



**Brawley City Council &
Successor Agency to Brawley
Community Redevelopment Agency
Regular Meeting Agenda
February 06, 2024 at 6:00 PM
City Council Chambers
383 Main Street
Brawley, California 92227**

This meeting will be broadcast live at www.facebook.com/cityofbrawley

Ramon Castro, Mayor
Donald L. Wharton, Mayor Pro-Tempore
Gil Rebolgar, Council Member
Luke Hamby, Council Member
George A. Nava, Council Member

William Smerdon, Acting Deputy City Clerk
William Smerdon, Acting City Treasurer
William S. Smerdon, City Attorney
Tyler Salcido, City Manager/
Executive Director

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA

2. PUBLIC APPEARANCES/COMMENTS (Not to exceed 4 minutes.)

This is the time for the public to address the Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous, or which may invade an individual's personal privacy. Please direct your questions and comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be read at the meeting. Please email your questions to jramos@brawley-ca.gov or call 760-351-3048 any time before 6:00 PM, February 06, 2024.

- a. Public Comments for Items not on the Agenda
- b. Proclamation In Recognition of Líderes Campesinas. Presented by Mayor Ramon Castro, City of Brawley City Council.

3. CONSENT AGENDA

Items are approved by one motion. Council Members or members of the public may request consent items be considered separately at a time determined by the Mayor.

- a. Approve City Council Minutes: January 16, 2024
(1 Attachment)
- b. Approve Accounts Payable: January 6, 2024 to January 26, 2024.
(3 Attachments)
- c. Adopt Resolution 2024-: Approving application for Bicycle and/or Pedestrian funds allocated by the Imperial County Transportation Commission (ICTC)
(2 Attachment)
- d. Adopt Resolution 2024-: Approving application for bus transfer terminal funds allocated by the Imperial County Transportation Commission (ICTC)
(2 Attachment)
- e. Approve Letter of Support to Imperial Regional Alliance for the Imperial Valley Business Resource Center (IVBRC).
(2 Attachment)

- f. Approve Memorandum of Understanding (MOU) between the City of Brawley, San Diego State University (SDSU), and San Diego State University, Imperial Valley Campus (IV-SDSU).

(2 Attachment)

4. CITY MANAGER REPORT

5. REGULAR BUSINESS

- a. Discussion and potential action to receive and file the 2022/23 General Fund Year-End Budget Report, approve the amended budget carryovers from fiscal year 2022/23 to fiscal year 2023/24, and allocations to reserves. Presented by Silvia Luna, Interim Finance Director.

(3 Attachments)
- b. Discussion and potential action to approve the Fiscal Year 2024/25 Operating and Capital Improvement Program Budget Timeline. Presented by Silvia Luna, Interim Finance Director.

(3 Attachments)
- c. Discussion and potentially revise draft ordinance designed to address concerns about noise issues in City Limits. Presented by William Smerdon, City Attorney

(2 Attachments)
- d. Discussion and potential action to award the contract to Top Builders Construction, Inc. for Project No. 2024-06 Senior Center Garden ADA Project, and allow the City Manager to execute all documents related to the project. Presented by Thomas Garcia, Assistant to the City Manager.

(3 Attachments)
- e. Discussion and potential action to approve Los Amigos de la Comunidad request to close Main Street and a portion of North and South Plaza Streets to hold the annual Cesar Chavez Celebration. Secondly, approve request by Los Amigos de la Comunidad to sell alcohol during the event. Presented by Thomas Garcia, Assistant to the City Manager.

(2 Attachments)
- f. Discussion and potential action to approve Proyecto Heber's request to close Main Street and a portion of North and South Plaza Streets for the Nuestras Raices Show. Presented by Thomas Garcia, Assistant to the City Manager.

(2 Attachments)
- g. Discussion and potential action to approve Professional Services Agreement Amendment with First Carbon Solutions International, Inc. for additional revisions of the project description for Rancho Los Lagos Specific Plan Project, for a not to

exceed amount of \$65,560; and authorize the City Manager to execute the agreement. Presented by Thomas Garcia, Assistant to the City Manager.

(3 Attachments)

- h. Discussion and potential action to approve Amendment No. 1 to the Agreement with NV5 to provide Professional Engineering Services as needed. Presented by Rom Medina, Director of Public Works Operations & Maintenance.

(2 Attachments)

- i. Discussion and potential action to authorize Amendment No. 1 to the agreement with NV5 to provide Professional Engineering Services as needed. Presented by Rom Medina, Director of Public Works Operations & Maintenance.

(2 Attachment)

- j. Discussion and potential action to approve the funding for the creation of a Code Enforcement Officer and Code Enforcement Division. Presented by Tyler Salcido, City Manager.

(2 Attachment)

6. INFORMATIONAL REPORTS

- a. Monthly Staffing Report for February, 2024.

(1 Attachment)

7. CITY COUNCIL MEMBER REPORTS

8. CITY ATTORNEY REPORT

9. CLOSED SESSION

- a. EXISTING LITIGATION (C.G.C. Section §54956.9)
Conference with Legal Counsel— One (1) Case
Name of Case: Vertical Bridge Development, LLC vs. City of Brawley

- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APNS 049-060-016-00; 049-060-039-000; and 049-060-040-000

Agency negotiator: City Manager

Negotiating parties: AMG Associates, LLC

Under negotiation: Disposition of City Land

Property: APNS 047-231-013 and 014

Agency negotiator: City Manager

Negotiating parties: Mark Gaddis

Under negotiation: Disposition of City Land

ADJOURNMENT: *Regular Meeting February 20, 2024 @ 6:00 PM*, 383 Main Street, Brawley, California. Supporting Documents are available for public review in the Office of the City Clerk, 383 Main Street, Brawley, California 92227 - Monday through Friday during Regular Business Hours; Individuals who require special accommodations are requested to give 48 hours prior notice. Contact: Office of the City Clerk @ 760-351-3048.

William Smerdon, Deputy City Clerk

City of Brawley



Proclamation *In Recognition of* **Líderes Campesinas**

WHEREAS, Líderes Campesinas, a respected organization dedicated to empowering farmworker women and youth, has significantly contributed to the social, economic, and political advancement of this community; and

WHEREAS, their mission to promote the human rights and leadership abilities of farmworker women and youth aligns with the values of the City of Brawley; and

WHEREAS, Líderes Campesinas successfully organized the Annual Essential Workers Posada in Brawley in the early morning hours of December 8, 2023; and

WHEREAS, this event provided a much-needed platform for essential workers to gather, celebrate, and be recognized for their invaluable contributions, especially during challenging times; and

WHEREAS, the event was marked by the participation of dozens of agencies, underscoring the collaborative spirit and community support for essential workers; and

WHEREAS, the event featured raffles and the provision of complimentary hot pancakes and eggs, adding a festive and welcoming atmosphere to the gathering; and

WHEREAS, such efforts by Líderes Campesinas exemplify a deep commitment to community service and the well-being of essential workers in Brawley.

NOW, THEREFORE, I, Ramon Castro, Mayor of the City of Brawley, along with the Brawley City Councilmembers, do hereby proclaim recognition of Líderes Campesinas for their exemplary leadership in organizing the Annual Essential Workers Posada in Brawley and the City Council extends its gratitude and appreciation for their dedication to the farmworker community and their ongoing efforts to ensure the recognition and support of essential workers.

In the City of Brawley, California

In witness whereof I have hereunto set my hand and caused the Seal of the City of Brawley to be fixed on this 6th day of February 2024.

Ramon Castro, Mayor

CITY OF BRAWLEY
January 16, 2024

The City Council of the City of Brawley, California met in regular session at 6:00 p.m., City Council Chambers, the date, time and place of said meeting was duly established. The Deputy City Clerk attests to the posting of the agenda pursuant to Cal. Govt. Code § 54954.2.

REGULAR MEETING:

Mayor Pro Tem Wharton called the meeting to order at 6:00 p.m.

PRESENT: Nava, Hamby, Rebollar, Wharton <http://brawley.thepublicspectrum.org/>
PRESENT VIA ZOOM: None
ABSENT: Mayor Castro was ill

INVOCATION: CM Hamby

PLEDGE OF ALLEGIANCE: Supervisor Ryan Kelly

1. APPROVAL OF AGENDA: <http://brawley.thepublicspectrum.org/>

Mayor Pro Tem Wharton proposed that item 5g be moved to the beginning of Regular Business. With that modification, the Agenda was approved. m/s/c Rebollar/Hamby 4-0

2. PUBLIC APPEARANCES/COMMENTS: (Not to exceed four minutes) this is the time for the public to address the Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor will recognize you and when you come to the microphone, please state your name for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual’s personal privacy. Please direct your comments to the City Council.

Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to jramos@brawley-ca.gov or call 760-351-3080 any time before 2:00 pm, January 16, 2024.

Procedures to “swiftly” accommodate any reasonable request to accommodate access by disabled individuals to meetings that are accessible telephonically or through other electronic means in accordance with the Americans with Disabilities Act (“ADA”) are in place.

Notice of the procedure is provided for making requests for such reasonable accommodation is provided with the notice of the public meeting.

a. Public Comments Not on the Agenda: <http://brawley.thepublicspectrum.org/>

1. Carol Goff made comments about amending the noise ordinance. Her comments may be viewed at: <http://brawley.thepublicspectrum.org/>

2. John Hernandez made comments about amending the noise ordinance. His comments may be viewed at: <http://brawley.thepublicspectrum.org/>

3. Supervisor Ryan Kelly made comments about the City Council reorganization, the County's program of giving away travel trailers and the recent accident at Cattle Call Park. His comments and the introductions may be viewed at: <http://brawley.thepublicspectrum.org/>

b. Proclamation in Recognition of the late Gasper Gastelum Raya. Presented by Mayor Pro Tem Wharton.

The presentation may be viewed at: <http://brawley.thepublicspectrum.org/>

3. CONSENT AGENDA: Items are approved by one motion. Council members or members of the public may request consent items be considered separately at a time determined by the Mayor. m/s/c Nava/Hamby 5-0

<http://brawley.thepublicspectrum.org/>

- a. **Approved** City Council Minutes: December 19, 2023.
- b. **Approved** Accounts Payable: December 23, 2023 to January 5, 2024.
- c. **Approved** Contract Change Order No. 1 to Contract No. 2023-19 Fire Department Bathroom Improvements for \$2,824.50 and authorize the City Manager to execute all documentation.

4. CITY MANAGER REPORT:

The City Manager deferred his report.

<http://brawley.thepublicspectrum.org/>

5. REGULAR BUSINESS:

- g. Discussion and potential action in submittal of Letter of Opposition to Assembly Bill 734. Presented by Gil Rebollar, Council Member.

The Council approved the submission of the proposed opposition letter. m/s/c Wharton/Rebollar 4-0.

<http://brawley.thepublicspectrum.org/>

- a. Discussion and potential action to approve contract award to Top Builders Construction, for Project Specification No. 2023-16-A Re-Advertisement of Police Department Holding Cell Remodel. Project amount of \$171,649.06 with 10% contingency of \$17,164.91. Presented by Jimmy Duran, Chief of Police

The Contract was awarded to Top Builders Construction. m/s/c/ Nava/Hamby 4-0.

<http://brawley.thepublicspectrum.org/>

- b. Discussion and potential action to approve contract award to Western State Builders, Inc. for Project No. 2023 - 15 Scott Pace Park Play Equipment Improvement Project. Presented by Rachel Fonseca, Parks and Recreation Manager.

The contract was awarded to Western State Builders. m/s/c Rebollar/Nava 4-0.

<http://brawley.thepublicspectrum.org/>

- c. Discussion and potential action to approve Contract Change Order No. 2 to Project No. 2023-01 Lions Center Pool Rehabilitation Project for \$32,600. Presented by Rachel Fonseca, Parks & Recreation Manager

The change order was approved. m/s/c Nava/Rebollar 5-0.

<http://brawley.thepublicspectrum.org/>

- d. Discussion and potential action regarding the formation of The City of Brawley Beautification and Safety Committee. Presented by George A. Nava, Council Member.

Council discussed the matter. The discussion may be viewed here:

<http://brawley.thepublicspectrum.org/>

- e. Discussion and potential action to the creation and reintroduction of the Code Enforcement Position. Presented by George A. Nava, Council Member.

Council discussed the matter. The discussion may be viewed here:

<http://brawley.thepublicspectrum.org/>

- f. Discussion of mitigation efforts to potential impacts on local businesses in the Main Street Construction project area. Presented by George A. Nava, Council Member.

<http://brawley.thepublicspectrum.org/>

6. INFORMATIONAL REPORTS

- a. Monthly Staffing Report for January, 2024.

Council members reviewed the reports prior to the meeting.

7. CITY COUNCIL MEMBER REPORTS:

The City Council reports are available on the City of Brawley's website and are available on the City's audio record of the meeting.

<http://brawley.thepublicspectrum.org/>

8. CITY ATTORNEY REPORT:

The City Attorney reported that there was nothing to discuss in regard to matter number one on the closed session agenda inasmuch as we are still waiting for the Court's decision regarding the City's motion to recover attorneys' fees. He deferred the remainder of the report to Closed Session

<http://brawley.thepublicspectrum.org/>

9. CLOSED SESSION:

a. EXISTING LITIGATION (C.G.C. Section §54956.9)

Conference with Legal Counsel— One (1) Case Name of Case: Vertical Bridge Development, LLC vs. City of Brawley

This item was addressed in the City Attorney's report, there was nothing to discuss.

b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION (C.G.C §54956.9) Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Two (2) Cases.

Information was provided to the Council regarding the two cases. No action was taken.

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Property: Unspecified at this point. Agency negotiator: City Manager Negotiating parties: Clean Water Ventures Under negotiation: Potential acquisition of acreage

Information was provided to Council. No action was taken.

The meeting was adjourned at 8:05 p.m.

William Smerdon, Deputy City Clerk

City of Brawley



City Council
 February 06, 2024
 Agenda Item No. 3b

STAFF REPORT

To: City Council
From: Silvia Luna, Interim Finance
Prepared by: Maria Padilla, Senior Accounting Assistant
Subject: Demand check registers processed from Jan. 06, 2024 to Jan. 26, 2024

RECOMMENDATION:

Approve demand check registers processed from Jan. 06, 2024 to Jan. 26, 2024.

BACKGROUND INFORMATION:

Routine bills and payroll processed between Council meetings included the following:

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	384	195	0.00	517,816.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-500.00
Bank Drafts	23	23	0.00	225,479.48
EFT's	30	22	0.00	472,377.89
	437	244	0.00	1,215,174.17

Utility refunds included the following:

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Refund	996 - 996	3	208.87
		Refund Total:	208.87
		Total for Period:	208.87

FISCAL IMPACT:

No additional fiscal impact to approve these reports.

ALTERNATIVES:

None.

ATTACHMENTS:

1. Check Report by Check Number

REPORT COORDINATED WITH (other than person preparing the staff report):

None.

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Silvia Luna, Interim Finance Director

Status – Date of Status

Approved – 01/08/2024

Approved – 01/08/2024



City of Brawley

3b.1 Check Report

By Check Number

Date Range: 01/06/2024 - 01/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: US Bank-US Bank Operating Account						
02450	Governmentjobs.com Inc	01/10/2024	EFT	0.00	17,588.25	549
INV-40282	Invoice	01/10/2024	NeoGov - first year payment	0.00	17,588.25	
02405	Brawley Analytical Inc.	01/12/2024	EFT	0.00	1,988.00	550
039	Invoice	01/08/2024	Water Testing/Labs	0.00	1,988.00	
00576	Enthalpy Analytical LLC	01/12/2024	EFT	0.00	775.00	551
CINV-235115	Invoice	01/10/2024	October 2023 Toxicity Testing	0.00	775.00	
02278	Grady Dexter Dutton	01/12/2024	EFT	0.00	5,180.00	552
23049	Invoice	01/10/2024	Rancho Los Lagos Project Consulting Servi...	0.00	5,180.00	
02428	Green Rubber Kennedy AG	01/12/2024	EFT	0.00	284.57	553
I-102716	Invoice	01/10/2024	Spot Sprayer	0.00	284.57	
01235	MuniServices LLC	01/12/2024	EFT	0.00	3,750.00	554
INV06-017805	Invoice	01/08/2024	UUT Compliance and Oversight	0.00	3,750.00	
02349	One World Fleet Services LLC	01/12/2024	EFT	0.00	1,797.98	555
INV-2112	Invoice	01/05/2024	Service/Repairs/Unit #3991	0.00	1,797.98	
02151	Paychex, Inc.	01/12/2024	EFT	0.00	996.44	556
26718	Invoice	01/08/2024	WE 12/24/23/Finance Temp/Karina Navar...	0.00	996.44	
01593	South Coast LLC	01/12/2024	EFT	0.00	30.70	557
516339	Invoice	01/09/2024	Swing Handle Valve	0.00	30.70	
00575	Enterprise FM Trust	01/19/2024	EFT	0.00	15,669.62	558
FBN4924157	Invoice	01/17/2024	R & M Cost/Unit Leases/Maintenance Fee...	0.00	15,669.62	
02151	Paychex, Inc.	01/19/2024	EFT	0.00	784.08	559
26733	Invoice	01/11/2024	WE 12/31/23/Finance Temp/Karina Navar...	0.00	784.08	
01587	Software One Inc	01/19/2024	EFT	0.00	37,515.72	560
US-PSI-1405987	Invoice	01/12/2024	Microsoft License Agreement Year 3	0.00	37,515.72	
02405	Brawley Analytical Inc.	01/26/2024	EFT	0.00	678.00	561
057	Invoice	01/23/2024	Water Testing/Labs	0.00	314.00	
072	Invoice	01/22/2024	Water Testing/Labs	0.00	50.00	
080	Invoice	01/22/2024	Water Testing/Labs	0.00	314.00	
02278	Grady Dexter Dutton	01/26/2024	EFT	0.00	4,532.50	562
23053	Invoice	01/24/2024	Rancho Los Lagos Project Consulting Servi...	0.00	4,532.50	
02406	Granicus LLC	01/26/2024	EFT	0.00	1,982.75	563
174702	Invoice	01/25/2024	Hardware for steaming Council Meetings	0.00	1,982.75	
02299	Infosend Inc.	01/26/2024	EFT	0.00	4,494.10	564
253490	Invoice	01/22/2024	FY23-24 UB Mailing Services	0.00	4,494.10	
02448	Inland Fleet Solutions Inc	01/26/2024	EFT	0.00	3,515.57	565
6913	Invoice	01/23/2024	PTO Driveline Repair	0.00	3,515.57	
02458	Jennette Company Inc.	01/26/2024	EFT	0.00	351,025.00	566
1	Invoice	01/25/2024	UV System Upgrade	0.00	351,025.00	
02346	LexisNexis Risk Solutions FL Inc.	01/26/2024	EFT	0.00	366.67	567
7031539-202312...	Invoice	01/22/2024	AVCC Subscription Fee/12/1/23 - 12/31/23	0.00	366.67	

Check Report

Date Range: 01/06/2024 - 01/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
02151	Paychex, Inc.	01/26/2024	EFT	0.00	7,292.37	568
26701	Invoice	01/25/2024	WE 12/17/23/IT Temp/William Huang	0.00	947.20	
26717	Invoice	01/25/2024	WE 12/24/23/IT Temp/William Huang	0.00	947.20	
26732	Invoice	01/25/2024	WE 12/31/23/IT Temp/William Huang	0.00	947.20	
26745	Invoice	01/25/2024	WE 1/7/24/IT Temp/William Huang	0.00	947.20	
26746	Invoice	01/22/2024	WE 1/7/24/Finance Temp/Karina Navarro	0.00	1,045.44	
26755	Invoice	01/25/2024	WE 1/14/24/IT Temp/William Huang	0.00	1,184.00	
26756	Invoice	01/25/2024	WE 1/14/24/Finance Temp/Karina Navarro	0.00	1,274.13	
01347	Polydyne Inc	01/26/2024	EFT	0.00	7,130.57	569
1799680	Invoice	01/23/2024	OPEN PO FOR CHEMICAL FY 23-24	0.00	7,130.57	
02304	Townsend Public Affairs Inc.	01/26/2024	EFT	0.00	5,000.00	570
21030	Invoice	01/19/2024	Lobbyist Consulting Services	0.00	5,000.00	
02162	RecDesk LLC	01/11/2024	Regular	0.00	6,800.00	302051
INV-13890	Invoice	01/10/2024	RecDesk Subscription	0.00	6,800.00	
00009	AA Electric	01/12/2024	Regular	0.00	872.16	302052
1912	Invoice	01/05/2024	Troubleshoot Light Fixture/Main St	0.00	361.59	
1916	Invoice	01/11/2024	Photocell	0.00	30.16	
1919	Invoice	01/11/2024	Troubleshoot Electrical Problem at Kiosk	0.00	480.41	
02442	Alfredo Torres Heredia	01/12/2024	Regular	0.00	200.00	302053
2023-1215-2	Invoice	01/08/2024	Microphone Rental for Christmas Event	0.00	200.00	
00068	All County Fire	01/12/2024	Regular	0.00	83.00	302054
150863	Invoice	01/09/2024	Fire Extinguisher Annual Maintenance/Fin...	0.00	83.00	
00075	Allied Waste Services #467	01/12/2024	Regular	0.00	20,766.71	302055
0467-001699164	Invoice	01/09/2024	Street Sweeping Services/December 2023	0.00	20,766.71	
00084	Alsco American Linen Div Steiner Corp	01/12/2024	Regular	0.00	935.45	302056
LYUM1754804	Invoice	01/10/2024	Cleaning Services/Supplies/WWTP	0.00	124.17	
LYUM1759783	Invoice	01/10/2024	Cleaning Services/Supplies/WWTP	0.00	124.17	
LYUM1769970	Invoice	01/08/2024	Cleaning Services/Supplies/WWTP	0.00	124.17	
LYUM1771648	Invoice	01/08/2024	Cleaning Services/Supplies/WWTP	0.00	124.17	
LYUM1772319	Invoice	01/11/2024	Cleaning Services/Supplies/PD	0.00	161.63	
LYUM1772321	Invoice	01/08/2024	Cleaning Services/Supplies/City Hall	0.00	35.99	
LYUM1772322	Invoice	01/08/2024	Cleaning Services/Supplies/Parks/Admin	0.00	173.57	
LYUM1772326	Invoice	01/11/2024	Cleaning Services/Supplies/WTP	0.00	67.58	
00110	Ana Padilla	01/12/2024	Regular	0.00	50.00	302057
R00130056	Invoice	01/09/2024	Youth Basketball League Refund	0.00	50.00	
00145	Aramark Uniform Services Inc	01/12/2024	Regular	0.00	106.20	302058
5220285969	Invoice	01/08/2024	Mats/Dust Mops	0.00	106.20	
01952	Asset Monitoring Solutions Inc	01/12/2024	Regular	0.00	17.00	302059
66198	Invoice	01/11/2024	FML Lite Hosting	0.00	17.00	
00176	Auto Zone Inc #2804	01/12/2024	Regular	0.00	126.79	302060
2804977865	Invoice	01/10/2024	Drying Towel/Air Filter/Wash&Wax/Motor...	0.00	117.28	
2804978182	Invoice	01/10/2024	Mag & Aluminum Polish	0.00	9.51	
00184	Babcock Laboratories Inc	01/12/2024	Regular	0.00	2,338.13	302061
CL31123-2441	Invoice	01/09/2024	Annual Priority Pollutants	0.00	2,281.52	
CL31555-2441	Invoice	01/11/2024	Water Testing/Labs	0.00	56.61	
00212	Big J Fencing Inc	01/12/2024	Regular	0.00	36,450.00	302062
2158	Invoice	01/09/2024	INSTALLATION OF 437'X8' PRIVACY LINK F...	0.00	36,450.00	
00215	Biometrics4All Inc	01/12/2024	Regular	0.00	10.50	302063
BRAWL0115	Invoice	01/09/2024	Relay Fees/P&R/HR/Dec 2023	0.00	6.75	

Check Report

Date Range: 01/06/2024 - 01/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
BRWPD0016	Invoice	01/11/2024	Relay Fees/PD/Dec 2023	0.00	3.75	
02075	Boot Barn		01/12/2024 Regular	0.00	369.85	302064
INV00207105	Invoice	01/11/2024	Safety Boots/Gabriela Chavez	0.00	138.01	
INV00326684	Invoice	01/09/2024	Safety Boots/Joshue Palomares	0.00	231.84	
00228	Brawley Ace Hardware		01/12/2024 Regular	0.00	1,345.44	302065
I20256/2	Invoice	01/10/2024	Microwave Fuse	0.00	6.02	
I27879/2	Invoice	01/10/2024	Pressure Switch	0.00	40.93	
I30413/2	Invoice	01/10/2024	Refrigerator/Padlock/Key	0.00	219.35	
I30418/2	Invoice	01/09/2024	Cleaner & Polish	0.00	36.14	
I32668/2	Invoice	01/10/2024	Lopper	0.00	45.24	
I32829/2	Invoice	01/09/2024	Coaxial Staples	0.00	5.38	
I33534/2	Invoice	01/10/2024	Febreze Sprays/Vent Brush/AC Filter/Clea...	0.00	68.83	
I33548/2	Invoice	01/10/2024	Vinyl Tube/Key Retrievers	0.00	141.11	
I34170/2	Invoice	01/09/2024	Cable Ties	0.00	33.37	
I34172/2	Invoice	01/09/2024	Painter's Tape/Paint Rollers/Spray Paint	0.00	39.59	
I34407/2	Invoice	01/09/2024	Cable Tie/Quick Link/Bolts/Nuts/Washers/...	0.00	22.99	
I34661/2	Invoice	01/09/2024	Bolts, Nuts & Washers/Adapter/Hazard Ta...	0.00	33.82	
I34751/2	Invoice	01/09/2024	LED Bulbs	0.00	53.85	
I34858/2	Invoice	01/10/2024	Drill Bit/Power Strip	0.00	24.33	
I34898/2	Invoice	01/09/2024	LED Bulbs	0.00	14.00	
I34952/2	Invoice	01/09/2024	Paint Rollers	0.00	8.18	
I35144/2	Invoice	01/09/2024	Nails/Screw Eyes/Light Control/Adapter/C...	0.00	58.77	
I35185/2	Invoice	01/10/2024	Trash Bags/Bungee Cords/Poison Peanuts...	0.00	64.13	
I35233/2	Invoice	01/09/2024	Polarized Plug	0.00	12.89	
I35921/2	Invoice	01/10/2024	Paint	0.00	32.31	
I36055/2	Invoice	01/10/2024	Cardboard Boxes	0.00	67.77	
I36151/2	Invoice	01/10/2024	Respirator/Shoe Guards/Sock Hood/Cover...	0.00	32.50	
I36250/2	Invoice	01/10/2024	Packaging Tape/Tool Set	0.00	120.66	
I37744/2	Invoice	01/10/2024	Paint/Masking Paper/Painter's Tape	0.00	98.66	
I38392/2	Invoice	01/10/2024	Windex Cleaner/Rain Coat/Rain Suit	0.00	64.62	
	Void		01/12/2024 Regular	0.00	0.00	302066
02452	Brawley Investment Ventures LLC		01/12/2024 Regular	0.00	17,596.26	302067
12-23Reimburse...	Invoice	01/09/2024	Latigo Ranch Subdivision/Development Im...	0.00	17,596.26	
00258	BSK Associates		01/12/2024 Regular	0.00	2,918.00	302068
RG01078	Invoice	01/11/2024	Monthly Pretreatment Analysis & Pickup 2...	0.00	1,459.00	
RG01226	Invoice	01/11/2024	Monthly Pretreatment Analysis & Pickup 2...	0.00	1,459.00	
00299	Canon Financial Services Inc		01/12/2024 Regular	0.00	997.32	302069
31529051	Invoice	01/05/2024	Copier Usage/Contract Charge/FD/Nov 20...	0.00	143.75	
31695656	Invoice	01/08/2024	Copier Contract Charge/Library/Dec 2023	0.00	105.36	
31695658	Invoice	01/08/2024	Copier Contract Charge/PW/Jan 2024	0.00	400.83	
31695659	Invoice	01/08/2024	Copier Usage/Library/Nov 2023	0.00	3.36	
31711678	Invoice	01/11/2024	Copier Usage/Contract Charge/Parks/Nov ...	0.00	344.02	
00377	Clinical Laboratory of San Bernardino Inc		01/12/2024 Regular	0.00	580.00	302070
23L2090	Invoice	01/10/2024	Haloacetic Acids/Trihalomethanes/Labs	0.00	580.00	
00392	Core & Main LP		01/12/2024 Regular	0.00	724.66	302071
T975646	Invoice	01/08/2024	Meter Valve/Flange/Gasket/Bolts & Nuts/...	0.00	724.66	
00419	CWEA		01/12/2024 Regular	0.00	442.00	302072
12-23ID324170	Invoice	01/08/2024	Association Membership/Jared Jaramillo	0.00	221.00	
12-23ID337070	Invoice	01/08/2024	Association Membership/Gustavo Rodrigu...	0.00	221.00	
02191	Data Ticket Inc		01/12/2024 Regular	0.00	200.00	302073
159914	Invoice	01/10/2024	Code Enforcement Processing/November ...	0.00	200.00	
02067	David Felix		01/12/2024 Regular	0.00	589.18	302074

