dictate. In the sole discretion of the Chief of Police, the City shall have the option to assign the SRO additional duties even if the additional duties assigned conflict with the SRO's scheduled SRO duties according to the needs of the Brawley Police Department. ICOE acknowledges that the Brawley Police Department has historically experienced fluctuating staffing levels and that the need to provide police protection to the residents of the City of Brawley as a whole remains the top priority of the Brawley Police Department regardless of whether or not those needs conflict with the purposes of this MOU.
- 4.7 The SRO shall receive at least 40 hours of specialized training in school policing, which offers training on adolescent development, trauma-informed investigations, crisis interventions and de-escalation, threat assessment, and active shooter situations.

SECTION 5: TERM

- 5.1 The term of this MOU is for a period of approximately five years, effective July 1, 2024, and continuing through June 30, 2029. Any party to this MOU may terminate this MOU at any time upon passing a resolution stating the reasons for the termination and sending the other party a copy of the resolution at least sixty days in advance of the termination date.
- 5.2 Parties may renew this MOU for an additional period of time under such terms and conditions as they mutually agree; provided, however, that any such renewal shall have its terms reduced to writing prior to being executed by the parties to this MOU.

5c.1

SECTION 6: ENTIRE AGREEMENT

6.1 This MOU constitutes the entire agreement of the parties respecting the subject matter of this MOU. This MOU supersedes and replaces any and all previous verbal and written understanding between the parties to this MOU.

The parties have executed this MOU at Brawley, California the day and year first set forth above.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

Imperial County Office of Education

CITY OF BRAWLEY CALIFORNIA

By: _____
Alicia Armenta, President of the Board

By: _____
Tyler Salcido, City Manager

By: _____
J. Todd Finnell, Ed.D., County Superintendent
of Schools

By: _____
Jimmy Duran, Chief of Police

ATTEST:

APPROVED AS TO FORM:

By: _____
Thomas Garcia,

By: _____
William S. Smerdon, City Attorney

City of Brawley

City Council

July 02, 2024

Agenda Item No 5d

STAFF REPORT



5d

To: City Council
From: Jimmy Duran, Chief of Police
Prepared by: Jonathan Blackstone, Commander
Subject: California Highway Patrol, FY2024 Cannabis Grant.

RECOMMENDATION:

Approve and accept by resolution, ratify the submission of the grant application and authorize the City Manager and Police Chief, or their designees, to accept a grant award on behalf of the City of Brawley from the California Highway Patrol, FY2024 Cannabis; and by motion, authorize the City Manager and Police Chief, or their designees, to execute all grant agreements and other required documents, and take any actions necessary to implement such grant agreements and other required documents.

BACKGROUND INFORMATION:

The California Highway Patrol has conditionally approved the city's application for funding under the FY 2024 Cannabis Grant in the amount of \$103,026.94. This grant provides funding for the Police Department to purchase an F-150 patrol vehicle (\$62,760.00), advanced officer training/travel (\$4,218.00), as well as overtime/personnel costs for DUI saturation patrols, checkpoints, and presentations (\$36,048.94).

FISCAL IMPACT:

The FY2024/25 CHP Cannabis Grant funding revenues and expenses were budgeted in the FY2024/25 Approved Budget under Fund 229.

ALTERNATIVES:

The council may decide not to approve the acceptance of the FY 2024 California Highway Patrol Cannabis Grant funding.

ATTACHMENTS:

1. Cannabis Grant Award Letter
2. Proposed resolution

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Finance Director

Status – Date of Status
Approved - 6/27/2024

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

601 North 7th Street
Sacramento, CA 95811
(916) 843-4360
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)

5d.1



June 6, 2024

File No.: 060.15426.17369

Commander Jonathan Blackstone
Brawley Police Department
351 Main Street
Brawley, CA 92227

Dear Commander Blackstone:

On behalf of the California Highway Patrol (CHP), it is my pleasure to inform you, the Brawley Police Department, is conditionally approved for Cannabis Tax Fund Grant Program (CTFGP) funding in the amount of \$103,026.94. The purpose of this grant funding is to help your agency reduce and mitigate the impacts of impaired driving in your community.

The official Grant Agreement for signature is forthcoming. In order to execute your Grant Agreement, please provide documentation from a local governing body, authorizing your organization to receive this grant funding, to the Cannabis Grants Unit, by email at CGUGrants@chp.ca.gov, as soon as possible. Refer to California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g) for additional information.

The CHP looks forward to partnering with you and your agency on this project in an effort to make California's roadways a safer place to travel. If you have any questions, please feel free to contact the Cannabis Grants Unit at (916) 843-4360.

Sincerely,

A handwritten signature in blue ink that reads "K. M. Davis".

K. M. DAVIS, Chief
Enforcement and Planning Division



5d.2

RESOLUTION 2024-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY AUTHORIZING THE BRAWLEY POLICE DEPARTMENT TO PARTICIPATE IN THE CANNABIS TAX FUND GRANT PROGRAM (CTFGP)

WHEREAS, the Cannabis Tax Fund Grant Program (CTFGP) provides funds to aid in the enforcement of traffic laws related to driving under the influence of alcohol and other drugs; and

WHEREAS, the CTFGP program provides funding for law enforcement agencies to purchase a vehicle utilized to help mitigate alcohol and drug-impaired driving; and

WHEREAS, the CTFGP program provides funding for law enforcement agencies to implement projects and programs to educate local communities on impaired driving laws, while highlighting the dangers of driving under the influence of alcohol and/or drugs; and

WHEREAS, the Brawley Police Department has submitted a grant application and is required to execute a certificate of acceptance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brawley authorizes the City Manager to participate in the Cannabis Tax Fund Grant Program in an amount not to exceed \$103,026.94.

PASSED, APPROVED AND ADOPTED this 2nd day of July 2024 by the following vote.

- AYES:
NOES:
ABSTAIN:
ABSENT:

Ramon Castro, Mayor

ATTEST:

Thomas Garcia, Deputy City Clerk

5d.2

**STATE OF CALIFORNIA
COUNTY OF IMPERIAL
CITY OF BRAWLEY**

I, Thomas Garcia, Deputy City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Resolution 2024- was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the 2nd day of July 2024, and that it was so adopted by the following roll call vote:

**AYES:
NAYS:
ABSTAIN:
ABSENT:**

Dated: July 02, 2024

Thomas Garcia, Deputy City Clerk

City of Brawley

City Council
July 02, 2024
Agenda Item No 5e



5e

STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Contract Change Order to Senior Center Garden Project**

RECOMMENDATION:

Authorize Contract Change Order No. 1 to Contract No. 2024-06, Senior Center Garden Project for \$6,829.12, and authorize the City Manager to execute all documentation concerning this project.

BACKGROUND INFORMATION:

On February 6, 2024, the City issued Contract No. 2024-06, Senior Center Garden Project to Top Builders Construction for \$54,055.10. During the project's construction, City staff noticed that the door was falling off the hinges and that it would not close properly. Staff attempted to fix the door with no success, it was determined that replacing the door frame and the door would give a safe and smooth transition to the new ramp.

The door repair was not part of the original scope of work. The Contractor submitted a quote for the removal and replacement of the frame, door, transition, and rim panic devise.

The price included full compensation for all labor, materials, tools, and equipment required to complete the job in compliance with the plans of the door and the original contract specifications to the satisfaction of the Building Inspector. The revised contract amount is \$60,884.22.

FISCAL IMPACT:

The change order is still within this project's approved budget of \$ 62,163.36.

Expenses shall be recorded under 101-522.000-800.300 - PC 2024-06 Construction \$ 6,829.12

ALTERNATIVES:

No at this time.

ATTACHMENTS:

1. Proposal

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

Thomas Garcia, Assistant to the City Manager, ,

Silvia Luna, Interim Finance Director, ,
Ana Gutierrez, Public Works Analyst, ,

5e

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Finance Director

Status – Date of Status
Approved - 6/27/2024



CONTRACT CHANGE ORDER

Date: July 2, 2024 To: Top Builders Construction 960 South 2 nd Street El Centro, CA 92243 Attn.: Al B. Allal	Project Name: Senior Center Garden Project Contractor: Top Builders Construction Contract No.: 2023-15 Change Order No.: 1 Schedule: Subject: Door Replacement
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Description and Justification of Change in Scope:

(1) Full ADA door replacement. (2) Additional 10 working days. (Lead time on material)

Cost Estimate for the Above:

Schedule A

Item	Description	Qty	Unit	Unit Price	Total
1	Full Door ADA Replacement	1	LS	\$ 6,829.12	\$ 6,829.12
TOTAL AMOUNT OF THIS CHANGE ORDER:					\$ 6,829.12

The contractor will be paid the agreed-upon price upon completion of the work. The above list prices include full compensation for all labor, materials tools, and equipment required to complete the work in compliance with plans and original contract specifications and to the satisfaction of the Building Inspector. Specifications, where pertinent and not in conflict with the above shall apply to these changes.

The time extension for this work will be deferred. This document shall become an amendment to the contract and all provisions of the contract shall apply thereto.

TOTAL ADDITIVE CHANGE: \$6,829.12

Current Contract amount:	\$54,055.10
Amount of Change:	\$ 6,829.12
New Contract amount:	\$60,884.22



CONTRACT CHANGE ORDER

CITY OF BRAWLEY:

City: _____
Construction Manager _____ Date _____

City: _____
Building Inspector _____ Date _____

City: _____
City Manager _____ Date _____

City: _____
Director of Finance _____ Date _____

CONTRACTOR:

Accepted By: _____

Date: _____

Title: _____



5e.2

Top Builders Construction Inc.
960 S. 2nd Street • El Centro CA 92243 • 760-693-5233
topbuildersconstruction@outlook.com
CA License 1029602 Tax ID 81-4981083

CONTRACT/PROPOSAL

Senior Center Garden
575 J Street
Brawley, CA 92227

May 28, 2024

Re: **Exit Door Replacement**

Top Builders Construction will provide **labor at prevailing wage rate** for the above project.