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1-24Travel	Invoice	01/10/2024	Travel Adv/Property Room Management/J...	0.00	589.18	
00485	Department of Justice	01/12/2024	Regular	0.00	435.00	302075
700296	Invoice	01/08/2024	Fed Lvl Volteer-Billed/Nov 2023	0.00	435.00	
00493	Desert Air Conditioning Inc	01/12/2024	Regular	0.00	169.00	302076
B512548	Invoice	01/08/2024	Performed Diagnostic/AC Service	0.00	169.00	
00498	Desert Valley Power Systems	01/12/2024	Regular	0.00	9,586.40	302077
2577	Invoice	01/10/2024	Generator transfer switch repair	0.00	9,586.40	
00511	Division of the State Architect	01/12/2024	Regular	0.00	273.10	302078
12-23SBFees	Invoice	01/11/2024	SB 1186 Fees Collected QE 12/31/23	0.00	273.10	
00531	EA Electric	01/12/2024	Regular	0.00	7,648.43	302079
INV169	Invoice	01/08/2024	50 Amp Molded Case Breaker	0.00	1,407.25	
INV170	Invoice	01/08/2024	Troubleshoot VFD Pumps Fan	0.00	2,250.00	
INV171	Invoice	01/05/2024	Finished Water Pump Sta Bldng A/C	0.00	3,991.18	
00569	Empire Southwest LLC	01/12/2024	Regular	0.00	1,890.00	302080
EPWK0583481	Invoice	01/11/2024	Trouble Shoot Electric Hour Meter	0.00	1,890.00	
00626	Farmers Land Leveling, Inc	01/12/2024	Regular	0.00	17,210.70	302081
240219	Invoice	01/09/2024	Cold Mix Asphalt for the Streets Departm...	0.00	17,210.70	
00629	Federal Express Corp	01/12/2024	Regular	0.00	563.25	302082
8-362-83885	Invoice	01/10/2024	Postage	0.00	563.25	
02455	Francisco Reyes	01/12/2024	Regular	0.00	589.18	302083
1-24Travel	Invoice	01/11/2024	Travel Adv/Property Room Management/J...	0.00	589.18	
02327	Garda CL West Inc. Lockbox #233209	01/12/2024	Regular	0.00	108.28	302084
20591917	Invoice	01/10/2024	Excess Items Shipped/December 2023	0.00	108.28	
02402	Gilberto Rebollar	01/12/2024	Regular	0.00	-500.00	302085
02402	Gilberto Rebollar	01/12/2024	Regular	0.00	500.00	302085
1-24Reimburse	Invoice	01/08/2024	GFOA Local Gov 2030 Committee Stipend	0.00	500.00	
00727	Green Patch Landscaping Inc	01/12/2024	Regular	0.00	60.31	302086
15315	Invoice	01/08/2024	Shrubs/Boxwood Beauty/Lantana	0.00	60.31	
01722	HD Supply, Inc.	01/12/2024	Regular	0.00	973.94	302087
INV00197721	Invoice	01/10/2024	Submersible Level Transmitter	0.00	739.41	
INV00218595	Invoice	01/10/2024	Safety Boots/Jonathan Sahagun	0.00	234.53	
00748	HDL Coren & Cone	01/12/2024	Regular	0.00	3,201.53	302088
SIN032788	Invoice	01/10/2024	Property Tax Analysis	0.00	3,201.53	
00776	I. V. Termite & Pest Control	01/12/2024	Regular	0.00	134.00	302089
0329987	Invoice	01/08/2024	Commercial Building/General Pest Control...	0.00	47.00	
0331200	Invoice	01/05/2024	Commercial Building/General Pest Control...	0.00	40.00	
0331201	Invoice	01/08/2024	Commercial Building/General Pest Control...	0.00	47.00	
00791	Imperial Co Transportation Commission	01/12/2024	Regular	0.00	3,294.70	302090
24-10	Invoice	01/09/2024	2nd Qtr Distribution Cost/Membership Fee..	0.00	3,294.70	
00805	Imperial Irrigation District	01/12/2024	Regular	0.00	67,813.04	302091
12-23IID12.29.23	Invoice	01/10/2024	Pwr Utility Bills/Various Depts/11/28/23- ...	0.00	67,813.04	
00807	Imperial Landfill Inc	01/12/2024	Regular	0.00	6,139.02	302092
4136-000021017	Invoice	01/10/2024	Biosolids removal to landfill	0.00	6,074.43	
4136-000021184	Invoice	01/10/2024	Animal Control Disposal	0.00	64.59	
00809	Imperial Printers	01/12/2024	Regular	0.00	986.90	302093
23-4387	Invoice	01/11/2024	Notice of Correction	0.00	148.38	
23-4392	Invoice	01/09/2024	Single Receipt Books	0.00	224.32	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
23-4394	Invoice	01/11/2024	Proof of Service	0.00	148.38	
23-4411	Invoice	01/09/2024	Transient Occupancy Tax Forms	0.00	267.04	
23-4457	Invoice	01/10/2024	Door Hangers	0.00	198.78	
00823	Imperial Valley Press	01/12/2024	Regular	0.00	2,992.99	302094
1223156302	Invoice	01/11/2024	Ordinance/COB Notices	0.00	2,992.99	
01851	International Asso for Property & Evidence Inc	01/12/2024	Regular	0.00	1,295.00	302095
LI990420	Invoice	01/08/2024	Evidence Management Class/D Felix	0.00	395.00	
LI990421	Invoice	01/08/2024	Evidence Management Class/F Reyes	0.00	370.00	
LI990422	Invoice	01/08/2024	Evidence Management for Supervisors/D ...	0.00	265.00	
LI990423	Invoice	01/08/2024	Evidence Management for Supervisors/F ...	0.00	265.00	
00850	Iworq Systems	01/12/2024	Regular	0.00	799.98	302096
202292	Invoice	01/09/2024	Software Management & Support/Jan - M...	0.00	799.98	
02453	Jesus Alvarez	01/12/2024	Regular	0.00	221.00	302097
12-23Reimburse	Invoice	01/09/2024	CWEA Membership Reimbursement	0.00	221.00	
00903	JNE Polygraph LLC	01/12/2024	Regular	0.00	425.00	302098
1760	Invoice	01/10/2024	Pre-Employment Polygraph Test/A Ramirez	0.00	425.00	
02447	Juan A. Sandoval	01/12/2024	Regular	0.00	100.00	302099
1445424	Invoice	01/09/2024	Santa Claus Outfit/Replaced White Cloth ...	0.00	100.00	
00995	Kaz-Bros Design Shop	01/12/2024	Regular	0.00	235.46	302100
9025	Invoice	01/11/2024	Signs/Embroidery	0.00	235.46	
01025	LaBrucherie Irrigation Supp LLC	01/12/2024	Regular	0.00	455.77	302101
OM37123	Invoice	01/08/2024	Air Vent/Hose Barb	0.00	303.07	
OM37137	Invoice	01/05/2024	P-Trap/Couplings/Screwdriver/Drain Clea...	0.00	76.74	
OM37256	Invoice	01/11/2024	Waterway Universal Plugs	0.00	75.96	
01096	Mallory Safety & Supply LLC	01/12/2024	Regular	0.00	773.92	302102
5782442	Invoice	01/08/2024	Ice Packs	0.00	303.05	
5784536	Invoice	01/08/2024	MSR Eye/Face Wash	0.00	470.87	
02451	Maricela Ruiz	01/12/2024	Regular	0.00	180.61	302103
1-24Reimburse	Invoice	01/09/2024	CalPERS Advance Compensation Reporting...	0.00	180.61	
02309	Mark Cano	01/12/2024	Regular	0.00	2,125.91	302104
1-24Travel	Invoice	01/10/2024	Travel Adv/POST Supervisory Course/Jan ...	0.00	2,125.91	
01183	McNeece Bros Oil Company	01/12/2024	Regular	0.00	1,192.21	302105
340065	Invoice	01/11/2024	Diesel Fuel	0.00	71.75	
340066	Invoice	01/11/2024	Rotella ELC Coolant/Antifreeze	0.00	14.62	
340241	Invoice	01/10/2024	Diesel Fuel	0.00	989.69	
340265	Invoice	01/10/2024	Diesel Exhaust Fluid	0.00	116.15	
01279	NuCO2	01/12/2024	Regular	0.00	84.73	302106
73796687	Invoice	01/08/2024	CO2 MK9 Detector/Sensor Kit	0.00	38.37	
75213305	Invoice	01/11/2024	CO2 MK9 Detector/Sensor Kit	0.00	46.36	
01282	O'Reilly Auto Parts	01/12/2024	Regular	0.00	327.99	302107
2648-450167	Invoice	01/10/2024	Garage Guard/Absorbent Roll/Caliper/C-Cl...	0.00	146.42	
2648-450173	Invoice	01/10/2024	Battery/Truck #216	0.00	153.60	
2648-455072	Invoice	01/09/2024	Brake Cleaner/Hook & Pick Set/Shop Towe...	0.00	27.97	
01355	PRI Management Group	01/12/2024	Regular	0.00	488.25	302108
23774	Invoice	01/10/2024	Seminar/CA Public Records Act/L Padilla/V...	0.00	488.25	
01361	Pro Record Storage Inc	01/12/2024	Regular	0.00	132.92	302109
0029784	Invoice	01/11/2024	Storage Services/Tracking/Admin/Dec 2023	0.00	132.92	
01373	Quadient Finance USA Inc	01/12/2024	Regular	0.00	569.16	302110

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
12-23Postage	Invoice	01/09/2024	City Hall Postage	0.00	569.16	
01400	Raney Planning & Management Inc	01/12/2024	Regular	0.00	1,466.25	302111
10836	Invoice	01/10/2024	HOME Monitoring/Brawley Sr Apts/Oct 20...	0.00	1,466.25	
01417	RDO Equipment Co	01/12/2024	Regular	0.00	762.43	302112
W6886043	Invoice	01/08/2024	Fixed Leaking Under Cab/210K Tractor Loa...	0.00	762.43	
01449	Riverside County Sheriff's Office	01/12/2024	Regular	0.00	184.00	302113
BCTC0066487	Invoice	01/08/2024	POST Supervisory Course/M Cano	0.00	184.00	
01981	Rogers, Anderson, Malody And Scott, LLP	01/12/2024	Regular	0.00	2,085.00	302114
74300	Invoice	01/09/2024	Citywide Auditing Services	0.00	2,085.00	
02456	Romualdo Medina	01/12/2024	Regular	0.00	98.56	302115
1-24Reimburse	Invoice	01/11/2024	Asphalt Pavement Performance Training/...	0.00	98.56	
01526	San Diego County RCS	01/12/2024	Regular	0.00	1,026.00	302116
24BRAWFDN05	Invoice	01/05/2024	Fire radios on the 800 MHz network/Nov ...	0.00	1,026.00	
01596	Southern California Gas Co	01/12/2024	Regular	0.00	17.32	302117
12-23GasLiftStati...	Invoice	01/10/2024	Natural Gas Consumption/11/8/23 - 12/8/...	0.00	17.32	
01601	Sparkletts	01/12/2024	Regular	0.00	688.44	302118
9689234 010124	Invoice	01/09/2024	Bulk Water/Cooler Rentals/December 2023	0.00	688.44	
01604	Sports Boosters Inc	01/12/2024	Regular	0.00	99.00	302119
10066	Invoice	01/08/2024	Brawley High School Booster/Sponsor Ad/L...	0.00	99.00	
01622	Steve Mireles	01/12/2024	Regular	0.00	299.34	302120
12-23Reimburse	Invoice	01/11/2024	Mileage Reimbursement/Personal Vehicle...	0.00	299.34	
01668	The Holt Group	01/12/2024	Regular	0.00	14,885.00	302121
23-08-300	Invoice	01/10/2024	Interim City Planning Services	0.00	14,885.00	
01649	T-Mobile USA Inc	01/12/2024	Regular	0.00	1,927.85	302122
12-23TMobilePD	Invoice	01/10/2024	On Call PD Cell Phone Usage/11/21/23 - 1...	0.00	1,927.85	
01689	Tops N Barricades Inc	01/12/2024	Regular	0.00	1,742.18	302123
1104093	Invoice	01/05/2024	Speed Bumps & Pins/Red Paint	0.00	1,742.18	
01908	Tyler Business Forms	01/12/2024	Regular	0.00	144.59	302124
Invoice-88822	Invoice	01/08/2024	1095B Employee Copy Continuation Sheets	0.00	144.59	
01732	Valley Pest Services Inc	01/12/2024	Regular	0.00	360.00	302125
14334043 MT	Invoice	01/10/2024	Monthly Pest Control/WTP	0.00	85.00	
14334044 MT	Invoice	01/11/2024	Monthly Pest Control/PD	0.00	50.00	
14334046 MT	Invoice	01/08/2024	Monthly Pest Control/Planning	0.00	45.00	
14334047 MT	Invoice	01/10/2024	Monthly Pest Control/Lawn Service/PW	0.00	50.00	
14334048 MT	Invoice	01/08/2024	Monthly Pest Control/City Hall	0.00	45.00	
14334049 MT	Invoice	01/08/2024	Rodent Control/City Hall	0.00	85.00	
01768	Wal-Mart Stores Inc #01-1555	01/12/2024	Regular	0.00	196.75	302126
4076 9983 7026 ...	Invoice	01/08/2024	Tape Dispensers/Wrapping Paper	0.00	36.20	
8659 2632 7483 ...	Invoice	01/08/2024	Cups/Napkins/Ball Bags	0.00	148.99	
9869 9264 5304 ...	Invoice	01/08/2024	Table Covers/Gloves	0.00	11.56	
01772	Waxie Sanitary Supply	01/12/2024	Regular	0.00	349.81	302127
82127558	Invoice	01/05/2024	Bath Tissue/Paper Towels/Cleaner/Soap	0.00	349.81	
01950	West Coast Arborist Inc	01/12/2024	Regular	0.00	4,018.40	302128
206324	Invoice	01/10/2024	Tree Trimming Services	0.00	3,884.90	
207216	Invoice	01/10/2024	Tree Trimming Services	0.00	133.50	
01780	Westair Gases & Equipment Inc	01/12/2024	Regular	0.00	238.43	302129

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0080555160	Invoice	01/05/2024	Medical Oxygen/Cylinder Rental/Acetylene	0.00	238.43	
00287	California State Disbursement	01/17/2024	Regular	0.00	1,072.92	302131
INV0003747	Invoice	01/12/2024	Child Support Deductions	0.00	1,072.92	
00660	Franchise Tax Boards State Of California	01/17/2024	Regular	0.00	292.78	302132
INV0003758	Invoice	01/12/2024	Earnings Withholding	0.00	292.78	
00799	Imperial County Sheriff Civil Division	01/17/2024	Regular	0.00	50.00	302133
INV0003748	Invoice	01/12/2024	Earnings Withholdings	0.00	50.00	
01717	United Way of Imperial County	01/17/2024	Regular	0.00	5.00	302134
INV0003756	Invoice	01/12/2024	United Way Deductions	0.00	5.00	
00009	AA Electric	01/19/2024	Regular	0.00	2,852.04	302135
1913	Invoice	01/16/2024	Installed New Outlet/Various City Buildngs...	0.00	2,852.04	
00026	ADT Commercial	01/19/2024	Regular	0.00	141.89	302136
153502485	Invoice	01/18/2024	Alarm Monitoring/Library/City Hall/Feb 2...	0.00	141.89	
00068	All County Fire	01/19/2024	Regular	0.00	83.00	302137
150860	Invoice	01/16/2024	Fire Extinguisher Annual Maintenance/Dev...	0.00	83.00	
02032	Aquatic Design Group, Inc.	01/19/2024	Regular	0.00	1,400.00	302138
32397	Invoice	01/18/2024	Construction Observation/Lions Center Po...	0.00	1,400.00	
02075	Boot Barn	01/19/2024	Regular	0.00	236.39	302139
INV00326685	Invoice	01/17/2024	Safety Boots/Mink Oil/Water Shield/Esteb...	0.00	236.39	
00228	Brawley Ace Hardware	01/19/2024	Regular	0.00	1,066.36	302140
I23771/2	Invoice	01/16/2024	Switch/Remote Control/Connectors	0.00	89.37	
I28969/2	Credit Memo	01/16/2024	Credit for Invoice I28969/2/Remote Control	0.00	-43.09	
I33492/2	Invoice	01/16/2024	Fly Paper/Mouse Traps/Charcoal Scoop	0.00	36.81	
I34515/2	Invoice	01/16/2024	OSB Board	0.00	26.09	
I34703/2	Invoice	01/16/2024	Propane/Metal Cut-Off Wheel	0.00	51.98	
I34833/2	Invoice	01/16/2024	Batteries/Hinges	0.00	27.56	
I35133/2	Invoice	01/16/2024	Post Hole Digger/Duct Tape	0.00	72.17	
I35689/2	Invoice	01/16/2024	Outlet Adapters	0.00	83.30	
I35694/2	Invoice	01/16/2024	Trash Bags/Paint Rollers	0.00	73.85	
I35979/2	Invoice	01/17/2024	Cube Taps/Connectors/Blade Plugs	0.00	64.76	
I36146/2	Invoice	01/16/2024	Padlock/Roller w/Frame/Hazard Tape/LED...	0.00	135.49	
I37583/2	Invoice	01/16/2024	Electrical Tape	0.00	14.00	
I37639/2	Invoice	01/16/2024	Packaging Tape	0.00	7.53	
I37721/2	Invoice	01/16/2024	Key Blanks	0.00	12.89	
I37831/2	Invoice	01/16/2024	Keys	0.00	6.44	
I37951/2	Invoice	01/16/2024	Roller Track Wheel	0.00	26.93	
I38006/2	Invoice	01/16/2024	Power Inverter	0.00	80.80	
I38127/2	Invoice	01/16/2024	Rubber Tires	0.00	47.39	
I38275/2	Invoice	01/16/2024	Nylon Twine	0.00	4.95	
I38912/2	Invoice	01/17/2024	Digital Timer/Keys/Key ID Tag/Key Bands	0.00	22.80	
I41557/2	Invoice	01/17/2024	Head Lamp/Tire Cleaner/Batteries/Cleani...	0.00	107.27	
I42912/2	Invoice	01/17/2024	Towels/Air Duster/Soap/Spray Bottle/Batt...	0.00	117.07	
	Void	01/19/2024	Regular	0.00	0.00	302141
00243	Brawley Tractor Repair Co	01/19/2024	Regular	0.00	4,120.94	302142
6493	Invoice	01/17/2024	Service Call/Backhoe Leaking Hydraulic Oil...	0.00	4,120.94	
00299	Canon Financial Services Inc	01/19/2024	Regular	0.00	62.05	302143
31695657	Invoice	01/11/2024	Copier Usage/Contract Charge/FD/Dec 20...	0.00	62.05	
00321	Cavanaugh & Associates P A	01/19/2024	Regular	0.00	5,000.00	302144
WE.19.051-5	Invoice	01/18/2024	2022 WATER LOSS AUDIT	0.00	5,000.00	
00392	Core & Main LP	01/19/2024	Regular	0.00	1,601.56	302145

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Date Range: 01/06/2024 - 01/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
U138398	Invoice	01/17/2024	Ring Gasket/Hydrant Bolt Kit	0.00	93.05	
U141249	Invoice	01/17/2024	Manhole Frames & Covers	0.00	1,508.51	
00407	Credit Bureau of Imp County	01/19/2024	Regular	0.00	25.00	302146
7155	Invoice	01/17/2024	Monthly Bulletin	0.00	25.00	
00497	Desert RV	01/19/2024	Regular	0.00	750.00	302147
1209	Invoice	01/17/2024	Window Tint	0.00	400.00	
1391	Invoice	01/17/2024	Window Tint/Removal & Tint	0.00	350.00	
00498	Desert Valley Power Systems	01/19/2024	Regular	0.00	2,668.17	302148
2583	Invoice	01/16/2024	Adjustments to Complete the ATS Installat...	0.00	2,668.17	
00569	Empire Southwest LLC	01/19/2024	Regular	0.00	1,389.77	302149
EPWB0047719	Credit Memo	01/17/2024	Credit for Invoice EPWK0588890	0.00	-1,680.00	
EPWK0591080	Invoice	01/18/2024	Oil Service/Load Bank Test Generator Set	0.00	1,893.77	
EPWK0591778	Invoice	01/17/2024	Full System Inspection/Load Bank Test Ge...	0.00	1,176.00	
02046	FCS International Inc	01/19/2024	Regular	0.00	3,324.00	302150
00075471	Invoice	01/11/2024	Rancho Los Lagos - Technical Reports & A...	0.00	3,324.00	
01722	HD Supply, Inc.	01/19/2024	Regular	0.00	1,275.57	302151
INV00191839	Invoice	01/17/2024	Submersible Level Transmitter	0.00	694.45	
INV00199124	Invoice	01/17/2024	pH & Temp Tester	0.00	303.86	
INV00210763	Invoice	01/17/2024	FOG Digester (Fats, Oils, & Grease)	0.00	277.26	
00805	Imperial Irrigation District	01/19/2024	Regular	0.00	55,039.56	302152
12-23IIDBestRd	Invoice	01/18/2024	Power Bill/Account 86856/12/6/23 - 1/4/...	0.00	3,291.22	
12-23IIDBestRd2	Invoice	01/18/2024	Power Bill/Account 46182/12/6/23 - 1/4/...	0.00	13.34	
12-23IIDBestRd3	Invoice	01/18/2024	Power Bill/Account 81148/12/6/23 - 1/4/...	0.00	51,718.70	
12-23IIDPlazaSt	Invoice	01/18/2024	Power Bill/Account 02456/11/28/23 - 12/...	0.00	16.30	
00805	Imperial Irrigation District	01/19/2024	Regular	0.00	13,992.17	302153
12-23IIDStreetLig...	Invoice	01/18/2024	Street Lights/12/7/23 - 1/5/24	0.00	13,992.17	
01820	J & A Plumbing LLC	01/19/2024	Regular	0.00	420.00	302154
3997	Invoice	01/16/2024	Service/Run Snake w/Extension at Manhol...	0.00	420.00	
01025	LaBrucherie Irrigation Supp LLC	01/19/2024	Regular	0.00	11.73	302155
OM36984	Credit Memo	01/17/2024	Return & Purchase Copper Elbows	0.00	-3.67	
OM37230	Invoice	01/16/2024	Irritrol Adj Flood Bubbler	0.00	15.40	
02457	Lydia Araujo	01/19/2024	Regular	0.00	100.00	302156
R00140041	Invoice	01/16/2024	Facility Deposit Refund/Parks & Rec	0.00	100.00	
01238	Mylo Janitorial Inc	01/19/2024	Regular	0.00	15,617.00	302157
5076880	Invoice	01/12/2024	Janitorial Services for Various Locations	0.00	7,808.50	
5076969	Invoice	01/12/2024	Janitorial Services for Various Locations	0.00	7,808.50	
01361	Pro Record Storage Inc	01/19/2024	Regular	0.00	146.92	302158
0029862	Invoice	01/11/2024	Storage/Tracking/Shredding Services/HR/...	0.00	146.92	
02044	Robert J. Solis	01/19/2024	Regular	0.00	1,200.00	302159
12312023	Invoice	01/16/2024	Professional Services	0.00	1,200.00	
02460	Robert Soza	01/19/2024	Regular	0.00	500.00	302160
1-24Reimbursem...	Invoice	01/18/2024	Demolition Deposit Reimbursement	0.00	500.00	
01884	Sunbelt Rentals	01/19/2024	Regular	0.00	108.59	302161
146096174-0001	Invoice	01/17/2024	Broken Throttle Cable/Backpack Leaf Blow...	0.00	108.59	
02413	Sylvia Vizcarra	01/19/2024	Regular	0.00	428.85	302162
1-24Travel	Invoice	01/17/2024	Travel Adv/Risk Management Academy - C...	0.00	221.46	
1-24Travel2	Invoice	01/17/2024	Travel Adv/CalPERS Training	0.00	207.39	
00496	The Desert Review	01/19/2024	Regular	0.00	825.00	302163

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3475	Invoice	01/16/2024	Public Notice/Lead & Copper Testing/Late...	0.00	825.00	
01706	U.S. Bank Corporate	01/19/2024	Regular	0.00	9,260.86	302164
12222023	Invoice	01/17/2024	Dec 2023 Corporate Credit Card Statement	0.00	9,260.86	
01732	Valley Pest Services Inc	01/19/2024	Regular	0.00	105.00	302165
14332253 MT	Invoice	01/18/2024	Monthly Pest Control/Library	0.00	25.00	
14333244 MT	Invoice	01/18/2024	Monthly Pest Control/Library	0.00	40.00	
14334042 MT	Invoice	01/18/2024	Monthly Pest Control/Library	0.00	40.00	
01768	Wal-Mart Stores Inc #01-1555	01/19/2024	Regular	0.00	76.58	302166
1827 7756 5704 ...	Invoice	01/11/2024	Coffee Makers/Cups/Filters/Coffee	0.00	61.84	
4835 5011 1218 ...	Invoice	01/11/2024	Tissue	0.00	14.74	
01793	William S Smerdon	01/19/2024	Regular	0.00	1,980.00	302167
2429	Invoice	01/16/2024	Attorney Services/December 2023	0.00	1,980.00	
00629	Federal Express Corp	01/19/2024	Regular	0.00	12.36	302168
8-382-41805	Invoice	01/19/2024	Postage	0.00	12.36	
00002	360 Business Products	01/26/2024	Regular	0.00	382.52	302175
WO-41138-1	Invoice	01/23/2024	Tissue	0.00	29.49	
WO-41218-1	Invoice	01/23/2024	Wall Calendar/Pens/Highlighters	0.00	83.49	
WO-41218-2	Invoice	01/23/2024	Business Diary	0.00	104.21	
WO-41315-1	Invoice	01/23/2024	Lanyards/Pens/Dry Erase Kit/Stapler/Copy...	0.00	165.33	
00009	AA Electric	01/26/2024	Regular	0.00	186.72	302176
1918	Invoice	01/23/2024	Fixed Light in Bathroom/Brawley Mainten...	0.00	186.72	
00015	Acme Safety & Supply Corp	01/26/2024	Regular	0.00	324.75	302177
16870-00	Invoice	01/24/2024	Uni Rivets	0.00	324.75	
00028	AE Consulting, Inc.	01/26/2024	Regular	0.00	5,900.00	302178
09506	Invoice	01/22/2024	Design engineering services for Runway 8/...	0.00	5,900.00	
00045	Alarm Communication Experts	01/26/2024	Regular	0.00	105.00	302179
010765	Invoice	01/24/2024	Electronic Security Monitoring/WTP	0.00	105.00	
00084	Alsco American Linen Div Steiner Corp	01/26/2024	Regular	0.00	618.17	302180
LYUM1773309	Invoice	01/22/2024	Cleaning Services/Supplies/WWTP	0.00	124.17	
LYUM1774953	Invoice	01/23/2024	Cleaning Services/Supplies/WWTP	0.00	127.87	
LYUM1775678	Invoice	01/24/2024	Cleaning Services/Supplies/WTP	0.00	75.29	
LYUM1778303	Invoice	01/23/2024	Cleaning Services/Supplies/WWTP	0.00	129.21	
LYUM1778990	Invoice	01/24/2024	Cleaning Services/Supplies/PD	0.00	161.63	
00108	Ana Gutierrez	01/26/2024	Regular	0.00	189.00	302181
1-24Reimburse	Invoice	01/24/2024	Notice of Completion/Imperial Clerk-Reco...	0.00	4.00	
1-24Tuition	Invoice	01/24/2024	Reimb/Concrete Formwork/IVC	0.00	185.00	
02023	Ashworth Leininger Group	01/26/2024	Regular	0.00	5,676.25	302182
37418	Invoice	01/23/2024	Agreement for ALG for the support of pre-...	0.00	5,676.25	
00176	Auto Zone Inc #2804	01/26/2024	Regular	0.00	175.43	302183
2804989864	Invoice	01/24/2024	Wiper Blades	0.00	64.65	
2804990972	Invoice	01/24/2024	Steering Wheel Cover/Seat Cushion	0.00	45.93	
2804990979	Invoice	01/24/2024	Seat Cushion/Steering Wheel Cover	0.00	51.16	
2804996766	Invoice	01/24/2024	Wheel Nuts/Lug Nuts	0.00	13.69	
00184	Babcock Laboratories Inc	01/26/2024	Regular	0.00	556.10	302184
CA41046-2441	Invoice	01/25/2024	Water Testing/Labs	0.00	556.10	
02263	Brandon Mathew Self	01/26/2024	Regular	0.00	160.00	302185
1-24BasketballW...	Invoice	01/22/2024	Youth Basketball 2024/Rec/Jan 16 & 18	0.00	160.00	
00228	Brawley Ace Hardware	01/26/2024	Regular	0.00	1,657.60	302186

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
H98817/2	Invoice	01/23/2024	Rust Preventative/Spray Paint/Pump Armo...	0.00	145.40	
I01195/2	Invoice	01/23/2024	Air Freshnr/Cleanr/Insect Killer/Stencils/Sp..	0.00	104.19	
I02253/2	Invoice	01/23/2024	Hole Saw Kit/Torx Hex Key Set	0.00	106.71	
I03295/2	Invoice	01/23/2024	Rakes	0.00	43.08	
I08645/2	Invoice	01/23/2024	Batteries/Painter's Tape/Masking Paper/S...	0.00	169.22	
I09103/2	Invoice	01/23/2024	Spray Paint	0.00	42.77	
I32693/2	Invoice	01/23/2024	Painter's Tape/Sidewalk Scraper	0.00	35.10	
I38704/2	Invoice	01/22/2024	9V Batteries/Connectors/Plugs/Adapter	0.00	51.59	
I39145/2	Invoice	01/22/2024	9V Batteries	0.00	78.16	
I39207/2	Invoice	01/22/2024	Pliers/Tie Wire	0.00	36.61	
I39743/2	Invoice	01/22/2024	Marking Paint	0.00	53.82	
I41155/2	Invoice	01/22/2024	Ratchet	0.00	26.93	
I41208/2	Invoice	01/22/2024	Keys/Key Bands	0.00	18.02	
I41232/2	Invoice	01/22/2024	Sands Bags	0.00	17.23	
I41803/2	Invoice	01/02/2024	Swim Mask	0.00	15.07	
I41817/2	Invoice	01/22/2024	Padlock	0.00	16.15	
I44004/2	Invoice	01/22/2024	Dust Pan/Broom	0.00	38.77	
I44014/2	Invoice	01/22/2024	Water Seal Roller/Paint Tray Liners/Pnt Rol..	0.00	48.36	
I44063/2	Invoice	01/22/2024	Batteries	0.00	37.69	
I44179/2	Invoice	01/22/2024	Padlock/Keys	0.00	22.60	
I44251/2	Invoice	01/22/2024	Paint	0.00	122.80	
I44461/2	Invoice	01/22/2024	Keys	0.00	7.74	
I44544/2	Invoice	01/24/2024	Cleaning Cloths/Water Hose/Soap/Insect K...	0.00	94.64	
I44745/2	Invoice	01/22/2024	Buckets/Paint Pails/Hooded Coveralls	0.00	44.53	
I45721/2	Invoice	01/23/2024	Stainless Steel/Heater/Connector/Drill Bit ...	0.00	234.35	
I46900/2	Invoice	01/23/2024	Nutdriver/Wire Connector/Reducing Bush...	0.00	46.07	
	Void	01/26/2024	Regular	0.00	0.00	302187
00248	Brenntag Pacific Inc	01/26/2024	Regular	0.00	22,417.90	302188
BPI399185	Invoice	01/23/2024	OPEN PO FOR CHEMICAL FY 23-24	0.00	7,822.50	
BPI399186	Invoice	01/23/2024	OPEN PO FOR CHEMICAL FY 23-24	0.00	14,595.40	
00254	Brodart Company	01/26/2024	Regular	0.00	1,596.86	302189
J209783	Invoice	01/22/2024	Spanish Plan/Service for Feb 2024 - Jan 20...	0.00	1,596.86	
00300	Canon Solutions America	01/26/2024	Regular	0.00	204.49	302190
4040763697	Invoice	01/24/2024	Copier Maintenance/PW/Jan 2024	0.00	204.49	
00324	CDW Government Inc	01/26/2024	Regular	0.00	2,814.85	302191
NS55803	Invoice	01/22/2024	Monitors	0.00	2,814.85	
00414	Center for Criminal Justice Research & Training	01/26/2024	Regular	0.00	895.00	302192
3105	Invoice	01/23/2024	CSI/Field Evidence Tech Course/F Reyes	0.00	895.00	
00375	Clears Inc	01/26/2024	Regular	0.00	75.00	302193
012424	Invoice	01/24/2024	2024 CLEARs Renewal Active Membership...	0.00	75.00	
00419	CWEA	01/26/2024	Regular	0.00	1,900.00	302194
811093	Invoice	01/23/2024	2024 P3S & Expo Full Conference/L Castan...	0.00	950.00	
811094	Invoice	01/23/2024	2024 P3S & Expo Full Conference/S Mireles	0.00	950.00	
00479	Demco Inc	01/26/2024	Regular	0.00	56.79	302195
7417859	Invoice	01/22/2024	HangUp Bags	0.00	56.79	
00484	Department of Conservation	01/26/2024	Regular	0.00	467.58	302196
12-23	Invoice	01/26/2024	Collected Strong Motion Fees/QE 12/31/23	0.00	467.58	
00485	Department of Justice	01/26/2024	Regular	0.00	627.00	302197
705874	Invoice	01/24/2024	Fingerprints/Child Abuse Ck/Officer/CCW...	0.00	473.00	
706457	Invoice	01/24/2024	Fingerprints/FBI/Cust of Rcrds/Fed Lvl/Dec...	0.00	154.00	
00487	Dept of Toxic Substances Control	01/26/2024	Regular	0.00	5,537.00	302198
IM0017089	Invoice	01/24/2024	Hazardous Materials/Facility ID FA000040...	0.00	2,596.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IM0017331	Invoice	01/24/2024	Hazardous Materials/Facility ID FA000024...	0.00	1,801.00	
IM0017749	Invoice	01/24/2024	Hazardous Materials/Facility ID FA000139...	0.00	1,140.00	
00487	Dept of Toxic Substances Control	01/26/2024	Regular	0.00	291.28	302199
235M2920	Invoice	01/24/2024	Wildcat Road Project/401328-SM/7/1/23 -...	0.00	291.28	
01842	DeWayne R Davis	01/26/2024	Regular	0.00	36.53	302200
1201	Invoice	01/22/2024	3 Name Badges/Engraved/PD	0.00	36.53	
00531	EA Electric	01/26/2024	Regular	0.00	8,932.50	302201
INV174	Invoice	01/24/2024	Panelboard/Transformer Installation	0.00	3,960.00	
INV175	Invoice	01/23/2024	Panelboard/Transformer Installation	0.00	3,900.00	
INV176	Invoice	01/24/2024	Troubleshoot Hydrochloride Timed Injecti...	0.00	1,072.50	
02266	Emilia Mata	01/26/2024	Regular	0.00	64.00	302202
1-24BasketballW...	Invoice	01/22/2024	Youth Basketball 2024/Rec/Jan 18	0.00	64.00	
02464	Faith Funez	01/26/2024	Regular	0.00	64.00	302203
1-24BasketballW...	Invoice	01/25/2024	Youth Basketball 2024/Rec/Jan 17	0.00	64.00	
00657	Forensic Drug Testing Services Inc	01/26/2024	Regular	0.00	747.65	302204
2023-3811	Invoice	01/22/2024	Drug Prev & Prgm Mgmt/Drug Tests/After...	0.00	747.65	
02455	Francisco Reyes	01/26/2024	Regular	0.00	1,995.50	302205
2-24Travel	Invoice	01/23/2024	Travel Adv/CSI/Field Evidence Tech Course...	0.00	1,995.50	
00714	Gold Coast Environmental	01/26/2024	Regular	0.00	1,445.00	302206
13786	Invoice	01/23/2024	Flow Meter Calibration	0.00	1,445.00	
00741	Hach Company Inc	01/26/2024	Regular	0.00	3,647.88	302207
13859680	Invoice	01/23/2024	Laser Turbidimeter	0.00	3,018.08	
13870241	Invoice	01/24/2024	Desiccant Cartridge	0.00	629.80	
01722	HD Supply, Inc.	01/26/2024	Regular	0.00	208.55	302208
INV00226371	Invoice	01/24/2024	Calibration Cylinder	0.00	208.55	
00748	HDL Coren & Cone	01/26/2024	Regular	0.00	3,201.53	302209
SIN035241	Invoice	01/24/2024	Property Tax Analysis	0.00	3,201.53	
00762	Holman Professional Counseling	01/26/2024	Regular	0.00	675.00	302210
Sales0002071	Invoice	01/24/2024	Critical Incident Stress Debriefing	0.00	300.00	
Sales0002072	Invoice	01/24/2024	Critical Incident Stress Debriefing	0.00	375.00	
00780	IACP	01/26/2024	Regular	0.00	190.00	302211
0320745	Invoice	01/22/2024	Active Dues/2024 Membership/J Duran	0.00	190.00	
00792	Imperial County Air Pollution	01/26/2024	Regular	0.00	2,390.50	302212
1-24 2529 PTO	Invoice	01/25/2024	2024 APCD Permit Renewal/5015 Best Rd	0.00	583.00	
1-24 2536 PTO	Invoice	01/25/2024	2024 APCD Permit Renewal/760 Willard A...	0.00	583.00	
1-24 2537 PTO	Invoice	01/25/2024	2024 APCD Permit Renewal/1515 Jones St	0.00	221.00	
1-24 2907 PTO	Invoice	01/25/2024	2024 APCD Permit Renewal/948 Ken Bemis..	0.00	561.50	
1-24 3695 PTO	Invoice	01/25/2024	2024 APCD Permit Renewal/Legion Rd & ...	0.00	221.00	
1-24 4380 PTO	Invoice	01/25/2024	2024 APCD Permit Renewal/S 9th St	0.00	221.00	
00805	Imperial Irrigation District	01/26/2024	Regular	0.00	9,822.00	302213
12-23CanalWtrM...	Invoice	01/24/2024	Canal Water/Mansfield/December 2023	0.00	9,604.00	
12-23CanalWtrO...	Invoice	01/24/2024	Canal Water/OKY-100-001/December 2023	0.00	218.00	
00807	Imperial Landfill Inc	01/26/2024	Regular	0.00	67.36	302214
4136-000021213	Invoice	01/23/2024	Animal Control Disposal	0.00	67.36	
00809	Imperial Printers	01/26/2024	Regular	0.00	633.88	302215
23-3541	Invoice	01/24/2024	Business Cards/Garcia	0.00	79.14	
23-3565	Invoice	01/24/2024	#10 Regular Envelopes	0.00	283.23	
23-3566	Invoice	01/19/2024	Single Receipt Books	0.00	224.32	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
23-3764	Invoice	01/23/2024	Signature Stamp	0.00	47.19	
00821	Imperial Valley Occupational Medicine	01/26/2024	Regular	0.00	80.00	302216
3442	Invoice	01/23/2024	DOT DMV Physical/E Zavala	0.00	80.00	
00850	Iworq Systems	01/26/2024	Regular	0.00	799.98	302217
201489	Invoice	01/23/2024	Software Management & Support/Oct - D...	0.00	799.98	
01820	J & A Plumbing LLC	01/26/2024	Regular	0.00	550.00	302218
4023	Invoice	01/23/2024	Replace Figure 5 for Lavatories/Repair Toi...	0.00	550.00	
02462	Jacquelyn Castro	01/26/2024	Regular	0.00	128.00	302219
1-24BasketballW...	Invoice	01/25/2024	Youth Basketball 2024/Rec/Jan 16 & 19	0.00	128.00	
00861	Jade Security Systems Inc	01/26/2024	Regular	0.00	117.97	302220
0208026	Invoice	01/24/2024	Electronic Monitoring Security & Fire Syst...	0.00	54.98	
0208077	Invoice	01/24/2024	Electronic Fire Alarm Monitoring/WTP	0.00	62.99	
02463	Jessica Ubence	01/26/2024	Regular	0.00	64.00	302221
1-24BasketballW...	Invoice	01/25/2024	Youth Basketball 2024/Rec/Jan 18	0.00	64.00	
02461	Jose Belderrain	01/26/2024	Regular	0.00	122.42	302222
1-24Reimburse...	Invoice	01/25/2024	Reimbursement/Installation of New Roof ...	0.00	122.42	
02466	Jose Salazar	01/26/2024	Regular	0.00	120.00	302223
1-24BasketballW...	Invoice	01/25/2024	Youth Basketball 2024/Rec/Jan 17	0.00	120.00	
00973	Julio Velasquez	01/26/2024	Regular	0.00	275.00	302224
1-24Reimburse	Invoice	01/23/2024	Safety Boots/El Vaquero Western Wear	0.00	275.00	
00979	K-C Welding Rentals Inc	01/26/2024	Regular	0.00	270.61	302225
189937	Invoice	01/22/2024	Safety Boots/Cesar Duarte	0.00	270.61	
01001	Kemira Water Solutions Inc	01/26/2024	Regular	0.00	10,395.12	302226
9017817897	Invoice	01/24/2024	OPEN PO FOR CHEMICAL FY 23-24	0.00	10,395.12	
01025	LaBrucherie Irrigation Supp LLC	01/26/2024	Regular	0.00	1,273.37	302227
OM37399	Invoice	01/24/2024	Adapters/Ell/Couplers/Spears/Tee/Nipples...	0.00	938.36	
OM37413	Invoice	01/24/2024	Plug Spigot/PVC Blue Glue	0.00	21.17	
OM37419	Invoice	01/24/2024	Adapters/Ell/Map-Pro Cylinder/Coupling	0.00	101.44	
OM37447	Invoice	01/23/2024	Valves/Nipples	0.00	212.40	
02465	Luis Enrique Vizcaino	01/26/2024	Regular	0.00	80.00	302228
1-24BasketballW...	Invoice	01/25/2024	Youth Basketball 2024/Rec/Jan 18	0.00	80.00	
01096	Mallory Safety & Supply LLC	01/26/2024	Regular	0.00	154.52	302229
5797807	Invoice	01/24/2024	Work Gloves	0.00	154.52	
02267	Mariah Paramo Gibson	01/26/2024	Regular	0.00	64.00	302230
1-24BasketballW...	Invoice	01/22/2024	Youth Basketball 2024/Rec/Jan 16	0.00	64.00	
01183	McNeece Bros Oil Company	01/26/2024	Regular	0.00	148.46	302231
340240	Invoice	01/23/2024	Diesel Fuel	0.00	148.46	
01277	Northend Autoparts, Inc.	01/26/2024	Regular	0.00	31.36	302232
708763	Invoice	01/23/2024	Wiper Blades	0.00	31.36	
01891	NV5 Inc	01/26/2024	Regular	0.00	4,713.50	302233
348449	Invoice	01/24/2024	Professional Services/BPM 23-02/July 2023	0.00	188.00	
348450	Invoice	01/24/2024	Professional Services/BPM 23-03/July 2023	0.00	188.00	
353712	Invoice	01/24/2024	Professional Services/BPM 23-03/Aug 2023	0.00	1,461.00	
367003	Invoice	01/25/2024	Engineering Services/Nov 2023	0.00	1,780.00	
367004	Invoice	01/25/2024	Engineering Services/Nov 2023	0.00	42.00	
367006	Invoice	01/24/2024	La Paloma Middle School/Nov 2023	0.00	1,054.50	
01286	Office Depot Inc	01/26/2024	Regular	0.00	233.66	302234

Check Report

Date Range: 01/06/2024 - 01/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
343768187001	Invoice	01/23/2024	Planners	0.00	59.67	
343769717001	Invoice	01/23/2024	Planners	0.00	138.98	
345845728001	Invoice	01/23/2024	Organizer/Planner Refill	0.00	35.01	
01291	Omar Balderas	01/26/2024	Regular	0.00	380.00	302235
1-24Reimburse	Invoice	01/24/2024	D2 License Renewal/SWRCB	0.00	65.00	
1-24Reimburse2	Invoice	01/25/2024	Backflow Prev Assembly Tester Recert Ex...	0.00	315.00	
01282	O'Reilly Auto Parts	01/26/2024	Regular	0.00	20.45	302236
2648-465122	Invoice	01/24/2024	Car Wash Soap	0.00	9.69	
2648-465984	Invoice	01/24/2024	Power Steering Fluid	0.00	10.76	
02454	Patrick Evans	01/26/2024	Regular	0.00	1,200.00	302237
014-2023	Invoice	01/24/2024	Less Lethal Instructor Course/D Pham	0.00	1,200.00	
01341	Pitney Bowes Inc	01/26/2024	Regular	0.00	200.00	302238
1-24Postage	Invoice	01/24/2024	Postage/PD	0.00	200.00	
01379	R & K Air Conditioning	01/26/2024	Regular	0.00	360.00	302239
50631	Invoice	01/22/2024	Checked Coils, Motor & System Operation...	0.00	360.00	
01386	Radco, Inc	01/26/2024	Regular	0.00	1,975.00	302240
5697	Invoice	01/23/2024	Striping at Brawley PD Jobsite	0.00	1,975.00	
01453	RN Enterprises	01/26/2024	Regular	0.00	4,100.00	302241
2023-076	Invoice	01/23/2024	Blower #2/Programmable Logic Controller	0.00	4,100.00	
01526	San Diego County RCS	01/26/2024	Regular	0.00	2,251.50	302242
24BRAWPDN06	Invoice	01/22/2024	Police radios on the 800 MHz network/Dec..	0.00	2,052.00	
24BRAWPWN06	Invoice	01/23/2024	Public Works radios on the 800MHz netwo...	0.00	199.50	
01569	Shred-It	01/26/2024	Regular	0.00	63.29	302243
8005699791	Invoice	01/25/2024	Steri-Safe Budget Subscription/January 20...	0.00	63.29	
02005	Sirah Overton	01/26/2024	Regular	0.00	128.00	302244
1-24BasketballW...	Invoice	01/22/2024	Youth Basketball 2024/Rec/Jan 17 & 19	0.00	128.00	
01596	Southern California Gas Co	01/26/2024	Regular	0.00	127.65	302245
1-24GasComSrv	Invoice	01/24/2024	Natural Gas Consumption/12/6/23 - 1/6/24	0.00	15.40	
1-24GasPD	Invoice	01/23/2024	Natural Gas Consumption/12/8/23 - 1/9/24	0.00	28.15	
1-24GasPool	Invoice	01/24/2024	Natural Gas Consumption/12/6/23 - 1/6/24	0.00	15.29	
1-24GasSrCtr	Invoice	01/24/2024	Natural Gas Consumption/12/8/23 - 1/9/24	0.00	68.81	
02003	Southwest Equipment And Supply	01/26/2024	Regular	0.00	925.05	302246
27644	Invoice	01/24/2024	Service/Lawn Mower/Water Pump/Engine...	0.00	384.61	
27914	Invoice	01/24/2024	Service/Flat Repair/Patch	0.00	540.44	
01601	Sparkletts	01/26/2024	Regular	0.00	49.95	302247
22780746 011224	Invoice	01/23/2024	Bulk Water/Cooler Rentals/PD/January 20...	0.00	49.95	
01602	Spectrum Advertising	01/26/2024	Regular	0.00	500.00	302248
15612	Invoice	01/22/2024	December Council Meeting/12/19/23	0.00	500.00	
01987	STC Traffic, Inc	01/26/2024	Regular	0.00	2,205.00	302249
6628	Invoice	01/22/2024	Amendment No. 1 for Design & CM Signal ...	0.00	2,205.00	
01884	Sunbelt Rentals	01/26/2024	Regular	0.00	791.07	302250
148589989-0001	Invoice	01/24/2024	Cleaned Fuel System/Replaced Filters/Ma...	0.00	590.81	
148825811-0001	Invoice	01/22/2024	Mast Light Tower Rental	0.00	200.26	
02438	Superior Pavement Markings Inc.	01/26/2024	Regular	0.00	6,440.00	302251
18270	Invoice	01/22/2024	Striping of Main Street from 1st to Best Ro...	0.00	6,440.00	
01709	Underground Service Alert of Southern CA	01/26/2024	Regular	0.00	118.22	302252
1220230067	Invoice	01/22/2024	New Ticket Charges/Monthly Database Ma...	0.00	73.00	