Description of Work:

Remove and replace exit door to ramp.
Includes-**Door Specification:**
3/6x7/10 1-3/4 Steel craft hollow metal RPD R/H Reverse 18-Gauge Honeycomb.
3/6x7/0 H.M Welded frame with transom welded frame as per details.
Verify jamb size* 7-3/4 jamb size quoted 6-3/4 throat size punched and dimple.
Hinges BB179 4.5x4.5 26D NRP.
Exit device trim ETL- SAT 26D
Rim panic devise 48" ED-701 32D
Threshold 6" x 72" 272A72
Perimeter gasketing black w/s 303AS 72"x 84"
Door sweep 48" 345AV48
Door closer norton 1601BF
HM wood LAG 3/8x5
Door silencer SR64 Gray PKG
Drywall and stucco patch.
Spot paint areas as needed.

Total: \$6,829.12

All of the above work to be completed in a substantial and workman like manner according to standard practice for the sum of: **Six thousand eight hundred twenty-nine dlls and 12/100**

Payment schedule:

Contract Signing \$2,048.74
Progress Payment -\$3,414.56
Final Payment- \$1,365.82 due upon completion

Sincerely,

Top Builders Construction Inc.

Al Bahahdi Allal
President

Accepted by

City of Brawley

City Council
July 02, 2024
Agenda Item No. 5f



5f

STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Rachel Fonseca, Parks and Recreation Manager
Subject: **Approve Amendment No. 4 for West Coast Arborist**

RECOMMENDATION:

Approve Amendment No. 4 for West Coast Arborist

BACKGROUND INFORMATION:

The Westcoast Arborist, Inc. agreement states that the City of Brawley may, at its sole discretion, extend the term of the Agreement annually for five (5) years in one-year increments upon mutual consent. The city is on extension number four (4) of five (5).

Westcoast Arborist, Inc. has helped the City of Brawley maintain its urban forest, and staff is pleased with the service that Westcoast Arborist, Inc. currently provides.

Staff would like to continue using Westcoast Arborist, Inc. and is requesting the City Council's approval of Amendment No. 4. for fiscal year 2024-2025.

FISCAL IMPACT:

WCA provides tree trimming services to various City locations: The airport, Cattle Call Park, Kelly Parks, Plaza Park North, and South, and the Transit Station, resulting in multiple funding sources beyond the General Fund. The \$60,000 contract will be allocated in the following manner:

101-511.000-730.100	\$ 45,000
531-351.000-740.120.....	\$ 5,000
216-314.000-740.120	\$ 1,500
246-195.000-730.200.....	\$ 1,000
211-312.000-730.100.....	\$ 7,500

ALTERNATIVES:

Council may elect not to approve the amendment; however, staff does not have the equipment to perform the services.

ATTACHMENTS:

1. Draft Amendment No. 4

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

William Smerdon, Attorney

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Silvia Luna, Finance Director

Status – Date of Status

Approved - 6/27/2024

**AMENDMENT NO. 4
TO CONTRACT
WEST COAST ARBORIST, INC.
DATE: July 2, 2024**

5f.1

This amendment is entered this 2nd day of July 2024 between the City of Brawley, a municipal corporation of the State of California (“City”) and West Coast Arborist, Inc. (“Contractor”), and

WITNESSETH

WHEREAS, the parties hereto entered an agreement for \$20,790 date September 2, 2021, which sets forth the terms upon which Contractor would provide services to the City.

WHEREAS, the parties amended the initial Agreement to \$30,000 on March, 2022 for fiscal year 2021/22; and

WHEREAS, the parties extended the \$30,000 agreement on June 2022 for fiscal year 2022/23; and

WHEREAS, the Agreement is scheduled to expire on June 30, 2023.

WHEREAS, the parties wish to extend the contract term until June 30, 2024 for a not to exceed amount of \$30,000 for fiscal year 2023/2024.

Whereas, the Agreement is scheduled to expire on June 30, 2024.

Whereas, the parties wish to extend the contract term until June 30, 2025 for a not to exceed amount of \$60,000 for fiscal year 2024/2025.

Whereas, the City Manager is authorized to sign all required documents associated with this Amendment and contract.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The above-referenced recitals are true and correct and are incorporated herein by this reference.
2. The Agreement is amended such that the total fee will increase to a total of \$150,000 for the initial and extended one-year term.
3. Except as set forth herein, the terms of the Agreement shall remain in full force and effect.

DATED: July 2, 2024

CITY OF BRAWLEY

WEST COAST ARBORIST, INC

By: _____
Tyler Salcido, City Manager

By: _____
Patrick O. Mahoney, President

ATTEST:

By: _____
Thomas Garcia, Deputy City Clerk