Check Report

Date Range: 01/06/2024 - 01/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
23-242051	Invoice	01/22/2024	CA State Fee for Regulatory Costs	0.00	45.22	
01733	Valley Petroleum Equipment Inc	01/26/2024	Regular	0.00	377.74	302253
63902	Invoice	01/25/2024	Modified Plumbing/Checked for Leaks	0.00	377.74	
01738	Verizon Wireless	01/26/2024	Regular	0.00	2,263.01	302254
9953522509	Invoice	01/22/2024	Cell Phone Services/PD/12/7/23 - 1/6/24	0.00	1,356.20	
9953522510	Invoice	01/24/2024	Mobile Broadband/IPADS/Cameras/PW/1...	0.00	322.48	
9953522512	Invoice	01/19/2024	Cell Phone Services/City Mgr/12/7/23 - 1/...	0.00	42.07	
9953522513	Invoice	01/19/2024	Cell Phone Services/Library/12/7/23 - 1/6...	0.00	42.07	
9953522514	Invoice	01/19/2024	Cell Phone Services/Parks/12/7/23 - 1/6/24	0.00	120.09	
9953522515	Invoice	01/18/2024	Cell Phone Services/D Trevino/12/7/23 - 1...	0.00	82.08	
9953979485	Invoice	01/22/2024	Cell Phone Charges/Various Depts/12/11/...	0.00	298.02	
01802	Xerox Corporation	01/26/2024	Regular	0.00	453.99	302255
020447946	Invoice	01/22/2024	Meter Usage/Charges/Admin/11/21/23 - ...	0.00	453.99	
00031	Aflac Inc	01/12/2024	Bank Draft	0.00	78.78	DFT0002483
INV0003742	Invoice	01/12/2024	Cancer/ICU/Disability Withheld	0.00	78.78	
00031	Aflac Inc	01/12/2024	Bank Draft	0.00	1,388.62	DFT0002484
INV0003743	Invoice	01/12/2024	Cancer/ICU/Disability Withheld	0.00	1,388.62	
00031	Aflac Inc	01/12/2024	Bank Draft	0.00	1,598.47	DFT0002485
INV0003744	Invoice	01/12/2024	Cancer/ICU/Disability Withheld	0.00	1,598.47	
01255	National Plan Coordinators	01/12/2024	Bank Draft	0.00	3,986.51	DFT0002490
INV0003751	Invoice	01/12/2024	Def Compensation/Plan #340233-01	0.00	3,986.51	
01257	Nationwide Retirement Solution	01/12/2024	Bank Draft	0.00	1,270.00	DFT0002491
INV0003752	Invoice	01/12/2024	Def Compensation/Entity #05270	0.00	1,270.00	
00233	Brawley Firefighters Local #19	01/12/2024	Bank Draft	0.00	505.00	DFT0002495
INV0003757	Invoice	01/12/2024	Union Dues Fire Assoc	0.00	505.00	
00836	Internal Revenue Service	01/12/2024	Bank Draft	0.00	23,284.24	DFT0002496
INV0003759	Invoice	01/12/2024	Federal Taxes	0.00	23,284.24	
00836	Internal Revenue Service	01/12/2024	Bank Draft	0.00	11,326.98	DFT0002497
INV0003760	Invoice	01/12/2024	Medicare Taxes	0.00	11,326.98	
00836	Internal Revenue Service	01/12/2024	Bank Draft	0.00	48,432.38	DFT0002498
INV0003761	Invoice	01/12/2024	Social Security Taxes	0.00	48,432.38	
00571	Employment Development Dept	01/12/2024	Bank Draft	0.00	9,811.33	DFT0002499
INV0003762	Invoice	01/12/2024	State Taxes	0.00	9,811.33	
02459	California Air Resources Board	01/16/2024	Bank Draft	0.00	60.00	DFT0002509
CARB100000000...	Invoice	01/16/2024	CARB Registration Fees/Unit 26 & 28	0.00	60.00	
01784	WEX Bank	01/09/2024	Bank Draft	0.00	18,785.85	DFT0002525
94178444	Invoice	01/22/2024	Monthly Fuel Cost/December 2023	0.00	18,785.85	
00836	Internal Revenue Service	01/18/2024	Bank Draft	0.00	0.20	DFT0002526
INV0003800	Invoice	01/17/2024	Federal Taxes/4th Quarterly Report	0.00	0.20	
00031	Aflac Inc	01/26/2024	Bank Draft	0.00	78.78	DFT0002546
INV0003818	Invoice	01/26/2024	Cancer/ICU/Disability Withheld	0.00	78.78	
00031	Aflac Inc	01/26/2024	Bank Draft	0.00	1,388.62	DFT0002547
INV0003819	Invoice	01/26/2024	Cancer/ICU/Disability Withheld	0.00	1,388.62	
00031	Aflac Inc	01/26/2024	Bank Draft	0.00	1,598.47	DFT0002548
INV0003820	Invoice	01/26/2024	Cancer/ICU/Disability Withheld	0.00	1,598.47	
01255	National Plan Coordinators	01/26/2024	Bank Draft	0.00	3,986.51	DFT0002553

Check Report

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount	Number
					Discount Amount	Payable Amount	
INV0003827	Invoice	01/26/2024	Def Compensation/Plan #340233-01		0.00	3,986.51	
01257 INV0003828	Nationwide Retirement Solution Invoice	01/26/2024	01/26/2024 Def Compensation/Entity #05270	Bank Draft	0.00	1,270.00	DFT0002554
00233 INV0003833	Brawley Firefighters Local #19 Invoice	01/26/2024	01/26/2024 Union Dues Fire Assoc	Bank Draft	0.00	505.00	DFT0002558
00836 INV0003838	Internal Revenue Service Invoice	01/26/2024	01/26/2024 Federal Taxes	Bank Draft	0.00	24,242.81	DFT0002559
00836 INV0003839	Internal Revenue Service Invoice	01/26/2024	01/26/2024 Medicare Taxes	Bank Draft	0.00	11,609.34	DFT0002560
00836 INV0003840	Internal Revenue Service Invoice	01/26/2024	01/26/2024 Social Security Taxes	Bank Draft	0.00	49,639.74	DFT0002561
00571 INV0003841	Employment Development Dept Invoice	01/26/2024	01/26/2024 State Taxes	Bank Draft	0.00	10,631.85	DFT0002562

Bank Code US Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	384	195	0.00	517,816.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-500.00
Bank Drafts	23	23	0.00	225,479.48
EFT's	30	22	0.00	472,377.89
	437	244	0.00	1,215,174.17

3b.1

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	384	195	0.00	517,816.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-500.00
Bank Drafts	23	23	0.00	225,479.48
EFT's	30	22	0.00	472,377.89
	437	244	0.00	1,215,174.17

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2024	1,215,174.17
			1,215,174.17



Date Range: 1/6/2024 - 1/26/2024

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type			
	ELMS EQUIPMENT RENTAL, INC	1/9/2024	Refund	71.02	Check #: 302049	UBPKT06479					
					Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
					996	71.02	0.00	0.00	0.00	0.00	71.02
					Aging Total:	71.02	0.00	0.00	0.00	0.00	71.02
	VICTORY OUTREACH	1/9/2024	Refund	135.05	Check #: 302048	UBPKT06477					
					Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
					996	135.05	0.00	0.00	0.00	0.00	135.05
					Aging Total:	135.05	0.00	0.00	0.00	0.00	135.05
	Camarena, Rosita Properties LLC. Gino	1/12/2024	Refund	2.80	Check #: 302130	UBPKT06508					
					Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
					996	2.80	0.00	0.00	0.00	0.00	2.80
					Aging Total:	2.80	0.00	0.00	0.00	0.00	2.80

Transaction Grand Total for Period: 208.87

Totals by Transaction Type

Transaction Type	Count	Amount
Refund	3	208.87
Total for Period:	3	208.87

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Refund	996 - 996	3	208.87
	Refund Total:		208.87
	Total for Period:	3	208.87

Totals by Revenue Code

Revenue Code	Count	Amount
996 - 996	3	208.87
Total for Period:	3	208.87

City of Brawley

City Council
February 06, 2024
Agenda Item No 3c



STAFF REPORT

To: City Council
From: Silvia Luna, Interim Finance Director
Prepared by: Silvia Luna, Interim Finance Director
Subject: Application for Article 3, Bicycle/Pedestrian project funds

RECOMMENDATION:

Adopt Resolution 2023-: Approving application for Bicycle and/or Pedestrian funds allocated by the Imperial County Transportation Commission (ICTC).

BACKGROUND INFORMATION:

The Imperial County Transportation Commission adopted a Financing plan for the 2022/23 and 2023/24 fiscal year. The FY2022/23 adopted finance plan has allocated \$26,945 and FY2023/24 has allocated \$29,183 of SB 821 funds for Bicycle/Pedestrian projects within the City of Brawley.

FISCAL IMPACT:

Revenue estimates were provided in May of 2023 and were incorporated in the FY 2022/23 and FY2023/24 budget in the Senate Bill (SB821) Pedestrian and Bicycle Fund 213. The revenue is currently budgeted at \$26,000 (Account No. 213-313.000-430.640) for each year, however, the full approved amount will be requested.

ALTERNATIVES:

No alternatives are recommended, this funding provides resources for the Capital Improvement Program.

ATTACHMENTS:

- 1. Resolution 2024- , Approving Application for Bicycle and/or Pedestrian funds

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Tyler Salcido, Finance Director
Tyler Salcido, City Manager

Status – Date of Status
Approved - 2/2/2024
Approved - 2/2/2024

RESOLUTION 2024-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
APPROVING THE APPLICATION FOR BICYCLE AND/OR PEDESTRIAN FUNDS UNDER
TRANSPORTATION DEVELOPMENT ACT AND APPROVING THE ADOPTION OF ITS
BICYCLE AND/OR PEDESTRIAN PLAN FOR FISCAL YEAR 2022/23 AND 2023/24.**

WHEREAS, the Transportation Development Act provides that 2 percent of each county’s total Local Transportation Fund be annually set aside and used to fund the development of bicycle and pedestrian facilities; and

WHEREAS, the City of Brawley has planned a bikeway system in conformance with specifications of Caltrans’ *Planning and Design Criteria for Bikeways in California*, and the Regional Transportation Plan; and

WHEREAS, the City of Brawley desires to construct this project within their city using the funds available under the Transportation Development Act.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. To authorize the Finance Director as the City’s authorized signature and designated contact person; and
2. To apply for funds available to the City of Brawley allocated for the Bikeways and Pedestrian facilities in the amount of \$26,945 for FY2022/23 and \$29,183 for FY2023/24.

PASSED AND ADOPTED this 6th day of February, 2024 by the following vote.

**AYES:
NOES:
ABSTAIN:
ABSENT:**

Ramon Castro, Mayor

ATTEST:

Thomas Garcia, Deputy City Clerk

City of Brawley



City Council
February 06, 2024
Agenda Item No 3d

STAFF REPORT

To: City Council
From: Silvia Luna, Interim Finance Director
Prepared by: Silvia Luna, Interim Finance Director
Subject: Application for Article 8e, bus transfer terminal funds

RECOMMENDATION:

Adopt Resolution 2024-: Approving application for bus transfer terminal funds allocated by the Imperial County Transportation Commission (ICTC).

BACKGROUND INFORMATION:

The Imperial County Transportation Commission adopted a Financing plan for the 2022/23 and 2023/24 fiscal years. The adopted finance plan allocated by ICTC in the total amount of \$61,660 for FY2022/23 and \$61,890 for FY2023/24.

FISCAL IMPACT:

Revenue estimates are provided each May and were incorporated in the FY 2023/24 budget in the Article 8E Public Transportation Funding Fund 216. The revenue is currently budgeted at \$60,000 (Account No. 216-314.000-430.641) for each year, however, the full approved amount will be requested.

ALTERNATIVES:

No alternatives are recommended, this funding provides resources for the maintenance and upgrades of citywide bus shelters.

ATTACHMENTS:

- 1. Resolution 2024-, Approving application for bus transfer terminal funds

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Tyler Salcido, Finance Director
Tyler Salcido, City Manager

Status – Date of Status
Approved - 2/2/2024
Approved - 2/2/2024

RESOLUTION 2024-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA
APPROVING THE ARTICLE 8E APPLICATION FOR BRAWLEY BUS TRANSFER
TERMINAL PURPOSES UNDER THE TRANSPORTATION DEVELOPMENT ACT (SB 325),
PUC FOR FISCAL YEAR 2022/23 AND 2023/24.**

WHEREAS, the Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate to specific transit purposes; and

WHEREAS, the City of Brawley has recognized the need for funding for the Brawley Bus Transfer Terminal.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. To authorize the Finance Director as the City’s authorized signature and designated contact person; and
2. To apply for funds available to the City of Brawley allocated for the Brawley Bus Transfer Terminal I the amount of \$61,660 for FY2022/23 and \$ 61,890 for FY2023/24.

PASSED AND ADOPTED this 6th day of February, 2024 by the following vote.

**AYES:
NOES:
ABSTAIN:
ABSENT:**

Ramon Castro, Mayor

ATTEST:

Thomas Garcia, Deputy City Clerk

City of Brawley

City Council
February 06, 2024
Agenda Item No 3e



STAFF REPORT

To: City Council
From: Tyler Salcido, City Manager
Prepared by: Tyler Salcido, City Manager
Subject: Letter of Support for Imperial Regional Alliance/Imperial Valley Business Resource Center

RECOMMENDATION:

Approve Letter of Support to Imperial Regional Alliance for the Imperial Valley Business Center (IVBRC)

BACKGROUND INFORMATION:

Imperial Regional Alliance is applying for a Business Opportunity Project grant to continue operations of the Imperial Valley Business Resource Center. IVBRC was established in 2020 with the mission to increase effective collaboration and utilization of regional economic and business opportunities. Since 2020, IVBRC has offered a complete roadmap to business development for startups, entrepreneurs, and small businesses. The Imperial Valley Business Resource Center (IVBRC) helps local businesses grow and create jobs with a strategic and collaborative approach that identifies business needs and provides solutions using local resources, services, and opportunities.

IVBRC provides the following services:

- Referral Services
- Broadband
- Workforce Programs
- Financing Opportunities
- International Trade
- Government Incentives Technical assistance for businesses for retention, expansion, and quick startups:
- Access to Capital/Loan Packaging
- Strategic Plans
- Business Plans
- Procurement
- Site Selection
- Government Contracting
- International Trade
- Demographic Information
- Workforce Development Opportunities
- Broadband Deployment Project Activities and Timeline

• Over 1 year, the Imperial Valley Business Resource Center (IVBRC) will expand its services of tailored business evaluations, referrals, and unique client services for business and economic development.

FISCAL IMPACT:

None

ALTERNATIVES:

Council may choose not to send Letter of Support.

ATTACHMENTS:

1. Letter of Support for Imperial Regional Alliance/Imperial Valley Business Resource Center

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, Finance Director

Tyler Salcido, City Manager

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024



Office of
The Mayor
BRAWLEY, CALIFORNIA

February 6, 2024
USDA Rural Development
430 G. Street
Davis, CA 95616

RE: Letter of Support

Dear USDA Rural Development Office,

On behalf of the City of Brawley, it is my pleasure to offer my support to Imperial Regional Alliance for the Imperial Valley Business Resource Center (IVBRC). The IVBRC helps to facilitate and market business development and employment opportunities currently available in our region while working to create a strong and effective partnership amongst other economic development organizations, including the City of Brawley. The collective effort organized by the IVBRC is serving as a focal point for promoting local resources and utilizing programs and opportunities in our region.

The IVBRC's mission aligns seamlessly with Brawley's goal of fostering economic growth and prosperity within our community. As a city strategically situated amidst key industries such as agriculture, international commerce, and green energy production, we recognize the immense potential that a strong business infrastructure can bring. Our commitment to economic development, coupled with the IVBRC's focus on business support and workforce development, presents a synergistic opportunity to elevate the economic landscape of our region.

In conclusion, the City of Brawley fully supports Imperial Regional Alliance and the IVBRC in its promising endeavor that will instill greater collaboration, outreach, and awareness between each economic development organization and our community members. Most notably, the IVBRC has worked to reduce unemployment and poverty in the region by working in concert with these major entities to increase and diversify employment opportunities, promote financing and investment options, and provide workforce and skills training. We greatly look forward to working with Imperial Regional Alliance in support of the Imperial Valley Business Resource Center for the betterment of our region.

Respectfully,

Ramon Castro
Mayor
City of Brawley

City of Brawley

City Council
February 06, 2024
Agenda Item No 3f



STAFF REPORT

To: City Council
From: Tyler Salcido, City Manager
Prepared by: Tyler Salcido, City Manager
Subject: **Memorandum of Understanding (MOU) between the City of Brawley, San Diego State University (SDSU), and San Diego State University, Imperial Valley Campus (IV-SDSU)**

RECOMMENDATION:

Approve Memorandum of Understanding (MOU) between the City of Brawley, San Diego State University (SDSU), and San Diego State University, Imperial Valley Campus (IV-SDSU).

BACKGROUND INFORMATION:

The City of Brawley is continuously seeking opportunities to promote economic development and enhance the quality of life for its residents. SDSU and IV-SDSU are valuable partners in achieving these goals through educational opportunities, research collaborations, and workforce development.

The MOU outlines the common interests and objectives of the parties and sets forth a collaborative framework to explore and implement initiatives beneficial to the Region. The MOU aims to formalize the partnership between the City, SDSU, and IV-SDSU to work collaboratively on several key objectives, including economic development, access to educational and research opportunities, addressing regional workforce needs, supporting public health initiatives, and engaging in joint grant and research projects.

Under the MOU, the City and SDSU/IV-SDSU agree to establish a working group to explore and implement initiatives that will:

1. Enhance economic development in the Region.
2. Provide access to teaching and research opportunities for SDSU/IV-SDSU faculty.
3. Address regional workforce needs and interests.
4. Support business development and technical research in the community.
5. Engage Imperial Valley students in research projects.
6. Address public health disparities in the Region.
7. Develop joint grants and research projects.
8. Collaborate on other mutual interests requiring academic, scientific, or technological research.

The MOU is not legally binding and does not create enforceable rights or obligations. It serves as a framework for collaboration, with specific projects to be detailed in separate legally binding agreements.

There are no immediate financial implications associated with the approval of the MOU. Future initiatives arising from this partnership may require separate negotiation and funding arrangements.

The MOU stipulates that the parties must obtain prior written approval before using each other’s names, logos, or intellectual property in any advertising or publicity.

The MOU is effective upon signature by both parties and will remain in effect for three years, with an option for renewal by mutual agreement. Either party may terminate the MOU with six months’ notice.

The MOU will be administered by the Dean of IV-SDSU and the City Manager of Brawley. Any modifications to the MOU must be approved in writing by both parties.

FISCAL IMPACT:

None

ALTERNATIVES:

Council may choose not to approve the MOU.

ATTACHMENTS:

- 1. Draft MOU

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, Finance Director

Tyler Salcido, City Manager

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024

**MEMORANDUM OF UNDERSTANDING, hereinafter “MOU”
BY AND BETWEEN
SAN DIEGO STATE UNIVERSITY, hereinafter “SDSU”
SAN DIEGO STATE UNIVERSITY, IMPERIAL VALLEY CAMPUS, hereinafter “IV-SDSU” &
THE CITY OF BRAWLEY, hereinafter “Brawley” or “City”**

I. Purpose of this MOU:

The purpose of this MOU is to develop academic and community development cooperation and to promote mutual understanding between the City of Brawley and SDSU/IV-SDSU, hereinafter “Parties.”

II. Authority of the Parties to Enter into this MOU:

The City of Brawley, as a California general law city, is authorized to enter into cooperative MOUs with third parties to advance the City’s goals and objectives, as established by its City Council.

SDSU is one of the 23 universities of the California State University system. The President of SDSU has the authority, under the bylaws of SDSU, to enter into MOUs with other government entities to advance shared goals and help improve the quality of life for communities the university serves both on and off campus.

III. Common Interests and Objective of the Parties:

SDSU/IV-SDSU and Brawley have common interests and objectives in expanding educational opportunities and promoting economic growth in the San Diego - Imperial County Region, hereinafter “Region.”

IV. Opportunities for Collaboration:

SDSU/IV-SDSU and the City of Brawley agree jointly to enter into this MOU to create a working group of SDSU/IV-SDSU and City of Brawley representatives to work collaboratively on the following goals and objectives:

- 1) To explore economic development opportunities in the San Diego - Imperial County Region;
- 2) To promote access to teaching and/or research opportunities for academic personnel of SDSU/IV-SDSU;
- 3) To address and elevate the regional workforce needs and interests of the Parties;
- 4) To collaborate to respond to the business development and technical research needs of the communities in the Region;
- 5) To identify opportunities for Imperial Valley students to engage in short-term projects and collaborate on longer term research projects;
- 6) To address and support solutions to the public health disparities which exist in the Region;
- 7) To engage in cooperative development of grants, and development of joint scientific and/or technological research projects; and
- 8) To collaborate on and support other activities of mutual interest in the Region, which require academic, scientific, or technological research to develop or advance

V. This MOU is Not Legally Binding on the Parties:

This MOU merely expresses the desire of the Parties to work together to identify specific opportunities for mutual collaboration. It is not legally binding on the Parties. It does not create any legally enforceable rights or obligations.

The development and implementation of specific activities, such as research projects identified as a result of this MOU, will be separately negotiated and memorialized in separate legally binding agreements. These agreements, when and if they are executed, will specify the rights and obligations of the Parties: objectives, conditions, funding source, intellectual property rights, term of the agreement, and responsibilities of the Parties.

VI. Use of Parties’ Names, Logos, Registered Trademarks, or Intellectual Property:

It is the mutual understanding of the Parties that prior written approval is required before using the other Party’s name or brand, logo, photography, videography or other intellectual property rights in any advertising or associated publicity.

VII. Term of MOU:

This MOU becomes effective on the date it is signed by both Parties (“Effective Date”). The MOU shall terminate three years from its Effective Date. Either Party may terminate this MOU by providing the other Party a minimum of six months’ notice before the stated termination date. The term of the MOU may be extended by written mutual agreement of the Parties.

VIII. Coordination, Modifications, and Follow-up:

Administration of this MOU shall be the responsibility of the Dean of IV-SDSU and the City of Brawley City Manager. Any and all modification to this MOU must be approved in writing, by both designated representatives of the Parties, before they can become effective. All notices must be in writing and sent to the following addresses:

<p>TO SDSU, IMPERIAL VALLEY CAMPUS:</p> <p>San Diego State University Imperial Valley 720 Heber Ave., Calexico, CA 92231</p>	<p>TO CITY OF BRAWLEY:</p> <p>Tyler Salcido City Manager 383 Main Street Brawley, CA 92227 Email: tsalcido@brawley-ca.gov</p>
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IN WITNESS WHEREOF, the Parties have executed this MOU by its duly authorized representative this _____ day of _____, 2024:

<p>City of Brawley</p> <p>By: _____ Ramon Castro Mayor City of Brawley</p>	<p>San Diego State University</p> <p>By: _____ Adela de la Torre, President San Diego State University</p>
<p>ATTEST:</p> <p>By: _____ Thomas Garcia Deputy City Clerk City of Brawley</p>	
<p>APPROVED AS TO FORM: William Smerdon, City Attorney</p> <p>By: _____ William Smerdon City Attorney City of Brawley</p>	

City of Brawley

City Council
February 06, 2024
Agenda Item No 5a



STAFF REPORT

To: City Council
From: Silvia Luna, Interim Finance Director
Prepared by: Silvia Luna, Interim Finance Director
Subject: 2022/23 General Fund Year-End Budget Report

RECOMMENDATION:

Receive and file the 2022/23 General Fund Year-End Budget Report, approve the amended budget carryovers from fiscal year 2022/23 to fiscal year 2023/24, and allocations to reserves.

BACKGROUND INFORMATION:

The City’s overall budget is comprised of multiple funds, most of which are restricted for special purposes such as road improvements, housing programs, grants, or enterprise operations such as water, wastewater, or the airport. The year-end budget report focuses only on the General Fund, which supports a variety of city services, programs, and operational expenses.

The report is intended to provide a summary of revenues and expenses for the fiscal year (FY) 2022/23 (from 7/1/2022 through 6/30/2023) and highlight any relevant variances from the final budget, one-time anomalies, and deviations from prior fiscal years. It also provides an update on final carryovers from FY 2022/23 to 2023/24 and reserve balances for the period ended June 30, 2023.

The City is in the process of completing its annual audit and preparing comprehensive financial statements. The General Fund is also included in the annual financial statements; however, this report allows the city to evaluate how the General Fund performed independent of all other funding sources of the City.

FISCAL IMPACT:

Amended expenditure budget carryovers from FY 2022/23 to 2023/24 total \$1,884,700 and are funded with budgetary savings. Revenues not received in FY 2022/23 totaling \$1,515,678 are anticipated to be received in 2023/24 and also recommended as budget adjustments. A full detailed listing of carryovers is found in Exhibit B of the Budget Report and if approved would be incorporated into the current 2023/24 budget.

ALTERNATIVES:

City Council may choose to not approve or amend recommended carryovers and reserve allocations.

ATTACHMENTS:

- 1. 2022/23 General Fund Year-End Budget Report

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager, ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Tyler Salcido, Finance Director

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024

2022/23 GENERAL FUND YEAR-END BUDGET REPORT

February 6, 2024

The FY 2022/23 budget continued to be affected by the steep rise in the cost of utilities, higher inflation and vacancies through several departments. However, the City's overall financial performance continued to be strong. Exhibit A provides a summary of both revenues and expenses on one page.

REVENUES

Below is a summary of actual revenues with larger variances described below.

REVENUES:	2022/23 Final Budget	2022/23 Actuals	Variance
TAXES	\$ 12,125,400	\$ 13,081,221	\$ 955,821
LICENSES & PERMITS	275,100	389,067	113,967
GRANTS	1,464,589	1,009,830	(454,759)
FEES & CHARGES FOR SERVICES	4,755,978	4,960,835	204,857
FINES & ASSESSMENTS	13,100	14,012	912
INTEREST/MISC./REIMBURSEMENTS	1,321,630	363,587	(958,043)
TRANSFERS IN	1,453,740	1,453,775	35
TOTAL REVENUES	\$ 21,409,537	\$ 21,272,327	\$ (137,210)

TAX REVENUES

Property Taxes – Current secured property taxes were over budget by \$75,737 and vehicle license fee taxes were over budget by \$148,491 for a total of \$224,229. The City has engaged a consultant to monitor, estimate, and assist with the collection of property tax revenues, which fluctuate based on property sales each year.

Sales taxes collected were over budget by \$181,600 due to the sustained increase on fuel prices. The continued steady local in person shopping and dining as well as the City's stable farming activities contributed to the increase on collections.

RPTTF (Redevelopment Property Tax Trust Fund) Residual property taxes increased by \$63,467 due to a CA Court of Appeal for the Third Appellate District decision in the case of City of Chula Vista v. Sandoval, et al. As a result of this court decision, the current and ongoing RPTTF payments will increase to each agency in the Imperial County and in turn the County portion will be decreased, with no effect on property taxpayers. The current budget reflects this ongoing redistribution.

Transient Occupancy Taxes (TOT) from hotels was over budget by \$ 54,779 with many hotels operating at full capacity throughout the year.

Utility User Taxes (UUT) totaled \$2,657,505, which was \$ 357,505 over budget. The Utility User Taxed increased 13% compared to prior year remittances mainly due to the increase in electric and gas utility costs as well as the addition of modernized telecommunications services such as Zoom and Boomerang.

Non-Tax Revenue Negative Variances were a result of pending revenues not received during FY 2022/23 but anticipated to be received in FY 2023/24. A summary of these revenues is provided below.

Negative Revenue Variance Explained		
Planning Housing Element Grant	\$ 107,000	SB1 State of CA grant
Police POST Training Reimbursements	\$ 20,000	Pending from State of CA
Police State Grant Overtime	\$ 15,000	Pending from State of CA
Police SB90 Claims	\$ 10,000	Pending from State of CA
HSI OCDEFT Grant	\$ 10,000	Pending reimbursement through 06/30/2023
SRT Body Worn Camera Grant	\$ 50,000	Grant activity during FY2023/24
DOJ Grant - School Resource Officer	\$ 82,575	Pending from Federal grant reimbursement through 6/30/2022
Police Federal Grant	\$ 43,831	Communications equipment & overtime, COVID grant and BJA Edward Byrne
School District Participation -SRO BESD	\$ 55,000	Pending reimbursement through 06/30/2023
Parks & Recreation Grants	\$ 177,952	Lions Center State funding for pool rehabilitation
Parks & Recreation Contributions	\$ 540,000	CDBG - \$333,000 for Pool and \$207,000 for Lions Center Roof
Parks & Recreation Other Revenues	\$ 404,320	\$250,000 from BUHS, \$300,000 Chevron donation (used \$145,680)
TOTAL PENDING REVENUES	\$ 1,515,678	
Revenue Variance BEFORE pending items	\$ (137,209)	
Revenue Variance AFTER pending items	\$ 1,378,469	

If these revenues would have been received as budgeted; revenues would have ended at \$1,378,469 over budget. The City is expecting to collect these deferred revenues in FY 2023/24, therefore, budget adjustments to these revenues is recommended in FY 2023/24 to avoid large budget to actual variances.

EXPENSES

Overall, 83% of departments were within budget. The chart below provides a summary of expenses and highlights savings, or overages explained in the narrative following the chart.

EXPENSES:	2022/23 Final Budget	2022/23 Actuals	Variance
CITY COUNCIL	\$ 110,551	\$ 88,587	\$ 21,964
CITY CLERK	58,747	19,548	39,199
RECORDS ADMINISTRATION	231,305	217,168	14,137
CITY MANAGER			
CITY MANAGER	292,568	292,575	(7)
PERSONNEL	409,903	291,182	118,721
INFORMATION TECHNOLOGY	624,005	562,762	61,243
FISCAL SERVICES			
FINANCE	707,708	621,867	85,841
UTILITY BILLING	518,913	460,524	58,389
NON-DEPARTMENTAL	1,759,290	1,486,322	272,968
CITY ATTORNEY	222,549	141,767	80,782
COMMUNITY & ECONOMIC DEVELOPMENT			
PLANNING	372,340	185,277	187,063
BUILDING INSPECTIONS	349,546	341,000	8,546
COMMUNITY DEVELOPMENT	227,889	199,319	28,570
POLICE PROTECTION			
POLICE DEPARTMENT	6,988,466	6,547,774	440,692
GRAFFITI ABATEMENT	60,872	63,317	(2,445)
FIRE SERVICES			
FIRE STATION 1	3,620,070	3,681,583	(61,513)
FIRE STATION 2	50,053	53,386	(3,333)
PUBLIC WORKS			
ENGINEERING	1,233,931	821,402	412,529
ANIMAL CONTROL	197,608	204,803	(7,195)
PARKS AND RECREATION			
PARKS	1,063,208	1,032,655	30,553
RECREATION & LIONS CENTER	1,982,082	708,599	1,273,483
SENIOR CITIZEN CENTER	50,665	34,790	15,875
LIBRARY SERVICES			
MAIN LIBRARY	465,602	437,593	28,009
LAMBS (MOBILE SERVICES)			-
TOTAL EXPENSES	\$ 21,597,871	\$ 18,493,800	\$ 3,104,071

EXPENSE OVERAGES

Graffiti Abatement – The Graffiti department is a subdivision of the Police Department. During FY2022/23, the department overages are related to an increase in the usage of fuel and expenses to equip the vehicle that was permanently assigned during this fiscal year.

Fire Station 1 – Cost overages in salaries, benefits, overtime, fuel, medical supplies, electricity and equipment affected the department’s budget with a net overage of \$ 61,513. These high increases is derived of the spike on service calls and the unpredictable nature of emergency services.

Fire Station 2 – Overages for Fire Station 2 relate to the increase on electricity cost, repairs and maintenance expenses to equipment and facilities.

EXPENSE SAVINGS

Expense savings were generally derived from delayed expenses, multi-year projects, or the vacancy of positions. Most of these savings are recommended to be carried over to FY 2023/24 as indicated below and detailed in Exhibit B.

Expense Savings Before Carryovers	\$3,104,071
Carryovers to FY 2023/24	<u>(\$1,884,700)</u>
Savings After Carryovers	\$1,219,371

Larger departmental savings are discussed below.

Personnel – Savings of \$118,721 were largely due to professional service savings for an ongoing Public Works Assessment and vacant positions at the department. Only \$20,000 is recommended to be carried over to FY 2023/24 to complete the project.

Information Technology – Overall savings were \$61,243 of which \$45,000 would be carried over to FY 2023/24 for software upgrades and equipment.

Finance – Savings of \$85,841 were largely due to vacancies at the department that were partially mitigated with temporary staff. Only \$10,772 would be carried over to pay for ongoing Audit services that are expected to be completed during FY2023/24.

Utility Billing – Savings of \$ 58,389 were largely due to vacancies through the year as well as savings in postage and office supplies as a result of outsourcing the bill printing and mailing process.

Non-Departmental – This department had savings of \$272,968. A request to carryover a total of \$220,000 to FY 2023/24 for grant writing services, a potential ballot measure, and contingency for staffing is recommended.

City Attorney– Savings of \$80,782 were due to savings on legal and specialized litigation services. A total of \$ 13,000 is recommended to be carried over to FY2023/24 for ongoing litigation services.

Planning – Vacancies continued through the fiscal year for the Planning Director and Assistant Planner positions generating savings of \$ 187,063. Vacancies at the department are being mitigated through the assistance of various consultants. \$20,000 is recommended to be carried over to FY2023/24 for development studies and plan checking services.

Community Development – Savings of \$ 28,570 are related to delayed studies and analysis. It is recommended to carry over \$ 20,000 to FY2023/24.

Police – Savings of \$ 440,692 were largely derived from staggered staff turnover and vacancies. Savings on equipment that are related to several grant programs also contributed to the large savings. A total of \$221,756 is being requested as a carryover to FY 2023/24 for grant equipment and training that will be needed during the next fiscal year.

Engineering – Savings of \$ 412,529 in Engineering were largely derived from Professional Services used to provide operational flexibility and expand the department’s capacity.

Parks – Savings totaling \$30,553 were realized in salaries due to staggered staff turnover and vacancies.

Recreation and Lions Center – The Lions Center roof and pool repairs were delayed due to unforeseen mechanical findings with these projects. These delays resulted in significant savings for design and construction expenses. A total of \$1,258,172 is recommended as a carryover to FY 2023/24 for expenses associated with these two ongoing projects.

Library – Savings of \$ 28,009 are associated to the delayed delivery and installation of a 10-ton AC unit at the Library. A total of \$ 21,000 is recommended as a carryover to FY2023/24.

CARRYOVERS

Carryovers from FY 2022/23 to FY 2023/24 were estimated in early June 2023 and presented as part of the 2023/24 budget. Invoices for each FY continue to be paid through August of each year. This is known as the accrual period. After all invoices are paid, Finance re-evaluates estimated carryovers to determine final carryovers based on actual expenses and current operational needs. A summary of original estimates and final recommended carryovers is presented as Exhibit B and includes all City Funds with the largest amounts derived from ongoing multi-year capital projects.

RESERVES

Adequate reserves ensure the City is able to effectively respond to economic uncertainties and fluctuations without drastically reducing services from one year to the next. The chart below depicts reserve balances by category as of June 30, 2023. These reserve balances reflect the financial health of the City at fiscal year-end. The increase in reserves during 2022/23 reflects the prudent allocation of resources for carryovers, future known expenses, and the recognition of budget savings.

CITY OF BRAWLEY			
General Fund Reserves Overview Based on Actuals for Fiscal Year Ended 2022/23			

FUND BALANCE CATEGORY	ACTUALS BALANCES AT 6-30-2022	CHANGE DURING FY 2022/23	ENDING BALANCES AT 6-30-2023
Non-Spendable (Prepaid Expenses)	\$ 88,606	\$ (52,895)	\$ 35,711
Restricted for Library	\$ 58,904	\$ (10,168)	\$ 48,736
Committed to Operational Carryovers	\$ 1,667,952	\$ 216,748	\$ 1,884,700
Committed to Capital Replacement Reserves	\$ 600,000	\$ 100,000	\$ 700,000
Public Safety Personnel Reserve	\$ 100,000	\$ 100,000	\$ 200,000
Unassigned	\$ 3,082,747	\$ 2,420,837	\$ 5,503,584
TOTAL FUND BALANCES	\$ 5,598,209	\$ 2,774,522	\$ 8,372,731

RESERVE TARGET CALCULATION - (15% of Expenses)			
FY 2022/23 Expenses Adopted Budget	15% Target	Unassigned as of 6-30-2023	Surplus/(Shortfall)
\$ 19,069,391	\$ 2,860,409	\$ 5,503,584	\$ 2,643,175

A **Capital Replacement Reserve** was established in FY 2021/22 with an allocation of \$500,000. Staff recommends adding \$100,000 to this reserve from unanticipated savings for future capital replacements. This reserve can be used for matching grant funds, to supplement restricted funds used for capital improvements, or to purchase large equipment.

The **Public Safety Personnel Reserve** was established in FY2021/22 with an allocation of \$100,000. It is recommended to allocate \$100,000 of unanticipated savings for future expenses associated with grant funded positions whereby the City must retain public safety personnel for an additional term after grant funds are expensed.

Due to unanticipated savings during FY2022/23, the City's 15% target reserve reached \$ 5,503,584 exceeding the target by \$ 2,643,175. Staff recommends an in-depth analysis of how this surplus should be managed to ensure the City set-asides funds for contingencies while maintaining continued operational flexibility.

CITY OF BRAWLEY			
GENERAL FUND REVENUES AND EXPENSES BY DEPARTMENT/DIVISION			
FISCAL YEAR ENDED 2022/23			
REVENUES:	2022/23 Final Budget	2022/23 Actuals	Variance
TAXES	\$ 12,125,400	\$ 13,081,221	\$ 955,821
LICENSES & PERMITS	275,100	389,067	113,967
GRANTS	1,464,589	1,009,830	(454,759)
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FISCAL SERVICES			
FINANCE	707,708	621,867	85,841
UTILITY BILLING	518,913	460,524	58,389
NON-DEPARTMENTAL	1,759,290	1,486,322	272,968
CITY ATTORNEY	222,549	141,767	80,782
COMMUNITY & ECONOMIC DEVELOPMENT			
PLANNING	372,340	185,277	187,063
BUILDING INSPECTIONS	349,546	341,000	8,546
COMMUNITY DEVELOPMENT	227,889	199,319	28,570
POLICE PROTECTION			-
POLICE DEPARTMENT	6,988,466	6,547,774	440,692
GRAFFITI ABATEMENT	60,872	63,317	(2,445)
FIRE SERVICES			
FIRE STATION 1	3,620,070	3,681,583	(61,513)
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ANIMAL CONTROL	197,608	204,803	(7,195)
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RECREATION & LIONS CENTER	1,982,082	708,599	1,273,483
SENIOR CITIZEN CENTER	50,665	34,790	15,875
LIBRARY SERVICES			
MAIN LIBRARY	465,602	437,593	28,009
LAMBS (MOBILE SERVICES)			-
TOTAL EXPENSES	\$ 21,597,871	\$ 18,493,800	\$ 3,104,071

Continuing Appropriations/Carryovers from FY 2022/23 to FY 2023/24

Vendor/Program	Account Number	Description	Estimate
Election Costs	101-112.100-730.200	Technical services	\$ 35,000
FY2022/23 Financial Audit	101-151.000-730.100	Professional services	\$ 10,772
Public Works Assessment	101-153.000-730.100	Professional services	\$ 20,000
Specialized Litigations	101-161.000-730.110	Specialized Litigation Services	\$ 13,000
Plan Checking Services	101-171.000-730.200	Technical services	\$ 20,000
IT Software Contracts	101-181.000-730.200	Technical services	\$ 30,000
Equipment Replacement	101-181.000-800.400	Equipment	\$ 15,000
Unbudgeted, new positions	101-191.000-710.900	Contingency for Staffing	\$ 120,000
Potential Ballot Measures	101-191.000-730.100	Professional services	\$ 100,000
COPS Grant Training	101-211.000-750.400	Travel & Training	\$ 8,000
COPS and SRT Body Worn Camera	101-211.000-800.400	Equipment	\$ 213,756
Professional Studies and Analysis	101-411.000-730.100	Professional services	\$ 20,000
CIP- Lion Ctr Pool and Roof Rehab	101-521.000-730.100	Professional Services	\$ 51,300
CIP- Lion Ctr Pool and Roof Rehab	101-521.000-800.300	Improvements other than bldgs.	\$ 1,206,872
CIP- Library AC Unit	101-551.000-800.400	Equipment	\$ 21,000
GENERAL FUND TOTAL			\$ 1,884,700
Capital Improvements	201-650.000-920.100	Operating Transfer	\$ 540,000
American Rescue Plan Act	209-191.000-800.300	Improvements other than bldgs.	\$ 3,566,219
American Rescue Plan Act	209-191.000-800.400	Equipment	\$ 2,700
Capital Improvements	211-312.000-800.400	Equipment	\$ 100,000
Capital Improvements	211-312.000-920.203	Transfer to Cap Proj - Streets	\$ 130,000
Capital Improvements	213-313.000-920.203	Transfer to Cap Proj - Streets	\$ 317,272
Capital Improvements	215-312.000-920.421	Transfer to Streets CIP	\$ 1,089,700
Capital Improvements	216-313.000-920.203	Transfer to Cap Proj - Streets	\$ 66,862
Capital Improvements	217-312.000-920.020	Transfer to Cap Proj - Streets	\$ 823,440
Stonegarden Grant Operations	222-211.500-700.330	Overtime/Grants	\$ 10,000
Capital Improvements	411-511.000-800.300	Improvements other than bldgs.	\$ 33,310
Capital Improvements	421-310.000-800.300	Improvements other than bldgs.	\$ 3,481,082
Capital Improvements	452-211.400-800.200	Buildings	\$ 140,879
Capital Improvements	453-221.400-800.200	Buildings	\$ 200,000
Capital Improvements	456-321.400-800.300	Improvements other than bldgs.	\$ 1,500,000
Capital Improvements	459-511.400-800.300	Improvements other than bldgs.	\$ 300,000
Water Treatment Plant Studies	501-321.000-730.100	Professional services	\$ 20,000
Capital Improvements	501-321.000-800.300	Improvements other than bldgs.	\$ 1,150,000
WWTP Consulting Services	511-332.000-730.100	Professional services	\$ 72,643
Capital Improvements	511-332.000-800.300	Improvements other than bldgs.	\$ 1,262,755
Capital Improvements	511-333.000-800.300	Improvements other than bldgs.	\$ 30,000
Organic Waste Study	521-341.000-730.100	Professional Services	\$ 30,105
Capital Improvements	531-351.000-730.100	Professional services	\$ 32,000
Capital Improvements	531-351.000-800.300	Improvements other than bldgs.	\$ 326,525
TOTAL OTHER FUNDS			\$ 15,225,493
OVERALL TOTAL			\$ 17,110,193

Continuing Appropriations/Carryovers from FY 2022/23 to FY 2023/24

Vendor/Program	Account Number	Description	Estimate
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NOTE: All carryovers are estimates based on projected invoices to end FY 2022/23. Upon completion of the final comprehensive FY 2022/23 audit, Finance will verify account balances and present final carryover amounts based on actual remaining funds prior to adding carryovers to the FY 2023/24 budget.

City of Brawley

City Council
February 06, 2024
Agenda Item No 5b



STAFF REPORT

To: City Council
From: Silvia Luna, Finance Director
Prepared by: Silvia Luna, Finance Director
Subject: **Fiscal Year 2024/25 Operating and Capital Improvement Program Budget Timeline**

RECOMMENDATION:

Review and approve the Fiscal Year 2024/25 Operating and Capital Improvement Program Budget Timeline

BACKGROUND INFORMATION:

Community input is greatly appreciated and necessary to ensure a vibrant and inclusive budget, therefore, a budget timeline is provided for consideration and input in advance of public meetings. The following is recommended for the Fiscal Year 2024/25 Budget:

- A total of seven (7) public meetings held during regularly scheduled Council meetings from February through June 2024.
- The goal of each study session will be to provide an overview of the Funds being presented, and then allow for time to meet with Council Members and other interested parties to address details that may not be easily conveyed in a study session format.
- To encourage community engagement, the information presented in each study session will be added to a dedicated City website page.
- The budget format will stay relatively similar to the current 2023/24 budget document.

FISCAL IMPACT:

None to approve the budget timeline.

ALTERNATIVES:

City Council may elect to not approve the recommended budget timeline or provide additional direction to staff for the 2024/25 budget process.

ATTACHMENTS:

1. Fiscal Year 2024/25 Budget Process and Public Meeting Schedule

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

, , ,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, Finance Director

Tyler Salcido, City Manager

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024



Fiscal Year 2024/25 Budget Process and Public Meeting Schedule

Date	Discussion Item
Tuesday, February 20, 2024	Review General Fund 10-Year Financial Projections
Tuesday, March 19, 2024	Capital Improvement Program Budget Overview
Tuesday, May 7, 2024	Budget Study Session #1 - General Fund and Internal Service Funds
Tuesday, May 21, 2024	Budget Study Session #2 - Enterprise and Special Funds
Tuesday, June 4, 2024	Budget Study Session #3 - Updates and additional considerations for all Funds
Tuesday, June 18, 2024	Citywide Budget Adoption

For additional information on the City's 2024/25 budget process, please visit the City's website at <http://www.brawley-ca.gov/section/city-budget> or contact the Finance Department at 760-344-8941.

All public meetings are available for viewing online the date of the meeting and afterwards at <http://brawley.thepublicspectrum.org/>. Public meetings are held at 383 Main Street starting at 6:00 PM.

City of Brawley



City Council
February 06, 2024
Agenda Item No 5c

STAFF REPORT

To: City Council
From: William Smerdon, City Attorney
Prepared by: William Smerdon, City Attorney
Subject: **Draft Ordinance Amending Chapter 18 of the Brawley Municipal Code (Noise)**

RECOMMENDATION:

Review and potentially revise draft ordinance designed to address concerns about noise issues in City limits.

BACKGROUND INFORMATION:

As Council is well aware residents of Ciudad Plaza have expressed concerns about noise generated by various businesses in the Downtown Specific Plan area. Additionally, the Police Department has expressed difficulty with dealing with noise complaints coming from residential districts within the City because the current ordinance does not provide objective standards re: how much noise is too much noise in any particular zone of the City.

The draft ordinance presented for Council’s consideration is modeled after the ordinance that is in place in the City of El Centro. The sound levels established in the ordinance are merely suggestions, put in place for Council’s consideration. Council may wish to revise these levels.

The draft ordinance establishes a series of administrative fines for violations of the ordinance. The proposed fines would increase in the event of repeat violations of the ordinance.

The draft ordinance calls for the appointment of a Noise Control Officer. This would be a collateral duty for an existing employee. Staff is still considering how to handle this position.

FISCAL IMPACT:

None at the present time.

ALTERNATIVES:

The Council may wish to direct staff to make revisions to the draft ordinance.

ATTACHMENTS:

- 1. Draft Noise Ordinance

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Tyler Salcido, Finance Director

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024

ORDINANCE 2024-

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, AMENDING CHAPTER 18 OF THE BRAWLEY MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF BRAWLEY, CALIFORNIA, ORDAINS AS
FOLLOWS:

1. Findings:

The City Council finds as follows:

a. The City's noise ordinance, Chapter 18 of the Brawley Municipal Code is outdated and does not adequately address the needs of the City's residents; and

b. City staff has conducted an extensive study of noise conditions with the City limits;
and

c. Council now has sufficient information to adopt a meaningful amendment to the City's noise ordinance

2. Amendment of Municipal Code:

Chapter 18 of the Brawley Municipal Code is hereby amended to read as follows:

Sec. 18.1. – Purpose:

Sec. 18.1.1. – Inadequately controlled noise presents a growing danger to the health and welfare of the residents of the City;

Sec. 18.1.2. - The making and creating of disturbing, excessive, offensive or unusually loud noises within the jurisdictional limits of the City is a condition which has persisted and the level and frequency of occurrence of such noises continue to increase;

Sec. 18.1.3. - The making, creation or continuance of such excessive noises which are prolonged or unusual in their time, place and use effect and are a detriment to the public health, comfort, convenience, safety, welfare, and prosperity of the residents of the City;

Sec. 18.1.4. - Every person is entitled to an environment in which the noise is not detrimental to his or her life, health, and enjoyment of property; and

Sec. 18.1.5. - The necessity in the public interest for the provisions and prohibitions hereinafter contained and enacted is declared to be a matter of legislative determination and public policy and it is further declared that the provisions and prohibitions hereinafter contained and enacted are in the pursuance of and for the purpose of securing and promoting the public health, comfort, convenience, safety, welfare, prosperity, peace and quiet of the City of Brawley and its residents.

Sec. 18.2. – Definitions:

Whenever the following words and phrases are used in this chapter, unless otherwise defined herein, they shall have the meaning ascribed to them in this section:

Sec. 18.2.1. - *Ambient sound level* shall mean the composite noise from all sources near and far. In this context, the ambient noise level constitutes a normal or existing level of environmental noise at a given location and time.

Sec. 18.2.2. - *Average (equivalent) sound level (Leq or LEQ)* shall mean an average A-weighted sound level obtained by integrating and averaging during certain time periods. The average sound level contains the same total acoustical energy over the averaging time period as the actual time varying sound.

Sec. 18.2.3. - *A-weighted sound level* shall mean a sound level measured with utilization of the "A-weighting" frequency correction. This correction weights the contribution of sound of different frequencies so that the response of the average human ear is simulated. The A-weighted sound levels correspond well with people's judgements of the annoyance of noise.

Sec. 18.2.4. - *Commercial purpose, loud speaking amplifiers for advertising*, shall mean and include the use, operation or maintenance of any sound-amplifying equipment for the purpose of advertising any business, or any goods, or any services, or for the purpose of attracting the attention of the public to, or advertising for, or soliciting patronage or customers to or for any performance, show, entertainment, exhibition, or event, or for the purpose of demonstrating such sound equipment.

Sec. 18.2.5. - *Community noise equivalent level (CNEL)* shall mean a composite noise term derived from the summation of the hourly LEQ's over a twenty-four-hour time period with increasing weighting factors applied to the evening (7:00 p.m. to 10:00 p.m., + 5 dB) and the night (10:00 p.m. to 7:00 a.m., + 10 dB) time periods.

Sec. 18.2.6. - *Construction equipment* shall mean any tools, machinery or equipment used in connection with construction operations including all types of "special construction" equipment as defined in the pertinent sections of the California Vehicle Code when used in the construction process on any construction site, regardless of whether such construction site be located on-highway or off-highway.

Sec. 18.2.7. - *Decibel (dB)* shall mean a term used to identify ten (10) times the common logarithm to the base ten (10) of the ratio between two (2) quantities that are proportional to power or energy.

Sec. 18.2.8. - *Emergency work* shall mean work made necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from imminent exposure to danger or damage or work by public or private utilities when restoring utility service.

Sec. 18.2.9. - *Maximum sound level (Lmax)* shall mean the maximum sound level in decibels during certain time periods.

Sec. 18.2.10. - *Motor vehicles* shall mean any and all self-propelled vehicles as defined in the California Vehicle Code and shall specifically include, but not be limited to, "mini-bikes" and "go-carts."

Sec. 18.2.11. - *Noise control officer* shall mean the person so designated by the City Manager of the City of Brawley or his/her duly authorized representative.

Sec. 18.2.12. - *Noise level* shall mean "sound level" and the terms may be used interchangeably herein.

Sec. 18.2.13. - *Noncommercial purpose, loud speaking amplifiers for advertising*, shall mean the use, operation, or maintenance of any sound equipment for other than a "commercial purpose." Noncommercial purpose shall mean and include, but shall not be limited to, philanthropic, political, patriotic, and charitable purposes.

Sec. 18.2.14. - *One-hour average (equivalent) sound level (Leq(h))* shall mean an average A-weighted sound level in decibel obtained by integrating an averaging during one-hour time periods.

Sec. 18.2.15. - *Person* shall mean a person, firm, association, co-partnership, joint venture, corporation, or any entity, public or private.

Sec. 18.2.16. - *Powered model vehicles* shall mean, but shall not be limited to airborne, waterborne, or land-borne vehicles such as model airplanes, model boats, and model vehicles of any type or size which are not designed for carrying persons or property and which can be propelled in any form other than manpower or wind power.

Sec. 18.2.17. - *Sound amplifying equipment* shall mean any machine or device, mobile or stationary used to amplify music, the human voice, or any sound.

Sec. 18.2.18. - *Sound level (noise level)* shall mean the frequency weighted sound pressure level in decibel obtained by the use of a sound level meter with a frequency weighting network as specified in the American National Standards Institute specifications for Sound Level Meters (ANSI S1.4-1971, or the latest revision thereof). If the frequency weighting employed is not indicated, the A-weighting is implied.

Sec. 18.2.19. - *Sound level meter* shall mean an instrument for the measurement of sound which includes a microphone, an amplifier, a readout, and time-averaging and frequency-weighting networks. The sound level meter shall meet or exceed the requirements pertinent for type S2A meters in the American National Standards Institute specifications for Sound Level Meters (ANSI S1.4-1971, or the latest revision thereof).

Sec. 18.2.20. - *Sound pressure level (in decibel)* shall mean twenty (20) times the common logarithm to the base (10) of the ratio of a sound pressure in micropascals to the reference sound pressure of twenty (20) micropascals.

Sec. 18.2.21. - *Sound truck* shall mean any motor vehicle or other vehicle regardless of motive power whether in motion or stationery having mounted thereon, built-in, or attached thereto any sound-amplifying equipment other than a car radio or television.

Sec. 18.2.22. - *Disturbing, excessive or offensive noise* shall mean:

(a) Any sound or noise which constitutes a nuisance involving discomfort or annoyance to persons of normal sensitivity residing in the area.

(b) Any sound or noise exceeding criteria standards, or levels as set forth in this chapter.

Sec. 18.3. - Sound level measurement.

Sec. 18.3.1. - Any sound or noise level measurement made pursuant to the provisions of this chapter shall be measured with a sound level meter using the A-weighting and "slow" response pursuant to applicable manufacturer's instructions.

Sec. 18.3.2. - The sound level meter shall be appropriately calibrated and adjusted as necessary by means of an acoustical calibrator of the coupler- type to assure meter accuracy within the tolerances set forth in American National Standards ANSI.S1. 4-1971.

Sec. 18.3.3. |For outside measurements, the microphone shall be not less than four (4) feet above the ground, at least four (4) feet distance from walls or other large reflecting surfaces, and shall be protected from the effects of wind noise by the appropriate wind screens. In cases when the microphone must be located within ten (10) feet of walls or similar large reflecting surfaces, the actual measured distance and orientation of sources, microphone and reflecting surfaces shall be noted and recorded.

Noise measurements made in response to noise complaints shall be made on the sidewalk, or the street, immediately adjacent to the premises that are the subject of the complaint.

Sec. 18.3.4. - For inside measurements, the microphone shall be at least three (3) feet distance from any wall, ceiling or partition. The average of the noise measurements taken at least three (3) microphone positions throughout the room shall be determined. During the tests the windows shall be in the normal seasonal configuration.

Sec. 18.4. – Sound Level Limits.

Unless a variance has been applied for and granted pursuant to this chapter, it shall be unlawful for any person to cause or allow the creation of any noise to the extent that the one-hour average sound level, at any point on or beyond the boundaries of the property on which the sound is produced, exceeds the applicable limits set forth in Tables 1 and 2 below, except that construction noise level limits shall be governed by section 18.7. of this chapter.

TABLE 1
Exterior Noise Limits

Zone	Time of Day	One-Hour Average Sound Level, dB
Single Family Residential Zones*	7:00 am to 10:00 pm	45
	10:00 to 7:00 am	40
Residential Medium Density Zone**	7:00 am to 10:00 pm	50
	10:00 to 7:00 am	40
Commercial and Manufacturing Zones***	7:00 am to 10:00 pm	65
	10:00 pm to 7:00 am	60

* Includes R-A, R-E, and R-1

** Includes R-2, R-3, MHP, and C-1

*** Includes C-2, C-3, M-1, and M-2

TABLE 2
Exterior Noise Limits
Downtown Specific Plan Zone

Day of the Week	Time of Day	One-Hour Average Sound Level, dB
Sunday through Thursday	7:00 am to 10:00 pm	90
	10:00 pm to 12:00 am	85
	12:00 am to 7:00 am	65
Friday and Saturday	7:00 am to 11:00 pm	95
	11:00 pm to 1:00 am	85
	1:00 am to 7:00 am	65

The sound level limit at a location on a boundary between two (2) zoning districts is the arithmetic mean of the respective limits for the two (2) districts.

If the measured ambient sound level exceeds the applicable limit shown in Table 1, the allowable sound level shall be the ambient noise level minus 5 dB but not less than the sound level limit specified in Tables 1 or 2.

Fixed-location public utility distribution or transmission facilities located on or adjacent to a property line shall be subject to the noise level limits of this section, measured at or beyond six (6) feet from the boundary of the easement upon which the equipment is located.

Sec. 18.5. - Motor Vehicles.

Sec. 18.5.1. - *Repairs of motor vehicles.* It shall be unlawful for any person within the City to repair, rebuild, or test any motor vehicle in such a manner as to cause disturbing, excessive or offensive noises as defined in section 18.10.1.(k) of this chapter.

Sec. 18.5.2. - *On-highway.* Violations for exceeding applicable noise level limits as to persons operating motor vehicles on a public street or highway in the City shall be prosecuted under applicable California Vehicle Code provisions and under Federal Regulation adopted pursuant to 42 U.S.C. 4905(a)(1)(A), (B), and (C)(ii), (iii) for which enforcement responsibility is delegated to local governmental agencies.

Sec. 18.5.3. - *Off-Highway.* Except as otherwise provided for in this chapter, it shall be unlawful to operate any motor vehicle of any type on any site other than on a public street or highway as defined in the California Vehicle Code in a manner so as to cause noise in excess of those noise levels permitted for on-highway motor vehicles as specified in the table "35 miles per hour or less speed limits" contained in Section 23130 of the California Vehicle Code.

Sec. 18.5.4. - *Emergency vehicles.* Nothing in this section shall apply to authorized emergency vehicles when being used in emergency situations.

Sec. 18.5.5. - *Urban Transit Buses*. Buses as defined in the California Vehicle Code shall at all times comply with the requirements of this section.

Sec. 18.6. - Refuse Vehicles and Parking Lot Sweepers.

No person shall operate, or permit to be operated, a refuse compacting, processing, or collection vehicle or parking lot sweeper between the hours of 7:00 p.m. and 6:00 a.m. in or adjoining to any residential area in the City unless a variance has been applied for and granted pursuant to this chapter.

Sec. 18.7. – Construction Equipment.

Except for emergency work, it shall be unlawful for any person to operate construction equipment at any construction site, except as outlined in subsections (a) and (b) below:

(a) It shall be unlawful for any person to operate construction equipment at any construction site on Sundays, and days appointed by the president, governor, or the City Council for a public holiday. Notwithstanding the above, a person may operate construction equipment on the above specified days between the hours of 10 a.m. and 5 p.m. in compliance with the requirements of subsection (b) of this section at his residence or for the purpose of constructing a residence for himself, provided such operation of construction equipment is not carried on for profit or livelihood. In addition, it shall be unlawful for any person to operate construction equipment at any construction site on Mondays through Saturdays except between the hours of 6 a.m. and 7 p.m.

(b) No such equipment, or combination of equipment regardless of age or date of acquisition, shall be operated so as to cause noise at a level in excess of seventy-five (75) decibels for more than eight (8) hours during any twenty-four (24) hour period when measured at or within the property lines of any property which is developed and used either in part or in whole for residential purposes.

In the event that lower noise limit standards are established for construction equipment pursuant to state or federal law, said lower limits shall be used as a basis for revising and amending the noise level limits specified in subsection (b) above.

Sec. 18.8. – Signal Device for Food Trucks.

No person shall operate or cause to have operated or used any sound signal device other than sound-amplification equipment attached to a motor vehicle wagon or manually propelled cart from which food or any other items are sold which emits a sound signal more frequently than once every ten (10) minutes in any one street block and with a duration of more than ten (10) seconds for any single emission. The sound level of this sound signal shall not exceed ninety (90) decibels at fifty (50) feet.

Sec. 18.9. – Multi-Family Dwelling Units.

Notwithstanding any other provisions of this chapter, it shall be unlawful for any person to create, maintain or cause to be maintained any sound within the interior of any multiple-family dwelling unit which causes the noise level to exceed those limits set forth in Table 3 in any other dwelling unit.

TABLE 3
Interior Noise Level Limits

Zone	Time of Day	Maximum Sound Level in dB	One-Hour Average Sound Level in dB
Multifamily Residential	7:00 am to 10:00 pm	55	45
	10:00 pm to 7:00 am	45	35

Sec. 18.10. – General Noise Regulations.

18.10.1. - *General prohibitions.* In the absence of objective measurement by use of a sound level meter, additionally it shall be unlawful for any person to make, continue, or cause to be made or continued, within the city limits, any disturbing, excessive or offensive noise which causes discomfort or annoyance to reasonable persons of normal sensitivity residing in the area.

The characteristics and conditions which should be considered in determining whether a violation of the provisions of this section exists, include, but are not limited to, the following:

- (a) The level of noise;
- (b) Whether the nature of the noise is usual or unusual;
- (c) Whether the origin of the noise is natural or unnatural;
- (d) The level of the background noise;
- (e) The proximity of the noise to sleeping facilities;
- (f) The nature and zoning of the area within which the noise emanates;
- (g) The density of the inhabitation of the area within which the noise emanates;
- (h) The time of the day or night the noise occurs;
- (i) The duration of the noise;
- (j) Whether the noise is recurrent, intermittent, or constant; and
- (k) Whether the noise is produced by a commercial or noncommercial activity.

18.10.2. - *Disturbing, excessive or offensive noises.* The following acts, among others, are declared to be disturbing, excessive and offensive noises in violation of this section, but said enumeration shall not be deemed to be exclusive, namely:

(a) Horns, signaling devices, etc. Violations for disturbing, excessive or offensive noises associated with the use or operation of horns, signaling devices, etc., on automobiles, motorcycles, or any other vehicle, except as provided in section 18.5.3., shall be prosecuted under applicable provisions of the California Vehicle Code.

(b) Radios, television sets, musical instruments, and similar devices.

1. Except in the Downtown Specific Plan Zone, the use, operation, or permitting to be played, used or operated, any television set, radio, musical instrument or other device for amplification, production or reproduction of sound in such a manner as to disturb the peace, quiet, and comfort of neighboring residents or persons of normal sensitivity residing in the area; or in a manner to exceed those levels set forth in section 18.4., Table 1 when measured at a distance of twenty-five (25) feet from such a device operating in a public right-of-way or public space, except that subject to permit issued by the City of Brawley parks and recreation department specifying time, location, and other conditions, amplified sound may be permitted within City parks provided that said sound does not exceed a level of 90 decibel fifty (50) feet from the source, or exceed those limits set forth in section 18.4., Table 2, at the park boundary. This provision will be enforced by the director, parks and recreation department, or his/her duly authorized representative.

2. Prima facie violations – section 18.10.2. (1). The operation of any device for the amplification, production or reproduction of sound in such a manner that the sound is plainly audible at a distance of fifty (50) feet from the source or the building structure, or vehicle in which it is located, shall be prima facie evidence of a violation of this section.

3. In the Downtown Specific Plan Zone, the use, operation, or permitting to be played, used or operated, any television set, radio, musical instrument or other device for amplification, production or reproduction of sound in such a manner as to exceed those levels set forth in section 18.4., Table 2.

(c) Air-conditioning, refrigeration, heating, pumping, filtering equipment.

1. Uses restricted. The use, operation or permitting to be operated any air-conditioning, refrigeration, or heating equipment for any residence or other structure or the use, operation, or permitting to be operated any pumping, filtering or heating equipment for any pool or reservoir in such a manner as to disturb the peace, quiet, and comfort of neighboring residents or persons of normal sensitivity residing in the area.

2. Prima facie violations. The operation of any air-conditioning, refrigeration, heating, pumping, or filtering equipment in such a manner as to create any noise that would cause the noise level on the premises of any other occupied property to exceed the ambient noise level by more than five (5) decibels, shall be prima facie evidence of a violation of this section.

3. Exemptions. This section shall not be applicable to emergency work, as determined by section 18.2.8. of this chapter, or to periodic maintenance or testing of such equipment in good working order.

(d) Loud speaking amplifiers for advertising. The use, operation, or the permitting to be played, used or operated of any sound production or reproduction device or machine including but not limited to radio receiving sets, phonographs, musical instrument, loudspeakers, and

sound amplifiers, for commercial or business advertising purposes in, upon, over, or across any street, alley, sidewalk, park, or public property in such a manner as to violate the provisions of this chapter is prohibited. This provision shall not be applicable to sound amplifying equipment mounted on any sound truck or vehicle for commercial or noncommercial purposes where the owner or operator complies with the following requirements:

1. The only sounds permitted are music or human speech.
2. Operations are permitted between the hours of 8:00 a.m. and 9:00 p.m. or after 9:00 p.m. during public events and affairs of interest to the general public.
3. Sound-amplifying equipment shall not be operated unless the sound truck upon which such equipment is mounted is operated at a speed of at least ten (10) miles per hour, except when said truck is stopped or impeded by traffic. Where stopped by traffic the said sound-amplifying equipment shall not be operated for longer than one minute at each stop.
4. Sound shall not be issued within one hundred (100) yards of hospitals, schools, churches, or courthouses.
5. The volume of sound shall be controlled so that said volume is not raucous, jarring, disturbing, or a nuisance to persons within the area of audibility and so that the volume of sound shall not exceed a sound level of sixty-five (65) decibels (on the "A" scale) at a distance of fifty-feet from the sound-amplifying equipment as measured by a sound level meter which meets the American National Standard ANSI-S1. 4-1971 or the latest revision thereof.
6. No sound-amplifying equipment shall be operated unless the axis of the center of any sound-reproducing equipment used shall be parallel to the direction of travel of the sound truck; provided, however, that any sound-reproducing equipment may be so placed upon said sound truck as to not vary more than fifteen (15) degrees either side of the axis of the center of the direction of travel.
7. No sound truck with its amplifying device in operation shall be driven on the same street past the same point more than twice in a period of one hour.

(e) Yelling, shouting, etc. Disturbing or raucous yelling, shouting, hooting, whistling or singing on the public streets, particularly between the hours of 10 p.m. and 8 a.m. or at any time or place so as to annoy or disturb the quiet, comfort, or repose of neighboring residents or persons of normal sensitivity within the area for whatever reason, is prohibited.

(f) Hawkers and peddlers. The shouting or crying out of any peddlers, hawkers, and vendors which disturbs the peace and quiet of a neighborhood or persons of normal sensitivity is prohibited. This provision shall not be construed to prohibit the selling by outcry of merchandise, food and beverages at sporting events, parades, fairs, celebrations, festivals, circuses, carnivals and other similar special events for public entertainment.

(g) Drums, other instruments. The use of any drum or other instrument or device of any kind for the purpose of attracting attention by the creation of noise within the City is prohibited. This provision shall not apply to any person who is a participant in a school band or legally

authorized parade or who has been otherwise duly authorized by the City to engage in such conduct.

(h) Animals. The keeping or maintenance, or the permitting to be kept or maintained upon any premises owned, occupied, or controlled by any person or any animal which by any frequent or long continued noise shall cause annoyance or discomfort to persons of normal sensitivity in the vicinity; provided, however, that nothing contained herein shall be construed to apply to occasional noises emanating from legally operated dog and cat hospitals, humane societies, pounds, farm and/or agricultural facilities, or areas where keeping of animals are permitted. The written affirmation by two persons having separate residences that violation of this section disturbs the peace and quiet of said persons shall be prima facie evidence of a violation of this section.

(i) Schools, courts, churches, hospitals. The creation of any noise on any street, sidewalk, or public place adjacent to any school, institution of learning (except recreational areas of schools), church, court or library, while the same are in use; or adjacent to a hospital, rest home, or long-term medical or mental-care facility which noise interferes with the workings of such institution or which disturbs or annoys patients in the hospital, rest home, or long-term medical or mental-care facility, provided conspicuous signs are displayed in such streets, sidewalks, or public places indicating the presence of a school, institution of learning, church, court, library, rest home or long-term medical or mental-care facility, is prohibited.

(j) Steam whistles. The operation, use or causing to be operated or used of any steam whistle attached to any stationary boiler is prohibited except to give notice of the time to start or stop work or as a sound signal of imminent danger.

(k) Engines and motor vehicles. Any disturbing or raucous noises caused off streets or highways by racing or accelerating the engine of any motor vehicle while moving or not moving, by the willful backfiring of any engine and exhaust from the engine tailpipe or muffler, or from the screeching of tires, is prohibited.

Sec. 18.11. – Burglar Alarms.

Any building burglar alarm must have an automatic cutoff, capable of terminating its operation within fifteen (15) minutes of the time it is activated. Notwithstanding the requirements of this provision, any member of the police department of the City shall have the right to take such steps as may be reasonable and necessary to disconnect any such alarm during the period of its activation.

No owner of a motor vehicle shall have in operation an audible burglar alarm therein unless such burglar alarm shall be capable of terminating its operation within fifteen (15) minutes of the time it is activated. Notwithstanding the requirements of this provision, any member of the police department of the City shall have the right to take such steps as may be reasonable and necessary to disconnect any such alarm installed on a motor vehicle at any time during the period of its activation.

Sec. 18.12. – Exemptions.

(a) *Emergency work.* The provisions of this chapter shall not apply to any emergency work as defined herein, provided that any vehicle, device, apparatus, or equipment used, related to or connected with emergency work is designed, modified, or equipped to reduce

sounds produced to the lowest possible level consistent with effective operation of such vehicle, device, apparatus, or equipment.

(b) *Sporting, entertainment, public events.* The provisions of this chapter shall not apply to:

(1) Those reasonable sounds emanating from authorized school bands, school athletic and school entertainment events.

(2) Those reasonable sounds emanating from a sporting, entertainment, or public event.

(c) *Federal or state preempted activities.* The provisions of this chapter shall not apply to any activity to the extent regulation thereof has been preempted by state or federal law.

(d) *Minor maintenance to residential property.* The provisions of section 18.7. shall not apply to noise sources associated with minor maintenance to property used either in part or in whole for residential purposes provided said activities take place between the hours of 7 a.m. and 8 p.m. on any day except Sunday, or between the hours of 10 a.m. and 8 p.m. on Sunday.

Sec. 18.13 – Violations – Infractions.

Any person violating any of the provisions of this chapter shall be deemed guilty of an infraction.

Sec. 18.14. – Penalties.

Any person cited for a violation of this Chapter shall be liable for an administrative penalty as follows:

(a) For a first offense committed in any single 12-month period, an administrative fine of \$500.00;

(b) For a second offense committed in any single 12-month period, an administrative fine of \$1,000.00; and

(c) For a third offense committed in any single 12-month period, an administrative fine of \$1,500.00.

Sec. 18.15. – Additional Remedies: Injunctions.

As an additional remedy the operation or maintenance of any device, instrument, vehicle, machinery, or other item in violation of any provision of this chapter for which operation or maintenance causes discomfort or annoyance to persons of normal sensitivity or which endangers the comfort, repose, health, or peace of residents in the area, shall be deemed and is declared to be a public nuisance and shall be subject to summary abatement in order to preserve or protect the public health, safety or welfare, or abatement by a restraining order or injunction issued by a court of competent jurisdiction.

Sec. 18.16. – Variances.

The noise control officer shall evaluate all applications for variances from the requirements of this chapter and may grant said variances with respect to time for compliance, subject to such terms, conditions, and requirements as he/she may deem reasonable to achieving compliance with the provisions of this chapter. Each such variance shall set forth in detail the approved method of achieving compliance and a time schedule for its accomplishment. If in the judgement of the noise control officer the time for compliance cannot be reasonably determined, a variance to cause the noise may be issued for a specified period of time, subject to revocation or modification after review by the noise control officer at interim times to be designated by the noise control officer in the variance. In determining the reasonableness of the terms of any proposed variance, said noise control officer shall consider the magnitude of nuisance caused by the offensive noise, the uses of property within the area of impingement by the noise, operations carried on under existing nonconforming rights or conditional use permits or zone variances, the time factors related to study, design, financing and construction of remedial work, the economic factors related to age and useful life of the equipment and general public interest and welfare.

Sec. 18.17. – Applications for Permits and Variances.

Every applicant for a permit or variance required by this chapter shall file with the noise control officer a written application on a form prescribed by said office. The application shall state the name and address of the applicant, the nature of the noise source involved, and such other information as the noise control officer may require.

Sec. 18.18. - Application Fees.

Every applicant, except any state or local governmental agency or public district, shall pay a fee of twenty-five dollars (\$25.00) for each application for variances.

Sec. 18.19. – Extension Fees.

If a permit or variance is to be extended beyond the original use termination on date of permit or variance, the extension fee shall be twenty-five dollars (\$25.00).

Sec. 18.20. – Actions on Applications.

The noise control officer shall act, within thirty (30) days, if possible, on an application for a permit or variance and shall notify the applicant in writing by mail or in person of the action taken, namely, approval, conditional approval, or denial. Notice of the action taken shall be deemed to have been given when the written notification has been deposited in the mail, postpaid, addressed to the address shown on the application, or when personally delivered to the applicant or his/her representative. Before acting on an application for a variance or permit, the noise control officer may require the applicant to furnish further information or further plans or specifications. Failure of the applicant to provide such further information or further plans or specifications to the noise control officer within ten (10) days after notice of such request is made shall be grounds for denial of the permit or variance.

In the event of denial of an application for a permit or variance, the noise control officer shall notify the applicant in writing of the reason therefor. Service of this notification may be made in person or by mail, and such service may be proved by the written acknowledgement of the persons served or affidavit of the person making the service. The noise control officer shall not

accept a further application unless the applicant has complied with the objections specified by the noise control officer as his/her reasons for denial.

Sec. 18.21. – Appeals.

Within ten (10) days after notice, by the noise control officer, of denial or conditional approval of a variance of a permit or within ten (10) days after the effective date of the revocation of a permit or variance by the noise control officer, the affected person may petition the City Council, in writing, for a public hearing. After the filing of a petition, the City Council, after notice and a public hearing, may sustain, reverse or modify the action of the noise control officer; such order may be made subject to specified conditions.

Sec. 18.22. – Filing Fee.

Request for hearing shall be initiated by the filing of a letter of appeal with the City Clerk and the payment of a fee of twenty-five dollars (\$25.00).

Sec. 18.23. – Contents of Petition.

A letter of appeal to review a denial, conditional approval or revocation of a permit or variance shall include a copy of the permit or variance application, and a copy of the noise control officer's action setting forth the reasons for the denial or the conditions of the approval, and the reasons for appeal.

Sec. 18.24. – Severability.

If any provision, clause, sentence, or paragraph of this chapter or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions or applications of the provisions of this chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are hereby declared to be severable.

3. Effective Date:

This ordinance shall be effective thirty (30) days after its adoption and the City Clerk shall cause a certified copy of this ordinance to be published one time within fifteen (15) days after its adoption in the Imperial Valley Press, a newspaper of general circulation printed in Imperial County and circulated in the City of Brawley.

APPROVED, PASSED AND ADOPTED at a regular meeting of the City Council held on the ____ day of _____, 2024.

CITY OF BRAWLEY, CALIFORNIA

Ramon Castro, Mayor

ATTEST:

Thomas Garcia, Deputy City Clerk

**STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
CITY OF BRAWLEY)**

1st Reading

I, Thomas Garcia, Deputy City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance 2024-__ was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the ____ day of _____, 2024 and that it was so adopted by the following roll call vote:

**AYES:
NAYES:
ABSTAIN:
ABSENT:**

DATED:

Thomas Garcia Deputy City Clerk

2nd Reading & Adoption

I, Thomas Garcia, Deputy City Clerk of the City of Brawley, California, **DO HEREBY CERTIFY** that the foregoing Ordinance 2024-__ was passed and adopted by the City Council of the City of Brawley, California, at a regular meeting held on the ____ day of _____, 2024 and that it was so adopted by the following roll call vote:

**AYES:
NAYES:
ABSTAIN:
ABSENT:**

DATED:

Thomas Garcia, Deputy City Clerk

City of Brawley



City Council
February 06, 2024
Agenda Item No 5d

STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Thomas Garcia, Assistant to the City Manager
Subject: **Award contract to Top Builders for Project No. 2024-06 Senior Center Garden ADA Project**

RECOMMENDATION:

Discussion and potential action to award the contract to Top Builders Construction, Inc. for Project No. 2024 - 06 Senior Center Garden ADA Project, and allow the City Manager to execute all documents related to the project.

BACKGROUND INFORMATION:

The City of Brawley went out to bid for the Senior Center Garden ADA Project with the assistance of the Holt Group. The city received three bids on December 19, 2023, and they are as follows:

- A & N Quality Builders \$106,832.00 El Centro, Ca
- Top Builders Construction, Inc. \$54,055.10 El Centro, Ca
- Western State Builders, Inc. \$66,820.60 Escondido, Ca

While reviewing the bids, city staff and the Holt Group discovered that Top Builders Construction, Inc. had incorrectly calculated \$1.10 on their bid. An adjustment was made to the tabulation sheet to increase the bid by \$1.10.

City staff recommends an award to Top Builders Construction, Inc. for \$54,055.10 with a 15% contingency of \$8,108.26 to total \$62,163.36. City Staff is also requesting authorization for the city manager to execute all documents related to the project. City staff contacted all the references for Top Builders Construction, Inc., and the references provided great remarks for the contractor.

The project is an improvement to an existing Senior Center Garden area. The project will update the existing rear door ramp according to ADA standards, lay a new concrete pathway to the existing garden area, and install new ADA-accessible raised planters. The facility will be open during construction. The Article 3 – Bicycle & Pedestrian Fund will pay for the project. The Article 3 fund may be used for pedestrian capital projects. The project is included in the City’s 23/24 Capital Improvement Plan. The project is tentatively set to begin in March/April.

FISCAL IMPACT:

The Senior Center Project was budgeted for \$112,204 under the City’s FY23/24 Capital Improvement Plan. To date, this project has incurred design expenses of \$14,993. The project’s available budget is \$97,211.

Expenses shall be recorded under 101-522.000-800.300 PC 2024-06 Construction \$ 62,163.36

ALTERNATIVES:

No alternative is recommended at this time

ATTACHMENTS:

- 1. Senior Center Bid Tabulation
- 2. Senior Center – Schedule of Events

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

Fumi Galvan, Holt Group,

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Tyler Salcido, Finance Director

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024



CITY OF BRAWLEY

BID TABULATION FORM

**CITY OF BRAWLEY – SENIOR CENTER GARDEN PROJECT
SPECIFICATION NO. 2023-15**

Bid Opening: Tuesday, December 19, 2023, at 3:00 PM
Place: City of Brawley
 Office of the City Clerk
 383 Main Street
 Brawley, CA 92227

ENGINEER'S OPINION OF PROBABLE COST		\$ 40,431.20
NO.	ENTITY	BID AMOUNT
1.	A & N Quality Builders 998 Industry Way El Centro, CA 92243 Phone: (760) 337-9488 Contact: John Agatep Email: office@AN-QualityBuilders.com	\$106,832.00
2.	De La Fuente Construction, Inc. 3025 Beyer Blvd. Suite E-101 San Diego, CA 92154 Phone: (619) 609-1786 Contact: Hector Ojeda Email: estimating@dlfci.com	NO BID
3.	Top Builders 960 South 2 nd St. El Centro, CA 92243 Phone: (760) 693-5233 Contact: Maira Guzman Email: topbuildersconstruction@outlook.com	\$64,054.00 \$54,055.10 (Corrected)
4.	Western State Builders, Inc. 2141 Orange Avenue Escondido, CA 92029 Phone: (724) 771-5548 Contact: Scott Bardo Email: scottb@westernstatebuilder.com	\$66,820.00 \$66,820.60 (Corrected)

BID FORMS
SCHEDULE OF ITEMS AND PRICES

SENIOR CENTER GARDEN PROJECT
SPECIFICATION NO. 2023-15

BID TABULATION - COST BREAKDOWN

Item No.	Item	Unit	Quantity	Engineer's Opinion of Probable Cost Estimate			A&N Quality Builders			Western State Builders			Top Builders				
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total				
1	Mobilization/Demobilization	LUMP SUM	1	\$3,202.60	\$3,202.60	\$	10,000.00	\$	10,000.00	\$	12,635.00	\$	12,635.00	\$	2,340.00	\$	2,340.00
2	Construction Survey	LUMP SUM	1	\$2,000.00	\$2,000.00	\$	3,000.00	\$	3,000.00	\$	500.00	\$	500.00	\$	500.00	\$	500.00
3	Remove and dispose of the existing concrete ramp	SF	130	\$4.00	\$520.00	\$	25.30	\$	3,289.00	\$	15.00	\$	1,950.00	\$	18.00	\$	2,340.00
4	Remove and dispose of existing planters	LUMP SUM	1	\$200.00	\$200.00	\$	2,600.00	\$	2,600.00	\$	1,500.00	\$	1,500.00	\$	800.00	\$	800.00
5	Remove and dispose of existing concrete sidewalk	SF	75	\$10.00	\$750.00	\$	25.36	\$	1,902.00	\$	15.00	\$	1,125.00	\$	16.00	\$	1,200.00
6	New 5' concrete sidewalk	SF	625	\$15.00	\$9,375.00	\$	49.56	\$	30,975.00	\$	18.00	\$	11,250.00	\$	27.00	\$	16,875.00
7	New concrete pad	SF	55	\$15.00	\$825.00	\$	77.00	\$	4,235.00	\$	18.00	\$	990.00	\$	102.00	\$	5,610.00
8	New concrete sidewalk ramp	LF	19	\$500.00	\$9,500.00	\$	1,031.00	\$	19,589.00	\$	850.00	\$	16,150.00	\$	168.00	\$	3,192.00
9	New 4" ABC	SF	348	\$7.00	\$2,436.00	\$	11.50	\$	4,002.00	\$	3.00	\$	1,044.00	\$	5.75	\$	2,001.00
10	New Green Circle Accessible Garden	EA	4	\$1,500.00	\$6,000.00	\$	2,605.00	\$	10,420.00	\$	2,013.00	\$	8,052.00	\$	2,197.00	\$	8,788.00

BID FORMS
SCHEDULE OF ITEMS AND PRICES

Item No.	Item	Unit	Quantity	Engineer's Opinion of Probable Cost Estimate		A&N Quality Builders		Western State Builders		Top Builders	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
11	New Custom Raised Garden - Cedar Raised Garden (2'x4'x16")	EA	6	\$340.00	\$2,040.00	\$ 1,015.00	\$ 6,090.00	\$ 800.00	\$ 4,800.00	\$ 785.00	\$ 4,710.00
12	New Custom Raised Garden - Cedar Raised Garden (2'x6'x16")	EA	1	\$380.00	\$380.00	\$ 1,018.00	\$ 1,018.00	\$ 750.00	\$ 750.00	\$ 785.00	\$ 785.00
13	10% Contingency*	LUMP SUM	1		\$ 3,202.60		\$ 9,712.00		\$ 6,074.60		\$ 4,914.10

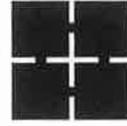
SENIOR CENTER GARDEN PROJECT

Engineer's Opinion of Probable Cost Estimate **\$40,431.20** **\$106,832.00** **\$66,820.60** **\$54,055.10**

Engineer's Opinion of Probable Cost Estimate **A&N Quality Builders** **Western State Builders** **Top Builders**

NOTE: After Bid Opening, the mathematic calculations of the unit prices multiplied by the unit quantities were checked. There were minor errors (\$0.60 discrepancy by Western State Builders and \$1.10 discrepancy by Top Builders) found. The corrected amounts are shown in this bid tabulation cost breakdown sheet in red.

The Holt Group
Engineering Department



Municipal Design ■ Infrastructure Engineering ■ Construction Management ■ Land Surveying

CITY OF BRAWLEY

SENIOR CENTER GARDEN PROJECT

City of Brawley No. 2023-15
THG Project No. 109.026 E

Schedule of Events

Date: November 16, 2023

<u>ITEM NO.</u>	<u>ITEM</u>	<u>SCHEDULE</u>
1.	Preparation of Cover Letter transmitting Legal Advertisement to the Imperial Valley Press. The Imperial Valley Press requires the Legal Advertisement 72 hours or 3 business days prior to the Advertising of the Project.	Tuesday, November 14, 2023
2.	Project Advertisement for Bidding in the Imperial Valley Press. Contact Contract Document Distribution Service Providers.	Friday, November 17, 2023 and Tuesday, November 28, 2023
3.	Mandatory Pre-Bid Conference at 11:00 a.m. at the City of Brawley Administration Building located at 383 Main Street, Brawley, CA 92227.	Friday, December 1, 2023
4.	Questions are due from the bidders.	Friday, December 8, 2023
5.	Bid Opening at 3:00 p.m. at the City of Brawley Administration Building located at 383 Main Street, Brawley, CA 92227.	Tuesday, December 19, 2023
6.	Bid Documents Review for Conformance with Bid Requirements	Wednesday, December 20, 2023 through Tuesday, December 26, 2023
7.	Bid Documents Review by the Funding Agency	Wednesday, December 27, 2023 through Friday, January 5, 2024
8.	Award of Contract for Project Construction at the Regularly Scheduled City Council Meeting.	Tuesday, January 16, 2024 <i>Feb 6, 2024</i>

<u>ITEM NO.</u>	<u>ITEM</u>	<u>SCHEDULE</u>
9.	Processing of Contract Documents. Receive Insurance Certificates, Performance Bond, and Payment Bond from the Contractor. Review of Insurance and Bond Documents by City Attorney. Execution of Agreement and Notice to Proceed after approval of Insurance and Bond Documents by City Attorney.	Wednesday, January 17, 2024 <i>Feb 7, 2024</i> through Friday, January 26, 2024 <i>Feb 24, 2024</i>
10.	Project Construction Material Submittal Documents Review Period.	Wednesday, January 17, 2024 <i>Feb 7, 2024</i> through Friday, February 2, 2024 <i>March 1, 2024</i>
11.	Pre-Construction Conference at City of Brawley Public Works Office at 11:00 a.m.	Friday, January 26, 2024 <i>Feb 24, 2024</i>
12.	Issuance of Notice to Proceed to Contractor.	Friday, January 26, 2024 <i>Feb 24, 2024</i>
13.	Construction Start Day	Monday, February 5, 2024 <i>March 4, 2024</i>
14.	Project Construction – 30 Calendar Days.	Monday, February 5, 2024 <i>March 4, 2024</i> through Tuesday, March 5, 2024 <i>April 5, 2024</i>
15.	Final Project Inspection with stakeholders.	Friday, March 1, 2024 <i>April 1, 2024</i>
16.	The contractor to address "Punch List" items and finish project construction.	Tuesday, March 5, 2024 <i>April 5, 2024</i>
17.	Filing of Notice of Completion at County of Imperial Recorder's Office.	Wednesday, March 6, 2024 <i>April 5, 2024</i>

City of Brawley

City Council
February 06, 2024
Agenda Item No 5e



STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Rachel Fonseca, Parks and Recreation Manager
Subject: **Street Closure of Main Street for Cesar Chavez Celebration**

RECOMMENDATION:

Review and discuss Los Amigos de la Comunidad, Inc.'s request for street closure of Main Street and a portion of North and South Plaza Streets to hold the annual Cesar Chavez Celebration, further authorizing the sale of alcohol during the celebration.

BACKGROUND INFORMATION:

Los Amigos de La Comunidad, Inc requests permission to close Main Street and a portion of North and South Plaza Streets from 10:00 am on Saturday, March 23, 2024, to 12:00 am on Sunday, March 24, 2024. Los Amigos de la Comunidad also requests permission to sell alcohol during the celebration. The chief of police has reviewed the request for the street closure and approved it. The event will include a car show, music, and vendors. The actual event will run from 4:00 pm – 11:00 pm.

Los Amigos de la Comunidad, Inc requests the following approvals from City Council:

- 1a: Close Main Street and a portion of North and South Plaza Streets (as indicated in the attached Street Closure Map) from 10:00 am on Saturday, March 23, 2024, to 12:00 am on Sunday, March 24, 2024
- 1b: Permission to sell alcohol between 4:00 pm – 10:00 pm on Saturday, March 23, 2024.
Alcohol sales are to cease at 10:00 pm and consumption at 11:00 pm.

Los Amigos de la Comunidad, Inc will pay the \$500.00 street closure fee and the \$437.71 staffing cost necessary for cleanup. In addition, Republic will provide three (3) 6-yard bins for trash removal.

FISCAL IMPACT:

Staff cost to monitor and empty trash bins, Public Works placement and removal of street barricades and Police and Fire Services. City staff is currently tracking street close costs, as well as current Fee Study Report, to better describe the impacts to City resources.

ALTERNATIVES:

The council may elect not to approve the street closure and sale of alcohol

ATTACHMENTS:

- 1. Application for use of City Park

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

<u>Staff, Title or Consultant, Agency</u>	<u>Status – Date of Status</u>
Tyler Salcido, City Manager	Approved - 2/2/2024
Silvia Luna, Acting Finance Director	Approved - 2/2/2024



CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY
PARKS, RECREATION AND COMMUNITY SERVICES
APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) Saturday March 23rd
ACTIVITY Cesar Chavez Celebration
NAME OF APPLICANT Eric M. Reyes
ADDRESS 1135 Apple Way Brawley
HOME PHONE 760-550-5153
WORK PHONE SAME
ORGANIZATION Los Amigos de la Comunidad, Inc.
NON-PROFIT # 87-1629000

Will this activity be a fund-raiser? Yes [] No [X]
Admission fee, entry fee or donation? Yes [] No [X]
If yes, where will the proceeds go?

FACILITY REQUESTED

- [] Lions Center Gymnasium
[] Lions Center Conf. Room
[] Lions Center Kitchen
[] Lions Center Entire Facility
[] Lions Center Pool
[] Senior Center Main Hall
[] Senior Center Meeting Room
[] Senior Center Kitchen
[] Senior Center Entire Facility
[] Cattle Call Large Arena
[] Horseshow Ring
[] Cattle Call Entire Facility
[X] Park Plaza Park - on street (Alcohol sales)
[] Teen Center Recreation Room
[] Teen Center Kitchen
[] Del Rio Community Center Room

TIMES AND ATTENDANCE

Approx. attendance 500 Adults
Minors
Set-up & Starting 10 AM/PM
Guests Arrive at 4 AM/PM
Ending & Clean-up 12 AM/PM
Total Hours 11 hrs.

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

Tables
Chairs
[X] Trash Cans
Other

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE Eric M. Reyes
TITLE Executive Director
DATE 1-8-'23

STAFF NOTES:

CHARGES AND DEPOSITS PRIORITY

APPLICATION: [] APPROVED [] DENIED BY: [Signature]

EMPLOYEE REQUIRED []

Table with columns: FACILITY, HRS, CHARGE, TOTAL. Rows include Lions Center, Senior Center, Cattle Call, Parks, Lions Pool, Teen Center, Del Rio Community Center.

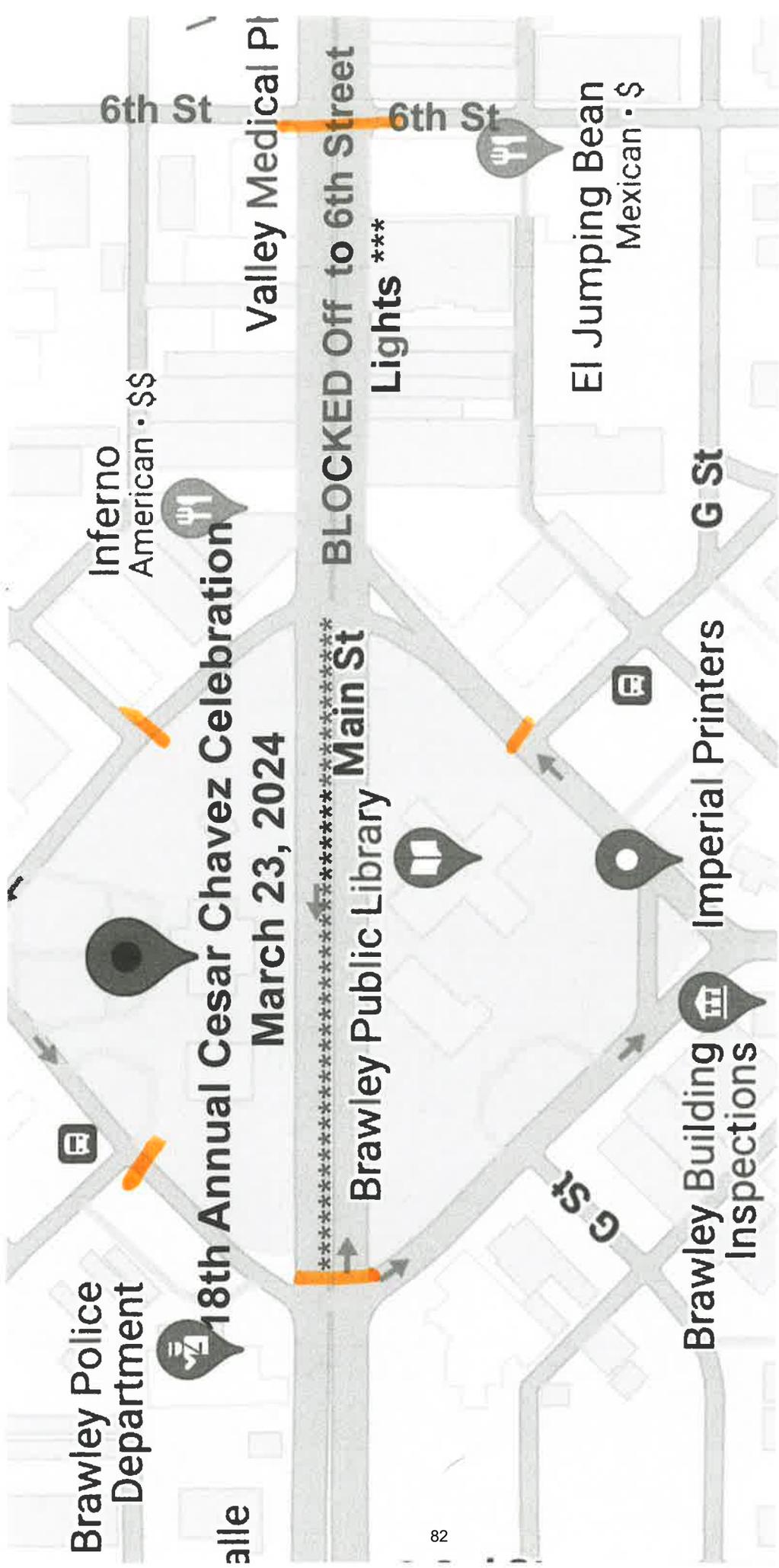
NEEDED: [] Security [] Insurance [] Council Approval
COMPLETED: [] [] []

Refundable Deposit \$
Total Fees \$
Paid On #

- CC [] Parks
[] Recreation
[] Senior Citizens
[] Buildings

Refund Approval [] Yes [] No
Amount of Refund:
Entered on Calendar []
Copies issued by:
Employee:

Los Anigoes March 23rd blocked 6th St light to East Please



5e.1

If we could have Imperial Ave blocked on
 Main St. to go around park
 and to 6th St at
 the light.
 March 23



5e.1

City of Brawley



City Council
February 06, 2024
Agenda Item No 5f

STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Rachel Fonseca, Parks and Recreation Manager
Subject: **Street Closure of Main Street for Proyecto Heber - Nuestras Raices Car Show**

RECOMMENDATION:

Review and discuss street closure of Main Street, to include North and South Plaza, for the Nuestras Raices Car Show.

BACKGROUND INFORMATION:

Proyecto Heber requests permission from the City Council to close Main Street and a portion of North and South Plaza Streets from 6:00 am – 6:00 pm on Saturday, March 30, 2024. The event will run from 10:00 am – 6:00 pm and include a car show, music, and vendors.

They are not requesting a waiver of the street closure fee or to sell alcohol at the event.

FISCAL IMPACT:

Staff cost to monitor and empty trash bins, Public Works placement and removal of street barricades and Police and Fire Services. City staff is currently tracking street close costs, as well as current Fee Study Report, to better describe the impacts to City resources. describe the impacts to City resources.

ALTERNATIVES:

The council may elect not to approve the street closure

ATTACHMENTS:

- 1. Application for Use of City Park

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Silvia Luna, Acting Finance Director
Tyler Salcido, City Manager

Status – Date of Status
Approved - 2/2/2024
Approved - 2/2/2024



CITY OF BRAWLEY

LIONS MEMORIAL CENTER
225 A STREET
BRAWLEY, CALIFORNIA
92227
PHONE: 344-5675

DEPARTMENT OF PARKS
AND
RECREATION

CITY OF BRAWLEY
PARKS, RECREATION AND COMMUNITY SERVICES
APPLICATION AND AGREEMENT

FOR THE USE OF CITY-OWNED PARKS AND RECREATIONAL FACILITIES

ACTIVITY DATE (S) 3-30-24 ACTIVITY Car Show
NAME OF APPLICANT George Valenzuela ADDRESS 639 Christine Camargo St
HOME PHONE 760-960-8311 WORK PHONE
ORGANIZATION Proyecto Heber NON-PROFIT # EIN-46-3842906
Will this activity be a fund-raiser? Yes [X] No []
Admission fee, entry fee or donation? Yes [X] No []
If yes, where will the proceeds go? Proyecto Heber Community Activities

Brawley Main St
Street Closure

FACILITY REQUESTED

TIMES AND ATTENDANCE

- [] Lions Center Gymnasium
[] Lions Center Conf. Room
[] Lions Center Kitchen
[] Lions Center Entire Facility
[] Lions Center Pool
[] Senior Center Main Hall
[] Senior Center Meeting Room
[] Senior Center Kitchen
[] Senior Center Entire Facility
[] Cattle Call Large Arena
[] Horseshow Ring
[] Cattle Call Entire Facility
[X] Park Plaza Park
[] Teen Center Recreation Room
[] Teen Center Kitchen
[] Del Rio Community Center Room

Approx. attendance 1000 Adults
Minors
Set-up & Starting 6:00 AM/PM
Guests Arrive at 10:00 AM/PM
Ending & Clean-up 6:00 AM/PM
Total Hours 12

I WOULD LIKE TO USE THE FOLLOWING EQUIPMENT:

Tables Other
Chairs
[X] Trash Cans

I, the undersigned, shall indemnify, defend, and hold harmless the City of Brawley, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of in any way connected with Permittee's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of Brawley, its officers, employees or agents.

I, the undersigned, have read the City of Brawley Use and Rental Information, the above statement, and the facility regulations on the reverse side of this permit, understand them fully, and agree to abide by them.

APPLICANT'S SIGNATURE George Valenzuela
TITLE Member DATE 1-5-24

STAFF NOTES:

CHARGES AND DEPOSITS PRIORITY

APPLICATION: [] APPROVED [] DENIED BY:

EMPLOYEE REQUIRED []

Table with columns: FACILITY, HRS, CHARGE, TOTAL, DATE. Rows include Lions Center, Senior Center, Cattle Call, Parks, Lions Pool, Teen Center, Del Rio Community Center.

NEEDED: [] Security []
[] Insurance []
[] Council Approval []

Refundable Deposit \$ Paid On #
Total Fees \$

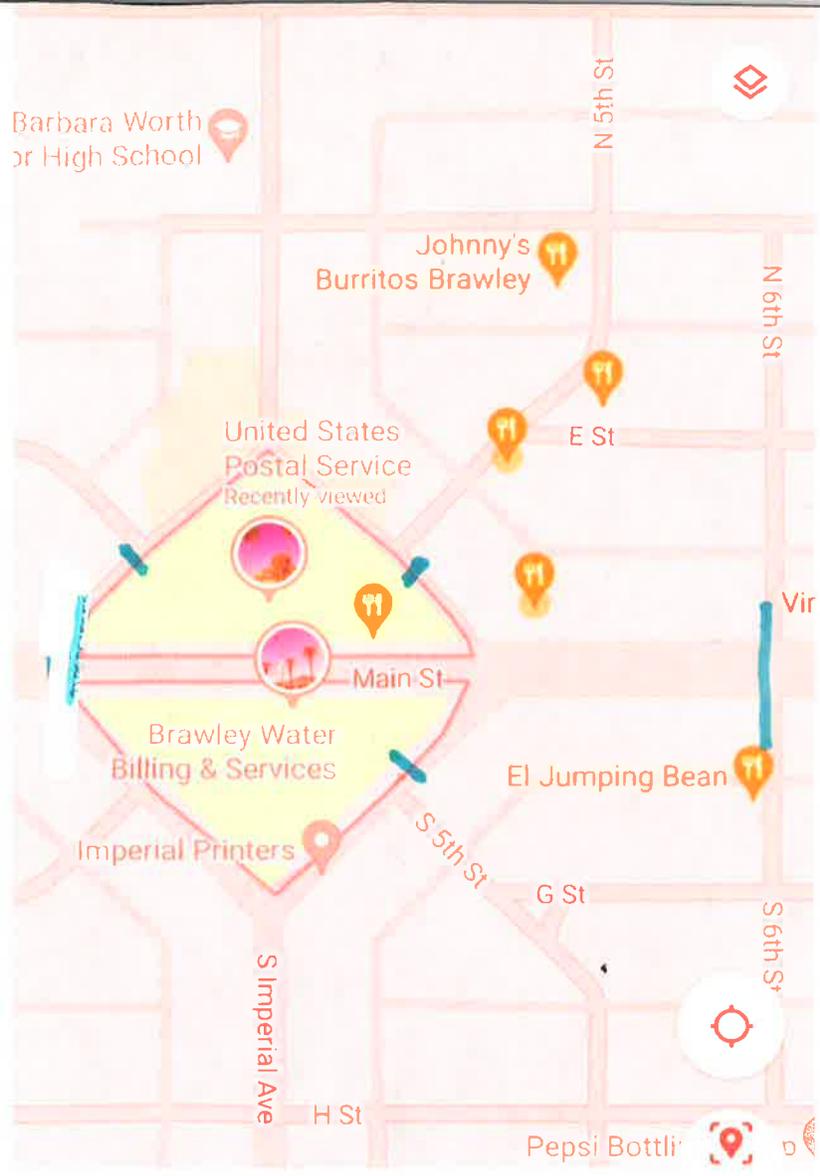
- CC [] Parks
[] Recreation
[] Senior Citizens
[] Buildings

Refund Approval [] Yes [] No
Amount of Refund:
Entered on Calendar []
Copies issued by:
Employee:



51.1

Cesar Chavez Celebration in Brawley 4/21/22



✓ - No waiver of closure fee

✓ - No alcohol

- Security

Chief Ryan Requested 10 but garage ✓ only wants to provide 4

City of Brawley

City Council
February 06, 2024
Agenda Item No 5g



STAFF REPORT

To: City Council
From: Thomas Garcia, Assistant to the City Manager
Prepared by: Thomas Garcia, Assistant to the City Manager
Subject: **First Carbon Solutions International contract amendment and extension.**

RECOMMENDATION:

Approve Professional Services Agreement Amendment with FIRST CARBON SOLUTIONS INTERNATIONAL, INC. for Additional Revisions of the Project Description for Rancho Los Lagos Specific Plan Project, for a not to exceed amount of \$65,560; and authorize the City Manager to execute the Agreement.

BACKGROUND INFORMATION:

Brawley City Council previously approved the Professional Services Agreement with First Carbon Solutions International, Inc. for initial study services associated with a Project Description for Rancho Los Lagos Specific Plan Project. Rick Engineering has extensive experience in the providing these types of initial study services and consulting.

This project involves a proposed annexation consisting of 3,850 dwelling units. Recent changes and new technical studies associated with the Rancho Los Lagos Specific Plan requires additional update to the Rancho Los Lagos Specific Plan. City staff requires the continued consulting work of First Carbon Solutions due to this highly technical field and City staff current workloads.

FISCAL IMPACT:

All costs associated with this Agreement shall be paid to the City in the form of an advanced deposit from the Developer. Deposits shall be collected from the Developer and a reconciliation provided by the City to the Developer on a quarterly basis. The City shall not advance any payments to the Consultant for services rendered without available deposited funds. In addition to the contract agreement of \$65,560.00, the City shall be reimbursed from the Developer for the administration of this Agreement at a rate of 10% (\$6,556.00) for a total amount of \$72,116.00. All payments should be recorded under the developer deposit account 101-000.000-205.285.

ALTERNATIVES:

City Council may suggest the use of a different consultant but would delay the process significantly. Additionally, City Council may also choose not to consider the potential annexation of Rancho Los Lagos at this time and deny approval of this agreement amendment.

ATTACHMENTS:

- 1. First Carbon Solutions Contract Amendment No. 1
- 2. First Carbon Solutions Proposal

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

Grady Dutton, Consultant, Dutton Consulting

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Tyler Salcido, Finance Director

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024

AMENDMENT NO. 1
CITY PROFESSIONAL SERVICES CONTRACT
CITY OF BRAWLEY
PROFESSIONAL SERVICES AGREEMENT WITH
FIRST CARBON SOLUTIONS INTERNATIONAL, INC. FOR SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT AND
ASSOCIATED TECHNICAL ANALYSIS FOR THE RANCHO LOS LAGOS DEVELOPMENT
DATE: FEBRUARY 6, 2024

The Parties to this Amendment No. 1 to the Contract (Dated April 6, 2022) are the City of Brawley (City) and First Carbon Solutions International, Inc. (Consultant).

RECITALS

As part of the original Scope of Work, Consultant is to provide initial study services associated with a **Project Description for Rancho Los Lagos Specific Plan Project** for the City of Brawley, CA.

Amendment No. 1 consists of the additional scope of work - Additional Rounds of Revisions to the **Project Description for Rancho Los Lagos Specific Plan Project**.

THE PARTIES AGREE:

- 1.0 In accordance with the approved contract dated April 6th, 2022, the following additional scope and cost will augment the previously identified scope and cost. Based on the evolving nature of the proposed land uses and Specific Plan updates, FCS has made several rounds of revisions to the project description, including GIS work to revise accompanying exhibits. FCS anticipates at least one more round of revisions based on additional information received.
- 2.0 Revisions to the Administrative Draft Initial Study (IS) which was drafted utilizing the previous project description and Specific Plan.
- 3.0 Traffic Impact Study and Transportation EIR Section Update, required to update technical studies previously prepared.
- 4.0 Cultural EIR Section. Properties over 45 years in age are considered potential historic resources under CEQA and may require determination as to (1) whether the property is a historic resource and (2) whether the proposed project may cause a substantial adverse change in the significance of a historic resource.
- 5.0 Ongoing Project Management and Coordination. This task includes the required additional coordination with the City staff and Applicant team for the above outlined tasks.
- 6.0 The consultant shall perform the job associated with the scope above mentioned in the amount not exceed \$65,560 for this Amendment as outlined in Exhibit A (attached).
- 7.0 The original contract is extended until July 1, 2025.
- 8.0 All other terms, conditions and stipulations contained in the original Contract shall remain in effect.

DATED: _____, 2024

CITY OF BRAWLEY

By: _____
Tyler Salcido, City Manager

FIRST CARBON SOLUTIONS INTERNATIONAL, INC.

ATTESTS:

By: _____
Jason Brandman, Vice President

By: _____
Thomas Garcia, Deputy City Clerk



January 12, 2024

Tyler Salcido
City Manager, City of Brawley
205 S. Imperial Avenue
Brawley, CA 92227

Subject: Augment Request No. 1 for Additional Rounds of Revisions to the Project Description for Rancho Los Lagos Specific Plan Project in the City of Brawley

Dear Mr. Salcido:

FirstCarbon Solutions, Inc. (FCS) respectfully submits the enclosed augment request for additional environmental services to support the Rancho Los Lagos Specific Plan Project (proposed project) Supplemental EIR in the City of Brawley (City).

This request includes additional budget to address the multiple rounds of revisions to the project description, revisions to the Administrative Draft Initial Study, and KOA's revision to the draft traffic study based on City and Client comments, as well as Specific Plan updates.

Please do not hesitate to contact me with any questions or to discuss this request in more detail. I can be reached by phone at 925.200.1656 or by email at jbrandman@fcs-intl.com, and Cecilia can be reached by phone at 949.244.3483 or by email at cso@fcs-intl.com.

We look forward to continuing to assist you with your ongoing environmental needs.

Sincerely,

Jason Brandman, Vice President
FirstCarbon Solutions
967 Kendall Drive, #A-537
San Bernardino, CA 92407

UNITED STATES

T +1 888 826 5814
T +1 714 508 4100
F +1 714 508 4110
E info@fcs-intl.com

Irvine
250 Commerce
Suite 250
Irvine, CA 92602

Bay Area
2999 Oak Road
Suite 250
Walnut Creek, CA 94597

Central Valley
7726 N. First Street
#413
Fresno, CA 93720

Inland Empire
967 Kendall Drive
#A-537
San Bernardino, CA 92407

Sacramento Valley
2351 Sunset Boulevard
Suite 170-301
Rocklin, CA 95765

Utah
2901 Bluegrass Boulevard
Suite 200-62
Lehi, UT 84043

Connecticut
2 Corporate Drive
Suite 450
Shelton, CT 06484

New York
10 Monument Street
Deposit, NY 13754

56 Broome Corporate Parkway
Conklin, NY 13748

CANADA

UNITED KINGDOM

PORTUGAL

FRANCE

KENYA

AUSTRALIA

PHILIPPINES

CHINA

MALAYSIA

SINGAPORE

SCOPE OF WORK

Task 1: Additional Rounds of Revisions to the Project Description

The original scope of work included one round of revisions to the project description based on Client and City comments. However, because of the evolving nature of the proposed land uses and Specific Plan updates, FCS has made several rounds of revisions to the project description, including GIS work to revise accompanying exhibits. FCS anticipates at least one more round of revisions based on additional information provided by the Client. One of the major project description changes was updating the project description for consistency with the Specific Plan. The project land uses were adjusted accordingly in all the project description exhibits. This task includes multiple phone calls with the applicant team to clarify the proposed land uses in the project description.

Task 2: Revisions to the Administrative Draft Initial Study

The task includes revisions to the Administrative Draft Initial Study (IS) which was drafted utilizing the previous project description and Specific Plan provided by the applicant team. Since revisions have been made to the project description, which includes changes to the proposed land uses, the Administrative Draft IS will be updated for consistency.

Task 3: Traffic Impact Study and Transportation EIR Section Update

This task includes additional work needed to conduct updates to technical studies previously prepared by FCS subconsultant, KOA, for the proposed project as well as revisions to the Transportation EIR section by FCS staff. The following changes will be updated in the Traffic Study:

1. Update industrial land use intensity (land use changes identified by developer), and any proposed interim uses. Affected scenarios include Near Term (Phase 1 buildout), 2052 Future, and 2052 Future (Phase 2 buildout) conditions.
2. Remove Schartz Road intersections southbound connection at project site due to the removal of the Brookfield 101 Ranch Project (Ag/Fallow/Conservation in perpetuity).
3. Revisit Dogwood Road roadway design for project buildout scenario through Segment Analysis utilizing Volume Capacity Ratio (VCR) from Schartz north into the City. (4-lane to 2-lane design).
4. Revise Trip Distribution Exhibit to show project intersection diagrams.

The following tasks are required to update the traffic study:

Subtask 3.1: Data Collection/ Traffic Counts

The previous study included over 31 existing intersections and 34 roadways, no additional data collection or traffic counts are needed or will be conducted.

Subtask 3.2: Trip Generation and Distribution

KOA will revise the Trip Distribution Exhibit to include numbered intersection diagrams that show project trip percentage pass through at each project intersection.

Subtask 3.3: Volume Development

KOA will review and update AM and PM peak hour traffic volumes for the following Near Term and Future scenarios for impacted intersections based on the changes stated in this proposal:

- (No Changes) Existing Year Traffic Condition
- (No Changes) Near Term (2030) Traffic Condition
- Near Term (2030) plus Project (Phase 1 buildout) Traffic Condition
- Future (2052) Project Buildout Year Traffic Condition
- Future (2052) Project Buildout Year plus Project (Phase 2 buildout) Traffic Condition

Subtask 3.4: Intersection Analysis

KOA will perform updated LOS calculations on intersections affected by changes to the industrial land use intensity and on Schartz Road at the Project Site, and on Dogwood Road from Schartz Road into the City of Brawley (if changes to the roadway design are determined to be necessary) that will be based on City-approved capacity analysis methodologies (i.e. the latest version of the Highway Capacity Manual (HCM) for signalized and unsignalized intersections).

Upon completion of the analysis, KOA will determine if the intersection requires improvements to mitigate potential traffic impacts associated with the proposed project to less than significant levels. If a new impact is identified, KOA will provide updated recommended mitigation measures.

Please note that this proposal assumes the (existing or updated) recommended mitigation measures can be adequately described within the text of the report. Should the City request preparation of plans to further demonstrate the feasibility of the mitigation measures, an amendment to our contract will be requested.

Subtask 3.5: Vehicle Miles Traveled (Re-Review)

KOA will complete a VMT site screening as required by the City of Brawley. Additional modeling using a travel model, if it would be required, is not included in this scope of services.

Subtask 3.6: Traffic Study Preparation

KOA Corporation will prepare and submit a draft updated traffic study to the Client for review that details all of the above-mentioned items, our analysis, findings and conclusions. The draft report will contain all the tabular information, graphics and appendix materials updated with the changes stated in this proposal. The draft traffic study will be updated based on the comments, and a final traffic study will be submitted to the Client for submittal to the City of Brawley.

Information/graphics to be produced include:

- Trip Generation Exhibit
- Project and Traffic volumes for Near Term/Future scenarios for the AM and PM, for impacted intersections and segments only
- Level of Service Tables and Appendix Worksheet for impacted intersection in the Near Term/Future scenarios.

Subtask 3.9 Submittal and Review of Report

KOA's Project Manager, Mr. Ali Shahzad, P.E.; a registered Traffic Engineer will sign the completed traffic study. Copies of the completed traffic study will be submitted for review and submittal to the City. One round of comments will be addressed.

Any proper or reasonable revisions will be incorporated into the study so that it can be found to be fully responsive to the Scope of Services. Reasonable revisions include any corrections to the traffic study within the general scope of work but exclude any traffic data collection or analysis at any locations except as specified in KOA's proposal. One round of revision is included in the scope.

Assumptions

- KOA will update the traffic analysis database using the methodology described with the changes. This scope does not include re-counts for any study intersections and segments.
- Service rendered for out-of-scope work will be billed based on a negotiated fee basis. Out-of-scope work includes:
 - Meetings or presentations other than the initial coordination meetings with the City
 - Design of mitigations
 - Field survey other than traffic counts as described and already collected
 - Additional land use changes once the analysis has begun
 - Response to City's comments for additional analysis not included in this original agreement, or for multiple rounds of new comments.

Task 4: Cultural EIR Section

During FCS' review of the 2006 *Phase I Archeological Survey for the Rancho Los Lagos Project, City of Brawley, Imperial County, California*, by Brian F. Smith and Associates (BFSA), FCS noted five historic-era structures (more than 45 years in age) were identified along the County Road 8060. The 2006 Phase I Archeological Survey documented the conditions of the structures and it indicated that only one intact standing structure is located along the County Road 8060, however, the structures were not assessed/evaluated and recorded on the appropriate California Department of Park and Recreation (DPR) 523 forms.

Properties over 45 years in age are considered potential historic resources under CEQA and may require determination as to (1) whether the property is a historic resource and (2) whether the proposed project may cause a substantial adverse change in the significance of a historic resource.

An updated pedestrian survey will be required to address and assess/evaluate the structure, provide the historical context of the area, and determine its significance as a historical resource for the purposes of CEQA Guidelines Section 15064.5, the findings of which will be incorporated into the cultural section of the EIR. It is assumed an updated stand-alone Phase I Cultural Resource Assessment report will not be required and the 2006 BFSR report will not be modified following the assessment/evaluation of the structure. It is currently assumed that the structures are not historically significant, however, if the assessment/evaluation reveals that the structures are found eligible for consideration under the National Register Historical Places (NRHP) and California Register of Historical Resources (CRHR) designation, an Architectural Historical Assessment report will be required and prepared under a separate Scope of Work.

Task 5: Ongoing Project Management and Coordination

This task includes the required additional coordination with the City staff and Applicant team for the above outlined tasks. An estimated 40 hours have been allotted for project management.

Task 6: Meeting Attendance

This task includes up to twenty 30-minute coordination calls with City staff and the Applicant team.

BUDGET

FCS has prepared the following budget identifying the costs of each task.

Task	Fees
Task 1: Additional Rounds of Revisions to the Project Description	\$10,360
Task 2: Revisions to the Administrative Draft Initial Study	\$12,480
Task 3: Traffic Impact Study and Transportation EIR Section Update	\$22,820
Task 4: Cultural Resources EIR Section	\$6,070
Task 5: Ongoing Project Management and Coordination	\$7,120
Task 6: Meeting Attendance	\$5,900
Direct Costs	\$810
Total FCS Professional Fee Change Order	\$65,560

The budget assumptions used in calculating the proposed costs include:

- The proposal including cost estimate is valid for up to 30 days from the date of this scope.
- Costs have been allocated to tasks based on FCS’s proposed approach. During the work, FCS may, on its sole authority, re-allocate costs among tasks, as circumstances warrant, so long as the adjustments maintain the total price within its authorized amount.

City of Brawley



City Council
February 06, 2024
Agenda Item No 5h

STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **Award SB1 Street Improvements Project**

RECOMMENDATION:

Award of SB1 Street Improvements Project at Various Locations.

BACKGROUND INFORMATION:

SB1 Road Maintenance and Rehabilitation Program (RMRP) addresses deferred maintenance on state and local roadway systems. The City is utilizing these gas tax revenues to fund its roadway maintenance and repairs on various roads as follows:

- 2nd Street from K Street to Malan Street
- H Street from Rio Vista Avenue to Las Flores Drive
- 3rd Street from A Street to River Drive
- C Street from 1st to Imperial Avenue
- Wildcat Drive from Hwy 86 to Western Avenue
- Jennifer Street to Mesquite Avenue
- E Street Median Island

The Engineering Department advertised SB1 Street Improvements at Various Locations, Specification No. 2021-05 on November 30, 2023. On January 9, 2024, the City received 3 bids as follows:

LC Paving & Sealing Inc. Escondido, CA	\$1,177,956.75
Rove Engineering El Centro, CA	\$1,283,967.00
Hazard Construction Lakeside, CA	\$1,689,694.65

City staff reviewed the bids and are recommending awarding the contract to LC Paving and Sealing Inc. for \$1,177,956.75, authorizing a contingency of 15% of \$176,693.51 for a total of \$1,354,650.26, and authorizing the City Manager to execute all documentation concerning this project.

The local bidding preference factor is not shown as it does not change the low bidder.

FISCAL IMPACT:

Funding will come from SB1 RMRP for \$1,177,956.75 and a 15% contingency of \$176,693.51 if needed for a total amount of \$1,354,650.26. A budget adjustment is required to reflect the associated revenues and expenses under the Capital Street funds as these projects are multiyear project and revenue was allocated per the FY23/24 CIP schedule.

217-312.000-920.020- Transfer to CIP Streets - Expense	\$ 1,354,560.26
421-310.000-430.405- SB1 Funding - Revenues	\$ 1,354,560.26
421-310.000-800.300 - Improvements other than buildings	\$ 1,354,560.26

ALTERNATIVES:

No alternative is recommended, at this time.

ATTACHMENTS:

1. Bid Results

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Tyler Salcido, Finance Director

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024

City of Brawley Bid Results

SB1 Street Improvements at Various Locations				LC Paving & Sealing Inc.		Rove Engineering		Hazard Construction	
Bid Opening January 9, 2024 @ 2:30 PM				620 Alpine Way		PO Box 2108		10529 Vine Street	
Specification No. 2021-05				Escondido, CA 92029		El Centro, CA 92244		Lakeside, CA 92040	
				ENGINEERS ESTIMATE					

BID SCHEDULE

Item No.	QTY	Unit of Measure	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	1	LS	Mobilization, Demobilization	\$ 90,000.00	\$ 90,000.00	\$ 54,000.00	\$ 54,000.00	\$ 27,784.00	\$ 27,784.00	\$ 165,000.00	\$ 165,000.00
2	2	EA	Reset Monument Well W/ New Concrete Collar	\$ 2,500.00	\$ 5,000.00	\$ 2,000.00	\$ 4,000.00	\$ 3,527.00	\$ 7,054.00	\$ 3,800.00	\$ 7,600.00
3	1	LS	Traffic Control, Public Safety, and Notification	\$ 81,000.00	\$ 81,000.00	\$ 55,000.00	\$ 55,000.00	\$ 52,915.00	\$ 52,915.00	\$ 185,000.00	\$ 185,000.00
4	1	LS	Stormwater Pollution Prevention and Erosion Control	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,826.00	\$ 6,826.00	\$ 15,000.00	\$ 15,000.00
5	1	LS	Clearing and Grubbing (Includes Tree Trimming)	\$ 13,500.00	\$ 13,500.00	\$ 31,000.00	\$ 31,000.00	\$ 17,288.00	\$ 17,288.00	\$ 30,000.00	\$ 30,000.00
6	3737	SF	AC Header Cut 1-in depth min. at end intersection (2nd Street, 3rd Street and H Street)	\$ 15.50	\$ 57,923.50	\$ 5.25	\$ 19,619.25	\$ 3.00	\$ 11,211.00	\$ 8.00	\$ 29,896.00
7	20	TON	Asphalt Concrete Pavement ("Dig-outs")	\$ 175.00	\$ 3,500.00	\$ 427.00	\$ 8,540.00	\$ 831.00	\$ 16,620.00	\$ 1,000.00	\$ 20,000.00
8	40	TON	Class II Base ("Dig-outs")	\$ 60.00	\$ 2,400.00	\$ 100.00	\$ 4,000.00	\$ 233.00	\$ 9,320.00	\$ 85.00	\$ 3,400.00
9	701	SF	Localized Pavement Repairs ("Dig-outs")	\$ 15.00	\$ 10,515.00	\$ 15.25	\$ 10,690.25	\$ 21.00	\$ 14,721.00	\$ 25.00	\$ 17,525.00
10	92530	SF	0.5" AC Micro Mill at C Street	\$ 0.50	\$ 46,265.00	\$ 0.45	\$ 41,638.50	\$ 0.26	\$ 24,057.80	\$ 0.35	\$ 32,385.50
11	250	TON	Asphalt Concrete Leveling Course With 3/8" HMA (0.5" Thick) C Street	\$ 180.00	\$ 45,000.00	\$ 206.00	\$ 51,500.00	\$ 257.00	\$ 64,250.00	\$ 200.00	\$ 50,000.00
12	680	TON	Asphalt Concrete Leveling Course With 1/2" HMA (0.75" Thick)	\$ 180.00	\$ 122,400.00	\$ 196.00	\$ 133,280.00	\$ 213.00	\$ 144,840.00	\$ 185.00	\$ 125,800.00
13	2060	TON	Asphalt-Rubber Hot Mix - Gap Graded (ARHM-GG)-(per plan)	\$ 170.00	\$ 350,200.00	\$ 180.00	\$ 370,800.00	\$ 214.00	\$ 440,840.00	\$ 220.00	\$ 453,200.00
14	80751	SF	Crack filling and Type II Slurry Seal Wildcat Drive	\$ 1.50	\$ 121,126.50	\$ 1.25	\$ 100,938.75	\$ 1.20	\$ 96,901.20	\$ 0.65	\$ 52,488.15
15	1	LS	Striping, Pavement Markings, and Markers	\$ 50,000.00	\$ 50,000.00	\$ 23,760.00	\$ 23,760.00	\$ 36,552.00	\$ 36,552.00	\$ 21,000.00	\$ 21,000.00
16	1	LS	Signage	\$ 3,500.00	\$ 3,500.00	\$ 1,200.00	\$ 1,200.00	\$ 2,784.00	\$ 2,784.00	\$ 1,000.00	\$ 1,000.00
17	1	LS	Remove Existing Striping, Pavement Markings, and Markers	\$ 15,000.00	\$ 15,000.00	\$ 9,500.00	\$ 9,500.00	\$ 17,974.00	\$ 17,974.00	\$ 8,500.00	\$ 8,500.00
18	700	SF	PCC Sidewalk	\$ 20.00	\$ 14,000.00	\$ 18.00	\$ 12,600.00	\$ 24.00	\$ 16,800.00	\$ 34.00	\$ 23,800.00
19	6	EA	Remove and replace ADA Handicap Ramps (per plan)	\$ 6,000.00	\$ 36,000.00	\$ 5,830.00	\$ 34,980.00	\$ 8,528.00	\$ 51,168.00	\$ 13,000.00	\$ 78,000.00
20	2	EA	Remove and replace ADA Handicap Ramps (per plan)	\$ 6,000.00	\$ 12,000.00	\$ 7,500.00	\$ 15,000.00	\$ 9,276.00	\$ 18,552.00	\$ 14,000.00	\$ 28,000.00
21	2	EA	Remove and replace ADA Handicap Ramps (per plan)	\$ 6,000.00	\$ 12,000.00	\$ 5,500.00	\$ 11,000.00	\$ 7,080.00	\$ 14,160.00	\$ 11,000.00	\$ 22,000.00
22	700	LF	Remove and Install Concrete Curb & Gutter including depressed curb	\$ 25.00	\$ 17,500.00	\$ 50.00	\$ 35,000.00	\$ 99.00	\$ 69,300.00	\$ 155.00	\$ 108,500.00
23	1200	SF	Remove and Install PCC Driveways Commercial and Residential	\$ 50.00	\$ 60,000.00	\$ 24.00	\$ 28,800.00	\$ 22.00	\$ 26,400.00	\$ 35.00	\$ 42,000.00
24	150	SF	Remove and Install Concrete Spandrel	\$ 45.00	\$ 6,750.00	\$ 50.00	\$ 7,500.00	\$ 71.00	\$ 10,650.00	\$ 110.00	\$ 16,500.00
25	80	LF	Install Type A-3 curb (Island)	\$ 80.00	\$ 6,400.00	\$ 40.00	\$ 3,200.00	\$ 274.00	\$ 21,920.00	\$ 410.00	\$ 32,800.00
26	140	SF	Install 4-in Stamped Concrete (Island)	\$ 5.70	\$ 798.00	\$ 34.00	\$ 4,760.00	\$ 79.00	\$ 11,060.00	\$ 120.00	\$ 16,800.00
UTILITY IMPROVEMENTS											
27	31	EA	Single Adjust Water Valve Can w/New Concrete Collar	\$ 800.00	\$ 24,800.00	\$ 2,000.00	\$ 62,000.00	\$ 929.00	\$ 28,799.00	\$ 2,100.00	\$ 65,100.00
28	10	EA	Single Adjust Sewer/Storm Drain Manhole w/New Concrete Collar	\$ 1,200.00	\$ 12,000.00	\$ 1,525.00	\$ 15,250.00	\$ 1,619.00	\$ 16,190.00	\$ 3,400.00	\$ 34,000.00
29	2	EA	Double Adjust Water Valve Can w/New Concrete Collar C Street	\$ 1,500.00	\$ 3,000.00	\$ 9,200.00	\$ 18,400.00	\$ 3,515.00	\$ 7,030.00	\$ 2,200.00	\$ 4,400.00
30		EA	Double Adjust Sewer/Storm Drain Manhole w/New Concrete Collar C Street	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Sub-Total		\$ 1,237,578.00		\$ 1,177,956.75		\$ 1,283,967.00		\$ 1,689,694.65
			15% Contingency		\$ 185,636.70		\$ 176,693.51		\$ 192,595.05		\$ 253,454.20
			Bid Schedule Total		\$ 1,423,214.70		\$ 1,354,650.26		\$ 1,476,562.05		\$ 1,943,148.85

City of Brawley

City Council
February 06, 2024
Agenda Item No 5i



STAFF REPORT

To: City Council
From: Rom Medina, Director of Public Works and Operations
Prepared by: Ana Gutierrez, Public Works Analyst
Subject: **NV5 Professional Engineering Consultant Amendment Approval.**

RECOMMENDATION:

Authorize Amendment No. 1 to the Agreement with NV5 to provide Professional Engineering Services as needed.

BACKGROUND INFORMATION:

On March 21, 2023, the Council authorized an Agreement for \$68,000 with NV5 to provide Engineering Services to support the Engineering department while the City evaluates organization restructuring, and adjustments, and implements improved efficiency measures. Due to the continued workload and recent staffing changes the Engineering Department, is requesting approval for Amendment No. 1 to NV5 for continued engineering support services for \$13,600.00 through March 21, 2024.

FISCAL IMPACT:

Funding will come from Engineering Professional Services account 101-311.000-730.100 for an amount of \$13,600.00.

ALTERNATIVES:

No alternative is recommended, at this time.

ATTACHMENTS:

- 1. Amendment No. 1 to NV5 Agreement

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency
Tyler Salcido, Finance Director
Tyler Salcido, City Manager

Status – Date of Status
Approved - 2/2/2024
Approved - 2/2/2024

**AMENDMENT NO. 1
CONSULTING SERVICES CONTRACT
PROFESSIONAL ENGINEERING SERVICES
DATE: February 6, 2024**

The Parties to this Amendment No. 1 to the Contract are the City of Brawley (City) and NV5, (Consultant).

RECITALS

As part of the original Scope of Work, the Consultant will continue to provide Professional Engineering Services.

Amendment No. 1 consists of continued Professional Engineering Services and assisting City Staff on an as-needed basis.

THE PARTIES AGREE:

- 1.0 The Scope of Works is revised as follows: The Consultant will provide additional Professional Engineering Services on an as-needed basis.
- 2.0 Additional funds for the Consultant to cover the revised Scope of Services shall not exceed \$13,600.00.
- 3.0 The revised maximum amount of the Agreement, which includes the amount of this Amendment, shall not exceed Eighty-One Thousand Six Hundred Dollars (\$81,600.00).
- 4.0 The original contract is extended until March 21, 2024.
- 5.0 All other terms, conditions, and stipulations contained in the original Contract shall remain in effect.

DATED: _____, 2024

CITY OF BRAWLEY

By: _____
Tyler Salcido, City Manager

NV5.

ATTESTS:

By: _____
Jason Stack, President

By: _____
Thomas Garcia, Deputy City Clerk

City of Brawley

City Council
February 06, 2024
Agenda Item No 5j



STAFF REPORT

To: City Council
From: Tyler Salcido, City Manager
Prepared by: Tyler Salcido, City Manager
Subject: **Creation of a Code Enforcement Officer Position for the Fiscal Year 2023-24**

RECOMMENDATION:

Discuss and approve the funding for the creation of a Code Enforcement Officer and Code Enforcement Division

BACKGROUND INFORMATION:

In response to Councilmember Nava's request at the previous council meeting, we have prepared this Staff Report for the City Council's consideration and action. Councilmember Nava highlighted the growing need for dedicated efforts in maintaining and enforcing the city's codes and ordinances, proposing the creation of a Code Enforcement Officer position.

This initiative aims to enhance the quality of life in Brawley by ensuring compliance with local regulations, thus fostering a safer, cleaner, and more orderly community. The following sections outline the justification, responsibilities, and financial implications of establishing this role within our city government.

The City of Brawley has seen a steady growth in both residential and commercial development. With this growth, there has been an increased demand for the enforcement of city codes to maintain the aesthetic appeal, safety, and livability of our community. Currently, the responsibilities of code enforcement are distributed among various departments, leading to inefficiencies and a reactive approach to enforcement. The creation of a dedicated Code Enforcement Officer position will centralize efforts, improve response times, and ensure consistent enforcement of city codes. This position will be responsible for inspecting properties, investigating complaints, issuing notices of violation, and working closely with residents and businesses to achieve compliance.

***Duties and Responsibilities:**

- Conduct regular and complaint-based inspections of properties for code violations.
- Issue notices of violation and citations as necessary.
- Work with property owners and tenants to achieve compliance. - Maintain records of inspections, violations, and enforcement actions.
- Educate the community about city codes and the importance of compliance.

***Benefits:**

- Improved compliance with city codes, enhancing the overall appearance and safety of the community.
- More efficient and effective enforcement process, with a dedicated officer focusing solely on code enforcement.
- Enhanced communication and education efforts regarding city codes among residents and businesses.
- Potential for increased compliance rates, reducing the need for legal actions and associated costs.

Staff recommends the City Council approve the creation of the Code Enforcement Officer position to strengthen the City's ability to maintain and improve community standards and quality of life. This position is crucial for addressing current and future challenges in code enforcement and will provide significant benefits to the City of Brawley and its residents.

FISCAL IMPACT:

Estimated Impact to the General Fund Reserves for the current Fiscal Year 2023-24 (Feb. to June 2024) is from \$36,750 to \$45,000.

ALTERNATIVES:

Council may choose not to create and fund this position at this time.

ATTACHMENTS:

1. No Attachment

REPORT COORDINATED WITH (other than person preparing the staff report):

Staff, Title or Consultant, Agency

REPORT APPROVAL(S):

Staff, Title or Consultant, Agency

Tyler Salcido, City Manager

Tyler Salcido, Finance Director

Status – Date of Status

Approved - 2/2/2024

Approved - 2/2/2024



Fiscal Year 2023 - 2024

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Monthly Staffing Report for February 1, 2024

Updated: 1/31/2024

Full-time Regular EE Groups	Authorized Positions	Filled Positions	Vacant Positions	Notes
Building & Community Develop.	5	5	0	
Finance	9	7	2	Finance Manager starts 2/6/2024 Senior Accounting Assistant starts 2/5/2024
Fire	23	23	0	
Human Resources	2	2	0	
Information Technology	1	1	0	
Library	3	3	0	
Parks & Recreation	10	9	1	Recreation Coordinator
Planning	2	0	2	Dev Svcs Director and Assistant Planner
Police	48	43	5	(3) Police Officer openings; (2) Dispatchers dispatcher starts 2/6/2024
Public Works	39	35	4	Utility Worker I; Utility Worker II; Environmental Compliance Operator III; Associate Civil Engineer
City Clerk	1	1	0	City Clerk is an elected position
Records Administration	2	2	0	
Council Members	5	5	0	
City Manager	1	1	0	
Total	151	137	14	

Groups	Limited Term Positions	Temp & Part time Positions	Temp Agency Positions	
Planning/CDS	0	0	0	
IT			1	
Fire - Reserve/Call Paid	0	2	0	Call Paid Firefighters
Finance			1	Temporary moving to permanent 2/5/2024
Library	0	4	0	
Parks & Recreation	0	11	0	2 Parks Maint temps, 6 Lifeguards, 2 PT Sr Center Coord., rovers, 1 head lifeguard
Personnel	0	0	0	
Public Works	0	0	0	

Prepared by: Shirley Bonillas, Human Resources Administrator

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